



20130836

**Blanket Contract**

Change Order #1

**City of Springfield Blanket Contract Tracer Document**

The purpose of this document is to provide continuous responsibility for the custody of **BLANKET CONTRACTS** during the processing period.

**INSTRUCTIONS:** Upon receipt, please initial and write in the date of receipt. When your department has approved and signed the blanket contract, please initial and date in the forwarding section and deliver to the next department.

DEPARTMENT	DATE RECEIVED		DATE FORWARDED TO NEXT DEPT.	
	Initials	Date	Initials	Date
Public Works, Dept.				
Office of Procurement	BK	11.6.2014	BK	11.6.2014
City Comptroller	PSB	11/10/14	PSB	11/12/14
Law	PF	11-13-14	PF	11-13-14
Mayor	CO	11/14	CO	11/17/14
Office of Procurement	BM	11-17	BM	11-17

Vendor No.: 95790    Blanket Contract No.: 20130836    Blanket Contract Date:

Blanket Contract Amt.: \$26,550.00    Issue Date:    Renewal Date:

Appropriation Code1: 26401837-580800-64014    \$ 12,100.00

Appropriation Code2: 34161330-530600-SECC1    -\$ 14,450.00

Appropriation Code3:

Appropriation Code4:    \$ 26,550.00

Description of Funding Source:

Bid No.: 13-056    Requisition No.: 15006003    PO No.: 14007789

Vendor Name: Weston & Sampson Engineers

Blanket Contract Type: Change Order -  Change in Contract Dollar Amount

Blanket Contract Purpose: On-Call Engineering Services

Originating Dept.: Department of Public Works

Expiration Date:    Amendment Date:    Extension Date:

TYPE OF DOCUMENT (Please select at least one):

New     Renewal     Amendment     Extension

## CHANGE ORDER

Change Order No. 1

PROJECT Marble Street Extension

DATE OF ISSUANCE 10-21-2014 EFFECTIVE DATE 10-14-2014

TOWN/CITY City of Springfield

TOWN/CITY Contract No. 2013086

CONTRACTOR Weston & Sampson ENGINEER City of Springfield

### **CONTRACT MODIFICATION #1**

Task 7 - Acquisition and Easement Plans and Roadway Layout includes the preparation of right-of-way plans and either easement or acquisition maps for each impacted property along the roadway. The initial cost for this task is \$7,800.00. Based on the final alignment and project meetings it has been determined that additional survey is required, some properties will be consolidated and separate surveys are required for their taking. The additional cost for this work is \$1,900.00. In addition to this there was property identified that is in Land Court. The additional cost for conducting work on land court property to land court standards is \$3,600.00. These additional services are described in the attached Contract Amendment No. 1. The total cost associated with this change is \$5,500.00. Therefore, the new total cost for Task 7 will be \$13,300.00.

This work will be funded through the CDBG-DR appropriation. Task 7 Acquisition and Easement Plans and Roadway Layout in the existing contract will be replaced with the Contract Amendment No. 1 from Weston and Sampson.

### **CONTRACT MODIFICATION #2**

A Traffic Impact and Access Study is required by FEMA for South End Community Center to address any anticipated deficiencies in traffic or parking for the facility. Task 9 will be added to the scope of services as described in the attached Contract Amendment No. 2 from Weston and Sampson. The cost associated with work is \$14,450 and will be funded through the budget for the South End Community Center project.

### **CONTRACT MODIFICATION #3**

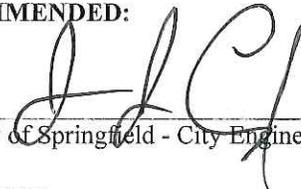
An Air Quality Assessment is required by HUD as part of the environmental review for the Marble Street Extension Design. The purpose is to determine if any mitigation measures are necessary, due to increases in VOC's, CO2 or NOx above the threshold levels in EPA regulations. This work will be completed in conjunction with the Traffic Impact and Access Study for the South End Community Center. Task 10 will be added to the scope of service as

described in the attached Contract Amendment No. 2 from Weston and Sampson. The cost associated with work is \$6,600 and will be funded through the CDBG-DR appropriation.

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price \$ 96,900	Original Contract Times Contract Length: 180 Calendar Days Ready for final payment: 30 days from final invoice
Net changes from previous Change Orders No. 0 to No. 1 \$ 0	Net change from previous Change Orders No. 0 to No. 1
Contract Price prior to this Change Order \$ 96,900.00	Contract Times prior to this Change Order Contract Length: 180 Calendar Days Ready for final payment: 30 days from final invoice
Net Increase (decrease) of this Change Order \$ 26,550.00	Net change of this Change Order Contract Length: Extend Contract Length 0 Days Total Contract Length: 180 Calendar Days Ready for final payment: 30 days from final invoice
Contract Price with all approved Change Orders \$ 123,450.00	Contract Times with all approved Change Orders Contract Length: 180 Calendar Days Ready for final payment: 30 days from final invoice

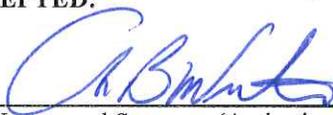
**RECOMMENDED:**

By:

  
City of Springfield - City Engineer (Authorized Signature)

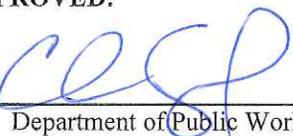
**ACCEPTED:**

By:

  
Weston and Sampson (Authorized Signature)

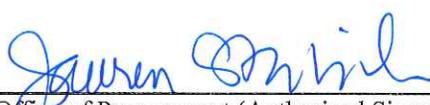
**APPROVED:**

By:

  
Department of Public Works (Authorized Signature)

**APPROVED:**

By:

  
Office of Procurement (Authorized Signature)

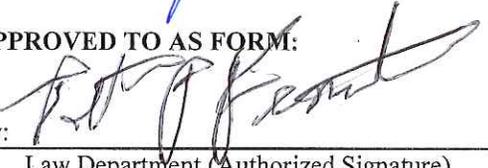
PSB

26401837-580800-64014 - \$12,100.00  
34161330-530600-SECC1 \$14,450.00

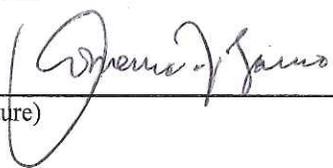
APPROVED TO AS APPROPRIATION:

By:  11/12/14  
Comptroller (Authorized Signature)

APPROVED TO AS FORM:

By:   
Law Department (Authorized Signature)

REVIEWED AND APPROVED:

By:   
Mayor (Authorized Signature)

**City of Springfield Project Authorization**

Date: October 10, 2014

Project No.: Task Order No. 3

- Original Contract
- Contract Amendment No. 1

**Project Name:** Springfield Professional On-Call Engineering Services Contract #2013086  
Ashmun Street, Dale Avenue, Morris Street, and Marble Street Roadway Improvements Project

To: Christopher M. Cignoli – Director, Department of Public Works  
70 Tapley Street  
Springfield, MA 01104

Project Services Requested by: City of Springfield, Christopher M. Cignoli

Cost Format:  Lump Sum w/ Expenses       Hourly Rate w/ Expenses       Cost Plus

**Scope of Services:**

A detailed scope of services for the requested amendment is attached to this project authorization form.

**Project Schedule:**

ENGINEER'S services shall be completed as shown in the table below.

Task	Description	Estimated Completion Date
7.0	Acquisition and Easement Plans and Roadway Layout	September 30, 2014

**Fee Breakdown:**

The Fee Breakdown Table is hereby amended by deleting Task 7.0, Acquisition and Easement Plans and Roadway Layout and replacing with the following fee listed below. Task Order No. 3 has a revised contract value which totals \$102,400. The above-described engineering services will be provided and billed to OWNER monthly as charges accrue, based on the percent of project completion obtained during the billing period. ENGINEER'S total lump sum fee for provision of each task described above shall be as presented in the following table.

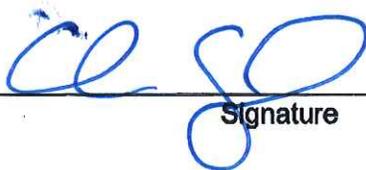
Task	Description	Fee
7.0	Acquisition and Easement Plans and Roadway Layout	\$13,300
<b>TOTAL TASK FEE FOR CONTRACT AMENDMENT NO. 1:</b>		<b>\$13,300</b>

Please execute this Project Authorization for Weston & Sampson Engineers, Inc. to proceed with the above referenced scope of services and project costs. Signature by both parties below signifies mutual acceptance of the proposed Scope of Services, Fee, and schedule presented in this Project Authorization. All services will be provided in accordance with the On-Call Engineering Services Agreement dated March 20, 2013.

ACCEPTED FOR:

**CITY OF SPRINGFIELD, MA**

By Its: Director of Public Works

  
\_\_\_\_\_  
Signature

\_\_\_\_\_  
Christopher M. Cignoli  
Printed Name

\_\_\_\_\_  
10-22-14  
Date

**WESTON & SAMPSON ENGINEERS**

By Its: Vice President / Regional Manager

  
\_\_\_\_\_  
Signature

\_\_\_\_\_  
Christopher B. Wester, PE  
Printed Name

\_\_\_\_\_  
10/10/2014  
Date

City of Springfield, Massachusetts  
Department of Public Works  
On-Call Engineering Services Agreement  
Task Order Assignment No. 3  
Contract Amendment No. 1

In accordance with Article I through VII of the Contract for:

**PROFESSIONAL ON-CALL ENGINEERING SERVICES CONTRACT #2013086**

**General:**

The City of Springfield, Massachusetts (OWNER) has requested the services of Weston & Sampson Engineers, Inc. (ENGINEER) to conduct Survey, Preliminary Design, Final Design, and Bidding Services related to the Ashmun Street, Dale Avenue, Morris Street, and Marble Street Roadway Improvements Project.

**Task Order Scope of Services:**

Task Order Assignment No. 3 is hereby amended by deleting the scope for Task 7.0 and inserting the following in its place. ENGINEER shall assist OWNER (City of Springfield) by providing the following services:

**Task 7.0 Acquisition and Easement Plans and Roadway Layout**

Based on our meeting with the City of Springfield on Tuesday, August 12, 2014 the Easement and Acquisition Plans will include the area shown as Parcel 1-3 on the attached plan and as Parcels 9-29 on the attached plan. Separate surveys plans will be prepared for Parcel 3A, Parcel 12 & 13 and Parcel 28 including a portion of Parcel 26. This scope of services and estimated fee assumes that any land court land included within the above areas will be removed from land court before our surveys are finalized. This scope of services does not include any services associated with land court submission or conducting our work to land court standards.

- 7.1 Conduct office services for additional research of property line records for parcels/lines outside our previous work limits.
- 7.2 Conduct field services to locate additional property line monumentation and improvements outside the previous work limits.
- 7.3 Based on approved design plans, prepare Right of Way/Street Layout Plans to be used by the City for acquisition of these parcels.
- 7.4 Based on approved design plans, prepare Property Line Surveys and/or Lot Consolidation Plans for Parcels 3A, Parcel 12/13 and Parcel 28 including a portion of Parcel 26.
- 7.5 Produce a land court plan and required computations at the parcel at the northwesterly end of Marble Street.



LIMITS OF EXISTING  
RIGHT-OF-WAY (TYP)

PROPOSED LIMITS OF NEW  
RIGHT-OF-WAY (TYP)

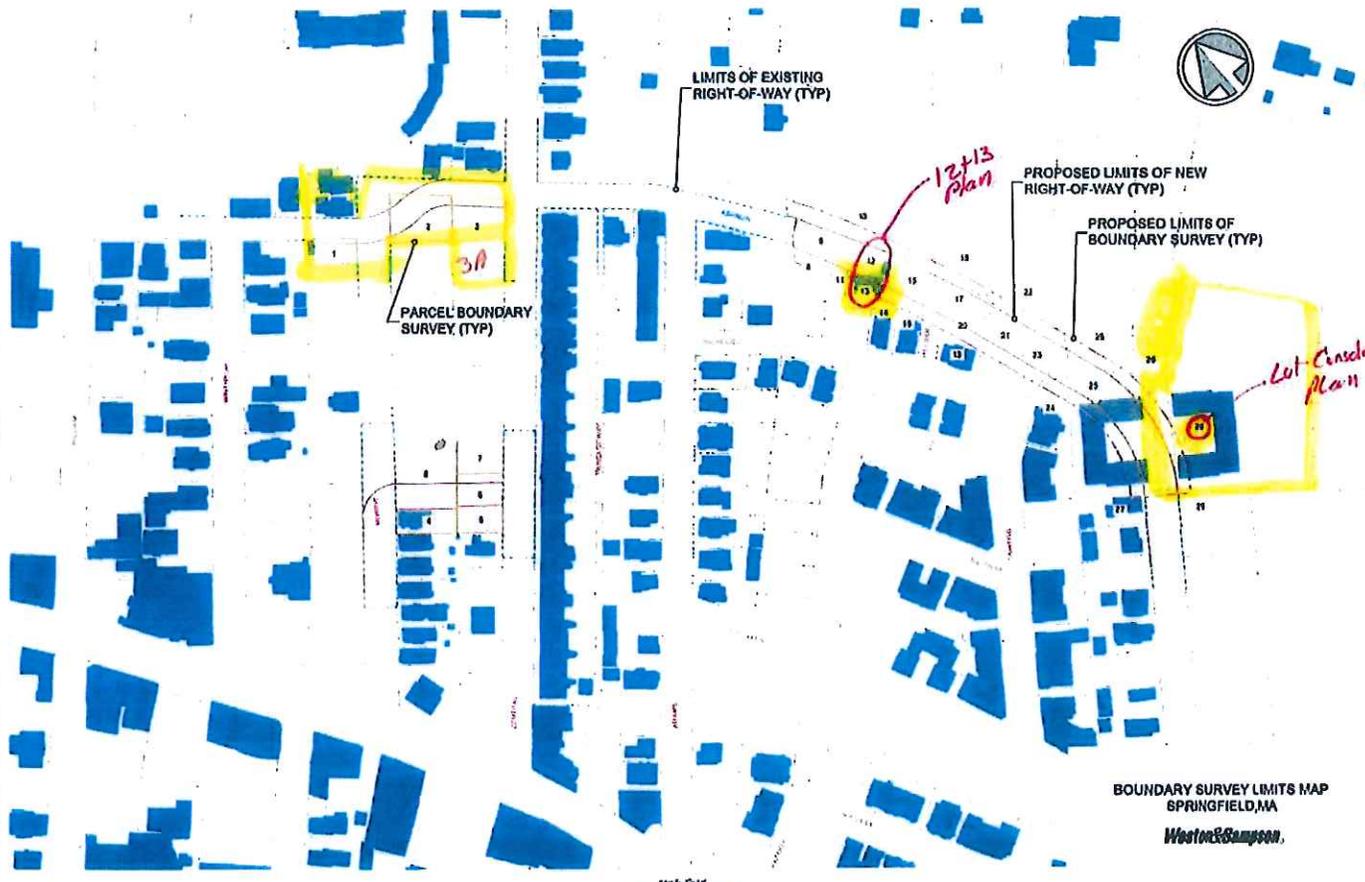
PROPOSED LIMITS OF  
BOUNDARY SURVEY (TYP)

PARCEL BOUNDARY  
SURVEY (TYP)

*12+13  
Plan*

*Lot Consolidation  
Plan*

BOUNDARY SURVEY LIMITS MAP  
SPRINGFIELD, MA  
*Weston & Sampson*



City of Springfield Project Authorization

Date: October 10, 2014

Project No.: Task Order No. 3

- Original Contract
- Contract Amendment No. 2

**Project Name:** Springfield Professional On-Call Engineering Services Contract #2013086  
Ashmun Street, Dale Avenue, Morris Street, and Marble Street Roadway  
Improvements Project

To: Christopher M. Cignoli – Director, Department of Public Works  
70 Tapley Street  
Springfield, MA 01104

Project Services Requested by: City of Springfield, Christopher M. Cignoli

Cost Format:  Lump Sum w/ Expenses       Hourly Rate w/ Expenses       Cost Plus

**Scope of Services:**

A detailed scope of services for the requested amendment is attached to this project authorization form.

**Project Schedule:**

ENGINEER'S services shall be completed as shown in the table below.

Task	Description	Estimated Completion Date
9.0	Traffic Impact and Access Study	December 31, 2014
10.0	Air Quality Assessment	December 31, 2014

**Fee Breakdown:**

The Fee Breakdown Table is hereby amended by adding Task 9.0 – Traffic Impact and Access Study and Task 10.0 – Air Quality Assessment. Task Order No. 3 has a revised contract value which totals \$123,450. The above-described engineering services will be provided and billed to OWNER monthly as charges accrue, based on the percent of project completion obtained during the billing period. ENGINEER'S total lump sum fee for provision of each task described above shall be as presented in the following table below.

Task	Description	Fee
9.0	Traffic Impact and Access Study	\$14,450
10.0	Air Quality Assessment	\$6,600
<b>TOTAL TASK FEE FOR CONTRACT AMENDMENT NO. 2:</b>		<b>\$21,050</b>

Please execute this Project Authorization for Weston & Sampson Engineers, Inc. to proceed with the above referenced scope of services and project costs. Signature by both parties below signifies mutual acceptance of the proposed Scope of Services, Fee, and schedule presented in this Project Authorization. All services will be provided in accordance with the On-Call Engineering Services Agreement dated March 20, 2013.

ACCEPTED FOR:

**CITY OF SPRINGFIELD, MA**

By Its: Director of Public Works



Signature

Christopher M. Cignoli  
Printed Name

10-22-14  
Date

**WESTON & SAMPSON ENGINEERS**

By Its: Vice President / Regional Manager



Signature

Christopher B. Wester, PE  
Printed Name

10/10/2014  
Date

City of Springfield, Massachusetts  
Department of Public Works  
On-Call Engineering Services Agreement  
Task Order Assignment No. 3  
Contract Amendment No. 2

In accordance with Article I through VII of the Contract for:

**PROFESSIONAL ON-CALL ENGINEERING SERVICES CONTRACT #2013086**

**General:**

The City of Springfield, Massachusetts (OWNER) has requested the services of Weston & Sampson Engineers, Inc. (ENGINEER) to conduct Survey, Preliminary Design, Final Design, and Bidding Services related to the Ashmun Street, Dale Avenue, Morris Street, and Marble Street Roadway Improvements Project.

**Task Order Scope of Services:**

Task Order Assignment No. 3 is hereby amended by adding the following Task 9.0 and Task 10.0 to Task Order Assignment No. 3. ENGINEER shall assist OWNER (City of Springfield) by providing the following services:

**Task 9.0 Traffic Impact and Access Study**

The scope of services includes a Traffic Impact and Access Study for the South End Community Center and are based on requirements from FEMA and HUD, as provided to Weston & Sampson by the City.

The South End neighborhood is currently under revitalization; Emerson Wright Park has been expanded and redeveloped, Main Street streetscape completed, and the Gemini site remediated making way for new development. Based on information provided in the DRAFT May 2014 South End Revitalization Plan, the Outing Park Apartments rehabilitation and the demolition and relocation of the Marble Street units are targeted for completion in 2015. Extension of Ashmun Street from Adams Street to Marble Street is proposed by the City and is currently in design. The study will assume the Ashmun Street extension is in place.

The proposed study area is anticipated to include the following seven (7) intersections:

- Main Street at Broad Street /Wendell Place (signalized)
- Main Street at Central Street/Fremont Street (signalized)
- Maple Street at Central Street/Cemetery Avenue (signalized)
- Main Street at Marble Street (unsignalized) – Build condition only
- Ashmun Street at Morris Street (unsignalized)
- Ashmun Street at Central Avenue (unsignalized)
- Ashmun Street at Adams Street (unsignalized) – Build condition only

**9.1 Field Reconnaissance**

Perform a comprehensive field inventory of existing traffic conditions including traffic controls, and observations of traffic, pedestrian, and bicycle patterns within the study area. Existing conditions will be documented and photographed. Traffic signal plans

and timing for the three (3) signalized study intersections to be provided by the City. Public transportation routes and bus stops within the study area will be identified.

9.2 Traffic Counting Program

9.2.1 Manual intersection Turning Movement Counts (TMCs), to be collected on a typical weekday during the AM and PM peak hours, are proposed at the following three (3) signalized intersections:

- Main Street at Broad Street /Wendell Place
- Main Street at Central Street/Fremont Street
- Maple Street at Central Street/Cemetery Avenue

9.2.2 Daily traffic counts will be collected via Automatic Traffic Recorders (ATRs) capturing 24-hours of directional traffic flow during a typical weekday at two (2) locations:

- Main Street south of Marble Street
- Central Avenue south of Maple Street

9.3 Proposed Developments and Planned Infrastructure Improvements

Review available documents of proposed and approved developments within the project vicinity, as well as infrastructure improvement projects. These documents are to be provided by the City. Such developments include, but are not limited to, the revitalization of the Outing Park Apartments and Marble Street housing units, as well as, the proposed MGM Springfield.

9.4 Existing Conditions – Traffic Volumes, Capacity and Queue Analysis

The traffic volumes obtained from the TMCs and ATRs will be seasonally adjusted per MassDOT standards. Seasonal adjustment factors will be developed based on information provided from vicinity permanent count stations. Capacity and queue analysis will be performed based on the 2010 Transportation Research Boards Highway Capacity Manual and MassDOT analysis requirements.

9.5 Community Center Trip Generation, Site Access and Trip Distribution

Typically, projected traffic volumes for a development are generated based on data provided in the Institute of Transportation Engineers (ITE) Trip Generation publication. Trip generation will be performed based on the latest SECC plan. Due to the urban nature of this development, refinement of the trip generation may be necessary. Currently less than half of the South End households have a vehicle, and are dependent on public transportation. Trips generated will be distributed within the study area based on residential locations, public bus routes, and pedestrian walkways for patrons, as well as, journey to work data for employees. Site plan proposed access points for pedestrians, passenger vehicles (patrons and employee), buses, and delivery vehicles will be reviewed and any necessary modifications recommended.

9.6 Proposed Developments Trip Generation and Distribution

Trips to be generated by approved developments within the project vicinity will be distributed throughout the study intersections. Such developments include, but are not limited to, the revitalization of the Outing Park Apartments and Marble Street housing units, as well as, the proposed MGM Springfield. Additional development assumptions may be necessary based on the South End Master Plan. The City shall provide a summary of future development plans, land uses, square footage, and residential units.

Trips will be generated for this additional development and distributed throughout the study area.

- 9.7 Future Background or No Build - Traffic Volumes, Capacity and Queue Analysis  
Develop an annual background growth rate for the area. Project existing traffic volumes to the year 2027, to reflect a ten-year planning horizon. Include traffic volumes from "Proposed Developments Trip Generation" and any pertinent infrastructure improvements. Intersection capacity and queue analysis will be performed at the five (5) study intersections.
- 9.8 Future Build -- Traffic Volumes, Capacity and Queue Analysis  
The SECC traffic volumes will be superimposed on the year 2027 Background or No Build volumes and redistributed to reflect the Ashmun Street extension. Developments Trip Generation" and any pertinent infrastructure improvements. Intersection capacity and queue analysis will be performed at the seven study intersections. Year 2027 average daily traffic volumes for the Ashmun Street extension will also be developed.
- 9.9 Ashmun Street Extension and Other Potential Improvements  
A typical section for the Ashmun Street Extension will be discussed, including travel lane, shoulder widths, and sidewalk treatment. Any other additional geometric or traffic control improvements within the study area and/or at study intersections will be identified. Improvements for pedestrian access and public transportation routes and bus stops within the vicinity of the SECC will be identified.
- 9.10 Parking  
Discussion of the required parking per City regulations and the parking demand of the SECC will be included. The City to provide SECC parking requirements per their regulations and parking demand based on typical and special event SECC uses.
- 9.11 Report Preparation  
Prepare a Traffic Impact and Access Study report detailing the existing, future background or no build, and future build traffic volumes and conditions. Discussion of the Ashmun Street extension typical section will be included. Any other additional geometric or traffic control improvements within the study area and/or at study intersections will be identified, as well as recommendations for public transportation and pedestrian/bicycle access improvements. The site access and parking requirements/demand will be summarized. Impacts, if any, to air quality will be summarized and addressed.
- 9.12 Meetings and Liaison  
Attend two (2) coordination meetings with the City. Prepare and distribute minutes of the meeting.

#### **Task 10.0 Air Quality Assessment**

U.S. EPA/MassDEP approved models and databases, and traffic data will be used to accomplish the following tasks.

- 10.1 Emissions Inventory  
Computation of the total emissions associated with the project-related motor vehicle traffic operating within the study area. Results to include carbon monoxide (CO),

nitrogen oxides (NO<sub>x</sub>), particulate matter (PM<sub>10/2.5</sub>), sulfur oxides (SO<sub>x</sub>) and hydrocarbons (HC) and will be compared to appropriate thresholds.

**10.2 Intersection Dispersion Modeling**

Atmospheric dispersion ("hot-spot") modeling of up to three signalized intersections within the study area. Results to include CO, PM<sub>10</sub> and PM<sub>2.5</sub> and will be compared to the National Ambient Air Quality Standards for these pollutants.

**10.3 Greenhouse Gas (GHG) and Climate Assessment**

Inventory of GHG emissions from project-related motor vehicles and a discussion of carbon sinks and climate change potential associated with the project.

**City To Provide:**

1. Traffic Signal Plans and Timing for the following locations:
  - Main Street at Broad Street /Wendell Place (signalized)
  - Main Street at Central Street/Fremont Street (signalized)
  - Maple Street at Central Street/Cemetery Avenue (signalized)
2. Public transportation routes and schedules within the study area.
3. A summary of existing land uses, square footage and number of residential units, within the study area. A summary of proposed land uses through the South End Master Plan, square footage and number of residential units. Projected traffic volumes for the proposed uses, if available.
4. A list of approved and proposed developments within the study area that are anticipated to increase traffic through the SECC study intersections. Also copies of the associated Traffic Impact Studies/Traffic Evaluations.
5. Description of typical daily uses at the SECC, and associated bus traffic. For example, will school buses be dropping off and picking up children daily after school. If so, how many buses and which schools will they be coming from and what routes will they use to bring students home. Also, a description of anticipated or programmed special events, such as wrestling competitions.
6. Determination of required parking per City regulations, and anticipated parking demand based on typical SECC use and special event needs.

## City of Springfield – Office of Procurement PO Change Request Form

<b>Date</b>	11/06/2014	<b>Requestor(s)</b>	Michael Lynch
<b>Department</b>	Community Development – DR	<b>Phone / Email</b>	413-784-4882
<b>Vendor Name</b>	Weston & Sampson Engineers	<b>Vendor #</b>	95790
<b>Contract #</b>	20130836	<b>Amendment #</b>	
<b>PO #</b>	14007789	<b>Requisition #</b>	14009361

**Explanation Required:** Additional services required for creation of property maps.

Increase PO by \$12,100.00 to account for Contract Modifications #1 and #3.

Change Unit Prices, Extensions, and/or Accounts to:

Increase PO by \$12,100.00 to reach current balance of \$53,950.00.

Identify Line # to be Changed \_\_\_\_\_ New Quantity \_\_\_\_\_ New Unit Price \_\_\_\_\_

Specify Original Account: ORG 26401837 OBJ 580800 PROJ 64014

Specify New Account: ORG \_\_\_\_\_ OBJ \_\_\_\_\_ PROJ \_\_\_\_\_

*PO increased  
ML*

Close Purchase Order \_\_\_\_\_

Add item(s) and/or Shipping \_\_\_\_\_

Cancel Purchase Order \_\_\_\_\_ Was Vendor notified of cancellation YES / NO

**Any \$ amount over \$200.00 must be forwarded from Department Head's email account**

**PLEASE NOTE: NO** modification will be **ALLOWED** to the Vendor Field. The Purchase Order will need to be canceled and a new requisition generated.

**FOR CITY CHANGE ORDERS: EMAIL OR FAX FORM TO:**

Brian Kenney: [bkenney@springfieldcityhall.com](mailto:bkenney@springfieldcityhall.com) FAX: 413-787-6295

**FOR SCHOOL CHANGE ORDERS: EMAIL OR FAX FORM TO:**

Jennifer Willard: [willardj@sps.springfield.ma.us](mailto:willardj@sps.springfield.ma.us) FAX: 413-787-7050

11/06/2014 10:15  
bwk

CITY OF SPRINGFIELD  
ENCUMBRANCE/LIQUIDATION JOURNAL ENTRY PROOF

1  
pomaintn

CLERK: bwk

YEAR PER	JNL	REF 1	REF 2	REF 3	ACCOUNT DESC	T	OB	ENCUMBRANCE	LIQUIDATION
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
POM 26401837-580800-64014	11/06/2014	PO MAINT	095790	14007789	NEW 2	INFRASTRUCTURE INC	4 2014	12,100.00	
	5	250						.00	.00
POM 2640-394000	11/06/2014	PO MAINT	095790	14007789		ENCUMBRANCES		12,100.00	
POM 2640-388500	11/06/2014	PO MAINT	095790	14007789		BDGT FUND BAL RESV FOR ENC	2014		12,100.00
						SYSTEM GENERATED ENTRIES TOTAL		12,100.00	12,100.00
						JOURNAL 2015/05/250	TOTAL	12,100.00	12,100.00

11/06/2014 10:15  
bwk

CITY OF SPRINGFIELD  
ENCUMBRANCE/LIQUIDATION JOURNAL ENTRY PROOF

| P 2  
| pomaintn

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
2640	CDBG-DISASTER RECOVERY	2015	5	250	11/06/2014	BDGT FUND BAL RESV FOR ENC		
	2640-388500					ENCUMBRANCES	12,100.00	12,100.00
	2640-394000							
						FUND TOTAL	12,100.00	12,100.00

\*\* END OF REPORT - Generated by Brian Kenney \*\*

=====  
 Requisition 15006003-00 FY 2015  
 =====

Bill To  
 CHIEF ADMIN AND FINANCE  
 36 COURT ST. - ROOM 411  
 SPRINGFIELD, MA  
 01103

Acct No:  
 34161330-530600-SECC1  
 Review:  
 Buyer: lpl  
 Status: Released

Page 1

Vendor  
 WESTON & SAMPSON ENGINEERS INC  
 5 CENTENNIAL DRIVE

Ship To  
 CAPITAL ASSET CONSTRUCTION  
 36 COURT STREET RM 312  
 SPRINGFIELD CITY HALL  
 SPRINGFIELD, MA 01103

PEABODY, MA 01960-7985  
 USA  
 Tel#978-532-1900X2400  
 Fax 9-1-978-977-0100

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department	Qty	Unit Price	Net Price
10/21/14	095790				FINANCE DEPARTMENT			

LN Description / Account  
 General Notes  
 -----  
 CHANGE ORDWE 1 CONTRACGT 20130836  
 001 MODIFICATION #2 - TRAFFIC IMPACT & ACCESS STUDY MARBLE ST. EXTENSION  
 1.00 14450.00000 14450.00  
 Each  
 1 34161330-530600-SECC1 14450.00

Ship To  
 CAPITAL ASSET CONSTRUCTION  
 36 COURT STREET RM 312  
 SPRINGFIELD CITY HALL  
 SPRINGFIELD, MA 01103

Requisition Total 14450.00  
 \*\*\*\*\* General Ledger Summary Section \*\*\*\*\*  
 Account 34161330-530600-SECC1  
 PAY GO CAPITAL ACCOUNT-FINANCE ENGINEER & ARCHITECTURAL, SURV  
 Amount Remaining Budget  
 14450.00 185550.00

\*\*\*\*\* Approval/Conversion Info \*\*\*\*\*  
 Activity Date Clerk Comment  
 Approved 10/21/14 Jennifer C Winkler  
 Queued 10/21/14 Mitchell Doty  
 Queued 10/21/14 Ronald Molina-Brantley  
 Queued 10/21/14 Lindsay Hackett  
 Pending Maria Gomes

CITY OF SPRINGFIELD  
PURCHASE ORDER INQUIRY PROFILE REPORT

Purchase Order Type Normal Fiscal Yr 2014 06 PO# 14007789  
Batch 1224 PO Date 12/24/2013

Requisition 14009361  
Department Code 180  
Allocation Code 0000  
Review Code  
Buyer ID lpl  
Needed By Date  
General Commodity  
Vendor WESTON & SAMPSON ENGINEERS INC  
Work Order 095790  
Activity 000000000 0

Ship To Address 180  
Ship To Reference PEGGY MERRILL  
Shipping Method  
Bill To Address 180

PO Description PROJECT ORDER #3 DESIGN OF ROA  
Special Handling None Status Carry Fwd Distribution S  
Total PO Amount \$96,900.00  
Liquidated \$55,050.00  
Canceled \$ 0.00  
Open Encumbrance \$41,850.00

General Notes  
Print: 1  
BLANKET CONTRACT# 20130836

Line Item Details  
Line 001 Commodity

Req 14009361 Qty 1.00 UOM Each Unit Price 96900.00000  
% Disc 0.00 Credit 0.00 Freight 0.00  
Line Item Total \$96,900.00  
Liquidated \$55,050.00  
Canceled \$ 0.00  
Line Item Open Encumbrance \$41,850.00

Description  
PROJECT ORDER #3 DESIGN OF ROADWAY  
IMPROVEMENTS FOR ASHMUN ST, DALE AV,  
MORRIS ST & MARBLE ST

Department 180 1099 Box Fixed Asset Y Needed By  
Quote Bid  
Ship To Address 180  
COMMUNITY DEVELOPMENT  
1600 EAST COLUMBUS AVE

Ship To Reference PEGGY MERRILL SPRINGFIELD, MA 01103

Allocation Details			
Org	Obj	Proj Description	Encumbered Amt Bud
26401837	580800	64014 INFRASTRUCTURE	\$96,900.00 U
		Liquidated	\$55,050.00
		Canceled	\$ 0.00
		Allocated Open Encumbrance	\$41,850.00

\*\* END OF REPORT - Generated by Margaret Merrill \*\*