

## **NOTICE OF PROTOCOL FOR PROPOSERS’ INFORMATIONAL MEETING**

**Date and**

**Time:** November 14, 2012, 2:00 p.m.

**Place:** Room 220, City Hall, 36 Court Street, Springfield, Massachusetts

**Purpose:** Section 4.D. of the Phase II-RFQ/P for the Proposed Destination Casino Resort for the City of Springfield, Massachusetts, Bid No. 13-213 (the “RFQ/P) provides that on November 14, 2012, the City expects to hold a public informational meeting with all proposers. This notice is to advise the proposers and the public of the protocol for that meeting.

- Protocol:**
1. The new proposers’ informational meeting is open to the public.
  2. The sole purpose of the meeting is to allow the proposers to ask questions concerning the RFQ/P. Accordingly, the public will not be permitted to ask questions or make statements.
  3. The City representatives who will be present at the meeting will include the Chief Development Officer, the Law Department and department heads who the City believes will be involved in furnishing information to proposers. The City’s casino consultants also will be present.
  4. The meeting will be a “working session” to introduce the City representatives and consultants to the proposers, and to provide the proposers with the opportunity to publicly ask specific questions as to where/how to obtain information; seek clarifications of specific RFQ/P criteria or submission requirements; and gain a better understanding of any process related issues.
  5. The City expects each proposer to send representatives of their companies who have responsibility to respond to the RFQ/P; it is not expected that the proposers’ senior executives will attend.
  6. The City will furnish a stenographer to record the proceedings and prepare a transcript which will be posted to the Springfield Redevelopment Authority webpage.
  7. If a question cannot be answered at the meeting because it involves a policy matter that has not been discussed/determined by the City or requires further investigation, the City will respond by posting the answer to the SRA webpage.
  8. The City is mindful of the fact that proposers may have questions that involve information that would be entitled to confidential treatment pursuant to the provisions of Section 4.G. of the RFQ/P. Proposers should

not ask such questions during the meeting; the City will arrange to meet each of the proposers privately to respond to any such questions.

9. The City will commence the meeting with brief opening remarks and introductions. Thereafter, it will respond to proposers' questions. There is no time limit for the meeting.

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