

**SPRINGFIELD COMMUNITY PRESERVATION
FULL APPLICATION COVER SHEET**

I. PROJECT INFORMATION

CPA program area - check all that apply:

community housing historic preservation open space recreation

Project/Program Title: **Reuse Wood to Rebuild Wealth**

Brief Project/Program Summary:

CPA funds will create a physical workshop and hire staff necessary to rescue historic wood and build community wealth through job and entrepreneurship training. The program will leverage state and federal workforce development training funds to conserve natural resources from costly demolition, save landfill space, reduce air pollution and create jobs.

estimated start date: July 1, 2020

estimated completion date: October 31, 2020

II. APPLICANT INFORMATION

Type of Applicant - check one:

City of Springfield Non-Profit Organization For-Profit Business Individual

Name of Organization: **Greater New Life Christian Center**

Name of Contact Person: **Jacqueline Stimage-Norwood**

Mailing Address: **1323 Worcester Ave.,**

Mailing City/State/Zip: **Indian Orchard, MA 01151**

Phone: **413 209-9820**

Fax:

Email: **[REDACTED]**

gnlcc@localnet.com

Website: **greaternewlife.net**

III. BUDGET SUMMARY

Estimated Project Budget: **Four months: \$20,000**

CPA Funding Request: **\$20,000**

Will you be seeking multi-year funding Yes No

CPA Request as Percentage of Total Project/Program Budget: **\$20,000**

List Other Secured Funding Sources:

List Other Prospective Funding Sources:

Workforce Development Training Funds

Applicant Signature: 

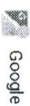
Date Submitted: 4/29/2020

Google Maps 1323 Worcester St



Image capture: Sep 2019 © 2020 Google

Springfield, Massachusetts



Street View





112 Elm Street
Pittsfield, MA 01201
413-445-4556
Fax 413-448-6054

320 Riverside Drive 1-A
Northampton, Ma 01062
413-586-7350
Fax 413-586-7351

EcoBuilding Bargains
83 Warwick Street
Springfield, MA 01104
413-788-6900
Fax 413-788-6909

April 17, 2020

To Whom It May Concern:

I am writing to express support for Reuse Wood to Rebuild Wealth's application for Community Preservation Act Funding.

Our organization, the Center for EcoTechnology (CET), is an environmental non-profit with decades of experience in waste reduction. We encourage and support minority entrepreneurs creating opportunities to reuse wood materials.

Sincerely,

John Majercak
President



United States
Department of
Agriculture

Forest
Service

Urban Natural Resources Institute
Northern Research Station
www.unri.org

Holdsworth Hall
Univ. of Massachusetts
Amherst, MA 01003
Phone: 413/545-3755

File Code: 3260

Date: May 12, 2020

Reply To: David Bloniarz, Ph.D., Urban Forester, USDA Forest Service

Subject: Cornell Cooperative Extension Grant Proposal to NY-DEC

To: Mr. Robert McCarroll, Chair, Springfield Community Preservation Act Committee

Dear Chairman McCarroll:

The USDA Forest Service Urban Natural Resources Institute is very pleased to submit this letter of support to the Springfield Community Preservation Act (CPA) Committee, for the application being submitted by the Greater Springfield New Life Christian Center, to fund the "Reuse Wood to Rebuild Wealth" initiative. This project includes the repair and refurbishment of donated woodworking tools which the group recently received from the New England Regional Council of Carpenters. This initiative will help fund the repair and restoration of these tools, will provide the foundation for the new training program that the group is developing, which will train low-income individuals on carpentry, woodworking, restoration of wood building features and other hands-on skills that they can use as they develop careers in the trades.

This project is part of a newly emerging urban wood re-use initiative begin undertaken by the Forest Service Northern Research Station, and includes efforts in Baltimore, MD, Philadelphia and Springfield. We hope that over the next two years to develop a working partnership with groups that are actively repurposing finished lumber from existing buildings, urban tree recycling, tree care operations and other wood product utilization efforts. CPA grant funding will go a long way in kick-starting the effort in Springfield. We will also be working with the City's Forestry Division, the Old Window Workshop and other non-profit organizations in Springfield.

Our work across the Northeast will be enhanced by this project, and we will be committing science staff and technical assistants to support this effort over the next two years. We hope that the Community Preservation Act Committee plays a key role in the successful implementation of this regional urban wood utilization project, through your award of funding to the Greater Springfield New Life Christian Center, to bring its woodworking tools up to industry standards, and assist it as it trains new skilled trades workers.

We look forward to assisting in this effort, and helping to support the work in Springfield. Please let me know if you have any questions regarding this letter of support and commitment.

Sincerely,

David V. Bloniarz, Ph.D.
Project Director, Urban Natural Resources Institute
USDA Forest Service
dblontarz@usda.gov



Caring for Land and Serving People



INDIAN ORCHARD CITIZEN'S COUNCIL

April 25, 2020

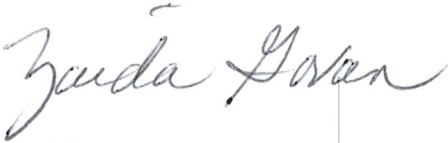
To whom it may concern:

Please accept this letter of support for the GNLCC and YSET Reuse Wood to Rebuild Wealth CPA grant application.

These two entities have a long standing relationship in our community. I believe they will make great partners in this endeavor. This is a needed program in our community and the IOCC will support the program in any way we can.

Should you have any questions please do not hesitate to contact me at 413-301-2533 or iocc.council@gmail.com.

In Service,



Zaida Govan, President

IOCC

117 Main Street P. O. Box 51593 Indian Orchard, MA 01151 413-209-8240
iocc.council@gmail.com

PAULA M. STARNES

127 Brookfield Lane
Agawam, MA 01001
ysetpro@yahoo.com
(413) 348-1688

CAREER OBJECTIVE

To help students advance their careers

EDUCATION

- 2014-2019** American International College
Doctoral Degree in Education (**Ed.D**)
- 2007-2010** Saint Catherine's University
Masters of Arts in Education (**M.A.Ed.**)
Pi Lambda Theta-Gamma Xi, international honor society and
professional association in education (**Honor Society Member**)
- 1991-1995** Western New England College (**Double Major**)
Political Science and Communications, BA

PROFESSIONAL EXPERIENCE

Certifications: Massachusetts Department of Elementary and Secondary
Education: MEPID: 5291578
Professional licensure 449480: English, Moderate Disabilities,
SEI Administrative
Early Childhood Administration:
Director I & II Administrative License # 9602856

- 1996- PRESENT** **Springfield Public Schools Teacher**
- Read 180 teacher responsible for incorporating technology to support 9th and 10th grade students
 - Special Education Algebra II and Pre-Calculus teacher in a co-teach model for 11th and 12th grades
 - Special Education teacher responsible for managing a case-load and making proposals to update goals for Individual Education Plans (IEPs)
- Professional achievements**
- In 2012 my 10th grade students received the highest MCAS gains in the Springfield Public Schools District
 - For over twenty years, I have worked cooperatively with teachers to plan courses of action to proactively guide student success

2002-PRESENT **Youth Social Educational Training, Inc:**
Executive Director

- Directed a staff of 22 employees
- Arranged building walk throughs for inspections and hired contractors for program compliance
- Conducted professional development sessions for the administrative and teaching staff
- Wrote curriculum for preschool to 5th grade students
- Aligned the Massachusetts Curriculum Frameworks with project-based assignments for students in grades 6th to 12th
- Provided differentiated instruction methods and lesson plan development for the teaching and volunteer staff

2019-fall

American International College (AIC)

Adjunct professor for Master degree candidates who practiced and aspired to be inclusion, general, and special education teachers

- Taught students the history of special education in the United States
- Helped students understand how to identify the special education process and the educational practices that can accompany disabilities such as but are not limited to developmental delay, communication impairment, specific learning disability, health impairment, emotional/behavioral impairment, and autism
- Explained to students the pre-referral, referral, and eligibility process for students with disabilities
- Demonstrated how to understand and implement the goals and documentation required to fulfil the legal obligations associated with individual educational plans

2017-2019

University of Massachusetts (UMASS)

Site coordinator at Putnam Vocational Technical Academy for 180 UMASS graduate students

- Coached Master's degree student teachers in best practices in pedagogy, class management and cultural awareness
- Conducted meetings to include discussions regarding lesson plan development and class engagement methods

2010 –2013

Mittineague Congregational Church

Director of Christian Education

- Mentored educators from various backgrounds to teach Religious lessons
- Created curriculum based on biblical teachings
- Planned programs to invite public officials and area residents

2003-2010

South Congregational Church

Director of Christian Education

- Mentored educators from various backgrounds to teach Religious lessons
- Created curriculum
- Planned activities to interest area residents
- Designed and implemented religious programming
- Increased youth involvement by 70%

2000-PRESENT Morning Star Community Baptist Church

Minister

- Attend Bible study
- Pray for people who are in need
- Visit the sick

COACHING EXPERIENCE

2019 Putnam High School: Dance Team Coach (founder)
2019 Putnam High School: Girl's Indoor Track Coach
2012 Putnam High School: Assistant Track Coach
2010 Putnam High School:
Cheerleading Coach
Award-Regional Cheerleading Competition

ACCOLADES AND ACCOMPLISHMENTS

O'Brien, G. (2014). Paula Moore: This educator has been a driving force in the lives of young people. Business West. <https://businesswest.com/blog/paula-moore/>

The Springfield Black Music Month Celebration. Honoree:
<https://www.masslive.com/galleries/MCTSZX53KFHLDLOCTA3J7RJ7VA/>

Youth Social Educational Training (YSET). <https://www.yset.org/default.html>

ReGreenSpringfield

One Tree at a Time...

Mr. Robert McCarroll
Chair, Community Preservation Act Committee
Springfield City Hall
36 Court Street, Room 412
Springfield, MA 01103

April 28, 2020

Dear Chairman McCarroll:

ReGreen Springfield is pleased to submit this letter of support to the Community Preservation Act (CPA) Committee, for the application being submitted by the Greater Springfield New Life Christian Center, to fund refurbishment of donated woodworking tools which they recently received from the carpenters' union. The "Reuse Wood to Rebuild Wealth" initiative will help fund the repair and restoration of these tools, will provide the foundation for the new training program that the group is developing, which will train low-income individuals on carpentry, woodworking, restoration of wood building features and other hands-on skills that they can use as they develop careers in the trades.

This project is very similar to a program which ReGreen Springfield recently completed, which provide Springfield's low-income youth with training in the green industry. We have been working with the project planners at the New Life Center to provide insights into the implementation of our recent program, which trained over 60 individuals in landscaping and tree care skills. We feel that this new effort, related to historic carpentry skills, is well suited to the guidelines of the CPA grant program, since it will provide a cadre of skilled carpenters who will be trained in preservation of historic or timely building features, including wood moldings, handrails, banisters, windows, balusters and spindles.

ReGreen Springfield focuses our work on the restoration of greenspace and tree canopy in the city, but also spend considerable effort in outreach and education. We feel that this proposal from the Greater Springfield New Life Christian Center helps to fulfill our mission of making Springfield a more sustainable city, both from an environmental and economic perspective. We feel that this project is a great fit for the CPA grant program.

In closing, please let me know if you have any questions regarding this endorsement of the CPA grant application being submitted by the Greater Springfield New Life Christian Center.

Sincerely,



Marianne Beach,
Community Outreach and Volunteer Coordinator

**Employment
History:**

Greater New Life Christian Center, Indian Orchard, MA

Executive Director of Programs

February 2019 – Present

Responsible to Board of Directors for overall leadership and management of Community Programming for Greater New Life Christian Center, including

- Hiring, supervision and development of staff
- Recruitment of volunteers to assist with organizational programming
- Oversight of programs and delivery of services; fiscal management
- Raising funds needed to create a stable funding streams
- Responsible for billing and financial reporting to state, federal and non-profit funders

Greater New Life Christian Center, Indian Orchard, MA

Administration and Finance Manager

August 2012 – Present

- Responsible to Executive Board for tracking and reporting church's and nonprofit's financial performance
- Responsible for billing and financial reporting to state, federal and non-profit funders

Springfield Vietnamese American Civic Association, Springfield, MA

Interim Executive Director

May 06 – August 2012

Responsible to Board of Directors for overall leadership and management of Springfield Vietnamese American Civic Association, including

- Hiring, supervision and development of staff
- Recruitment of volunteers to assist with organizational programming
- Oversight of programs and delivery of services; fiscal management
- Raising funds needed to create a stable funding stream

Springfield Vietnamese American Civic Association, Springfield, MA

Administration and Finance Manager

Nov 05 – May 06

- Responsible for handling Human Resource issues
- Responsible for financial reporting to federal funders
- Responsible to Executive Director for tracking and reporting agency's financial performance
- Continued duties of Assistant Executive Director

Springfield Vietnamese American Civic Association, Springfield, MA

Assistant to Executive Director

Jan 04 – Nov.05

Assisted Executive Director in day-to-day activities of small non-profit human service organization, including (but not limited to):

- Oversight of programs, delivery of program services, fiscal management
- Written and verbal correspondence with English writers/speakers
- Grant writing and assistance in other fundraising activities as warranted
- Representation of organization at meetings and events

Western Massachusetts Coalition for Occupational Safety and Health, Springfield MA

Associate Program Director

Oct 02 – Jan 04

- Coordinate with Executive Director in evaluating Program areas
- Assisted in conducting Educational Workshops and seminars
- Training and certification in OSHA 10
- Conducted trainings for diverse groups re Basic OSHA rights, safety

Jacqueline Stimage-Norwood
77 Rencelau Street Springfield, MA 01118
Phone (413) 330-1982
Email: jsn4032@gmail

**Employment
History:
(cont'd)**

Western Massachusetts Coalition for Occupational Safety and Health, Springfield MA
Office Manager Jul 00 – Sept 02
Worked with Executive Director and Board in accomplishing smooth day-to-day operations of 7-person non-profit safety and health organization. Responsibilities included promoting the agency, general administration, program assistance.

The Seibels Bruce Insurance Companies, Columbia, SC
Senior Claim Representative Apr 94 – Aug 95
Responsible for investigating, evaluating, and negotiating prompt and fair settlements of multiline property and casualty claims.

Aetna Life and Casualty Insurance Company, Columbia, SC
Senior Claim Representative Aug 79 – Oct 93
Outside Claim Representative for national multiline insurance company, with responsibilities for handling more complex assignments relating to investigating issues of coverage, liability, evaluation and negotiation of claim settlements.

Education:

B.S. Marketing, Hampton Institute (now Hampton University), Hampton VA

2020 APPLICATION FOR COMMUNITY PRESERVATION ACT (CPA) FUNDING

GREATER NEW LIFE CHRISTIAN CENTER and YOUTH SOCIAL EDUCATIONAL TRAINING, INC.

REUSE WOOD to REBUILD WEALTH**I. GENERAL INFORMATION**

This application for CPA funds is submitted consistent with the priority area of acquisition, preservation, rehabilitation and restoration of historic resources.

The CPA funding criteria of preserving the essential character of Springfield, protecting resources that would otherwise be threatened and utilizing Springfield resources are the heart of this application. Our program is designed to leverage other funds through state and federal workforce development agencies. Also included in the CPA criteria, our program demonstrates practicality and feasibility with a demonstrated advantageous cost/benefit value.

In just four months CPA funding will establish a job training and education program which is ready-to-start when immediate jobs are desperately needed in Springfield's economic recovery. CPA funds will turn the waste of historic resources into local jobs. We call our program Reuse Wood to Rebuild Wealth.

II. NARRATIVE

The narrative is an opportunity to explain the proposal to the CPC and how the proposal achieves one or more of the CPA criteria. In a separate document, answer the following questions.

- A. *Project Summary Introduce the project with a summary which notes the CPA category, goals, project scope, and budget. (200 words or less)*

Reuse Wood to Rebuild Wealth is a partnership of the Greater New Life Christian Center (GNLCC) and Youth Social Education Training, Inc. (YSET) with a broad reach of support from local businesses to state and federal agencies. Only \$20,000 in CPA funds will create a **ready-to-start job training and education program** based on Springfield's historic wood resources.

Reusing wood is a growing industry not only because of the **environmental urgency** to reduce landfills and incinerator pollution but also because of the **economic opportunity** it offers disenfranchised urban communities. Our program is founded on the business model provided by the Baltimore Wood Project which engages and spins off a network of wood-based small shops, distributors and design companies who reclaim wood from demolition sites. Through support from the U.S. Forest Service, the success of the Baltimore Wood Project can be replicated in Springfield. Our network of wood-based shops and distributors already includes the Old Window Workshop, Eco-Building Bargains, Re-green Springfield and the Wellspring Cooperative.

YSET and GNLCC are non-profit community organizations with 50 combined years of educational achievement for young people and supportive housing to adults in recovery. They have partnered to establish entrepreneurial education and hands-on skills training for future businesses reusing historic resources. CPA funds for properly functioning equipment and space will be equally matched by highly credentialed educational and administrative capacity. Students

from the northeast and south ends of the city can use public transportation to reach the training center at GNL in Indian Orchard and YSET education in the South End.

1. Describe the proposal and how it will benefit Springfield. (200 words or less)

This proposal is about caring for our built environment and restoring our local economy by reusing the materials and labor of generations before us. CPA funds for this program will enable under-utilized space, valuable unused equipment and free discarded wood to open a new path for young people to discover a career.

Entrepreneurship based on cooperative production and meeting a local market demand with local resources is a key to economic recovery. Reuse Wood to Rebuild Wealth (RWRW) offers young people and adults the opportunity to learn time-honored skills and earn money through their own creativity.

2. Identify what CPA criteria this proposal achieves and how they are accomplished.

Demonstrate practicality and feasibility: Reuse Wood to Rebuild Wealth is practical because the components of the program already exist. The GNLCC can provide space and hands-on instruction where wood will be processed. YSET can provide the curriculum for the entrepreneurship program **to turn waste into wealth** by re-claiming Springfield's legacy of trees.

Reuse Wood to Rebuild Wealth is feasible as we will replicate the model of the Baltimore Wood Project with active involvement of the US Forest Service.

Advantageous cost/benefit value: Start-up costs for small businesses can be prohibitive but GNLCC has offers accessible, affordable and flexible interior and exterior space. Donated commercial carpentry equipment currently stored in the GNLCC basement is available with CPA funds to re-tune the mechanicals for safety and sharpen the blades. This equipment includes 2 8" joiners, 2 table saws, a 2' planer, 24" cutting saw, a grinder, and three air cleaners. YSET's Director, Dr. Paula Starnes provides curriculum to prepare learners for an entrepreneurial career. Dr. Starnes will serve on an ongoing basis to oversee the safety and educational process.

Leverage other funds: With space, equipment, materials and staffing ready-to-start, RWRW will access workforce development funds for job training. Community and economic development funds, as well as local investors will be engaged. The Wellspring Cooperative which has a track record of leveraging resources has pledged its willingness to help build private loan sources. Both GNLCC and YSET have already proven their capacity to manage federal and state financial support for their existing programs.

3. Describe the need that this proposal will address.

The lack of affordable space, tools and teaching are primary barriers to the success of micro-business. Now, is the time for public funds to invest in place-based businesses where we can also address economic inequality. We must look for opportunities to diversify where money goes and who gets to use it.

- **Need to keep funds local:** Every year and without knowing it, Springfield loses millions of dollars disposing of raw materials while spending millions more to truck lower quality materials back in for building projects. This accepted practice leaves a wake of money going out and pollution in its path on return.
- **Need to support women and people of color in small business:** Springfield is a city rich with young people and a base of entrepreneurship by people of color. Studies have

shown that unemployed people are most likely to start new businesses and black women specifically will create six-times the number of new businesses as white males.*

4. *What is the expected outcome of this proposal?*

The outcome of CPA funding for this ready-to-start program will be a place where on-the-job training and entrepreneurship can be taught. Reuse Wood to Rebuild Wealth can then provide 15 learners each year with job skills and business-ready education. GNLCC and YSET will become an incubator for creative reuse and repurposing of wood. Springfield will inspire young and adult residents to build wealth by exploring a new means of enterprise: conservation of trees.

C. Feasibility & Sustainability

1. *What other funding sources have been secured or are being pursued?*

Workforce training funds and social investors will be pursued with the support of Wellspring Cooperative, the City of Springfield, state and federal business development sources. As the country restarts our economy after the Covid 19 crisis subsides, Reuse Wood to Rebuild Wealth will be poised to serve as a model for community-owned and worker-owned local jobs.

2. *Once the proposal is complete how will it be sustained/maintained?*

Most importantly, RWRW will be sustained and maintained by YSET and GNLCC's high caliber of education, job training and administrative capabilities as outlined in Section D.

The growth of the reused building materials industry will be accelerated by the permanent blow to global trade caused by the Covid-19 crisis. Also, the Trump-era obsession with tariffs has exposed our current dependence on endless supplies of goods from China including lumber. Most Americans are beginning to source goods and materials as close to home as possible. In the long term, this movement will prove more sustainable than fast production and cheap materials shipped and trucked around the world.

Economic stimulus programs of the last Great Recession depended on "shovel-ready projects" to put people back to work immediately. Springfield can meet a population that is coming out of confinement into a new landscape of work. With CPA dollars to start, RWRW will be in place and shovel-ready to meet the demand.

3. *Is there an operating pro forma for when the proposal is complete and what is the basis?*

With only \$20,000 required to have all the components in working order, RWRW will accept the first job-training and education learners as early as the fall of this year. We project that preparations will be complete within four months of the release of funds.

D. Applicant Experience

1. *What similar projects/programs has the applicant successfully completed?*

YSET's years of educational practice, number of graduates, awards, etc; support for your alternative school application, and video production experience for marketing.

GNL's years in provision of housing and recovery services; successful administration of city, state and federal funds. Successful applicant for CDBG grant funding for Public Services (last 10 years) and for Non-profit Building Rehabilitation projects (4 projects total). Also successful in receiving funding from

Federal Home Loan Bank of Boston and MassHousing for renovation of existing buildings for use as sober homes for men and women. Additionally, GNLC's *New Life Center for Recovery* is a church-owned and operated, JCO accredited and MA BSAS licensed substance abuse and mental health clinic located in Indian Orchard, MA.

2. Describe the professional experience of the applicant/project team.

- Greater New Life: Administrator, Jacqueline Stimage-Norwood (Resume attached)
- Youth Social Education Training: Dr. Paula Starnes (Resume Attached)

III. TIMELINE The timeline should identify the estimated start date and estimated completion date along with the completion of phases or important milestones of the project/program. Please provide the timeline in a list format.

Timeline for Start and Finish:	Tasks and Milestones:
Month One and Two: Phase One Management	<ol style="list-style-type: none"> 1. Spell-out operating procedures for financial, programmatic and educational components—i.e. job descriptions, hiring hands-on instructors, reporting and monitoring procedures, job training education curriculum, insurance policies, licensing 2. Contract for tool refurbishment, installation of air cleaners and ventilation, dust collectors and PPE suppliers 3. Introduction to contact persons for state and federal job training funds
Month Three: Phase Two Staffing, licensing, insurance	<ol style="list-style-type: none"> 4. Establish Advisory Board and partner organizations 5. Recruit wood working and shop instructors 6. Hire lead shop instructor
Month Four: Phase Three Complete start-up Open House Event and Kick-off	<ol style="list-style-type: none"> 7. Establish shop procedures. Build-out shop stations 8. Finalize primary funding sources and OJT placement sites 9. Secure grants and contracts for Job Training and Education 10. Finalize learner referral sources, accept first learners/trainees 11. OPEN HOUSE EVENT: Begin Reuse Wood to Rebuild Wealth Kick-Off

IV. BUDGET Identify revenue sources and identify whether those sources are secured or unsecured. Identify the revenue and expenses for the entire budget, not just the portion being asked for from CPA.

All program costs are unsecured. CPA is the only source identified for essential start-up costs of the program.

EXPENSE	DESCRIPTION	TOTAL COST
GNL: ADMINISTRATION	Four months	\$ 3,000
Rent:	Four months	\$ 2,000
Insurance: 4 weeks	Wker's Comp, Gen'l Liabil	\$ 300
YSET: PROGRAMING	Four months	\$ 5,000
EQUIPMENT REFURBISHING	Brian Tools, Enfield CT	\$ 5,000
PPE	Grainger Supply	\$ 400

SAFETY EQUIPMENT AND SHOP BUILD-OUT	Air cleaners, ventilation, Work stations, supplies	\$ 1,000
LEAD SHOP INSTRUCTOR	\$30 per hour; 76 hours	\$ 2,300
LEAD SAFE CERTIFICATE	ATC, West Springfield	\$ 1,000
TOTAL		\$ 20,000

V. ATTACHMENTS For all proposals

A. Commitment letters for revenue sources identified in the budget:

B. Letters of Support Letters of support are encouraged from the following for the category(s) being applied in.

- David Bloniarz, USDA Forest Service
- Jae Mcauley, CET/Eco-Building Bargains
- Emily Kawano, Wellspring Cooperative
- Marianne Beach, Regreen Springfield

C. Letters of Support from Neighborhood Council/Association where project is located

- Zaida Govan, Indian Orchard Citizen's Council

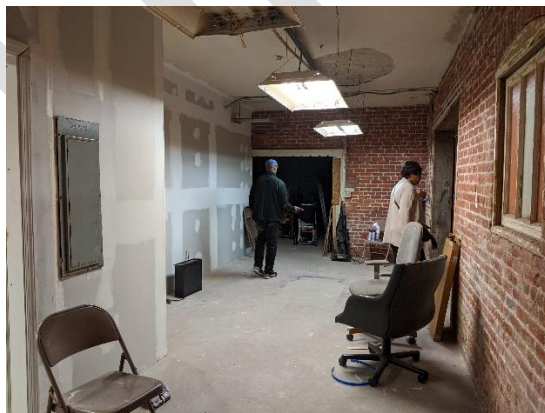
D. Maps 1. Project location on citywide map 2. Plot map (from City GIS) with the project parcel outlined and showing all abutting property parcels and the closest major intersection with streets labeled

- See Attached (GIS Map and Photocopy of 1323 Worcester Street)

E. Architectural/Engineer Plans/Elevations/Site Plans: Not Applicable.

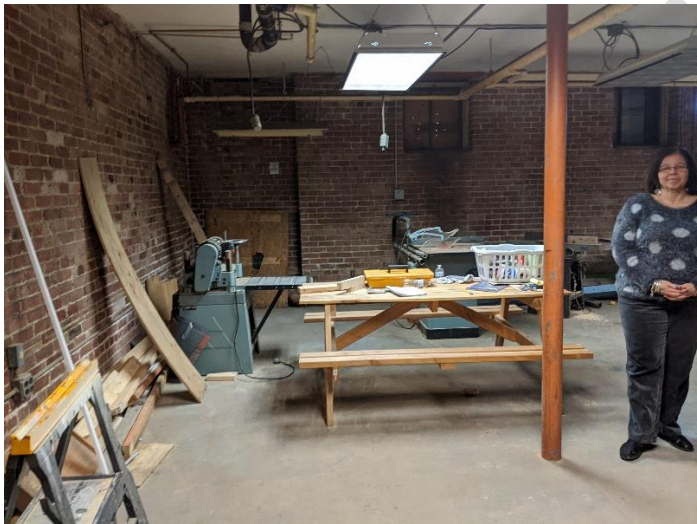
F. Photos: **Wood working, carpentry equipment**





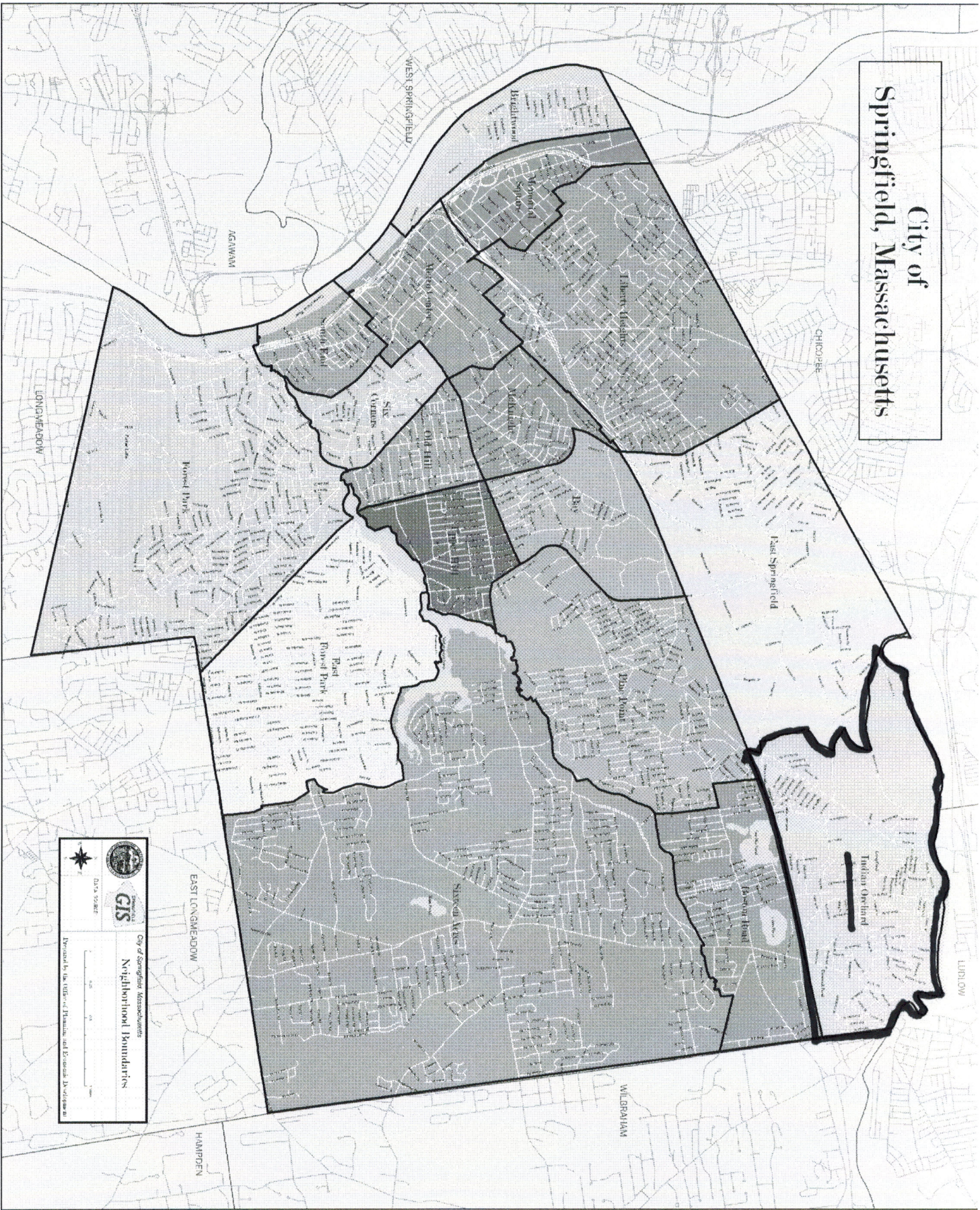
GNLCC space:


This hallway is off the main building hallway. It opens into three large shop rooms.





City of Springfield, Massachusetts




0.75 1.50 3.00
City of Springfield Massachusetts
GIS
Neighborhood Boundaries
Prepared by the Office of Planning and Economic Development



Wellspring Cooperative Corporation, 143 Main Street, Springfield, MA 01105 | <http://www.wellspring.coop>

April 27, 2020

Jackie Stimage-Norwood
Greater New Life Christian Center
1323 Worcester St.,
Indian Orchard, MA 01151

Dear Jackie,

Wellspring Cooperative looks forward to being involved with the Reuse Wood to Rebuild Wealth (RWRW) program. We would be happy to help to build out a Cooperative Business Education program for those trainees who are interested in exploring the possibility of starting up their own business.

Wellspring has been running a 14 week Co-op Boot Camp since 2017. It includes two classes: a four week Introduction to Cooperatives class and a 10 week Building a Cooperative Business, which covers the nuts and bolts of small business development, from thinking through entity choice, articles and by-laws, to creating pro forma financials, developing a business canvas, and honing a pitch.

We can adapt this course to the needs of the RWRW program. While we focus on a cooperative business model, much of what we cover in the second class is relevant for any small business start up. Our learning approach is highly participatory and fun, making use of small group discussion, role plays, and games.

We look forward to being engaged with this exciting and innovative project.

Sincerely,

Emily Kawano
Co-director
413-461-8203 (m)
emilykawano@gmail.com