



<b>Parks Dept. Use Only</b>	
Damage Deposit: _____	Receipt #: _____
Rental Fee: _____	Receipt #: _____
Maintenance Hours: _____	Cost: _____
<u>Notes:</u>	



## Springfield Department of Parks, Buildings, and Recreation Management

### *Showmobile Agreement 2026*

#### Personal Information

Name Of Organization		Contact Name:	
Email:		Address:	
City:		State:	
Zip Code:		Phone Number:	
Additional Phone Number:			

***PLEASE BE ADVISED THAT REQUESTS MUST BE RECEIVED 30 DAYS BEFORE THE EVENT TO RECEIVE SCC APPROVAL AND DETERMINE THE AVAILABILITY OF SHOWMOBILE AND PARKS DEPARTMENT PERSONNEL.***

#### Event Information

Date of Event:		Rain Date:	
Event Location/Park:			
Number of People Attending:		Set up Time: AM/PM:	
Start Time AM/PM:		Take Down Time AM/PM:	
Notes:			

(According to Massachusetts General Laws, Chapter 10, section 35A and 3B; CMR 2.00 et seq., the Showmobile may only be used for the study, pursuit, performance, exhibition, and enjoyment of cultural activities in the broadest sense by both individuals and organizations.

Performances shall include, but not be limited to: music, mime, dance, theater, and oratory.)

#### Requirements Showmobile

- Level ground, no curbs or impediments. Parks Department personnel will determine the suitability of the site and permissible placement of Showmobile
- For multi-day events, Showmobile will **NOT** be left overnight.
- **LABOR / MAINTENANCE FEES:** Delivery and set-up charges are charged for one Motor Equipment Operator and either one laborer or one skilled laborer and all assignments for this duty area according to union bargaining agreements. The renter will be charged no more than it will cost the Parks Department, based on pay scales in effect at the time of the event. We require two men to accompany the Showmobile at all times while on the road, during set-up, operation, and the closing of the Showmobile. While our sound equipment is in use, one park employee must remain with the equipment. The Parks Department can supply a generator upon request.

#### **APPLICANT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY LICENSES**

All Parks Open at Dawn	All Parks Close at Dusk
No Fires Allowed	Alcoholic Beverages Prohibited
All Areas Must Be Left Clean & Orderly	Affixing of Notices is Prohibited
No Admission May Be Charged	Live Animal Rides Prohibited
No Amusement Rides / Bounce Houses / Inflatables Or Mechanical Operations	

**Costs****All checks are payable to the City of Springfield**

**\*All fees, including maintenance costs, must be paid a minimum of 30 days in advance to secure your Park Permit. \***

Mail payment to: Springfield Park Department/Recreation Division  
200 Trafton Road - Forest Park Springfield MA 1108

<b>Showmobile Mandatory Damage Deposit:</b> Please include a payment with this application, if there is no damage, a refund will be issued. <b>Amount:</b> \$200.00	<b>Parks Dept. Use Only:</b> Amount: _____
<b>Showmobile Rental Rate:</b> <b>Rate:</b> \$300.00	Amount: _____
<b>Mandatory Maintenance Cost:</b> Please read the fee description above. (Must be a minimum of 4 hours) <b>Park Employee:</b> \$49.22/hr. <b>Electrician:</b> \$61.05/hr.	Total Hours: _____ Amount: _____

**Please complete below**

I hereby attest that the preceding information is true. Further, I agree to abide by the Rules and Regulations of the Springfield Board of Park Commissioners as stated on the regulation's information sheet. I agree to reimburse the **City of Springfield, Department of Parks, Buildings, and Recreation Management**, for any costs incurred in furnishing this property for our use. (Such costs include but are not limited to: trash pickup; clean up after the event; and/or repair of damages to park property.) The deposit will be refunded, provided none of the aforementioned situations occur.

As the Responsible Party/Authorized Representative of the Applicant for this Permit, I (name) \_\_\_\_\_ agree to the aforementioned and following conditions for the use of park properties. I/WE \_\_\_\_\_ hereby agree to and shall at all times, defend, indemnify, and hold the City of Springfield and its officers, agents, and employees, wholly harmless from any and all losses, costs, expenses (including court costs and attorney's fees and - interest), claims, demands, suits by any person or persons, for property damage, personal injuries, including death, and other liabilities of whatever kind of nature, caused by, resulting from incident to, connected with, or arising directly or indirectly out of acts or omission of anyone using park property pursuant to this Permit. This indemnity shall survive termination of the agreement.

\_\_\_\_ I have received a copy and agree to abide by the Rules and Regulations of the Board of Park Commissioners. Failure to comply with all policies and procedures may result in additional fees.

Signature of Applicant \_\_\_\_\_ Date: \_\_\_\_\_

If Damage Deposit Was Retained, Explain: \_\_\_\_\_

Park Department Authorized Signature: \_\_\_\_\_ Preliminary Date Approved: \_\_\_\_\_

Park Department Authorized Signature: \_\_\_\_\_ Final Date Approved: \_\_\_\_\_