#### AFFILIATE HOST AGENCIES

#### Hampden County

Council of Churches

Gray House

Hobby Club

Office

Mass Health

Providence

Assistance

Mercy Life (PACE)

New England Farmworkers-Fuel

Mass Justice Project

Hawthorn Services

Accounting Department Clodo Concepcion Comm. Center Collector's Treasurer Department Criminal Court (1st Floor) Department of Assessors Department of Admin. & Finance Department of Code Enforcement DEA Computer Learning Center Department of Elder Affairs/COA Department of Housing Department of Veterans Services Election Commission Fire Department Fitness Center Forest Park Manor Senior Center Golden Age Club Hampden County District Court Hampden County Registry of Deeds Health & Human Services Hungry Hill Senior Center Juvenile Court (Hampden County) Library (City) Maintenance Dept. (City Hall) Mason Square Senior Center Mayflower Senior Center Office of Procurement Parking Authority Personnel Department Pine Pint Community Svcs. (COA) Police Dept. Riverview Senior Center Senior AIDES Program Springfield Golden Age Club Springfield Housing Authority Treasurer's Department Academic & Behavioral Clinic Action Centered Tutoring Services

Agawam Council on Aging Agawam Housing Authority Alzheimer's Association American National Red Cross Annie's House Arise for Social Justice Basketball Hall of Fame Bay Path College/HR Department BHN Liberty Street Clinic Brimfield Senior Center Cancer House of Hope Career Point, Inc. Caring Health Center, Inc. Catholic Charities Center for Human Development Chicopee Chamber of Commerce Chicopee Child Development Center Chicopee Housing Authority Children's Study Home

> Franklin/Hampshire Career Center 6 Arch Pl., Ste 2 Greenfield, MA 01301 413) 774-4361

Corporation for Public Management New England Farmworkers Council New North Citizens Council Department of Unemployment Noble Hospital East Longmeadow COA/Senior Northern Education Services (NES) Faith Unlimited Institute Open Pantry Community. Services Fallon Community Health Plan, Inc. Palmer Council on Aging Farm Workers Council Palmer Housing Authority Friends of the Homeless, Inc. Palmer Library Friends of Palmer Senior Citizens Club Palmer Senior Citizens Providence Friends of W. Springfield/COA Palmer (Town of) Cemetery Division Future Works Career Center Partners for a Healthier Community Gandara Mental Health Center Partners for Comm. Affiliate Found Girls Incorporated of Holyoke Pine Point Site Goodwill Industries Inc. Pioneer Valley Men Office of Goodwill Industries Palmer Procurement Pioneer Valley Mental Health Clinic Greater Springfield Senior Services Pioneer Valley Habitat for Humanity Greene Room Production Providence Ministries Regional Employment Board Russian Community Assoc. of MA Housing Allowance Project (H.A.P) Salvation Army Human Resource Unlimited Scibelli Enterprise Center Jewish Community Center Preschool Shriner's Hospital Junior Achievement of Western Sisters of Providence Health Care Ludlow Senior Center Network Center, Inc. Lutheran Social Services of N.E Social Security Administration MAB Community Services (Vision) Soldier's Home in Holyoke Martin Luther King, Jr. Comm. Center South End Community Center Mason Square Veterans Outreach Southwick COA Southwick Public Library Mason Wright Retirement Com. Spectra Management Service Mass Career Development Institute Spirit of Springfield Springfield Adult Day Health Center Springfield Armory Mass Rehabilitation Commission Springfield Boy's & Girl's Club Mass Senior Games (MASG) Springfield Citizen Advocacy Mass Senior Action Council Springfield Partners for Comm. Act. Mass Small Bus. Develop Ctr. Network Springfield School Volunteers Mature Workers Counselor/Liaison Square One Mercy Adult Day Health Stanley Park Mercy Care (Area) Hospice/S. of Sunshine Village Thomas J. O'Connor Animal Shelter UMass Center of Springfield Mercy Weldon Center (Day Rehab) Urban League of Springfield Monson Cemetery Commission United Way of Pioneer Valley Monson Park & Recreation Department Valley Opportunity Council Monson Senior Center Westfield Senior Center Monson (Town of Monson Town Hall) West Springfield Adult Day Center Mont Marie Health Care Center, Inc. West Springfield Senior Center Mount Holyoke College Wilbraham Housing Authority Mount St. Vincent Care Center Wilbraham Park & Recreation Muscular Dystrophy Association Wilbraham Senior Center New England Business (NEBA)

#### Franklin/Hampshire Counties

Amherst Affordable Housing Authority Amherst Council on Aging Amherst Housing Authority Amherst Leisure Services Belchertown Town Hall Casa Latina, Inc. City of Easthampton Easthampton Senior Center/COA Fishing Wild Life Forbes Library Franklin/Hampshire Career Center Hawthorne Services Hilltown Community Development Corp Lilly Library Meekins Library Northampton Council on Aging Pioneer Valley Habitat for Humanity Regional Employment Board Safe Passage Salvation Army/Hadley South Hadley Housing Authority South Hadley Library Stavros Tapestry Health The Northampton Survival Center Town of Chesterfield Town of Worthington Veterans' Services, Dept. of Veterans' Affair, Dept. of Ware Public Schools Ware Junior/Senior High School Worthington Health Center

**Career Centers** 

Y.M.C.A. of Greater Springfield

Y.W.C.A. of Western Mass

**Career Point** 1 Federal Street, Bldg. 103-3 Springfield, MA 01105 413-532-4900

**Future Works** 850 High Street Holyoke, MA 01040 413-532-4900

#### Senior Community Service Employment Program (SCSEP)

Sponsored by: Center for Workforce Inclusion, Inc. 8403 Colesville Road, Suite 200 Silver Spring, MD 20910 PH: (301) 578-8901 Fax: (301) 578-8947



# **Senior Community Service Employment Program (SCSEP)**

## **INFORMATION BOOKLET**

#### PUT YOUR TIME AND TALENTS TO WORK

Mature Workers Get PAID To Train While Job Searching!



**City of Springfield Department of Elder Affairs** 

> 1476 Roosevelt Avenue Springfield, MA 01109

Learn more by calling: Hampden County (413) 787-6861 ~ Hampshire County (413) 787 - 6124

#### **Serving Hampden and Hampshire Counties**

"Operated under a USDOL grant and in cooperation with the Center for Workforce Inclusion. Inc. (Center)."

Find out more about the SCSEP Program by visiting: https://www.centerforworkforceinclusion.org/our-impact/our-programs/scsep/

#### ABOUT THE SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM

## What is the Senior Community Service Employment Program (SCSEP)?

The Senior Community Service Employment Program, funded under Title V of the Older Americans Act through the U.S. Department of Labor, enables us to help employ low-income individuals, age 55 and older, throughout the Commonwealth. Enrollees are placed in temporary training assignments where they gain valuable on-the-job work experience and training needed to gain employment in the private sector. The Senior Community Employment Program (SCSEP) is the nation's oldest job training program to help unemployed individuals and older find work.

Enrollees benefit from training, counseling, and community service assignments at non-profit organizations in their communities, prior to transitioning into the private sector.

Participants are placed at eligible training sites for which they are paid minimum wage for 20 hours per week.

## PROGRAM QUALIFICATIONS

- 55 years of age or older
- Unemployed
- Massachusetts resident
- Few employment prospects
- Meet low-income guidelines

### SCSEP PROGRAM PURPOSE

## <u>Mature Workers Get PAID To Train</u>

## While Job Searching!

- To foster and promote useful part-time opportunities in community service activities for eligible individuals
- To foster individual economic self-sufficiency
- To increase the number of older persons who may enjoy the benefits of a regular job after participating in the SCSEP
- It is an employment program which gives the mature worker an opportunity to re-enter the work force
- The added results are enormous; income, work ethics and skilled labor

### WHAT THE SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM IS NOT

- It is not a job, it is an employment training program
- It is not a welfare program
- It is not an income maintenance program

#### **MONTHLY JOB TRAINING MEETINGS**

Equal Opportunity Employer: Our contract agreement is to follow the required Federal Guidelines of the Department of Labor.

The SCSEP Program follows these special requirements:

- Durational Limits on Training Assignments
- Low Income Qualified Individuals
- Monitoring of training/ sites
- Job Search Activity
- Unsubsidized placement of participants and Retention Goals

## WHAT ARE HOST AGENCY SITES?

Host Agencies Sites are community agencies or organizations which provide on-the-job training and supervision for program participants. Host Agencies must be either non-profit or governmental agencies.

#### **EMPLOYMENT OPPORTUNITIES SERVING COMMUNITIES**

# How can mature workers benefit from the Senior Community Service Employment Program?

Each participant will be counseled by our professional staff, one-on-one. A skills assessment and an individual employment plan will be developed with the participant. These tools define a person's employment strengths and identify their training needs. The participant will be enrolled and assigned to a training site, or attend formal class room training while earning income

Mature Workers serve their communities through paid temporary assignments with local non-profit and government organizations.

Mature Workers gain valuable job skills by working at:

- Schools
- Libraries
- Social Service Agencies
- Hospitals
- Senior Centers
- Museums
- And many other Locations

### JOBS FOR MATURE WORKERS

The Senior Community Service Employment Program helps mature workers build the experience and confidence they need to find permanent unsubsidized employment. Veterans and their spouses are encouraged to apply.

Seniors can apply regardless of employment history or educational level.

To learn more about the Senior Community Service Employment Program, and about eligibility guidelines contact us! Hampden County (413) 787-6861 ~ Hampshire County (413) 787-6124

**Mature Workers Get PAID To Train While Job Searching!**