Mandatory Report of Any School Fires
M.G.L. C 148. s. 2A

M.G.L. C 148, Section 2A. "The principal of any **public or private school** that provides instruction to pupils in any of grades 1 to 12, inclusive, shall **immediately** report any incident involving the unauthorized ignition of any fire within the school building or on school grounds to the local fire department. The principal shall submit a written report of the incident to the head of the fire department within 24 hours on a form furnished by the department of fire services. The report shall be filed without regard to the extent of the fire or whether there was a response by the fire department. The head of the fire department shall report such incident to the marshal in accordance with section 2."

This form is part of the mandatory reporting requirement under M.G.L. Chapter 71, Section 37L. **Remember to call 9-1-1 for any fire not already extinguished upon discovery.**

For Fire Department use

Report received by: _____

Date: _____

Date: _____

Name of School: _____

Name of School District: _____

City/Town: _____

Name of Reporting Person: _____
(principal or designee)

Signature of Reporting Person: _____

Telephone # of Reporting Person: _____

Date & Time of Fire (if known): _____

Date & Time Fire Discovered: _____
(if different than when it occurred)

Who Discovered the Fire?: _____
(Name and Function: teacher, administrator, custodian, or student)

Location of Fire: ❑ Inside ❑ Outside

More Specific Location: _____
(e.g. floor and function such as "in a trash container in the 2nd floor boys lavatory")