SPRINGFIELD COMMUNITY PRESERVATION
FULL APPLICATION COVER SHEET

I. PROJECT INFORMATION

CPA program area - check all that apply:

☐ community housing ☐ historic preservation ☒ open space ☐ recreation

Project/Program Title: Hubbard Park Improvement Project

Brief Project/Program Summary:
The IOCC has been hearing complaints from residents for years regarding the condition of the parking lots and tennis courts at Hubbard Park. We are looking to restore these to the condition that the city of Springfield residents deserve. We will have working tennis courts again and a driveable parking lot when this project is completed.

estimated start date: 11/01/2021 estimated completion date: 06/01/2022

II. APPLICANT INFORMATION

Type of Applicant - check one:

☐ City of Springfield ☒ Non-Profit Organization ☐ For-Profit Business ☐ Individual

Name of Organization: Indian Orchard Citizens Council

Name of Contact Person: Zaida Govan

Mailing Address: P. O. Box 51593

Mailing City/State/Zip: Indian Orchard, MA 01151

Phone: 413-301-2533 Fax:

Email: iocc.council@gmail.com

Website:

III. BUDGET SUMMARY

Estimated Project Budget: $237,850.00

CPA Funding Request: $237,850.00

Will you be seeking multi-year funding ☐ Yes ☒ No

CPA Request as Percentage of Total Project/Program Budget: 100%

List Other Secured Funding Sources:

List Other Prospective Funding Sources:

Applicant Signature: Zaida Govan Date Submitted: 3/31/2021

IOCC Hubbard Park Beautification and Improvement Project 2021

General Information

Project Summary

This project meets the criteria for Open Spaces in the Community Preservation Committee guidelines. We are looking to make this open space in our neighborhood a place where families and individuals can come and feel comfortable and safe. We are requesting $237,850 to complete this project. We are looking to enhance, restore and preserve this open space. This park is going to ensure the essential character of Springfield and specifically the Indian Orchard neighborhood is kept. This small neighborhood of Springfield is very special and the people who live here and Hubbard Park gives our residents the opportunity to enjoy the outdoors, to exercise and relax after the stressors of the day.

Budget

Parking Lots Paved	
North Parking Lot	$22,311.75
South Parking Lot	$49,139.25
Tennis Courts	$97,128.85
Tennis Court Fencing	$67,850.00
Total request	**$237,850**

Proposal Description

Hubbard Park is located on Parker Street in Indian Orchard. This park has historically been a place where families and residents go to relax and recreate.

We are looking to improve the resident's experiences when they attend the park. There have been many complaints over the years regarding the parking lot and the access road that some people use as a walking path. We are so impressed with the city when they fixed the basketball court. The court is now used to play tournaments and games by people all over Hampden County. At this time, we are looking to improve the experience by having the parking lot and the tennis courts paved.

These places in the park have been an impediment for families to come to the park and truly have an enjoyable experience. The parking lot prevents people from parking correctly because of the uneven places in it. Park of the lot is paved, and other parts aren't. We want to make it even and make it look a little nicer. This way it will be easier to park and walk to the fields and other parts of the park.

The tennis courts are dilapidated and in need of a lot of TLC (tender loving care). The nets may need to be replaced. The court would need to be repaved and painted.

Feasibility and Sustainability

The Parks Department does a very good job of maintaining our city parks including this one. The disrepair that has occurred over the years is not necessarily a priority for them as they have many other projects that may come first due to safety concerns. We want to help get the park back into good

condition so the parks department can continue to maintain it. We are very good neighbors with many businesses in Indian Orchard who are excellent corporate neighbors such as Eastman Chemical, Unifirst and many other small businesses that answer the call whenever we are in need. We are sure that if we needed basketball hoops or other supplies for the park, they would be more than willing to step in and provide the financial support needed.

Operating pro forma

The Parks Department will oversee the work being done at Hubbard Park. The residents of Indian Orchard will continue to give guidance and ideas as to how the park can be improved. Any additional cost that the city feels they need that exceeds the grant request will be requested from the Parks Department.

Applicant Experience

The Springfield Parks Department and the Indian Orchard Citizens Council has a long-standing relationship with working together to improve open spaces in the Orchard. We worked together on the Godfrey Triangle's revitalization efforts and today the Triangle is the pride of Indian Orchard. The Parks Department has a long history of keeping the local parks in Springfield in tip top condition. An example is Forest Park which is the gem of Springfield thanks to the Parks Department.

Timeline*

Receive Funds	11/01/2021
Begin parking lot	12/01/2021
Complete parking lot	12/01/2021
Begin Tennis Courts	12/01/2021
Complete Tennis Courts	02/01/2022

*The project can be completed in a timely manner; however the schedule may be adjusted due to announcement of CPA funding award, contract period, weather and other circumstances. Paving work is subject to weather conditions and the project schedule may need to be started in March/April 2022 to ensure optimal paving conditions.

Attachments:

IOCC letter of support

Parks Department Letter of support

Quotes from Palmer Paving

Quotes from Brodeur-Campbell Fence Co.

INDIAN ORCHARD CITIZEN'S COUNCIL

March 30, 2021

To whom it may concern:

The Indian Orchard Citizens Council is very excited to support this CPA grant request to improve the conditions of Hubbard Park. For years our neighbors have been complaining that the park had fallen into disrepair. We know the city is very busy on other projects and of course there is not enough money to go around. We believe that this is an opportunity to improve the park and use funds that are not directly coming from the city but from the residents who pay the CPC tax. We thank you in advance for considering this application.

In Service,

Zaida Govan, President

117 Main Street Indian Orchard, MA 01151 413-209-8240
iocc.council@gmail.com

City of Springfield
Parks, Buildings, and Recreation Management

March 22, 2021

Community Preservation Committee
36 Court Street
Springfield, MA 01103

Dear Committee Members,

The Board of Park Commissioners convened a meeting on March 18, 2021 to hear requests from citizens and community organizations relating to Community Preservation Act grant applications.

The Springfield Park Commission enthusiastically supports the Indian Orchard Citizens Council's recreation and open space application for improvements at Hubbard Park, including the tennis courts and parking lot.

The Park Commission feels this project is aligned not only with Park Department priorities and needs for enhanced recreational offerings city-wide, but with the Community Preservation Act priority of improving access to recreation opportunities for Springfield residents.

We are available to answer any questions and look forward to working with the Community Preservation Committee and the Indian Orchard Citizens Council to implement this project.

Sincerely,

Milagros Rodriguez (vmc)
Milagros Terry Rodriguez
Board of Park Commissioners, Chairwoman

cc: Patrick Sullivan, Executive Director DPBRM
Zaida Govan, Indian Orchard Citizen Council

Palmer Paving Corporation

25 Blanchard Street Palmer, MA 01069
Phone (413) 283-8354 • Fax (413) 289-1939

To:	Dept. Of Parks, Building & Recreation Management	**Contact:**	Laura Walsh
Address:	200 Trafton Road Springfield, MA	**Phone:** **Fax:**	413-886-5186
Project Name:	Hubbard Park, (2) Parking Lots, Indian Orchard, Ma	**Bid Number:**	21-03-22-196
Project Location:	Hubbard Park, (2) Parking Lots, Indian Orchard, Ma, Indian Orchard, MA	**Bid Date:**	3/26/2021

Palmer Paving Corporation is pleased to provide a quotation for the following items:

Item #	Item Description
#1 North Lot (No Islands)	
1.0	Fine Grade Existing Gravel Materials (approx. 1,135 +- SY)
1.1	Install Bituminous Concrete Binder Course (approx. 1,135 +- SY) @ 2"
1.2	Install Bituminous Concrete Top Course (approx. 1,135 +- SY) @ 1 1/2"

Total Price for above #1 North Lot (No Islands) Items: $22,311.75

#2 South Lot (2 Islands)	
2.0	Saw Cut & Remove Small Section Of Sidewalk That Extends Out Into The Parking Lot (approx. 54' X 5' = 30 +- SY)
2.1	Fine Grade Existing Gravel Materials (approx. 2,485 +- SY)
2.2	Install Bituminous Concrete Binder Course (approx. 2,485 +- SY) @ 2"
2.3	Install Bituminous Concrete Top Course (approx. 2,485 +- SY) @ 1 1/2"

Total Price for above #2 South Lot (2 Islands) Items: $49,139.25

Total Bid Price: $71,451.00

Notes:

- **This quote is generated for budgetary purposes only, as requested.**
- .
- ****** We Will Not Enter Into A Contract Without An Asphalt Escalation Clause In The Contract, By Signing This Quote, General Contractor / Owner Agrees To An Asphalt Adjustment Clause As Stated Below As Set Forth By The Mass. Highway Dept. ******
- Bituminous concrete producers are experiencing fluctuations in the cost of liquid asphalt. These fluctuations are beyond our control and can have significant impact on cost. **This bid is based on asphalt cost of $522.50 per ton** as posted with the Mass Highway Dept. for the month of March 2021 on the DOT web site under price adjustments. The final contract amount will be adjusted up or down, in accordance with any changes in the average posted price during the time the work is under construction. **PLEASE INCLUDE AN ASPHALT ADJUSTMENT CLAUSE IN YOUR BID TO THE OWNER OR GC YOU ARE QUOTING. PALMER PAVING WILL NOT ENTER INTO A CONTRACT WITHOUT AN ASPHALT ESCALATION CLAUSE IN EFFECT.**
- NOTE: PLEASE NOTE THIS PRICE WAS DEVELOPED USING CURRENT LIQUID ASPHALT RATES FOR THE MONTH LISTED IN THE ASPHALT ESCALATION NOTE. THOSE PRICES ARE EXPECTED TO RISE OR FALL MONTHLY BY AN UNKNOWN AMOUNT. THIS WILL AFFECT PRICES CONTAINED IN THIS ESTIMATE. (PRICES ARE LISTED BY THE MASS HIGHWAY DEPT. NORMALLY BY THE MIDDLE OF THE MONTH FOR THAT MONTH)
- Due to the uncertainty in the Oil Market, Palmer Paving Corp. Reserves the right to adjust this quote to reflect large shifts (3%+-) in the costs of products which are made from crude oil and which directly affect our product. (i.e. liquid AC, fuel oil, gasoline, electricity, etc,)
- This estimate is valid for 30 days with above note (Asphalt Escalation) as part of the contract for the duration of the project
- All work quoted above is priced for completion in the current 2021 paving season. Any work in succeeding years will require new agreements.
- Survey control points as required to layout project to be supplied by others. All staking, layout and establishment of grades to be done by others and clearly marked prior to work. We. will not accept responsibility for improper engineering and / or areas where no grades were indicated prior to work.
- **All Prep For Paving By Others, Other Than Stated Herein.**
- Any and all testing / in place density tests are to be done by others.
- Price is based on 1 mobilization for Excavation Of Bit. Sidewalk, 1 mobilization for Finegrading and 1 mobilization for Machine Paving. Additional mobilizations if required will be charged at the rate of $2,500.00 per mobilization
- **All permits to be supplied by others.**

Palmer Paving Corporation

25 Blanchard Street Palmer, MA 01069
Phone (413) 283-8354 • Fax (413) 289-1939

To:	Dept. Of Parks, Building & Recreation Management	**Contact:**	Laura Walsh
Address:	200 Trafton Road Springfield, MA	**Phone:** **Fax:**	413-886-5186
Project Name:	Hubbard Park, (2) Parking Lots, Indian Orchard, Ma	**Bid Number:**	21-03-22-196
Project Location:	Hubbard Park, (2) Parking Lots, Indian Orchard, Ma, Indian Orchard, MA	**Bid Date:**	3/26/2021

- All traffic and safety control by others.
- All Line painting / pavement markings are NOT included on this proposal
- Please sign and return a copy of this quote by E-Mail, Fax or Mail to the sender of this proposal if you are in agreement with the price, terms and conditions, so that we may assign a job # to the project and schedule your work. (Work Will Not Be Scheduled Until The Quote Is Signed And A Job # Is Assigned To The Project)
- It is the policy of this company to provide equal opportunity to all qualified persons without regard to their race, color, creed, religion, age, sex, national origin, marital status, sexual orientation, or status as a disabled veteran or veteran of the Vietnam war.
- **This is a unit price quotation with quantities to be verified upon completion. Contract amount will be determined by extending verified quantities at quoted unit prices. Customer is responsible to verify all quantities in this proposal.**
- Interest will be charged at a rate of 1.5% per month on balances over 30 days.
- **NOTE: Any And All Permits / Inspections / Testings / Reports / Cores / Notifications To Town / City Departments Required Prior To Paving Or Inspectors Required For Paving Operations Is The Responsibility Of The Owner / General Contractor**
- **The project referenced herein is assumed to be tax exempt. Please provide tax exempt certificate with signed proposal. (Form ST -2, & ST-5C Must Be Filed Prior To Having A Job Scheduling # Applied To It.)**
- Due To Insurance Regulations, The Work Zone Will Be Closed To All Vehicle & Pedestrian Traffic. Any Questions Please Call.
- **Palmer Paving Assumes Zero Responsibility For The Protection Of Any Concrete / Roadways From the Tracking Of Asphalt Residue Or Tack Coat Used On The Job Generated From Paving Equipment Or Trucks Passing Over Concrete Pads / Sidewalks / Roadways Going In And Out Of The Work Zones. Any And All Protection / Cleaning Of The Areas To Be Done By General Contractor Or Others.**
- Quote is based on areas / quantities that have been provided by the customer. Customer is responsible for verifying all quantities herein. Customer has NOT provided written specifications for this project.
- **Both #1 & #2 Paving Areas Must Be Done At The Same Time (Same Mobilization) To Hold Pricing**
- Access must be available for all paving equipment including fully loaded tri axle dump trucks. Palmer paving is not responsible for restoration of areas disturbed by trucks or paving equipment
- **NOTE: All MBE, WBE, DBE, SBE Participation Goals Will Be The Responsibility Of The General Contractor For This Project**
- NOTE: This Quote Has Been Generated For Day Work Only, Work To Take Place, Mon. - Fri. 7:00 Am - 3:30 PM.
- Note: If Any Additional Hardpak Gravel Is Required For This Project It Will Be Billed At $14.00 / Ton Supplied & Delivered To This Site (Presently It Looks As Though No Gravel Will Be Required)

Payment Terms:

Net cash 30 days upon completion and receipt of invoice, no retainage to be held. (Credit Card Payment NOT Allowed)

ACCEPTED: The above prices, specifications and conditions are satisfactory and are hereby accepted. **Buyer:** _____ **Signature:** _____ **Date of Acceptance:** _____	**CONFIRMED:** **Palmer Paving Corp** **Authorized Signature:** _____ **Estimator:** Kevin J. Pratt (413) 283-8354 kpratt@palmerpaving.com

Palmer Paving Corporation

25 Blanchard Street Palmer, MA 01069
Phone (413) 283-8354 • Fax (413) 289-1939

To:	Dept. Of Parks, Building & Recreation Management	**Contact:**	Laura Walsh
Address:	200 Trafton Road Springfield, MA	**Phone:** **Fax:**	413-886-5186
Project Name:	Hubbard Park Restoration Of (3) Tennis Courts), Indian Orchard	**Bid Number:**	21-03-22-195
Project Location:	Hubbard Park Restoration Of (3) Tennis Courts), Indian Orchard, Indian Orchard, MA	**Bid Date:**	3/26/2021

- Please sign and return a copy of this quote by E-Mail, Fax or Mail to the sender of this proposal if you are in agreement with the price, terms and conditions, so that we may assign a job # to the project and schedule your work. (Work Will Not Be Scheduled Until The Quote Is Signed And A Job # Is Assigned To The Project)
- It is the policy of this company to provide equal opportunity to all qualified persons without regard to their race, color, creed, religion, age, sex, national origin, marital status, sexual orientation, or status as a disabled veteran or veteran of the Vietnam war.
- **This is a unit price quotation with quantities to be verified upon completion. Contract amount will be determined by extending verified quantities at quoted unit prices. Customer is responsible to verify all quantities in this proposal.**
- Interest will be charged at a rate of 1.5% per month on balances over 30 days.
- **NOTE: Any And All Permits / Inspections / Testings / Reports / Cores / Notifications To Town / City Departments Required Prior To Paving Or Inspectors Required For Paving Operations Is The Responsibility Of The Owner / General Contractor**
- **The project referenced herein is assumed to be tax exempt. Please provide tax exempt certificate with signed proposal. (Form ST -2, & ST-5C Must Be Filed Prior To Having A Job Scheduling # Applied To It.)**
- Due To Insurance Regulations, The Work Zone Will Be Closed To All Vehicle & Pedestrian Traffic. Any Questions Please Call.
- Quote is based on areas / quantities that have been provided by the customer. Customer is responsible for verifying all quantities herein. Customer has NOT provided written specifications for this project.
- **NOTE: Any And All Landscaping Needs Will Be The Responsibilty Of The City**
- Access must be available for all paving equipment including fully loaded tri axle dump trucks. Palmer paving is not responsible for restoration of areas disturbed by trucks or paving equipment
- **NOTE: All MBE, WBE, DBE, SBE Participation Goals Will Be The Responsibility Of The General Contractor For This Project**
- NOTE: This Quote Has Been Generated For Day Work Only, Work To Take Place, Mon. - Fri. 7:00 Am - 3:30 PM.
- **NOTE: The City Is Responsible To Take Down & Replace The Exterior Fence As Required To Accomodate The Construction / Paving Equipment**

Payment Terms:

Net cash 30 days upon completion and receipt of invoice, no retainage to be held. (Credit Card Payment NOT Allowed)

ACCEPTED: The above prices, specifications and conditions are satisfactory and are hereby accepted. **Buyer:** _____ **Signature:** _____ **Date of Acceptance:** _____	**CONFIRMED:** **Palmer Paving Corp** **Authorized Signature:** _____ **Estimator:** Kevin J. Pratt (413) 283-8354 kpratt@palmerpaving.com

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BRODEUR-CAMPBELL FENCE CO., INC.

1075 PAGE BOULEVARD **SPRINGFIELD MA 01104-1634**
TEL 413-787-2656 or TEL 413-783-6141 **FAX 413-783-6165**
www.brodeurcampbellfence.com

March 31, 2021

Attn: Laura Walsh
City of Springfield
Dept. of Parks, Bldg. & Rec. Mgmt.
200 Trafton Road
Springfield, MA 01108
CELL: 413-886-5186
E-Mail: lwalsh@springfieldcityhall.com

Re: Hubbard Park Tennis Courts

Brodeur-Campbell Fence to remove & dispose of:
Approx. 650' existing tennis court fence including posts & concrete footings

Brodeur-Campbell Fence to furnish & install:
Approx. 650' of 10' high galvanized chain fencing which includes:
10' high x 6ga KK galvanized heavy-duty chain-link fabric
2 ½" SS-40wt line posts, 3" SS-40wt terminal posts, 1 5/8" SS-40wt top & bottom rail
3-10' high x 4' wide galvanized walk gates w/ hardware
All posts set in concrete footings

Sixty-seven thousand eight hundred fifty and 00/100 **$67,850.00**

Richard Martin

Richard Martin