

2026 CPA Application
Non-Profit Organization

Neighborhood
Forest Park

Project/Program Title:
Exterior Restoration and Preservation of Straitway to Heaven Ministries

Location of proposed project
4 Garfield Street, Springfield, MA 01108

CPA program area— check all that apply. Once you make a selection, only the questions relating to that selection(s) will appear.
Historic Resource

Anticipated Start Date of Construction **Anticipated completion date of project**
5/4/2026 11/9/2026

Name of Organization or Individual
Straitway to Heaven Ministries

Applicant Contact Name and Title
Pastor Sharon Lee

Applicant Contact Phone Number
(413) 218-8471

Applicant Contact Email
straitwaytoheaven@gmail.com

Website
straitwaytoheaven.org

Applicant Contact Address
245 Ramblewood Drive, Springfield, Massachusetts 01118

Additional project partner and contact details
Katara Robinson, 63 Trafton Road, Springfield, MA 01108 413-883-1690

Grant Request

Grant Request Amount
\$185,500.00

Will you be seeking multi-year funding?
No

Total Project Budget
\$195,500.00

Total Sources of Committed Funding. If none write \$0.00
\$1.00

CPA request as % of project
95

List committed funds from all sources and agencies or write none.
Straitway to Heaven Ministries- \$10,000.00

Budget
Budget- 4 Garfield.pdf

Sustainability
Following completion of the project, Straitway to Heaven Ministries will maintain the restored exterior through routine inspections and preventative maintenance funded through the church's operating budget. Addressing these preservation needs now will reduce future repair costs and help ensure the long-term

sustainability of the building.

Fair Wage Compliance Certificate. Applies only to non-municipal projects.

RR_Fair_Wage_Compliance_Certificate.pdf

Parcel ID #

052800090

Maps

Map- Straitway to Heaven.pdf

Applicant standing in property

Property Owner

Historic Preservation Questions

Projects in the historic resource category must follow the Secretary of Interior's Standards for Rehabilitation if CPA funds are used for the requested item. Our preservation consultant reviews the property and the submitted plan and specs in your application. The consultant will provide a report based on the Secretary of Interior's Standards for rehabilitation of historic resources.

CPA assisted properties are subject to an exterior preservation restriction or require a local historic district designation.

Does my project qualify? [Quick reference.](#)

Funding in this category requires either a permanent preservation restriction attached to the deed of the property, or the creation of a single building Local Historic District (if the property is not already in an LHD). There may be a cost to create the preservation restriction.

Complete specs of the exterior work is required. For example, the preference is to restore windows and doors to their original condition. If your plan includes replacement doors or windows, explain why it is necessary. Include the manufacturer specs of the desired doors and windows in the proposal. If repair of stained-glass windows is requested, religious iconology on the glass is not covered but restoration of non-religious glass is covered. A protective covering of the restored windows is allowed. Please get a quote from a company that specializes in restoration of historic glass windows.

Please evaluate the building and view the National Park Service Preservation Briefs here:

<https://www.nps.gov/orgs/1739/preservation-briefs.htm> for the proper treatment of restoring historic resources and incorporate the requirements into your submitted plan.

The following may be the most useful:

9: [The Repair of Historic Wooden Windows](#)

16: [The Use of Substitute Materials on Historic Building Exteriors](#)

17: [Architectural Character – Identifying the Visual Aspects of Historic Buildings as an Aid to Preserving their Character](#)

31: [Mothballing Historic Buildings](#)

45: [Preserving Historic Wooden Porches](#)

51: [Building Codes for Historic and Existing Buildings: Planning and Maximizing their Application](#)

Here is another National Park Service link that may be useful. The first page has links with specific guidance on topics to include windows, new construction, and deteriorated or damaged buildings.

[National Park Service: Planning Successful Rehabilitation Projects](#)

Is the building over 100 years old or have other local historic significance due to age, architecture, social history, etc.?

Yes

What year was the property built?

1901

Is the building located in a National Register District?

Yes

Will the owner agree to a preservation restriction or local historic district designation?

Yes

Has the project been reviewed and approved by the Springfield Historical Commission?

Yes

What steps will be taken to ensure the work complies with the Secretary of the Interior's Standards?

All work will be completed in accordance with the Secretary of the Interior's Standards for the Treatment of Historic Properties. The project will prioritize repair over replacement whenever feasible, preserving original materials and architectural features. When replacement is necessary, new materials will match the original in design, materials, and appearance. The church will work with an experienced contractor and comply with any review or guidance required by the Community Preservation Committee or Historical Commission to ensure preservation standards are met.

Has the appropriate city agency been contacted?

N/A

Has the appropriate Neighborhood Civic Association been contacted?

Yes

Project Details

PLEASE NOTE: You have the option of typing in a response or attaching a file. If your responses are lengthy, please upload a document. Be sure to label each document with a title.

If selected for a grant, the Grantee shall submit semi-annual progress reports. The Final report will include before/after photos and a summary of the CPA work completed. I

Disbursement of Funds.

For non-city grants. Reimbursement is made to the grantee once an invoice is submitted with proof of payment. An inspection is required before releasing funds. The CPC does not pay vendors. Reimbursement for work is paid to the grantee.

Upload Narrative (200 words or less)

Project Details.pdf

Or type Narrative (200 words or less)

SEE ATTACHMENT

Upload Project Description (200 words or less)

Project Description.pdf

Or type Project Description

SEE ATTACHMENT

Upload Applicant Experience

Applicant Experience.pdf

Or type Applicant Experience

SEE ATTACHMENT

Comments or additional information

The Forest Park Civic Association has also agreed to submit a letter of support for this project, which may be forwarded directly from their office.

Upload any additional files or attachments.

4 Garfield Additional Information.pdf

Provide a list of ALL attachments included in this application. Be sure to upload all attachments before sending your final copy. All attachments are expected to be included in your submitted paper copies.

Project Budget Summary including Narrative, Proposal, and Estimate from Contractor

Fair Wage Compliance Certificate

Map

Project Details

Project Description

Applicant Experience

Letter of Support- Springfield Historic Commission

Historic Designation Information

Letter of Support- Springfield Preservation Trust

Photographs

Signature to Submit Application

The applicant certifies that all information in this application and all information furnished in support of this application is given for the purpose of obtaining a Community Preservation Act grant and is a true copy and is complete to the best of the applicant's knowledge and belief.

Pastor Sharon Lee