

2026 CPA Application
Non-Profit Organization

Neighborhood
Metro Center/Downtown

Project/Program Title:
D'Amour Museum of Fine Arts, Chestnut Street Doors

Location of proposed project
49 Chestnut Street, Springfield MA 01103

CPA program area— check all that apply. Once you make a selection, only the questions relating to that selection(s) will appear.
Historic Resource

Anticipated Start Date of Construction **Anticipated completion date of project**
1/1/2027 12/31/2027

Name of Organization or Individual
Springfield Museums

Applicant Contact Name and Title
Rachel Hart, Grants Manager

Applicant Contact Phone Number
(413) 314-6461

Applicant Contact Email
rhart@springfieldmuseums.org

Website
<https://springfieldmuseums.org/>

Applicant Contact Address
21 Edwards Street, Springfield, Massachusetts 01103

Grant Request

Grant Request Amount
\$226,922.00

Will you be seeking multi-year funding?
No

Total Project Budget
\$226,922.00

Total Sources of Committed Funding. If none write \$0.00
\$0.00

CPA request as % of project
100

List committed funds from all sources and agencies or write none.
None

Budget
DMFA_Chestnut Doors_Budget.pdf

Sustainability

As experienced stewards of historic buildings, we recognize the financial necessity to plan for on-going and future maintenance. A Reserve Study completed in 2025 outlines a 30-year future of expected capital work. Our Facilities Director conducts continuous building assessments and partners with our financial team to ensure that that maintenance schedules are updated annually and planned for fiscally.

We are working with Hope's Windows, whose partnership with landmark preservation committees has made them capable of new in-kind replacement steel sash windows and doors that maintain the traditional

aesthetic of historic buildings while upgrading performance and efficiency to modern standards. We have determined that this replacement project is the best investment for the long-term preservation of the building and the environmental protection of the collections within.

Fair Wage Compliance Certificate. Applies only to non-municipal projects.

Fair_Wage_Compliance_Certificate_DMFA_ChestnutDoors.pdf

Parcel ID #
027500557

Maps
Maps_DMFA_Springfield
Museums.pdf

Applicant standing in property
Property Owner

Historic Preservation Questions

Projects in the historic resource category must follow the Secretary of Interior's Standards for Rehabilitation if CPA funds are used for the requested item. Our preservation consultant reviews the property and the submitted plan and specs in your application. The consultant will provide a report based on the Secretary of Interior's Standards for rehabilitation of historic resources.

CPA assisted properties are subject to an exterior preservation restriction or require a local historic district designation.

Does my project qualify? [Quick reference.](#)

Funding in this category requires either a permanent preservation restriction attached to the deed of the property, or the creation of a single building Local Historic District (if the property is not already in an LHD). There may be a cost to create the preservation restriction.

Complete specs of the exterior work is required. For example, the preference is to restore windows and doors to their original condition. If your plan includes replacement doors or windows, explain why it is necessary. Include the manufacturer specs of the desired doors and windows in the proposal. If repair of stained-glass windows is requested, religious iconology on the glass is not covered but restoration of non-religious glass is covered. A protective covering of the restored windows is allowed. Please get a quote from a company that specializes in restoration of historic glass windows.

Please evaluate the building and view the National Park Service Preservation Briefs here:

<https://www.nps.gov/orgs/1739/preservation-briefs.htm> for the proper treatment of restoring historic resources and incorporate the requirements into your submitted plan.

The following may be the most useful:

9: [The Repair of Historic Wooden Windows](#)

16: [The Use of Substitute Materials on Historic Building Exteriors](#)

17: [Architectural Character – Identifying the Visual Aspects of Historic Buildings as an Aid to Preserving their Character](#)

31: [Mothballing Historic Buildings](#)

45: [Preserving Historic Wooden Porches](#)

51: [Building Codes for Historic and Existing Buildings: Planning and Maximizing their Application](#)

Here is another National Park Service link that may be useful. The first page has links with specific guidance on topics to include windows, new construction, and deteriorated or damaged buildings.

[National Park Service: Planning Successful Rehabilitation Projects](#)

Is the building over 100 years old or have other local historic significance due to age, architecture, social history, etc.?

Yes

What year was the property built?
1933

Is the building located in a National Register District?

Yes

Will the owner agree to a preservation restriction or local historic district designation?

Yes

Has the project been reviewed and approved by the Springfield Historical Commission?

On the 3/5/26 meeting agenda

What steps will be taken to ensure the work complies with the Secretary of the Interior's Standards?

Our facilities staff and Hope's Windows are familiar with these standards and capable of complying, as the Springfield Museums maintains multiple registered historic buildings that require such preservation.

Has the appropriate city agency been contacted?

Yes

Has the appropriate Neighborhood Civic Association been contacted?

Yes

Project Details

PLEASE NOTE: You have the option of typing in a response or attaching a file. If your responses are lengthy, please upload a document. Be sure to label each document with a title.

If selected for a grant, the Grantee shall submit semi-annual progress reports. The Final report will include before/after photos and a summary of the CPA work completed. I

Disbursement of Funds.

For non-city grants. Reimbursement is made to the grantee once an invoice is submitted with proof of payment. An inspection is required before releasing funds. The CPC does not pay vendors. Reimbursement for work is paid to the grantee.

Upload Narrative (200 words or less)

DMFA Project Details_Narrative_Description_Experience.pdf

Or type Narrative (200 words or less)

Project details for all sections (Narrative, Project Description, Applicant Experience) are

attached here.

Or type Project Description

See Project Details attachment.

Or type Applicant Experience

See Project Details attachment.

Comments or additional information

THANK YOU for all your previous support and for your consideration of this proposal!

Upload any additional files or attachments.

DMFA_Chestnut

Doors_Photos.pdf

LOS Combined_DMFA.pdf

Estimate and Scope of

Work_Springfield Museum Chestnut

Street Side Doors.pdf

Provide a list of ALL attachments included in this application. Be sure to upload all attachments before sending your final copy. All attachments are expected to be included in your submitted paper copies.

-Budget

-Fair Wage

-Maps

-Project Details (Narrative, Project Description, Applicant Experience)

-Photographs

-Letters of Support

-Estimate/Scope of Work

Signature to Submit Application

The applicant certifies that all information in this application and all information furnished in support of this application is given for the purpose of obtaining a Community Preservation Act grant and is a true copy and is complete to the best of the applicant's knowledge and belief.

Rachel Hart