Submit by Email | Print Form

City of Springfield, Massachusetts

W1

Wayman Lee, City Clerk

36 Court Street, Room 123
Springfield, MA 01103
413-787-6096

Fee Waiver Request

The City Clerk may waive fees paid by a lobbyist entity provided that ALL of the following statements are true.

- The client has applied for and been granted valid IRS 501 (c) status;
- The client employs only one Lobbyist (traditional or contract) or one lobbyist entity; and
- The lobbyist or lobbyist entity represents the non-profit client solely.

If you believe that you fit these criteria, please complete and submit the following form for consideration. Waiver requests will be reviewed by the City Clerk in his sole discretion and all decisions are final. No petitions for reconsideration will be entertained.

Please provide all relevant information about the **municipal agent or lobbyist entity:**

NAME _____ ID# _____

PHONE _____ E-MAIL ADDRESS _____

Please provide all relevant information about the client:

NAME _____ ID# _____

PHONE _____ E-MAIL ADDRESS _____

_____
Type of Non-profit (e.g. 501 (c) 3, 4, 5, or 6

If the waiver is granted, you will be contacted to arrange for return of your fees.

Signature: _____ Date: _____

Social Security Number(to be used for crediting fees paid by check)_____