

FISCAL YEAR

2026



RECOMMENDED BUDGET

CITY OF SPRINGFIELD
MASSACHUSETTS

Mayor Domenic J. Sarno

www.springfield-ma.gov

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**City of Springfield, Massachusetts
Fiscal Year 2026
Recommended Budget**



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**City of Springfield
Massachusetts**

For the Fiscal Year Beginning

July 01, 2024

Christopher P. Morill

Executive Director

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THE CITY OF SPRINGFIELD, MASSACHUSETTS

MAYOR DOMENIC J. SARNO

HOME OF THE BASKETBALL HALL OF FAME

May 8, 2025

To the citizens of Springfield and the Springfield City Council,

It is our great pleasure to submit to you the FY26 Recommended Budget. For this fiscal year, the total budget is \$985.7M, which represents a 6.1% increase over the FY25 Adopted Budget. The School Department, which accounts for more than two-thirds of the total operating budget (\$670M), increased 6.8% overall. The city-side budget is \$315.7M, a modest increase of 4.7% from FY25.

In a testament to Springfield's commitment to strong fiscal discipline, the FY26 budget was balanced, for the eleventh consecutive year, without the use of stabilization reserve funds. Currently, our reserves equal \$71.7M with a goal to grow this number by transferring free cash to reserves each fiscal year. Saving our stabilization reserves for future years will allow the City to navigate potential unknowns and economic shifts, and sends a strong message that we remain devoted to continued financial sustainability during these shifting times.

I would like to extend my sincere gratitude to all of our Cabinet & Department Heads for their efforts in working to craft budgets that maintain the same level of services for our constituents, while also managing budget growth where we can. Overall, departmental "other than personal services," or "OTPS" budgets, are level funded in FY26. This could not have been accomplished without the cooperation and careful planning by our Cabinet & Department Heads.

In addition, for the first time since FY13, we have had a decline in our full-time equivalent (FTE) employee count. With no layoffs, my administration, alongside department heads, have continued to manage FTE growth during FY25, and have made adjustments where possible to rosters in order to eliminate or reduce vacancies. Rest assured, the overall decrease of nearly 14 FTEs will not affect services or programming for our residents. It is just another way that we have been able to manage costs within our control.

This fiscal prudence is necessary now more than ever, as we continue to face economic uncertainty, and ever-growing non-discretionary costs.

Given the economic uncertainty and the risk of federal grant cuts, we have taken a cautious approach in our planning and budgeting efforts, and my administration remains steadfast in its efforts to ensure the dedicated residents, businesses, and visitors of our great city continue to receive the core services

they deserve. To that end, this year, we have decided to dip into the Pension Reserve fund which was established in FY16. With pension costs rising 9% or \$5.5M from FY25, we have decided to use \$2M of the \$19.4M balance to offset pension increases for the FY26 budget. This is not a decision that has been made lightly, however we do believe now is the right time to use this funding source to help balance our budget.

To continue providing for the people of Springfield, the FY26 Recommended Budget maintains and supports all current programming, and places a continued emphasis on public safety, public education, economic development, healthy neighborhoods, and community services. We are committed to producing a budget that continues to fund and maintain services and personnel. Outlined below are some of the investments, services and programs included in the FY26 budget.

Public Safety

Public Safety continues to be a top priority of my administration. It is critical that we provide the necessary resources to keep crime down and make all those who live or visit Springfield feel safe. As such, we will continue to invest in the latest and greatest technology and equipment for all of our first responders.

Police Department

The Springfield Police Department (SPD) recently welcomed 45 new Police Officers who graduated from the academy on May 1, 2025, with another academy expected to begin in the fall. The Police Department expects a total of 429 officers; bringing the total complement to 514 sworn personnel and an overall staff of 603 FTEs. This level of staffing will help address departmental attrition brought on by upcoming mandatory retirements, and allow the department to focus on quality-of-life issues by supporting and enhancing neighborhood initiatives, such as the C3 policing units and the Ordinance Flex Squad. In FY25, the City negotiated new collective bargaining agreements with the Springfield Police Supervisors Association and the International Brotherhood of Police Officers. Both contracts are in effect through FY28 and the wage increases are reflected in the FY26 budget.

In FY25 the Police Department made significant strides toward the successful implementation of its new body-worn camera and taser program. As the first city in the Commonwealth to employ this technology across its entire police force, the SPD is able to increase transparency and accountability while improving the safety of both officers and residents alike. Funding will be maintained for staff, led by a Police Lieutenant, to administer the program and ensure that the department is able to review and respond to requests for footage in an efficient manner.

The Springfield Police Department will also continue to maintain funding for other ongoing initiatives. This includes the Gaming Enforcement Unit at MGM, the C3 metro unit, which increases police presence along Main St. and other neighborhoods; the Ordinance Flex Squad, Quebec Unit for the School Department, Metro Policing Unit in Downtown Springfield, and the City's expanded Real Time Crime Analysis program.

We have continued investments in unique Police Department programs for our officers and our community. We will be maintaining our Co-Response Program in collaboration with Behavioral Health Network. This program authorizes licensed behavioral health clinicians to respond at the same time as police officers to emergency calls involving mental health crises to de-escalate situations in real time and provide for better follow-up and jail diversion outcomes over the long-term. The Police Department will also be continuing the Peer-to-Peer program established in FY21, which provides

critical support to officers who have potentially experienced trauma due to critical incident response. Additionally, the department is building upon the foundation of Project HOPE (Homeless Outreach Provider Engagement), which began in January 2015. The Springfield Police Department has partnered with BHN to continuing efforts through Project HOPE 2.0. The program engages homeless individuals, providing support by connecting them to services and housing. In 2025, the project is expanding to also place a BHN clinician in the Springfield District Court. This clinician will engage homeless individuals coming through the court for misdemeanor charges such as trespass and public intoxication, with the goal of connecting those individuals to treatment, services, and housing.

Lastly, funding is included to maintain the department's NARCAN program which has now been in place for the last six (6) years. This program equips officers the necessary tool to immediately address instances of drug overdoses, and is used to quickly reverse the effects of a life-threatening opioid emergency. Springfield Police Officers have administered approximately 600 life-saving doses of this medication.

Fire Department

The Springfield Fire Department (SFD) will also be hiring new recruits to stay ahead of attrition. The department is proactively looking to manage attrition with plans to run at least two (2) academies in the Summer and Spring of FY26. Recruits continue to be sent to the state-run academy program, which has been successful in graduating new firefighters to begin immediately working in the stations.

The SFD's budget includes continued funding to replace, proactively, equipment such as firefighter turnout gear and SCBA air bottles, both of which are critical to ensuring the safety of our first responders. The new air bottles, which align with NFPA standards, hold an additional 15 minutes of air capacity, giving firefighters more time to handle fires without interruption. The department will also continue to deploy its health and wellness program, which aims at promoting the physical and mental health of first responders while reducing instances of on-the-job injuries. Lastly, the budget funds all contractual lease payments for fire apparatus', which the SFD has been replacing each year since FY16 to retire units at their end of their useful life and drive down the need for costly repairs.

Emergency Communications/Dispatch

The Springfield Emergency Communications (Dispatch) Department, which closely collaborates with the Police and Fire Departments, has also been provided with funding for several ongoing initiatives. The new Computer-Aided Dispatch (CAD) and Records Management Systems (RMS) project continues, will improve working systems for all public safety employees while also helping to ensure the safety of our community. We are excited to see the significant difference it will provide in aiding our community as we continue into FY26.

The consolidation of Police and Fire dispatch services at a single location on Roosevelt Avenue, which was finalized in January 2021, has been a tremendous help in maximizing operational efficiency. The move has significantly enhanced cross-training efforts, while also ensuring ample supervisory coverage to address issues and provide feedback to call takers in real time.

Providing our citizens with the resources they need to capitalize on the services the City offers is vital, which is why in FY26 we've continued funding for increased outreach efforts to the community. These education initiatives will teach individuals the proper use of 9-1-1, and available resources such as text-to-911 and Smart 911. The FY26 budget also maintains funding for all maintenance, equipment and

software needed to manage daily operations in a highly efficient way.

Cybersecurity

The Richard E. Neal Cybersecurity Center of Excellence (CCE) is a state-of-the-art cybersecurity training and education facility located in the historic Union Station Building. The center opened in FY25, and will support municipalities, school department IT divisions, small and large area businesses, college and university partners, military bases, utility companies and it will provide robust STEM cybersecurity programs for K-12 students and adult learners. The CCE will serve as a dynamic hub for advancing cybersecurity awareness, education, innovation and battling global security threats.

Public Education

The School Department (SPS), under the leadership of Superintendent Dr. Sonia E. Dinnall, works tirelessly with teachers and administrators to ensure a safe and quality learning experience for all our students, expanding across more than 50 different schools. Despite lingering challenges from remote learning during the COVID-19 pandemic, the School Department rose to the occasion and not only kept students engaged, but also continued to improve graduation rates and decrease the number of students who drop out. The district's dropout rate was just 3.9% in 2023, representing an 60% decrease since 2012. This represents the highest dropout rate decreases in all of Massachusetts during the same timeframe. Additionally, the SPS 2023 graduation rate has reached 85%, which is an impressive 45% increase since 2012.

As a municipality, we are thrilled to continue offering the first full-day Pre-K program of its kind in the Commonwealth. For years, the City has invested funds in early education programming through the school department's budget, and we plan to continue that trend. In FY24 we added an additional 17 preschool classrooms across the district to meet the demand that we have seen throughout the City. The full-day program is invaluable for the growth of our youngest citizens, and will allow caregivers to return to the workforce and provide for their families. We are excited to continue this program in FY26 and witness the transformative effect this program will have on our children and residents.

In collaboration with the Massachusetts School Building Authority (MSBA), my administration has invested over \$750M into building new schools and rehabilitating and renovating existing schools, the most in Massachusetts. This includes the new state-of-the-art Brightwood-Lincoln School in the North End and the DeBerry-Swan School in our Old Hill and Upper Hill neighborhoods. Brightwood-Lincoln was awarded the official LEED Gold certificate for its design, construction and operation of high-performance for energy efficiency.

In FY26, we're also going to continue to study the eligibility and feasibility of rebuilding or replacing German Gerena Community School. This project would bring a new state-of-the-art school for students, teachers, and residents in the North End. This project will bring the total amount invested into building new schools and renovating existing ones throughout the city to over \$1B — the highest level of investment across the Commonwealth.

Economic Development

Since the devastating tornado hit Springfield in 2011, significant economic development efforts have helped strengthen the community through the creation of many new jobs, the development of more market rate housing, and a nearly \$1B casino offering residents and visitors countless entertainment options to enjoy for years to come.

While we have accomplished a lot, there is much more to be done to make Springfield a leader in economic prosperity. To that end, efforts to create the "Main Street and Convention Center Overlay District" continue to be underway. Designed to enhance development surrounding the MGM casino and MassMutual Center, the district will bring exciting new prospects to the area including market-rate housing, restaurants & bars, entertainment venues and ground-floor retail, including the construction of a new Civic Center Garage by the Massachusetts Convention Center Authority which just opened this Spring.

Over the past few years, Springfield has experienced over \$5 billion in new development, beginning with major projects like MGM Springfield, CRRC Railways, and Union Station, and continuing today with significant public and private investments such as the MassMutual Center expansion, Court Square Park renovation, the 31 Elm apartments, and the ongoing Eastfield Mall redevelopment. Additional investments include housing developments like the Gemini Townhomes and Knox building transformation, the \$31 million Performance Food Group expansion creating hundreds of jobs, and upcoming projects including Brightwood School apartments, the York Street riverfront site, and the long-anticipated new Courthouse.

In FY24, we also saw the opening of Big Y Supermarket's downtown express location in the Tower Square Complex, bringing an additional grocery option to what has been long viewed as a food desert area for residents. Since opening, Big Y has seen great success.

Homeownership is key to building home equity for residents, which is why my administration will continue to support our very successful First-Time Homebuyers program through our Office of Housing. We currently have 500 new units of multifamily housing in the pipeline, with an additional 40 for-sale affordable town homes in the city's South End.

Healthy Neighborhoods

Springfield continues to place emphasis on ensuring healthy neighborhoods across the city, with the goal of providing residents the highest possible quality of life. Highlighted below are the following initiatives that have seen great success in the past, and will be continued in FY26.

Code Enforcement

Funding for a full complement of administrative and inspectional personnel positions is allocated for both the Building and Housing Code Enforcement Divisions. This helps to ensure healthy neighborhoods and safe buildings throughout Springfield. Funding is also included for the continuation of the Mayor's "Clean City" program. The FY26 budget also provides funding for OpenGov, an enhanced software package that will allow for the permitting process to be fully accessible to the public online, including the ability to submit payments electronically. This relieves a significant burden to both the public and departmental staff, saving time and maximizing efficiency by eliminating the need to acquire permits in person. Excitingly, the design of this system will allow for other City departments to join the platform.

DPW

Single Stream Recycling, Trash, Bulk Pick Up and Yard Waste

Continued funding for municipal trash and single stream recycling pickup, while also ensuring adherence to the new state requirements for bulk items, and maintaining an affordable bulk sticker cost for residents. In addition, DPW will collect residential yard waste on recycling pickup days. Residents can also drop off their yard and leaf waste at the Bondi Island facility at no charge.

Sidewalk Crew

Continued funding for the popular Sidewalk Crew, now entering its eighth year of operation. This crew has been highly successful thus far in addressing citywide sidewalk repairs and ensuring a high quality of life for residents in all neighborhoods of Springfield.

Safe Streets and Roads for All

Continued rollout of the Safe Streets and Roads for All safety upgrades to the most dangerous intersections in the City, stretching along 10 corridors and 15 intersections. These improvements are designed to increase vehicular, pedestrian, and bicyclist safety through the implementation of bump outs, protected crosswalks, upgraded pedestrian signals, and improved lighting.

Community Services

Parks & Recreation

In FY23 we began the Clean Sweep Initiative in combination with ROCA in Western Massachusetts. ROCA is dedicating two five-member teams to respond to quality-of-life calls placed through the City's 311 Call Center by residents to address litter throughout the City. FY24 was the first year the program was fully funded to complement our existing Clean City Initiative that was already in place to assist in responding to litter and trash concerns across Springfield. Based on the great success we've had this year, we are looking forward to continue funding this program in FY26.

Beginning in FY22 and continuing during FY26, in an effort to brighten the City's neighborhoods, the Parks Department will work aggressively to remove tree stumps throughout Springfield. Removing these stumps is not only aesthetically pleasing to the eye, it will also create more space for residents to use after the areas are reseeded and grass is grown.

Funding will also continue for the Downtown Crew, which maintains the downtown metro area parks including DaVinci Park, Emerson Wright, Riverfront Park, Court Square, Stearns Square, and Pynchon Plaza and all neighborhood parks. This maintenance will also be provided for the 20 City terraces.

Camp STAR Angelina will be fully open again for FY26. Pools and splash pads will be available for families to enjoy during the summer. Additionally, all recreational programs and activities will be up and running in FY26, including the After School & Evening Gym programs, the Summer Concert Series, and "Movies in the Park." These programs play a significant role in bringing the Springfield community together.

Since FY22, the Springfield Public Schools have been able to use ESSR funding toward capital improvement projects. A total of \$185.8M has been used toward HVAC upgrades throughout the schools, upgraded data network, and a virtual school relocation.

Also, \$2.1M of ESSR funding was used to fund the construction of a new athletic field at Putnam High School. The City collaborated with school officials and the project design team at GZA to develop a field design that now provides a high-quality practice space, which features state-of-the-art turf, a scoreboard, small seating areas, and advanced lighting and control systems, allowing the school sports teams to practice and prepare for games at a high school level.

In FY25, work was completed at Duggan Field, where a new state-of-the-art athletic field was built and rededicated to former Springfield Trade (Putnam) Coach Ted Plumb; the development provides

accessible and inclusive recreation elements including track and spectator amenities, basketball courts, fitness course, a baseball/softball diamond, an outdoor classroom, community gardens, and trails. The FY26 budget will also fund continued maintenance & upgrades to our existing playing fields.

The City is also proud to have completed the Central High School Athletic Field upgrade in FY24, marking another successful investment in athletic infrastructure. The project provides the Central High School community and student athletes with two new state-of-the-art synthetic turf fields, which will accommodate baseball and softball. The new field's area provides a significant benefit to the school community, a reduced maintenance burden, and provides accessible walkways for spectators to enjoy the games.

We are completing the transformation of Greenleaf Park, including an accessible playground, splash pads, and trails. This project will highlight green infrastructure design to mitigate heat island affects and increase our resiliency with tree planting, pollinator gardens, bioswales, nature-based stormwater treatment solutions, and culvert replacements.

Lastly, improvements are being made to Gurdon Bill Park, now renamed "Gurdon Bill Bike and Skate Park." By adding biking and skating elements to the park, youth and adults alike will now have the opportunity to engage in these fun activities. A splash pad will also be added, which is very popular among our kids.

In FY26, Springfield Police Department and Hampden County Sheriff's Crews will continue with the unique and innovative partnership to enhance public safety within our beloved Forest Park. Dedicated patrols will be led by the SPD's motorized Trikke Defenders and the HCSC Mounted Patrol Unit of horses and will also include the Emotional Support Division of therapy dogs. Together, we look forward to another great season for residents and visitors in Forest Park.

Health & Human Services (HHS)

In FY26, we strategically invested in HHS, expanding the capacity of our Division of Environmental Health which protects the public health and environment of the City of Springfield through education, inspections, sampling and monitoring, and enforcing federal, state, and local codes as they pertain to public health issues. We will be continuing these investments in FY26 along with our outreach efforts through additional mailings and two additional Community Health Workers.

Opioid settlement funds totaling \$7.2M over the next 16 years will go towards a wide variety of initiatives and programs that will enhance and expand the City's opioid response, and create systems in partnership with Springfield's Police, Fire and Health Departments, local nonprofits, health organizations and community stakeholders. Funding will also continue for our Cannabis Compliance Program, the Office of Problem Gambling and Prevention, and Office of Public Health Preparedness and Response.

Elder Affairs

This department will continue to fund popular programs such as chair yoga, Tai Chi, dance, pickle ball, computer learning, crafting and field trips. We are excited to again be in a position to safely provide lunches to our seniors and welcome them to our centers across the community. This program has been fully funded to continue in FY26.

The Transportation Coordinator position added in FY23 will continue to be funded in the new fiscal year to transport our senior citizens and plan a number of trips for them according to their interests. This provides exciting opportunities for our seniors that they may not otherwise been able to access.

All sites and programs for our seniors are fully open, including Riverview, Hungry Hill, the Clodo Concepcion Community Center, the Fitness Center and the Raymond A. Jordan Senior Center. This past year we were able to completely renovate the fitness area in the North End Senior Center, outfitting it with brand new state-of-the-art senior-friendly fitness equipment. We are excited to be able to offer fitness programming, in addition to activities such as bingo, trivia, exercise programs, concerts and wellness checks. These programs will continue to operate in FY26.

Veteran's Services

This department will continue to fully fund services to our Veterans. The addition of newer staff in recent years has allowed this department to serve veterans more efficiently, through proper case management efforts. In FY25, we successfully placed 17 unhoused veterans into permanent housing. In FY26, we will continue to fund the initiative to end veteran homelessness through collaboration and partnership with various organizations.

Libraries

I am excited to be able to continue the successful investments we made in our library system in FY25, including the increased hours at the East Forest Park location. Investments in our libraries are investments in the education of our youth and all citizens of Springfield. This new initiative added two additional mornings to the East Forest Park Library schedule, along with one additional evening.

In FY25, The East Springfield Library branch was awarded a grant from the Massachusetts Board of Library Commissioners (MBLC) to expand its facilities, and is currently undergoing the planning and design phase. Through this exciting project, we will continue to enhance the level of library services offered to our residents.

In addition, we have continued funding for our Community Rooms at the East Forest Park Library and the Mason Square Library to be available for meetings for residents 4 nights per week. This expansion of services has allowed more groups to access the space, providing a safe space to meet and engage with other members of the community.

I am extremely proud of the fact that while other communities have consolidated their local libraries, my administration has not only kept our neighborhood library sites open but we have expanded their hours of operations, programs offered, and even built a new library and will be renovating more branches too.

In FY22, a 1-year grant-funded hotspot lending initiative was launched, allowing residents to borrow portable hotspots from Springfield libraries allowing free internet and Wi-Fi access from a personal computer, tablet, or smartphone for up to 14 days per use. Due to the success of this initiative, these hotspots will continue to be funded in FY26 through the City's general fund.

The City will continue to fund the Read/Write/Now adult literacy program also continued support and funding for all Springfield neighborhood branches.

Thomas J. O'Connor Animal Control and Adoption Center

The TJO Center continues to offer vital animal control services for Springfield and the communities of Holyoke and Chicopee, as well as providing adoption services that try to find new and happy homes for animals in need of a forever home. TJO significantly expanded its community presence, deepening their role as a trusted resource and advocate for animal welfare. Through increased outreach, educational initiatives, and strengthened partnerships with local organizations, TJO continues to build meaningful connections with residents while reinforcing its commitment to compassionate and responsive service. In FY26 we have continued funding for the Adoption Center, and for animal control purposes, to keep both the residents and pets of our City safe.

We successfully secured a new three (3) year agreement with the Cities of Chicopee and Holyoke reaffirming our strong partnership and mutual commitment to resource sharing and cost-effective service delivery. This renewed agreement not only strengthens intermunicipal collaboration, but also provides Springfield with greater budget stability, allowing us to better manage the rising costs associated with daily operations and service demands.

Fiscal Responsibility

In April 2025, Standard & Poor's (S&P) reaffirmed the City's AA- bond rating, with a stable outlook. This continues to be the highest rating in the City's history, steadily improving from its A- rating twelve years ago. This credit rating review focuses on the City's strong institutional core by highlighting Springfield's "management with 'strong' financial policies and practices, strong budgetary performance, and strong budgetary flexibility." These rating improvements demonstrate how well the City has recovered since the last economic downturn, and our commitment to fiscal sustainability.

The City has maintained the highest bond rating in its history, largely due to our commitment to fiscal excellence and not spending our reserves. We continue to aggressively address our unfunded pension liability in an effort enhance our financial stability, appropriating \$73M contribution towards pension liability; an 9.2% increase over FY25.

Our finance team received the "Distinguished Budget Award" from the Government Finance Officers Association for the eighteenth year in a row, and was also awarded the "Certificate of Excellence in Financial Reporting" for issuance of our Comprehensive Annual Financial Report for the thirteenth consecutive year.

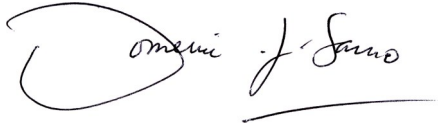
The budget honors all contractual obligations including collective bargaining agreements, and all agreements as necessary for the School Department, including the food service contract.

The FY26 budget was balanced funding all core services and personnel while continuously maintaining reserves to support the City's financial health to guard against future unknowns.

As Mayor, I will work tirelessly to ensure that Springfield continues to prosper and remains resilient in the wake of any challenge, no matter how difficult. My administration has been tested many times in the face of adversity and continues to rise to the occasion for the betterment of our city and the community that we love. I am proud of the efforts by the entire Springfield team: Superintendent Dr. Dinnall, Cabinet Heads, Department Heads, and City Staff who work hard for Springfield every day.

Thank you for reviewing the FY26 Recommended Budget. I look forward to your continued support as we commence our new fiscal year.

Respectfully,

A handwritten signature in black ink, reading "Domenic J. Sarno". The signature is written in a cursive style with a large, looping initial "D".

Domenic J. Sarno
Mayor

A handwritten signature in black ink, reading "Cathy Buono". The signature is written in a cursive style with a large, looping initial "C".

Cathy Buono
Chief Administrative & Financial Officer

Executive Summary

The Recommended Budget for FY26 is \$985.7M. This represents a 6.1% increase over the FY25 Adopted Budget and a 3.4% increase from the FY25 Revised Budget.

Fiscal 2024 Actual General Fund	Fiscal 2025 Adopted General Fund	Fiscal 2025 Revised General Fund	Fiscal 2026 Recommended General Fund	% Change from FY25 Adopted	% Change from FY25 Revised
895,311,805	928,717,433	953,241,260	985,696,226	6.1%	3.4%

FY26 marks the eleventh consecutive year that the City has been able to balance its budget without the use of stabilization reserve funds. This accomplishment is a testament to the administration's management of City finances and the determination of our City to work towards a sustainable future despite the fiscal challenges we face due to an increasing pension obligation and decreased state aid.

Springfield continues to successfully balance its budget without hindering core services or implementing layoffs or furloughs, while honoring all collective bargaining agreements and fully funding its pension appropriation. The administration has continued to monitor and scrutinize all expenditure requests, along with personnel changes and hiring decisions. This strategic approach ensures that the City will manage to an operating surplus each fiscal year and continue to maintain our strong financial positioning.

Fiscal Year 2025 Budget Update

Based on the City Comptroller's Monthly Financial Statements published in April 2025, the City is managing the FY25 budget to a surplus by year end. This certainly is a testament to the administration's commitment to fiscal sustainability, while navigating the uncertainty post-COVID-19. Overall, the City continues to focus on maintaining realistic and balanced budgets. The City is able to maintain its fiscal health by conducting monthly reviews of spending and revenue in an effort to estimate our position at year end. This process allows the City to scrutinize all expenses and revenues which encourages cost savings and ensures that the budget sustains its trajectory.

It is important to note that the year-end surplus estimate is based on a projection and is subject to change as the fiscal year is closed by the City Comptroller and surpluses are verified by the State's Department of Revenue (DOR). Departments are responsible for living within appropriated amounts and spending funds responsibly. A surplus projection should not be considered a reason to spend more or spend faster. All surplus funds are reviewed by the DOR for certification of "Free Cash." Once the DOR completes their certification, the funds are available to spend (subject to appropriation), or for transfer to the Stabilization Reserve. "Free Cash" is defined as remaining unrestricted funds from operations from the previous fiscal year. The City has had positive free cash at year-end since FY05.

Springfield also continues to maintain a strong financial position as demonstrated by our bond ratings. During the City's last bond rating, in 2025, Standard & Poor's (S&P) affirmed the City's AA- credit rating, with a "stable" outlook. The affirmation of our AA- rating demonstrates that Standard & Poor's strongly believes in the City's financial management and our ability to make difficult decisions to balance the budget. It is also important to note that AA- continues to be the highest rating in the City's history, a great improvement from A- rating nine years ago. The City hopes to continuously increase its ratings going forward.

Fiscal Year 2026 Budget Challenges

Springfield faces a budget gap each year due to its structural deficit. While the growth of the City's main source of local revenue, the property tax levy, is constrained by the limits of Proposition 2 ½, we must account for significant growth in non-discretionary items such as our pension appropriation, and health insurance. As certain fixed costs continue to rise, the City will be forced to develop creative solutions to ensure all operational needs can be met using limited revenue, while avoiding any negative impact to the core services that Springfield residents deserve.

Although planning begins years in advance, the actual budget process for each fiscal year typically begins in February when departments submit their budget requests. The departmental requests are meant to first build up costs to provide the same level of programs and services as the current year. Departments also have the opportunity to request one wish list item for FY26. This allows the Mayor and his financial team to review requests and understand how departments would integrate new operations into their current services.

While departments are responsible for submitting their budget requests, the Office of Administration & Finance (A&F) thoroughly reviews all expenditure and revenue line items to ensure they align not only with historical and current trends, but that each request is funded in a manner that meets operational needs and allows departments to provide a high quality level of service to the constituents.

For FY26, the projected gap after budget request submissions totaled \$24.0M.

Budget Solutions

All budget decisions are carefully evaluated including an in-depth analysis of revenue increases, expenditure reductions, historical spending, and strategic offsets to alternate funding sources. Departmental budgets were analyzed and are presented in this document on a "program basis," allowing for more data-driven decision making. By analyzing departmental funding in a programmatic manner, individual functions are clarified, which assists in setting priorities for expenditures. The City's resources are allocated to the programs that deliver the greatest benefits to the community.

A balanced approach was used to solve the projected budget gap. This approach relied upon spending reductions and revenue maximization. All budget decisions were considered in the context of providing vital programs and core services to the City with the intention of avoiding harmful layoffs. For an overview of the decisions made to balance the FY26 budget, please refer to the table shown on the next page.

Getting to Balanced: FY26 Budget Decisions	
Original Gap, based on MYFP	\$ (21,333,779)
Increased Gap, after Department Requests	\$ (24,000,171)
<i>Solutions:</i>	
<u>Expense</u>	\$ (12,194,635)
Spending adjustments	\$ (4,222,822)
Salary/position adjustments	\$ (2,347,637)
Grant offsets	\$ (4,624,176)
Decrease to SPS transportation estimate	\$ (1,000,000)
<u>Revenue</u>	\$ 3,305,535
Revenue adjustments	\$ 3,305,535
<u>Property Values</u>	\$ 6,500,000
New growth	\$ 5,000,000
Reduced overlay	\$ 1,500,000
<u>One Time Revenue</u>	\$ 2,000,000
Pension Reserves	\$ 2,000,000
Balance Sheet	(0)

While difficult decisions must be made in order to balance the budget, the administration takes a strategic approach in identifying areas where revenue can be increased, or expenditures reduced, without impacting departmental operations. The following section further explains some of these decisions, which ultimately allowed us to close the budget gap to \$0.

Revenue Increases

Additional Levy

The City's Assessors Office is continually working to update the levy throughout the budget planning process. This process begins during the budget season, usually in January and continuing through May, and concludes in late November or December when the tax rate is set. The Office of Administration & Finance requests levy projections from the Assessor's Office during the budget season; these projections are included in the budget. The exact tax levy is not known until half way through the budgeted fiscal year once the tax rate is set and properties are levied.

Department Revenue/Local Receipts

Through a careful analysis of historical revenue collection and anticipated revenue increases, the FY26 Recommended Budget forecasts \$77M in local receipts, a 2.7% increase from FY25. This includes additional revenue from motor vehicle excise tax, meals tax, and investment income generated from high interest rates.

State Aid

Per the State's proposed FY26 budget, the City expects to receive \$617.7M. This represents a \$39.2M (6.8%) increase over the State's final FY25 Budget. As our largest source of revenue, it is absolutely essential that aid received continues to allow us to satisfy operational needs of all City and School Departments.

Expenditure Reductions

Departmental Spending Reductions

Despite the increased unrestricted state aid and MGM revenue, Springfield continues to operate with conservative revenue projections, while growing by 6.1%. Therefore, to submit a balanced budget, departmental budgets must be evaluated for potential reductions. Not all departments were impacted by budget reductions as steeply as others, partly because departmental budgets have been cut year over year, and further reductions could severely hamper operations. Most of the reductions taken were based on historical spending trends and all departmental programs remain intact for FY26 without the need to curtail any operations. The FY26 budget will preserve core services, avoid any layoffs or furloughs, and honor all collective bargaining agreements.

Some specific reductions include:

- ◆ FTES— Reduction of nearly 14 vacant positions from the FY25 Adopted Budget.
- ◆ Salary Adjustments—\$2.3M decrease due to vacant position reductions.
- ◆ Grants Offsets— \$4.6M offset to grants throughout various City departments
- ◆ Departmental spending reductions—\$4.2M decrease to align with historical spending trends.

Key Budget Drivers

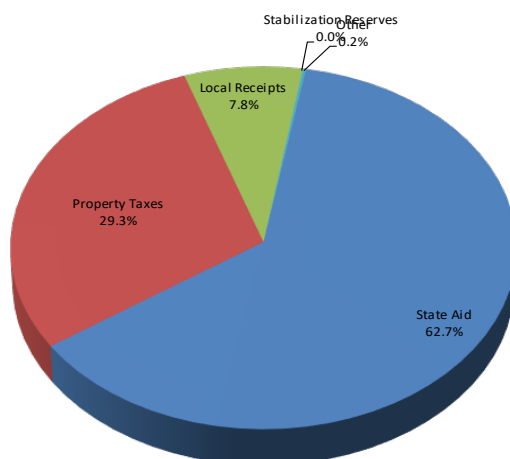
Once balanced, it's important to understand the key "drivers" that make up the City's operating budget, which now exceeds three quarters of a billion dollars per year. The following sections will outline where our revenue is coming from, along with how it will be spent. In order to maintain the most vital services provided to residents and businesses, we must ensure that our limited resources are being allocated in a fiscally responsible manner.

City Revenue – Where does it come from?

In determining the amount of revenue available to spend for each Fiscal Year, there are five major categories. For FY26, the chart on the next page shows the percent of revenue coming from each of these categories. It is important to note that State Aid represents 62.3% of the City's revenue. Much of this aid is dedicated to specific purposes such as Education, Veterans Benefits, and Tax Exemptions. The remaining revenue, generated locally, must be used to meet all other City needs.

City Revenue	FY23 Actual	FY24 Actual	FY25 Adopted	FY26 Recommended	% of Total	\$ Change	% Change
State Aid	502,138,499	578,543,479	578,543,479	617,707,735	62.7%	39,164,256	6.3%
Property Taxes	237,963,687	275,239,817	275,239,817	289,050,861	29.3%	13,811,044	4.8%
Local Receipts	75,455,933	74,934,136	74,934,136	76,937,629	7.8%	2,003,492	2.6%
Stabilization Reserves	-	-	-	-	-	-	-
Other	237,000	-	-	2,000,000	0.00	2,000,000	-
TOTAL	815,795,119	928,717,433	928,717,433	985,696,225	100%	56,978,792	6.1%

FY26 Revenue Sources



FY26 Revenue Overview

State Aid

State Aid is the largest source of revenue for the City of Springfield, historically comprising more than 60% of the City's total revenue. All State Aid is disclosed via the Cherry Sheet, the official notification from the Massachusetts Department of Revenue (DOR) regarding the next fiscal year's state aid to municipalities. The Cherry Sheet is updated throughout the State budget process, first in January based on the Governor's budget, then again for each of the House and Senate budgets. It is finalized based on the final State budget known as the General Appropriations Act (GAA) by July 1st of each year.

Property Tax

Property tax is the largest locally controlled revenue source, and it is also highly regulated. A property tax levy is the amount a community can raise from taxing real property, including land, buildings and improvements, and personal property such as inventories, machinery, and furniture. The Board of Assessors determines the value of taxable property, which is revalued every five years and updated annually.

Proposition 2½ fundamentally changed property taxes for Massachusetts' municipalities after its passage in 1980, creating two levy limits: the levy ceiling and the levy limit. First, a community cannot levy more than 2.5% of the total full and fair cash value of all taxable real and personal property in the community. This is known as the levy ceiling.

Second, a community's levy is also constrained in that it cannot increase more than 2.5% over the prior year's levy limit. The levy limit will always be below, or at most, equal to the levy ceiling. A

municipality's levy limit is only increased in four ways: an increase of up to 2.5% over the previous year's levy limit, new growth in the tax base, and local votes for either an override or a debt exclusion. If the voters approve an override, the amount approved can permanently increase the municipality's levy limit. In the case of a debt exclusion, a given amount can be added to the levy, even above the levy ceiling, for the purposes of paying debt for a specific capital project. Estimates on the tax rate for the FY26 are still being reviewed and will be part of the tax rate setting process this fall.

	FY22	FY23	FY24	FY25	FY26
	Levy Calculation	Levy Calculation	Levy Calculation	Levy Calculation	Recommended
Tax Levy	228,522,820	239,858,463	252,591,907	265,112,017	278,098,401
Amended New Growth	313,243	132,168	23,438	39,115	-
Increase Levy 2.5%	5,720,902	5,999,766	6,315,384	6,628,778	6,952,460
Subtotal	234,556,964	245,990,397	258,930,729	271,779,910	285,050,861
New Growth	5,301,499	6,601,510	6,181,288	6,318,491	5,000,000
Gross Tax Levy	239,858,463	252,591,907	265,112,017	278,098,401	290,050,861

Local Receipts

Local receipts include vehicle excise tax, building permits, parking ticket fines, and hotel/motel tax. Local receipts are projected to increase based on historical collection trends and an uptick in the housing market. The City has also made great strides in recent years to improve its collection of local receipts.

Stabilization Reserves

At the end of every fiscal year, actual receipts in excess of revenue estimates and unspent amounts in budget line items result in Free Cash. In prior years, the City experienced negative Free Cash meaning that spending exceeded revenues for a given fiscal year. Through strict controls and monitoring, the City has made great strides in controlling spending and has certified positive free cash for eighteen consecutive years, which has helped build the City's Stabilization Fund to \$71.7M.

Other

This year's pension appropriation is being offset by \$2M from the pension reserve fund. This fund was set up in FY16, and over ten years has grown to a balance of \$19.4M.

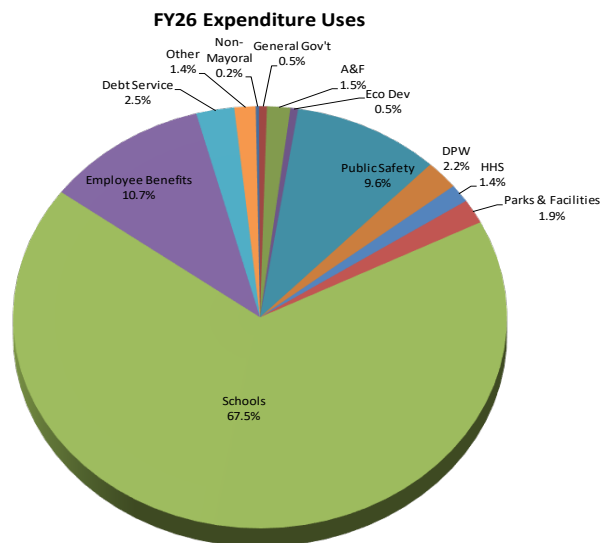
City Spending – How is City Revenue Spent?

The City spends money within its divisions and departments based on the needs of City residents and priorities of the Mayor. For FY26, the chart on the next page shows how the \$985.7M of City revenue is spent across City divisions. It is important to note that much of the spending within the City is driven by the costs associated with operating our School Department. Expenses within the remaining divisions are largely driven by personnel costs. Salaries and benefits of City employees (exclusive of the School Department) represent \$232.2M or 73.6% of the City's operating budget.

FY26 Spending

The City's revenue is spent across 12 major areas of the budget that focus on varying aspects of maintaining City programs and services.

City Spending	FY24 Adopted	FY25 Adopted	FY26 Recommended	% of Total	\$ Change	% Change
Non-Mayoral	1,834,320	1,931,833	1,959,672	0.2%	27,839	1.4%
General Gov't	4,488,137	4,814,304	4,795,200	0.5%	(19,104)	-0.4%
A&F	13,244,244	14,148,160	14,561,142	1.5%	412,983	2.9%
Eco Dev	4,643,332	4,661,211	4,889,087	0.5%	227,876	4.9%
Public Safety	87,519,598	89,540,822	93,727,054	9.6%	4,186,231	4.7%
DPW	19,736,663	20,515,754	21,172,453	2.2%	656,699	3.2%
HHS	12,559,754	12,800,875	12,905,698	1.4%	104,823	0.8%
Parks & Facilities	15,779,915	17,270,811	17,182,870	1.9%	(87,941)	-0.5%
Schools	587,798,386	627,288,835	669,974,557	67.5%	42,685,722	6.8%
Employee Benefits	94,675,065	99,683,191	108,241,259	10.7%	8,558,067	8.6%
Debt Service	23,034,501	23,143,037	23,050,925	2.5%	(92,112)	-0.4%
Other	12,598,991	12,918,599	13,236,308	1.4%	317,709	2.5%
TOTAL	877,912,906	928,717,433	985,696,226	100%	56,978,793	6.1%



Non-Mayoral Division - This division consists of three departments: the City Council, the City Clerk, and the Internal Auditor. The City Council is elected by the residents of Springfield, with the City Clerk and the Director of Internal Audit reporting to the Council.

General Government Division—These departments provide a variety of functions for the city, including administrative assistance, legal services, expertise, and oversight that support the vision of the Mayor.

Administration and Finance Division—These departments are responsible for the overall financial management of the City of Springfield, which includes providing information technology support, centralized procurement, human resources, data analysis, and collection of taxes.

Development Services—The Developmental Services Division facilitates growth and development, revitalization of neighborhoods, and enforcement of regulatory standards within the city. Highlights of major economic development projects include MGM, Union Station, the Court Square Hotel project, and the newly introduced Main Street and Convention Center Overlay District.

Public Safety Division—These departments provide emergency response, prevention, and outreach to the City and its residents to ensure their safety. This year's budget includes funding to fully staff and outfit all three departments (Police, Fire and Emergency Communications) while also ensuring these departments have access to the latest in technology to perform their jobs as effectively as possible.

Public Works Division—The department maintains and preserves the City’s public way infrastructure, including streets, sidewalks, street signs and traffic signals, administers the solid waste, recycling, and yard waste programs, and maintains the City’s inventory of vehicles and equipment, with the exception of Police and Fire. Level service funding is continued for all core programs and services provided by the department, including the popular Sidewalk Crew.

Health & Human Services Division—This division includes support for the elderly and veterans, provides public health and animal control services to the community, and maintains the City’s library system. The division is fully funded and ensures the appropriate resources are available to allow for an effective response to public health issues and concerns.

Parks, Buildings, and Recreation Management Division—The Parks, Buildings, and Recreation Management Division maintains the City’s parks and open space, provides recreation programs, and maintains all municipal buildings, including the schools.

School Department—The City’s School Department operates the second largest school district in the Commonwealth and is comprised of thirty-three elementary schools, seventeen secondary schools, and eleven specialized schools. The Springfield Public Schools system is governed by an elected school committee that creates policies and appoints a superintendent to manage the day-to-day operations of the District. The Superintendent has a cabinet of nine chiefs who are each in charge of various segments of the organization.

Benefits—This includes benefits for all active and retired City employees including health, dental, and life insurance and contributions to the City’s retirement board.

Debt Service— Debt occurs when a city or town borrows money from lenders. The lender charges interest on the borrowed amount and the municipality repays the debt over a number of years. Debt service is the cost of repaying a government’s debt, including both principal and interest payments. Municipalities issue debt to finance capital improvements because the costs are too expensive to finance through the operating budget. Spreading the cost of a project over time creates a manageable annual expense for a Massachusetts community that is limited by Proposition 2½ in raising additional property tax revenue.

Other – This category includes other payments made on behalf of the City to varying entities including the payment to the Springfield Museums Association, the contract with the Springfield Parking Authority, and the City’s reserve for emergency expenses that may come up throughout the year.

Conclusion

Despite the many challenges the City has faced, the FY26 Recommended Budget focuses on maintaining core services despite the continued economic and financial uncertainties. It addresses the priorities of its residents while carefully assessing methods to manage spending growth in a way that is sustainable in future years. This continues to require all City Departments to maximize resources and do more with less. It also provides programs and services that cannot be found through any other private entity. While this budget is full of difficult decisions that will require creativity from every department, the City continues to maintain core programs and services to its residents, businesses, and visitors.

Section 1

Overview

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Introduction

About This Document

This document presents the City of Springfield's Fiscal Year 2026 Recommended Annual Budget. It serves as a guide to help administrators, elected officials, the general public, and other interested parties understand the City's programs, services, goals, and finances in Fiscal Year 2026. This document focuses on four key elements:

Policy Management: The budget defines the Administration's policy priorities and provides general goals for the City and its departments.

Financial Planning: The budget is a financial planning tool that allocates resources based on a strategic analysis of the challenges and opportunities facing the City. It is a comprehensive document that looks at all sources of revenue and explains the purposes for which these funds will be used. The budget also contains information on the City's debt and an explanation of the rationale for borrowing.

Program Focus: This budget's stated goals and objectives provide guidance for managers to use in developing priorities and plans for their departments. The budget increases accountability within the departments by creating performance expectations, and quantifiable metrics by which to measure programs' success.

Effective Communication: The budget document is a communication device designed to inform citizens of major budgetary decisions and issues facing the City. The document provides transparency by detailing the decision-making process that led to the recommended budget. Budgets are one of the most important tools that governments use to communicate their priorities and activities to the public.

Budget Document Format

This budget is divided into 12 sections: (1) an overview, complete with an organizational chart, (2) a fiscal summary, (3-10) departmental budgets, (11) planning documents, and (12) appendices.

Earlier in this document, a reader can find the Mayor and the Chief Administrative and Financial Officer's joint budget message. This statement outlines the Administration's priorities and plans for the upcoming fiscal year, and highlights the most important issues facing the City.

The first numbered section is the *Overview* of the City's budgeting process. It contains an explanation of how the budget was created, how it will be monitored, and how it can be revised. In addition, the overview contains a synopsis of the City's organizational structure.

The second section is the *Fiscal Summary*, which summarizes the City's anticipated revenues and recommended appropriations. Also included in this section is the *Financial Forecast*, which provides a summary of the City's projected fiscal status over the next four years.

The bulk of the budget, the middle eight sections, contains detailed budgets for City departments. Each departmental budget includes a mission statement, a budget overview, a department summary, Fiscal Year 2025 highlights, program budgets, budget adjustments, and program goals.

The *Planning Documents* section includes the City's Debt Affordability Analysis, the five-year Capital Improvement Plan, and the four-year Multi-Year Financial Plan. These documents provided analysis for the City's financial planning and are published annually per the City's Financial Ordinances.

The final section, the *Appendices*, includes a glossary of budget terms, a general explanation of the City's expense code classification, employment data, property tax information, the City's financial policies, Fiscal Year 2026 Appropriation Orders, and the City's detailed expense budget for the Fiscal Year 2026.

The Budget Documents

Access to the Budget Document Series: All documents in this series are available for public reference at the City's Central Public Library. The Annual Operating Budget is also available for review or download on the City's website, <http://www.springfieldcityhall.com>. If traveling downtown is not convenient, a librarian at any Springfield Public Library branch can acquire the documents through inter-library loan.

Special Requests: Special requests for additional copies of published budget documents must be made in writing and submitted to*:

City of Springfield
Office of Administration and Finance
36 Court Street, Room 412
Springfield, MA 01103

** Printing and mailing charges may apply*

Budget Administration

Approach to Budgeting: The budget is the City’s public record of how it expects to convert its short and long-range plans into services and programs. It provides detailed financial information for those services and programs and a summary of revenue sources that will support the City’s priorities. The budget was prepared in accordance with the City’s Financial Policies (Appendix D), adopted as City ordinances in April 2009, which are summarized in the chart below.

Section	Code of the City of Springfield	Summary
Compliance with finance laws	Ch42, Art VII, Sec 28	Requires compliance by all City employees with state laws, special acts and local ordinances as they relate to finance and financial management. In addition requires the Finance Department to regularly review and update the financial ordinances to reflect changes in state law.
Ordinances with regard to the budget	Ch42, Art VII, Sec 29	Requires the Mayor to submit a balanced budget with specific sections related to expenditures, revenues, debt, and capital. Defines the level at which the budget must be adopted, defines the deadline for the creation of the annual multi-year financial plan and requires the comptroller to submit a monthly report of spending and revenue to the City Council.
Revenue policies	Ch42, Art VII, Sec 30	Requires a review at least every 2 years of all fees to ensure fees are recovering costs. Requires a conservative revenue base to be used for locally generated revenues and requires updates to property tax values consistent with State law.
Policies with regard to self supporting operations	Ch42, Art VII, Sec 31	Requires that all enterprise fund operations are supported by revenues and requires a report to the Council if a deficit in enterprise operations occurs.
Capital planning policies	Ch42, Art VII, Sec 32	Defines capital purchases and requires an annual capital plan that is developed by departments and reviewed by a diverse committee. Requires the regular review of capital expenditures.
Financial reserve policies	Ch42, Art VII, Sec 33	Defines the requirements for the City's undesignated fund balance, stabilization reserve, free cash, capital reserve and self insurance reserve funds.
Debt Policies	Ch42, Art VII, Sec 34	Defines how the City will manage debt as a percentage of revenues, how debt should be utilized and the term of issuances of short term debt. Requires the City to complete an annual debt affordability analysis to evaluate the affordability of the issuance of new debt.
Policies regarding cash management	Ch42, Art VII, Sec 35	Requires the City to manage all cash resources in a prudent and diligent manner and to report quarterly on investment strategies.
Policies regarding financial reporting and reconciliation	Ch42, Art VII, Sec 36	Develops policies for reporting including notification of non-compliance with financial ordinances, monthly spending and revenue report, reconciliation of bank accounts and year end reconciliation of spending and revenue.
Policies regarding financial responsibilities of departments	Ch42, Art VII, Sec 37	Requires all departments to report on revenue collections (in departments where revenue is collected), requires use of the City's accounting system, prohibits departments from opening bank accounts and from over-spending appropriations. Requires the proper use of procurement policies and the diligent pursuit of delinquent taxes.
Policies regarding grants	Ch42, Art VII, Sec 38	Requires oversight of all grants, the establishment of grant policies, the review of all grants and the use of grant funds prior to the use of general fund appropriations for employees, goods and services.
<i>City Ordinances can be found online at http://ecode360.com/SP2105</i>		

Basis of Budgeting: The term “basis of budgeting” refers to the underlying financial framework and accounting system which is used to create a budget. The “basis of accounting” refers to the timing in which revenues and expenditures are recognized in accounts and reported on financial statements. The basis of budgeting which the City of Springfield uses to prepare the budget and budget document follows the basis of accounting in accordance with Generally Accepted Accounting Principles (GAAP), with the exception of a timing difference in how encumbrances are treated.

On a GAAP basis, encumbrances are not considered expenditures because a fund liability has not occurred. On a budgetary basis they are considered expenditures in the period the commitment is made. This means that, for the City of Springfield, once an expense has been requested and approved through internal controls, the funds are set aside or “encumbered” and are treated within the account

system as though they have already been paid, rather than only considering them paid once the invoices are received and the check has been cut.

Budgetary and accounting systems are organized and operated on a “fund” basis, which is the basic procedure for recording revenues and liabilities in governmental financial reporting. The operations of each fund are budgeted independently. There are three categories of funds: Governmental Funds, Proprietary Funds, and Fiduciary Funds.

Governmental Funds: All governmental funds are accounted for using the modified accrual basis of accounting. Under this basis of accounting, revenues are recognized when measurable and available to pay current liabilities. Expenditures are recognized when the liability is incurred, with the exception of principal and interest on long-term debt, which are recorded as expenditures when paid.

Proprietary Funds: All proprietary fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred. Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the proprietary funds principal ongoing operations. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

Fiduciary Funds: All fiduciary fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Fiduciary funds are used to account for assets held in a trustee capacity for others that cannot be used to support the governmental programs.

Expenditure accounts are distinguished from other accounts by use of an account code beginning with a “5.” These account codes have been defined by the Massachusetts Department of Revenue (DOR) through the Uniform Massachusetts Accounting System (UMAS), which was most recently updated in July 2014, and is applicable to all political subdivisions in the Commonwealth.

The major breakdowns of expenditure categories and detailed lists of the items normally charged to each are provided below. Since all numbers in the range are not assigned, the City of Springfield has built in additional detail by using the unassigned numbers. Use of the available numbers is conditionally permitted by the DOR as long as any modification is logically consistent with the structure set forth in the UMAS manual.

- 5000 Personal Services
- 5100 Fringe Benefits
- 5200 Purchase of Services
- 5400 Supplies and Materials
- 5600 Intergovernmental Expenditures
- 5700 Other Charges & Expenditures
- 5800 Capital Outlay
- 5900 Debt Service

Further explanation of these codes can be found in Appendix B.

Overview

Budget Preparation Calendar: Budget preparation begins in the late fall/early winter of each year with the updates of instructions and forms to be sent to departments. Departments submit their budget requests for review and analysis by the Office of Administration and Finance (A&F) in February or March. When City departments prepare budget requests, they consider program requirements, mandates, infrastructure and maintenance needs, and other elements critical to City operations.

The Mayor and the Office of Administration and Finance invite all City departments to present their budget requests. These meetings serve as an opportunity to discuss the departmental priorities behind the budget calculations, as well as request subsequent documentation from departments. According to Chapter 44, Section 32 of the Massachusetts General Laws, the Mayor is required to submit a recommended budget to the City Council no later than 170 days after the first City Council meeting in any given calendar year.

City Council Review: By law, the City Council can only reduce or reject an appropriation. Without a recommendation from the Mayor, the Council may not make any additional appropriations. If the City Council fails to act on any item in the proposed budget within 45 days, that item takes effect. If the Mayor does not make a timely budget submission, a provision exists for preparation of a budget by the City Council. A provision can also be made for supplemental appropriations upon recommendation of the Mayor.

The City Council appropriates Net School Spending (NSS) to the School Department; however, the School Committee retains full authority to allocate the funds appropriated. From that point, the Superintendent is responsible for managing the budget and overall school operations.

Budget Transfers: Revisions to the Adopted Budget may be made throughout the year. A department must submit a “Budget Transfer Request” form to A&F. Then the request must be reviewed and approved by a Budget Analyst and the Budget Director before being forwarded to the Chief Administrative and Financial Officer for authorization. City Council approval is necessary if the request adjusts the Fiscal Year Schedule of Appropriations (“Schedule A”). Upon Council authorization, the Office of the Comptroller processes the request.

Budget Amendments: The budget can be amended during the fiscal year in several ways -

- ◆ Internal Transfers – Transfers within the budget categories of Personal Services and Other than Personal Services (OTPS) can be completed upon the request of a Department head if sufficient funds are available. For example, if the salaries category is projecting a surplus due to position vacancies and overtime is projected to be in deficit, funds can be moved from salaries to overtime to accommodate this need.
- ◆ City Council Transfers – If funds are being transferred *between* budget categories (i.e. from Personal to OTPS), a request from the Mayor to the City Council must be made once it is determined by A&F and the requesting department that funds are available to transfer.
- ◆ Mayoral Budget Requests – Upon a determination that additional funds are required, the Mayor can request to transfer funds from identified surplus funds or the City’s Stabilization Reserve Fund to address a specific need. This request must also be approved by the City Council.

Budgeting Monitoring Process: A&F reviews and monitors all expenditure and revenue accounts during the fiscal year to ensure a balanced budget. Budget Analysts regularly review accounts in the City's financial software system (MUNIS) and conduct trend and variance analyses.

Budgeted Funds: Budgeted funds are the primary operating funds of the City. They account for all budgeted City transactions. The main budgeted funds include the General Fund, the Stabilization Reserve Fund, the Overlay Surplus Fund, and the Solid Waste Enterprise Fund.

The Fiscal Year 2026 budget draws on revenues from the General Fund. The General Fund is the largest fund in the City and accounts for most of the City's financial resources. General Fund revenues include property taxes, license and permit fees, local taxes, service charges, and other types of revenue. This fund includes expenditures and financing for basic operating services such as public safety, education, health and human services, finance, parks and recreation, and public works. The adopted budget is strictly built on General Fund revenues.

The City's Stabilization Reserve Fund is used for capital or other future spending purposes, although it may be appropriated for any lawful purpose per MGL Ch. 40 § 513. Communities may appropriate into their stabilization fund an annual amount not to exceed ten percent of the prior year's tax levy, or a larger amount with the approval of the Municipal Finance Oversight Board (MFOB). The aggregate value of a stabilization fund cannot exceed ten percent (10%) of a community's equalized value, and any interest earned on the fund shall be added to and become a part of the fund. A two-thirds vote of the City Council is required to appropriate money from the stabilization fund. For the purposes of the annual budget, any amount of Stabilization Reserve funds slated for use are transferred to the General Fund and are then considered General Fund revenues.

The City's Overlay Surplus Fund is any balance in the overlay account of a given year in excess of the budgeted amount remaining to be collected or abated. Within ten days of a written request by the Chief Executive Officer of a city or town, the assessors must provide a certification of the excess amount of overlay available to transfer. Overlay surplus may be appropriated for any lawful purpose. At the end of each fiscal year, unused overlay surplus is "closed"; in other words, it becomes a part of free cash.

The City's Solid Waste Enterprise Fund was established to collect revenue associated with trash pick-up. The Enterprise Fund is supplemented with a General Fund appropriation, as the fees collected do not fully support the cost of trash service.

Non-Budgeted Special Revenue Funds: These funds are established by law and account for certain revenue sources that have been segregated from the budgeted funds and support specific governmental activities (e.g. Federal grants or Enterprise funds.)

In addition to General Fund appropriations, many departments have access to Federal and State grants that fund the operation of a specific program or service. All departments are able to apply for grant funds. The Office of Administration and Finance assists departments in ensuring that grant funded programs and services are vital to the City's core mission and will not have an adverse impact on department's key operations.

Revolving Funds: The City also maintains revolving funds that raise revenue for specific purposes and can be used without additional appropriations. These funds are used for self-supporting programs that are sponsored by the City. The City's revolving funds include:

- ◆ Handicapped Parking - Handicapped parking receipts, in accordance with Chapter 40 § 8J
- ◆ Mattoon Street Parking - Parking violation enforcement
- ◆ Park - Banquet Facilities - Operation of the Barney Carriage House, King Phillip's Stockade, and Camp Wilder
- ◆ School Department Technology Take Home Fees - The School Department is currently piloting a program that allows students to take home their school-issued laptops. This fund is used to purchase insurance on these laptops
- ◆ Tree Replacement for Parks - Collects fees for the removal of healthy trees for construction purposes. Revenue will be utilized by the Forestry Division to add new trees.
- ◆ Healthcare for the Homeless - An account that collects all fees charged to persons, insurance companies or healthcare entities which funds the salaries and wages, services, and equipment needed to operate and maintain City operated clinics.

Reconciliation of Fund Equity: The City of Springfield is required to submit a Reconciliation of Fund Equity to the Massachusetts Department of Revenue on an annual basis in order to receive certification of retained earnings and to establish a tax factor for the subsequent Fiscal Year. The Total Fund Equity for Fiscal Year 2024 was \$374M and this represents 38% increase over the Total Fund Equity of \$271M in Fiscal Year 2023.

Reconciliation of Fund Equity (Retained Earnings) for the Fiscal Year End June 30, 2024							
	Item Description	General	Special Revenue	Capital Projects	Enterprise	Trust	Total
1	Total Revenue	878,124,768	189,252,015	16,268,596	5,440,718	7,456,286	1,096,542,383
2	Total Expenditures	856,991,493	227,008,242	53,944,721	12,383,226	1,131,027	1,151,458,709
3	TOTAL EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	21,133,275	(37,756,227)	(37,676,125)	(6,942,508)	6,325,259	(54,916,326)
4	Transfers From Other Funds	2,284,816	3,483,875	1,478,066	7,266,762	6,661,895	21,175,414
5	Other Financing Sources	6,267,919	-	39,383,000	-	-	45,650,919
6	Transfers To Other Funds	17,398,258	1,728,090	-	-	2,049,006	21,175,414
7	Other Financing Uses	-	-	-	-	-	-
8	TOTAL OTHER FINANCING SOURCES (USES)	(8,845,523)	1,755,785	40,861,006	7,266,762	4,612,829	45,650,919
9	TOTAL EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES AND OTHER FINANCING SOURCES (USES)	12,287,752	(36,000,442)	3,184,941	324,254	10,938,088	(9,265,407)
10	Fund Equity (Retained Earnings) Beginning of Year	122,696,722	109,533,053	26,964,763	1,701,616	123,102,531	383,998,685
11	Other Adjustments	-	-	-	-	-	-
12	TOTAL FUND EQUITY (RETAINED EARNINGS) END OF YEAR	134,984,474	73,532,611	30,149,704	2,025,870	134,040,619	374,733,278

All Funds Overview:

Governmental Funds: These funds account for most of the City's activities which are financed through taxes. The City of Springfield classifies these fund accounts as either major and nonmajor governmental funds. The City of Springfield reports on the following major governmental funds:

Overview

- ◆ The General Fund is the primary operating fund. It is used to account for all financial resources, except those that are required to be accounted for in another fund.

The City of Springfield also has nonmajor governmental funds which consist of other special revenue, capital projects, debt service, and permanent funds that are aggregated and presented in the nonmajor governmental funds column on the governmental funds financial statements. The following describes the general use of these fund types:

- ◆ The Special Revenue Fund is used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than permanent funds, debt service, or capital projects.
- ◆ The Capital Projects Funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets of the governmental funds.
- ◆ The Debt Service Funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest. Debt service funds should be used to report resources if legally mandated. Financial resources that are being accumulated for principal and interest maturing in future years also should be reported in debt service funds.
- ◆ The Permanent Fund is used to account for and report financial resources that are legally restricted to the extent that only earnings, not principal, may be used for purposes that support the governmental programs.

Proprietary Funds: Proprietary funds are used to account for operations that are financed and run in a manner similar to private business enterprises, where the goal of the fund is that the cost of providing services can be financed through the payment of fees or charges for the services.

The following proprietary funds are reported:

- ◆ The Trash Enterprise Fund is used to account for the City's trash collection and disposal activities.
- ◆ The Internal Service Fund is used to account for the financing of services provided by one department to other departments or governmental units. This fund is used to account for risk financing activities related to the remaining self-insured dental and eye care services, the fully insured health care plan, and a motor pool for gas and auto supplies operated by the Department of Public Works.

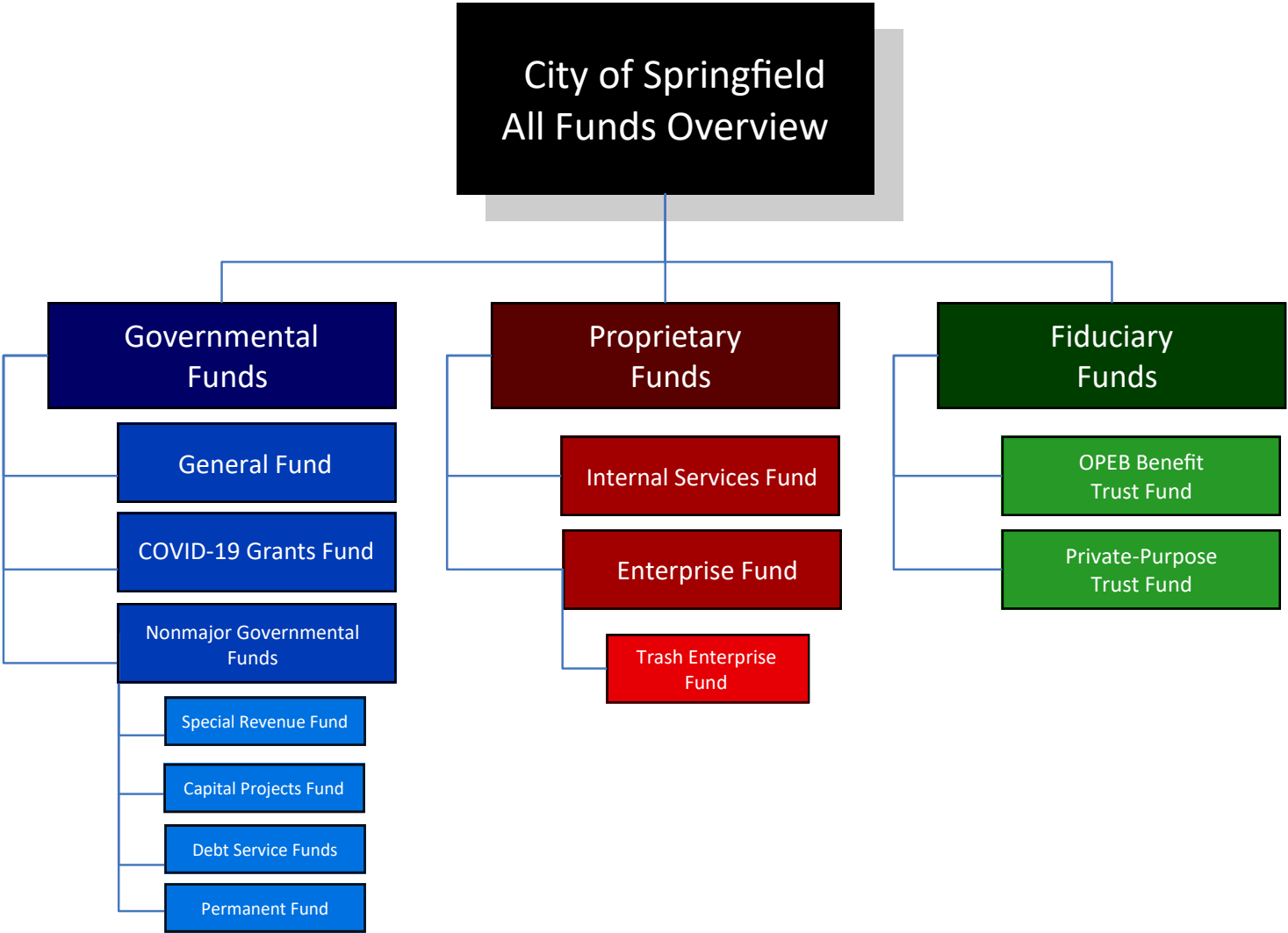
Fiduciary Funds: All fiduciary fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Fiduciary funds are used to account for assets held in a trustee capacity for others that cannot be used to support the governmental programs.

The following fiduciary fund types are reported:

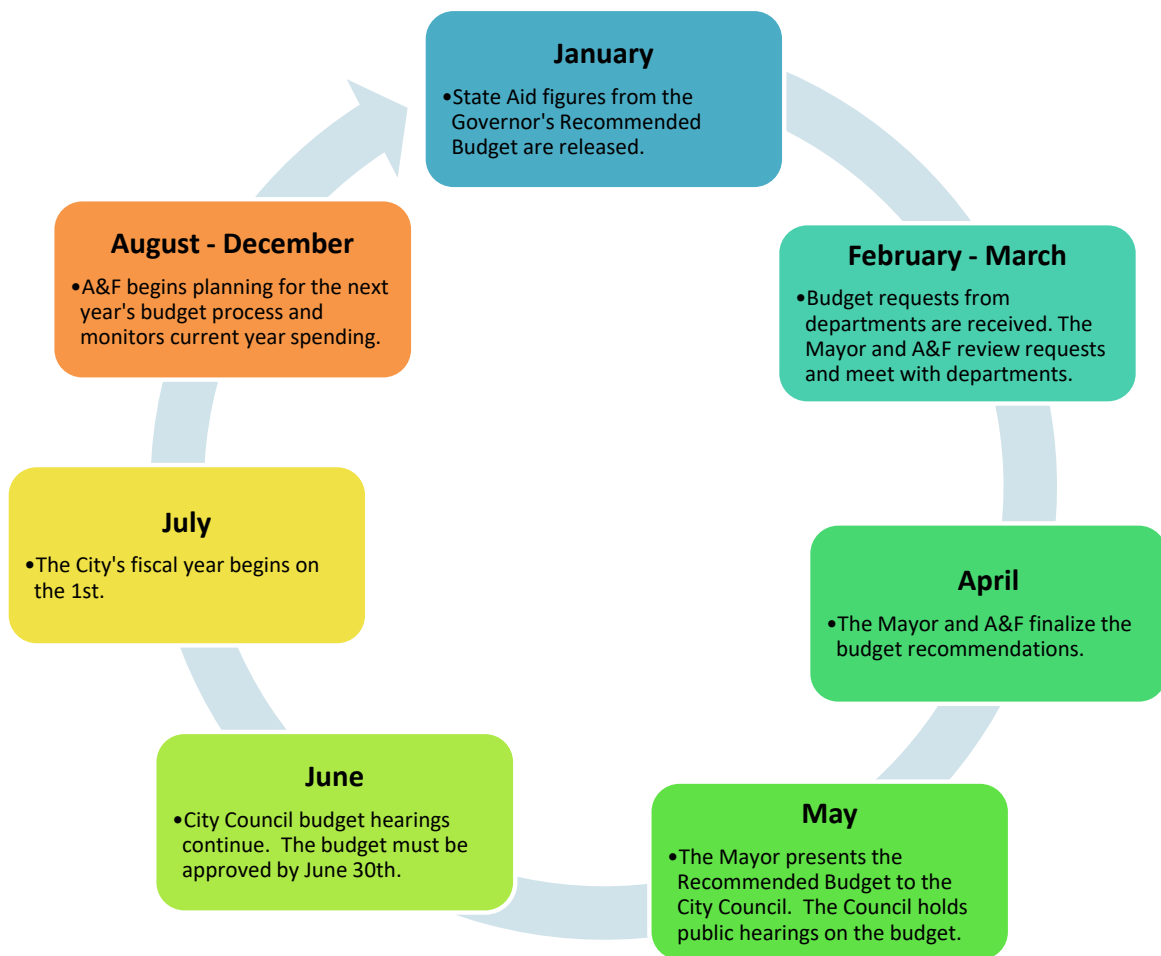
- ◆ The Pension and Other Post-Employee Benefit Trust Fund is used to account for the activities of

the Retirement System and the City’s defined benefit healthcare plan, which accumulate resources to provide pension and OPEB benefits to eligible retirees and their beneficiaries.

- ◆ The Private-Purpose Trust Fund is used to account for trust arrangements that exclusively benefit individuals, private organizations, or other governments. Some of these trusts have donor restrictions and trustee policies that do not allow the endowment portion and any unrealized appreciation to be spent. The donor restrictions and trustee policies only allow the trustees to authorize spending of the realized investment earnings. The City’s educational scholarship trusts are accounted for in this fund.



City of Springfield Budget Cycle



Budget Calendar

January: Preliminary state aid estimates were distributed to municipalities through the *Cherry Sheet*. The Office of Administration & Finance (A&F) reviews the potential impact of the Governor's proposed State Budget on the City.

February: The Mayor and A&F review departmental budget requests. The Mayor, and A&F analyze each department's budget and request supplemental materials if necessary.

March: An overview of the Capital Budget is then created and submitted to the Mayor. The Mayor reviews the capital requests and approves a final capital budget. Budget hearing meetings are held with departments and the Mayor to review requests.

The Capital Improvement Plan (CIP) and Multi-Year Financial Plan (MYFP) are required to be published no later than March 30th of any given fiscal year.

Overview

April: The Mayor and A&F draft budget recommendations.

The Superintendent of Schools presents the budget to the School Committee.

May: The Mayor submits the recommended budget to the City Council.

Public City Council budget hearings are held to review the Recommended Budget.

June: The City Council must approve the budget by June 30th.

July: The City's fiscal year begins July 1.

August: A&F reviews the prior year's budget process and makes recommendations for improving the budgeting process.

September: The Mayor holds a Budget Summit with department heads to review a list of priorities for the next fiscal year.

October: A&F conducts a first quarter forecast using expenditure and revenue reports. Updated surplus/deficit projections are made.

November: A&F updates the upcoming year's budget manual and instructions for departments.

December: A&F updates all relevant financial files for the following year's budget.

The A&F staff reviews capital project requests and gathers additional information.

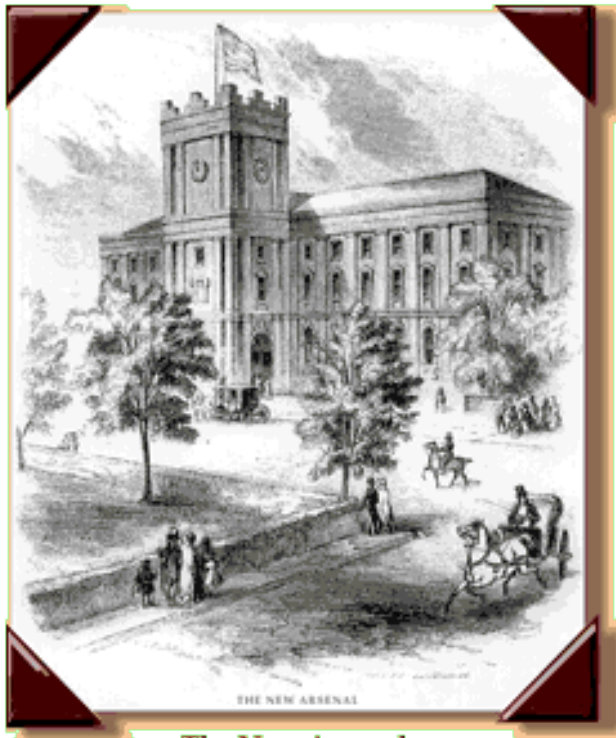
Ongoing: A&F works with City departments to manage expenses and revenues so as to maintain a balanced budget. Either party can initiate budget transfers as necessary. A&F conducts regular payroll, expenditure, and revenue forecasts.

City of Springfield Overview

The City of Springfield is located in Western Massachusetts, along the east bank of the Connecticut River. Located 89 miles west of Boston, 85 miles east of Albany, 25 miles north of Hartford, and 134 miles northeast of New York City, Springfield is often referred to as the "Crossroads of New England" because of the major east-west and north-south railroads and interstate highways that meet around the city. Occupying a land area of approximately thirty-three square miles, Springfield is the cultural, commercial, and health center of Western Massachusetts. With a population of approximately 155,000 Springfield is the third largest city in the Commonwealth of Massachusetts and the fourth largest in New England.



Springfield was established in 1636 by the English colonist William Pynchon (along with a company of six men from Roxbury, MA) who, at the time, was the Assistant Treasurer of the Massachusetts Bay Colony. The land that now contains portions of Chicopee, Agawam, West Springfield, Longmeadow, and the City of Springfield, was purchased by Pynchon from Native Americans to establish a trading and fur-collecting post. The settlement was originally named Agawam Plantation, but in 1640 it was renamed Springfield, after the village near Chelmsford, Essex in England where Pynchon was born. Springfield was incorporated as a town in 1641 and as a city in 1852.



The New Arsenal

In 1777, George Washington selected Springfield as the site of the National Armory. By the 1780s, the Arsenal was a major ammunition and weapons depot. In 1787, the Armory was the site of a confrontation between local militiamen and members of Shay's Rebellion. The term "Springfield Rifle" often refers to any rifle produced by the Springfield Armory for the United States' armed forces. The Armory played an important role in the early Industrial Revolution and was a center of invention and development.

In 1968, after nearly two centuries designing and producing arms for America's military, the armory closed its gates. However, it was reopened in 1978 as the Springfield Armory National Historic Site and is currently listed as a National Historic Landmark.

Overview

Springfield is a city with a tremendous amount of character. As the cultural center of Western Massachusetts, the City is home to the James A. Naismith Memorial Basketball Hall of Fame, Dr. Seuss National Memorial, and the George Walter Smith Art Museum. Entertainment venues include the City Stage Theater, Springfield Symphony Hall, and the MassMutual Convention Center. Greater Springfield MGM boasts the second-largest concentration of institutions of higher learning in New England. The City of Springfield is home to three four-year colleges: Springfield College, Western New England University and American International College. Springfield Technical Community College, a two-year school, is situated on the grounds of the former Springfield Armory.

Springfield Demographics

Springfield became known as the “City of Homes” due to the many Victorian style mansions built before 1939. Springfield has seventeen neighborhoods, each possessing distinct qualities. The cost of housing in Springfield is affordable compared to peer cities nationally, and compared to other areas in New England.

Springfield is home to a diverse and growing population. According to 2020 census data, the City has over 58,000 households, and a 47.3% homeownership rate. One-third of Springfield households had children that attended Springfield schools. Springfield is the third largest school district in Massachusetts, with 38 elementary schools, six high schools, six middle schools (grades 6 – 8) and seven specialized schools.

Springfield Data Facts (Source: 2023 U.S. Census Bureau Estimates)

Government Characteristics	
Founded	1636
Date of Incorporation as a City	1852
Form of Government	Mayor / Council
Number of City Councilors	13

Geographic Characteristics	
Land Area (Square Miles)	32
Persons Per Square Mile	4,803

Population Characteristics	
Population	153,672
% Male / Female	47% / 53%
Median Age	34.3
Average Family Size	2.57
Race:	
White alone (not Hispanic or Latino)	30.4%
American Indian and Alaska Native	0.1%
Black	17.1%
Asian	1.5%
Two or More Races	2.8%
Hispanic or Latino	48.0%
Native Hawaiian and Other PI alone	0.1%

Household Characteristics (2023: ACS 5-Year Estimates)	
Households	58,046
Persons Per Household	2.57
Persons Under 5 Years Old	6.9%
Persons Under 18 Years Old	24.6%
Persons Over 65 Years	13.2%

FY2025 Tax Rates (Per \$1,000 Value)	
Residential Tax Rate	\$ 15.68
Average Single Family Home Value	\$ 278,601
Commercial / Industrial / Personal Property	\$ 35.22

Ten Largest Employers (2023)	
Mass Mutual Financial Group	9,844
Baystate Health Systems	7,761
Big Y World Class Markets	6,000
Mercy Medical Center	3,043
MGM Springfield	3,000
Smith & Wesson Inc.	2,006
Center for Human Development	1,500
Springfield College	1,000
Verizon	1,000
Western New England University	855

Employment Sector Information	
Educational & Health Care Services	32.4%
Manufacturing	10.8%
Retail Trade	9.1%
Food Services & Accommodation	9.9%
Management & Administration	8.4%
Finance & Insurance	4.9%

Parcels	
Single Family	19,474
Residential Condominiums	1,237
Two and Three Family	6,450
Residential Vacant Land	287
Apartment	571
Misc Residential	61
Mixed Use (Residential and Commercial)	137
Chapter 61 Land	-
Commercial	551
Industrial	87
Personal Property	3,782
Exempt Parcels	2,335

Springfield Economy

Springfield is in the midst of a sustained period of economic growth. Since June 2011, the City has seen over \$5 billion in investment into its economy. From the opening of the MGM Springfield resort casino, to major investments announced by Big Y and MassMutual into Springfield properties, Springfield is seeing investments that will generate new opportunities for residents. These developments also help support the City's ability to collect revenue and make crucial investments that support further growth.

The City of Springfield continues to invest in projects aimed at bringing more economic opportunity to our residents. Through a multi-faceted approach, the City hopes to revitalize neighborhoods, stimulate new investment, and create a better place for people to live, work, and enjoy their lives. Some major initiatives include:

- ◆ **Investments in Neighborhoods:** The City is investing in numerous projects to enhance the quality of life in our neighborhoods, making Springfield an attractive place to work and live. In FY25, the City authorized \$11.3 million in investment for projects around Springfield. The projects include \$1.9 million allocated for the reconstruction of sections of Dwight Street and various other streets. The focus is on reducing vehicle speeds and enhancing accommodations for pedestrians and bicyclists on our roadways. This initiative will involve constructing dedicated lanes and installing crosswalks with speed tables and high-intensity activated (HAWK) crosswalk signals. The project is expected to be completed by December 2026.

In addition to roadway enhancements, the City continues to invest and improve parks in neighborhoods across Springfield. These investments carry into FY26, including a \$1M investment in improvements to Walker Grandstand in Forest Park and \$1M to Greenleaf Park, both projects which began in summer of 2023. The FY26 budget also continues to fully fund neighborhood libraries, and the new East Forest Park Library which opened in the fall of 2019. A new investment in FY24 increased the open hours at the East Forest Park Library to include extended morning and evening hours to better serve resident schedules which we still continue to support.

In FY26, The City is planning for the construction and relocation of the new Geman Gerena School in the North End of Springfield. This project is currently in the feasibility study phase to assess the proposed reconstruction. The project has been invited into the MSBA Core Program, which is a competitive program intended for new construction, addition, and/or renovation projects.

- ◆ **Downtown Revitalization:** Downtown Springfield is the cultural and economic heart of Western Massachusetts. From the 1980s through the 2000s, Springfield's downtown was affected by the trends towards deindustrialization that negatively influenced metropolitan areas across the Northeast. Today, through proper investments, downtown is now attracting more people from around the region for work and recreation.

Major investments include the usage of \$2.8M of ARPA (American Rescue Plan Act) funds to acquire three properties in the City's Metro Center. The portfolio totals over 130K gross sq. ft. of opportunity in the heart of downtown's central business and entertainment district. Funding is being used to reduce the negative impacts that the properties currently have on the neighborhood and to position them for future productive re-use.

The City will continue to build on the hundreds of millions of dollars in private and public investment in Springfield's downtown that occurred over the last decade. Recently, the City

Overview

invested \$4M in the redevelopment of the Court Square Hotel property adjacent to City Hall. This historic building, once a symbol of Springfield as an early industrial and innovation hub, has been vacant and sliding into disrepair for decades. The restoration of this landmark hotel is a sign of how far the City has come over the past decade. The building's return to the tax rolls is also emblematic of how public investment can help spur private development, which in turn allows the City to provide more resources for residents. Completed in FY24, the Court Square Hotel was converted into 74 housing units and provides 12,000 square feet of retail and restaurant space on the first floor.

The City was awarded \$3M, with no match required, from Amtrak to improve the Riverfront Park entrance. A \$3.1M renovation to the Riverfront Park was completed four years ago. The park is now a place for residents, workers, and tourists to relax and enjoy the City's riverfront, as well as a location for concerts and public events. This new funding from Amtrak will be used to help renovate the downtown entrance by making it more handicap accessible and permanently blocking access to the park over two active rail lines, enhancing public safety and access to the park for residents.

- ◆ **Investments in Education:** Education is an essential element of any economic development effort. Investments in education pay immense dividends for our residents, providing the City with a well-prepared workforce, attracting new residents, and giving our students the tools they need to succeed after graduation.

Through its partnership with the MSBA and other organizations, the City has been able to invest \$409.6M in school construction and improvement projects since 2008. Construction finished for the \$95.1M state-of-the-art DeBerry-Swan co-located elementary campus, opened its doors to students for the 2023-2024 academic school year. The City is proud to have completed work on the Central High School Athletic Field upgrade. The project provides the Central High School community and student athletes with two new state-of-the-art synthetic turf fields, which will accommodate baseball, softball, soccer, lacrosse, and football. The new field's area will provide a significant benefit to the school community, a reduced maintenance burden, and provide accessible walkways for spectators to enjoy the games.

As of this part year, ESSER funding for the school department is now able to be used for capital improvement projects. Much of this funding has been slated towards improvements within the City's school system. These projects include necessary boiler upgrade projects were completed as part of the MSBA's accelerated repair program. These projects include \$46.5M toward energy efficient upgrades to existing HVAC systems in our schools. This project will provide a cost savings and improve air quality to ensure safe and healthy learning environments for students and staff. \$3.8M has been put towards virtual school locations. Another \$5M will be put toward creating a data network to 4G throughout all schools. Of that, \$1.5M will launch a city-wide private 4G/5G network for at-home internet access and \$3.5M will replace the in-school wireless network that is approaching the end of its useful life .

- ◆ **Public Safety:** Public safety is a top priority of the Administration and is essential to any community's long-term economic success. In FY25, Springfield began implementing a full replacement of body-worn cameras by Axon. The City was also able to upgrade tasers to a newer model by Axon, which has state-of-the-art technology that works seamlessly with body cameras.

and allows interface capabilities with the community. A consolidated system allows for a coordinated public safety response, public engagement, citizen compliant tracking , and ultimately providing systems to enhance employee performance.

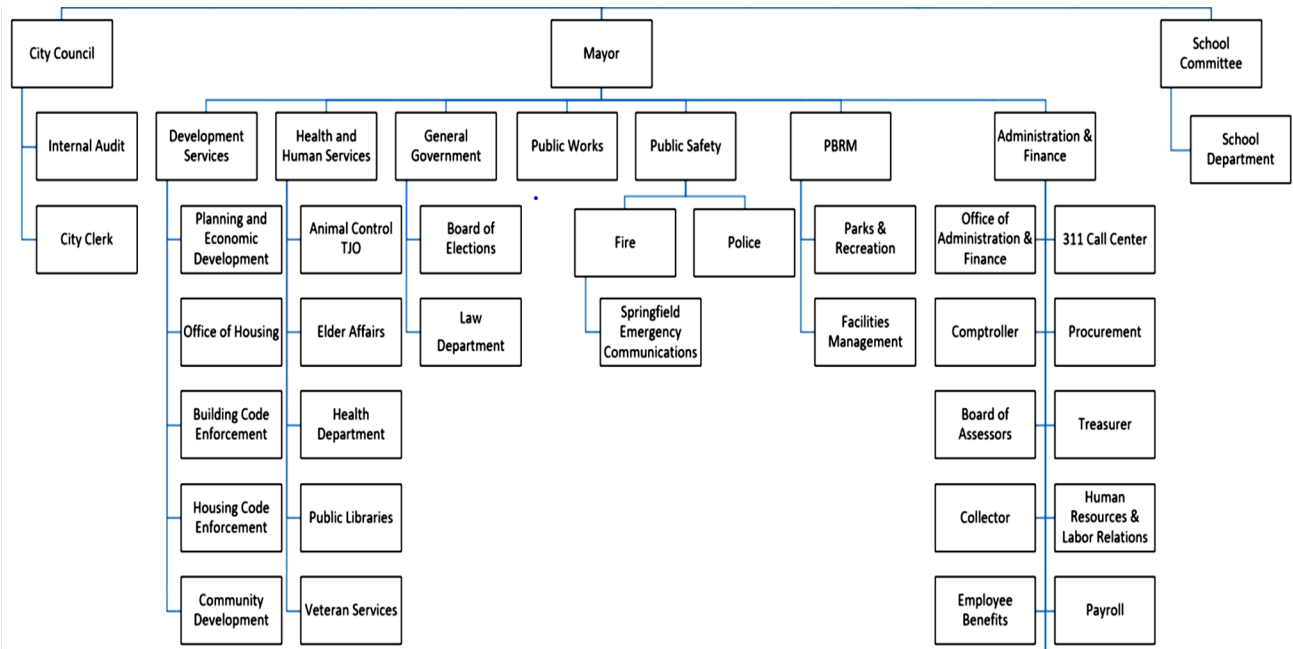
The FY26 budget builds on previous investments in public safety. A new academy class of 45 police officers graduated in May 2025. The Police Department will also continue its path to accreditation under the Massachusetts Police Accreditation Commission. To stay atop of attrition, the Fire Department has scheduled academy classes in the Fall and Spring of FY26. Additional funding is allocated for firefighter turn out gear, the EpiPen program, Bomb Squad equipment replacement, and SCBA air bottle replacement. These investments will help keep our residents and their property protected, and will help promote Springfield as a safe destination for businesses and tourists.

The consolidation of Police and Fire Dispatch services in a single location has helped improve the efficiency of the Springfield Emergency Communications (SEC) department dispatch center. This project included a \$900,000 renovation of the existing dispatch center, as well as an investment in new IT infrastructure for the center that will increase the effectiveness of SEC operations.

Together, these investments will help ensure Springfield’s continued economic growth. Through careful planning, and the strategic use of resources, the City will continue to work towards promoting growth that is sustainable, and geared towards enhancing the quality of life of all members of our community.

Organizational Structure Overview

Mayor: The City is governed by the Massachusetts Plan "A" form of government, by which voters elect a "strong" Mayor with broad powers to supervise City departments and to appoint their managers. Beginning with the November 8, 2015 election, the Mayor is now elected to a 4-year term.



Overview

City Council: Legislative powers of the City are vested in the City Council, which consists of five members elected Citywide and one from each of the City's eight wards, elected for two-year terms. Annually, the council elects one of its thirteen members as president. If a Mayoral vacancy occurs, the Council President becomes acting mayor until a new mayor is elected.

The Council holds hearings, passes ordinances, approves financial orders and resolutions, votes on the budget, and must authorize the sale of bonds. Another important power of the Council is land-use regulation through zoning ordinances and the granting of special permits. Although the Council focuses on policy review, members can also discuss and question the policies of the Mayor's administration and review the performance of City departments. Members serve on standing committees, which study and review these matters. The Council also elects the City Clerk for a three-year term and must confirm the appointment of the Director of Internal Audit.

School Committee: The School Committee has authority and oversight over the public schools of the City. The Committee is comprised of seven members with the Mayor serving as the chairperson, by charter. The members are elected for two-year terms. The city charter vests in the School Committee the power to appoint and terminate a Superintendent of Schools.

Chief Administrative and Financial Officer (CAFO): On January 9, 2009, the Commonwealth enacted Chapter 468 of the Acts of 2008. This legislation included a series of governance changes, including the creation of a Chief Administrative and Financial Officer (CAFO). The CAFO is responsible for the overall budgetary and financial administration of the city. The CAFO is appointed to a term of no longer than three years and reports directly to the Mayor. The Board of Assessors, Treasurer, Collector, Budget Director, Comptroller, Chief Information Officer, Chief Procurement Officer, Director of Human Resources/Labor Relations, Director of Capital Asset Construction, Director of Employee Benefits and any other positions or departments approved by the Mayor are under the direction of the CAFO. Additionally, the business and financial services of the School Department are under the authority of the CAFO.

Boards and Commissions: The City government is also comprised of various boards and commissions. The size, responsibility, and source of authority of the boards and commissions vary. Several board members serve as a function of their position in the City government, while others are appointed by the Mayor and confirmed by the City Council.

City Departments: City Department Heads are appointed by the Mayor and report directly to the Mayor, with the exception of the City Clerk and the Director of Internal Audit, who are appointed by and report to the City Council. The departments are responsible for the direction of citywide programs and delivery of services in accordance with local, state and federal regulations and priorities.

Strategic Planning Initiative

Introduction

The City of Springfield began its first ever strategic action planning process in Fiscal Year 2011. The planning process involved the creation of a steering committee, multiple off-site planning meetings, multiple requests for public feedback, and hours of independent research. This was completed in Fiscal Year 2013 and incorporated into the budget cycle.

In preparation for the annual budget development process, the Mayor and key city staff meet to discuss and review the Strategic Plan. An analysis of the concerns, needs, and priorities of the City is conducted to determine any new critical issues which may need to be addressed, and any goals which may need to be updated. During the Mayor's Budget Hearings, Department Heads discuss and confirm with the Mayor what their program goals and objectives for the next year are, how they relate to the City's Strategic Goals, and the performance measures that will be used to measure these objectives.

Steering Committee: The Steering Committee consists of members from Mayor Sarno's Cabinet and key members of his staff. Its first order was to create the City's Vision, Mission, Values, and Priorities. Through a collaborative effort, the Mayor, along with his Cabinet, defined and established unified Vision, Mission and Value Statements and clarified five broad goals to serve as strategic priorities for the City. The following statements are a result of those efforts.

Vision

Building on our rich history of innovation and invention, Springfield will be a healthy, vibrant, and sustainable community that embraces diversity, collaboration, and growth.

Mission

The City of Springfield provides a high quality of life for residents, visitors, and business through the provision of public safety, education, economic development, parks, recreation, health and human services.

Values

The City will operate with the following values:

Accountability

Operate with integrity, fiscal responsibility, and transparent practices

Diversity

Respect and celebrate differences in all aspects of community life

Collaboration

Provide services in partnership with residents, businesses, public agencies, and non-profit organizations throughout the region

Continuous Improvement

Encourage new ideas, creative solutions, and innovation

Strategic Priorities

1. Public Safety - Preserve, maintain, and improve the safety of those living, visiting and working in the City of Springfield

Public Safety Related Initiatives

- a. Enhance public safety in the City of Springfield's neighborhoods
- b. Enhance the quality of life by providing fire protection and prevention, emergency response services, and public education activities.
- c. Promote clean, healthy, safe, and sustainable neighborhoods throughout the City of Springfield

2. Education - Help students realize their full potential and lead fulfilling lives as life long learners, responsible citizens, and leaders

Education Related Initiatives

- a. Enhance the quality of the Springfield Public School System
- b. Enhance the services offered by City departments that encourage citizens to participate in life-long learning opportunities

3. Economic Vitality - Facilitate growth and development to ensure the physical, environmental, and economic health of the City

Economic Vitality Related Initiatives

- a. Encourage economic development in the City of Springfield by retaining current businesses, seeking out new businesses and working to make Springfield a place where companies want to locate
- b. Support development by investing in the City's physical infrastructure

4. Healthy Neighborhoods - Strengthen and enhance the physical, mental, and social health of residents and neighborhoods

Healthy Neighborhoods Related Initiatives

- a. Improve public services that engage citizens within their neighborhoods
- b. Address quality-of-life issues for all citizens through outreach and prevention programs
- c. Enhance overall appearance of communities and neighborhoods within the city to improve quality of life

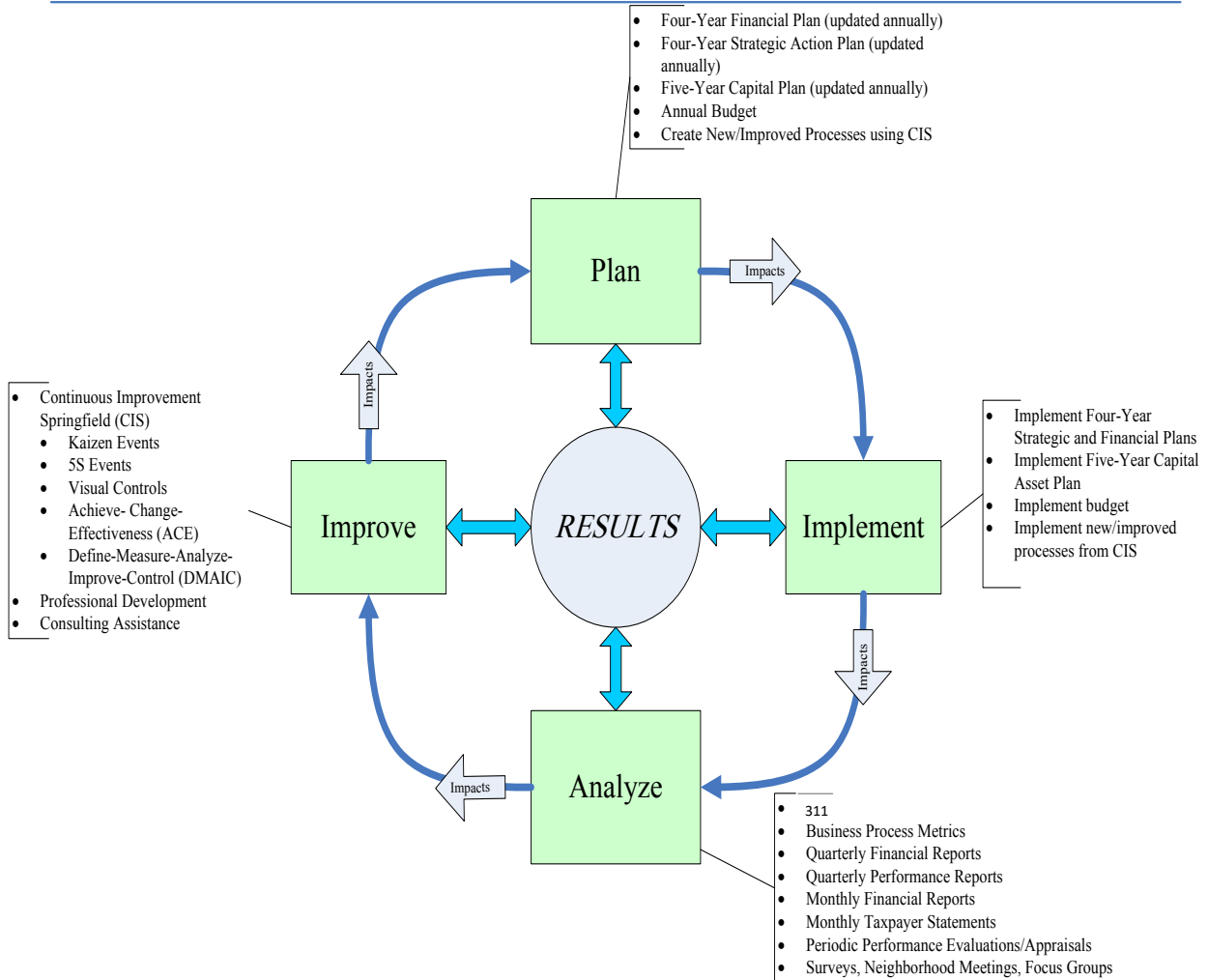
5. Fiscal & Operational Excellence - Ensure operational excellence, fiscal health, and sustainability in all divisions, departments, programs, and activities

Fiscal & Operational Excellence Related Initiatives

- a. Improve the City's long-term fiscal outlook through sound fiscal policies
- b. Enhance the transparency of financial management
- c. Deliver services in the most effective and efficient way possible

After setting the priorities the Administration wanted to focus on, Departments were asked to review the priorities against their own internal goals and objectives. The purpose of this step was to create goals, objectives, and targets within individual programs, all of which were geared toward achieving the five identified priorities. This effort helped shape the final product, so that each Strategic Priority is closely matched with specific goals, objectives, and performance metrics at every level.

City of Springfield Management Framework



Overview

Definition of Terms

One inevitable issue in the development of strategic plans is confusion over terminology. The following are the terms used in the City of Springfield's strategic plan. Development of this framework and these definitions were heavily based on the Best Practices for Establishment of Strategic Plans published by the Government Finance Officers Association.

Vision – A statement articulating the desired future of the organization. The City of Springfield vision statement briefly describes what the City intends to become and/or how it will be perceived.

Mission – The overall purpose for the organization. The mission statement answers the question, "What is this organization attempting to accomplish?" The mission statement articulates what city government as a whole is attempting to accomplish, and the organization's goals, strategies, programs and activities cascade down from the mission statement.

Values – Statements that define how an organization and its members should function and behave. Values should, "reflect and reinforce the desired culture of the organization."

Strategic Priorities – The organization's long-term, entity-wide aims to address the most critical issues facing the community concerning the City's vision or in response to major change or challenges. These are expressed by the Mayor and are the strategic priorities of Springfield's municipal government.

Citywide Strategic Initiatives – The organization's strategic initiatives are sets of strategies that can be implemented to achieve the Citywide Strategic Goals. The strategic initiatives breakdown the strategic goals into more actionable steps. In future years, the Citywide Strategic Initiatives can be used by Departments as a reference for setting their own program goals and objectives.

Program Goals – A department or departmental program's long-term aims to address

Program Objectives – A future condition or performance level that the City would like to achieve. While these are most often be created by Departments, there can and are inter-departmental objectives included in the plan. The aim or target of individual objectives is something that advances or supports the strategic goals. Departmental/program objectives are short-term oriented and specific.

Objectives should be SMART (Specific, Measurable, Attainable, Realistic, and Tangible). An objective is specific and tangible if it is clear what components of the City's operations and what processes can contribute to the goal's achievement. An objective is attainable and realistic if those who are knowledgeable of the particular operations and processes needed to achieve the objective can conceive of how it might be accomplished. Lastly, an objective is considered measurable if the objective statement itself articulates either when the objective will be completed or what quantifiable result will be reached when it is completed.

Performance Measures – Controllable measures that are used to provide information on whether program goals and objectives are being met. Performance measures provide a link between the goals and objectives of the program, and the activities funded in the budget. The City of Springfield uses both quantitative and qualitative measures, meaning they can be provided as numbers, percentages, or verifiable yes/no statements.

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Section 2

Fiscal Summary

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Overview

The City of Springfield's financial position continues to move in a positive direction, steadily improving and gaining momentum each fiscal year. The City has strived to maximize its revenues and stabilize expenditures through strategic spending reductions and offsetting expenses to grants, and continues to implement operational efficiencies to reduce costs.

The City continues to operate with modest revenue growth, making the necessary decisions to balance the budget and maintain core services. FY26 marks the eleventh consecutive year in which the City has managed to avoid the use of stabilization reserve funds to balance the budget. During the eight years from FY08 to FY15, the City relied on stabilization reserves to solve budgetary shortfalls. Balancing the budget without the use of stabilization reserves is a clear testament to how effectively the administration is managing Springfield's finances.

After preparing the City's Multi-Year Financial Plan (FY26—29), which includes the City's projected revenue and expenditures for FY26, the City was confronted with an initial deficit of \$21.3M. Upon the receipt of departmental budget requests, the gap increased to \$24M. This deficit was driven by rising salaries due to collective bargaining agreements, rising costs of benefits, particularly pensions, and health insurance, along with contractual operating costs. In order to address the deficit and produce a balanced budget that continues funding core services, the Office of Administration & Finance carefully reviewed each expenditure and revenue line item to ensure they align not only with historical and current trends, but that each request is funded in a manner that meets operational needs and allows departments to provide a high quality level of service to the constituents. The administration continues to place emphasis on public safety, public education, economic development, healthy neighborhoods, and community services.

The FY26 budget demonstrates the Mayor's commitment to community services through its appropriations for the City's public libraries, parks, and public works. The budget will continue to provide funding for a dedicated Sidewalk Crew for the Department of Public Works, as well as the supplies needed to make necessary repairs and upgrades to the City's sidewalks. This crew will repair and improve aging sidewalks, ensuring a high quality of life for residents in all neighborhoods throughout the City.

The FY26 budget continues to fund all senior centers and libraries. This year's appropriation will continue funding center programs that promote fitness, education, health screenings, recreational activities, trips and special events. The FY26 budget will continue the free meal program that has been implemented at the Raymond A. Jordan Senior Center. In addition, the East Forest Park Library will continue to have expanded hours throughout the week so more citizens are able to enjoy the many services and programs the branch provides. The availability of The East Forest Park Library and Mason Square Library Community Rooms for community group reservation will remain at five nights per week.

The FY26 budget maintains current sworn Police and Fire Department complements. Public Safety continues to be at the forefront of the Mayor's strategic initiatives, and the FY26 budget reflects this dedication to the safety of all residents, visitors and businesses. The department continues to focus on quality of life issues by supporting neighborhood initiatives, C3 policing units, and maintaining the Ordinance Flex Squad.

Furthermore, the budget continues to fund key deployment strategies without reducing police officer presence in the City's neighborhoods. The E3 Metro Policing Unit provides 24/7 staffing to key areas ranging from Union Station to the MGM Casino and the Basketball Hall of Fame. The creation of a dedicated unit for this high traffic area of the City will free up more officers for work in the City's neighborhoods. The budget also funds the North End Initiative, real-time crime analysis, four C3 Policing Units, the Gaming Enforcement Ordinance Squad, added additional shot-spotter coverage totaling 8.0 square miles, and cameras which assists with the department's response to gun violence.

In addition, the FY26 budget will continue to fund the Police Department's full completed replacement of its Body-Worn Camera inventory, increasing the total number to 550 units. This expansion ensures full coverage for all current and retired sworn personnel, including Special Police Officers. The new Axon cameras offer improved battery life and advanced safety features. The department also upgraded its Tasers to the latest Axon model, which provides increased range and enhanced safety. By bundling both purchases through Axon, the department secured favorable pricing and gained access to an integrated technology suite. This includes advanced software that streamlines the management of use-of-force events, supports public engagement, and provides tools for coaching and performance improvement — maximizing both operational efficiency and return on investment.

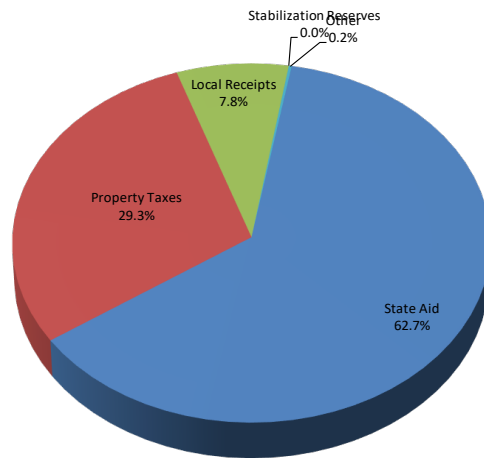
Enhancing public safety is often also achieved by improving economic conditions in urban areas. At the same time, strengthening public safety will attract more residents and businesses to Springfield, therefore increasing economic development. Development continues to expand in upcoming years, with projects such as \$14.6M toward the construction of the new Ted Plumb athletic field at Duggan Park, \$150M state of the art German Gerena Community School, and \$18.8M for Safe Streets and Roads for All Project (SS4A).

In April 2025, Standard & Poor's (S&P) reaffirmed the City's AA- bond rating, with a stable outlook. This continues to be the highest rating in the City's history, steadily improving from its A- rating twelve years ago. This credit rating review focuses on the City's strong institutional core by highlighting Springfield's "management with 'strong' financial policies and practices, strong budgetary performance, and strong budgetary flexibility." These rating improvements demonstrate how well the City has recovered since the last economic downturn, and our commitment to fiscal sustainability.

Revenue Overview

Fiscal 2024 Actual General Fund	Fiscal 2025 Adopted General Fund	Fiscal 2025 Revised General Fund	Fiscal 2026 Recommended General Fund	% Change from FY25 Adopted	% Change from FY25 Revised
880,403,149	928,717,433	956,211,979	985,696,225	6.1%	3.1%

FY26 Revenue Sources



Revenue from multiple sources subsidize the City's budget. These sources include State Aid, local source revenue, and local receipts. The City's FY26 Recommended Revenue Budget totals \$985.7M, a 6.1% increase over the FY25 Adopted budget. Revenue estimates are forecasted by combining an analysis of historical revenue data and current economic data to predict future revenue trends. Additional analysis is conducted for any expected changes in cost or demand of fees, fines, or services. No major changes in demand or cost for services are expected for FY26.

The most significant factors driving the revenue increase include:

- ◆ Chapter 70 State Aid (Education)
- ◆ Unrestricted General Government State Aid
- ◆ Increase in the City's Property Tax Levy

To understand the FY26 revenue projections, it is important to understand the different sources that are used to fund Springfield's operating budget.

State Aid

State Aid is the largest source of revenue for the City of Springfield, accounting for 62.8% of the City's total revenue. In FY26, the City estimates it will receive \$617.7M in State Aid, an increase of \$39.1M, or 6.8%, over FY25. There are several different categories of State Aid. State Aid is distributed through the Cherry Sheet for each city and town in the Commonwealth based on State appropriated amounts for each category. The Cherry Sheet, named for the red colored paper that it was once printed on, is the official notification from the Massachusetts Department of Revenue (DOR) regarding the next Fiscal Year's State Aid to municipalities. The Cherry Sheet is updated throughout the State budget process. First in January, based on the Governor's budget recommendation, then again for each of the House and Senate budgets. They are finalized based on the final State budget known as the General Appropriations Act (GAA), effective July 1st of each year. Categories of State Aid include: State Education Aid and State Non-Education Aid.

Included in Springfield's Cherry Sheet are also assessments the Commonwealth charges for services. These services include the Pioneer Valley Transit Authority (PVTA) regional transit system and charter school tuition. Springfield's FY26 assessments are \$114M, an increase of \$7.3M over the previous fiscal year.

State Education Aid

State Aid for Education has increased significantly over the past eleven years, from \$307.7M in FY15, to \$568.3M in FY26. Despite this growth, the School Department still needs to solve for budget gaps each year. The Governor's recommendation increased School Aid significantly. State Education Aid comes in the form of Chapter 70 Aid and Charter School Tuition Reimbursement.

Education Aid	
Chapter 70	545,839,651
Charter Tuition Assessment Reimbursement	22,414,547
TOTAL SCHOOL AID	568,254,198

Chapter 70

Springfield is anticipating to receive \$545.8M of Chapter 70 Aid in FY26, an increase of \$37.5M. The Education Reform Act of 1993 established the Chapter 70 funding program, which created education spending requirements for school districts to prevent or alleviate funding inequities. Annually, the Commissioner of the Department of Elementary and Secondary Education (DESE) determines the spending requirements for each municipality to fund adequate levels of education. This is known as Net School Spending (NSS). Long-term debt service, adult education, and student transportation are excluded from NSS. This determination is based on the district's End-of-Year Pupil and Financial Reports. DESE informs municipalities of their education appropriation for the next fiscal year, known as the required local contribution. A municipality's local contribution, combined with its Chapter 70 State Aid, equals the district's NSS requirement. If a municipality does not spend at least 95% of its Net School Spending requirement, its Chapter 70 Aid may be reduced the following fiscal year. The City's NSS requirement will increase in FY26 from \$557M to \$600.2M, increasing Springfield's required local contribution from \$51.1M to \$54.3M.

Charter School Tuition Reimbursement

Springfield is estimated to receive \$22.4M in charter tuition reimbursements, a decrease of \$2.8M from FY25. Charter tuition reimbursements cover a small percentage of the cost for charter school tuition. Springfield's FY26 costs for charter school tuition are \$104.1M, a \$7.7M increase from FY25.

Massachusetts' Chapter 70 program assigns State Aid to each student in every school district, as determined by DESE. When students elect to attend charter schools instead of public schools, the associated Chapter 70 funding for that student is directed to the charter school. This funding is the students' tuition and the public school is assessed for the associated charter school tuition for the student. The State slowly phases in the costs of charter tuition assessments for new students, providing temporary relief to the public school district.

State Non-Education Aid

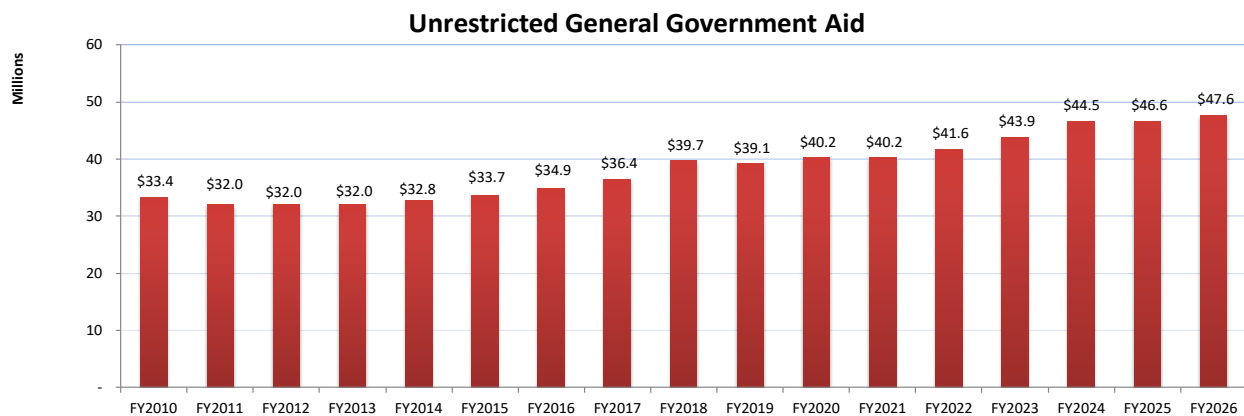
Ninety percent of Springfield's State Aid supports education. While educational aid has increased in previous years, decreases in Non-Education Aid have directly impacted core City services, resulting in program reductions and layoffs. Because of the City's reliance on State Aid to support its budget, the City is subject to the economic effects experienced by the Commonwealth and continuously monitors State budget actions throughout the year to understand their potential impact on Springfield. The City estimates it will receive \$49.5M in Non-Education Aid from the State for FY26, an increase of \$1.7M , or 3.5% over FY25. This Aid comes in the following forms:

Unrestricted General Government Aid

Non-Education Aid	
Unrestricted Gen. Gov't Aid	47,640,039
Highway Revenue	-
Police Career Incentive	-
Urban Renewal Projects	-
Veterans Benefits	990,057
Exempt: Vets, Blind Persons & Surv Spouses	760,368
Exempt: Elderly	-
Abandoned Property	20,000
State Owned Land	43,073
TOTAL NON-EDUCATION AID	49,453,537

TOTAL STATE AID	617,707,735
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In FY26, Unrestricted General Government Aid (UGGA) is \$47.6M, a \$1M increase over FY25. In the past, reductions in UGGA have impacted City services and required program and staffing reductions in order for the City to balance its budget.



The amount of UGGA we are projecting to receive in FY26 falls short of our Required Local Contribution. Because UGGA is directly “passed through” to the School Department to fund this contribution, any shortfall results in the City having to identify additional funding within our operating budget in order to meet the requirement.

Veterans’ Benefits

Springfield estimates it will receive \$990K in Veterans’ benefits this year, a increase of \$344K over FY25. Municipalities receive a 75% reimbursement from the State on all spending put towards veterans’ financial, medical, and burial benefits paid to the City in arrears. Chapter 115 of Massachusetts General Laws provides financial and medical assistance for indigent veterans and their dependents. Qualifying veterans and their dependents receive assistance for food, shelter, utilities, clothing, housing supplies, and medical care.

Exemptions: Veterans, Blind Persons, Surviving Spouses and Elderly

The State estimates it will reimburse the City \$760K for exemptions. Chapter 59 of Massachusetts General Laws created a series of exemptions for veterans and their surviving spouses, persons over 70 years old, and legally blind persons. These persons receive exemptions from their property taxes, ranging from \$175 to \$500. This exemption creates a loss of local revenue that is fully reimbursed by the State.

State-owned Land

Springfield anticipates it will receive \$43K in reimbursements for tax-exempt state-owned land in FY26, which is a slight increase over FY25. The State reimburses municipalities for the tax revenue lost on state land in City limits. Buildings are not included in this reimbursement. The Commonwealth re-appraises state-owned land every four years and adjusts the valuation in the interim years based on recent sales and purchases.

Local Source Revenue

Nearly 40% of total revenue is collected in the City of Springfield. Local source revenue includes property tax, motor vehicle excise, fees and fines, payments-in-lieu of taxes, and reserves. The City continues to budget revenue conservatively since the general health of the economy impacts these local collections.

Local Source Revenue	
Real & Personal Property Taxes, net of refunds	289,050,861
Motor Vehicle and Other Excise Tax	13,000,000
Hotel/Motel Tax	2,000,000
Meals Tax	2,625,000
Charges for Services	796,450
Penalties and Interest on Taxes	1,816,500
Payments in Lieu of Taxes (PILOT)	19,819,620
Licenses and Permits	5,971,606
Fines and Forfeitures	4,997,683
Rentals	539,934
Departmental and Other	3,055,000
Schools and Other	2,789,855
Investment Income	6,466,442
Medicaid	5,475,000
Cannabis Impact Fee	1,100,000
Miscellaneous	6,484,539
Total Local Source Revenue	365,988,490

Property Taxes

The City of Springfield is projecting the receipt of \$289.1M in property taxes for FY26. Property tax revenue accounts for 79% of the City's local source recurring revenue. While property tax is the City's largest locally-controlled revenue source, it is also highly regulated. A property tax levy is the amount a community can raise from taxing real property, including land, buildings and improvements, and personal property, such as inventories, machinery, and furniture.

The Board of Assessors determines the value of taxable land, which is revalued every 5 years based on the State Municipal Modernization Act of 2016. The total tax value of land is also known as the gross levy. The gross levy is partitioned amongst all non-exempt parcels throughout the City; the levy amount for a single parcel of land is known as the tax per parcel. If the owner of the parcel does not agree with the tax, they can appeal to the Board of Assessors and the Appellate Tax Board if necessary. Should the taxpayer prevail, the City must reimburse the taxpayer for the over assessment. Reimbursement funds are set aside each year for this purpose, and these funds are known as the overlay. The total amount of taxes the City can expect to collect is the difference between the gross levy amount and the overlay; this is known as the net levy amount.

Proposition 2 ½ fundamentally changed property taxes for Massachusetts municipalities after its passage in 1980. Proposition 2 ½ created 2 levy limits: the levy ceiling and the levy limit. First, a community cannot levy more than 2.5% of the total full and fair cash value of all taxable real and personal property in the community. This is known as the levy ceiling. Second, a community's levy is also constrained in that it cannot increase more than 2.5% over the prior year's total levy; this is known as the levy limit. The levy limit will always be below, or at most, equal to the levy ceiling. A municipality's levy limit is only increased in 3 ways: a 2.5% increase over the previous year's levy limit, new growth in the tax base, or a voter override. If the voters approve an override, the amount approved can permanently increase the municipality's levy limit.

If a municipality would like to temporarily levy more property tax than the limit allows, Proposition 2 ½ allows a community to raise funds through a debt exclusion. Under a debt exclusion, a Massachusetts municipality can only increase its property tax levy for specified debt service costs or certain capital projects; these actions require voter approval.

Springfield's property tax rate set for FY25 is \$15.68 per \$1,000 of value for residential property and \$35.22 per \$1,000 of value for commercial, industrial, and personal property.

The City's projected net levy for FY26 is \$289M. During the 1990's, the total assessed value in the City of Springfield significantly decreased, moving the tax levy to the Proposition 2½ ceiling of 2.5% of the total assessed value.

Local Receipts

The City of Springfield anticipates collecting \$76.9M in local revenue from sources other than personal or real property taxes, a increase of 2.7% from FY25 projected amounts. Local receipts include vehicle excise tax, building permits, parking ticket fines, and the hotel/motel tax. Local receipts generally remain relatively flat from year to year unless a policy change is implemented that would change the amount or schedule by which this revenue is collected.

Departmental Revenue

This category includes a variety of miscellaneous and departmental revenue projected to be \$3.1M in FY26. Included in this revenue category are parking meter reimbursements, various departmental fines and fees. No major changes in fees or cost for services are expected for FY26.

Motor Vehicle Excise

In FY26, the City anticipates collecting \$13M in motor vehicle excise taxes. A \$500K increase from FY25. Chapter 60A of the Massachusetts General Laws sets an excise rate of \$25 per \$1,000 of assessed valuation for every motor vehicle. The municipality where the vehicle is principally garaged collects the excise tax. The Massachusetts Registry of Motor Vehicles provides motor vehicle information to municipalities and excise bills are determined using a statutory formula based on the manufacturer's list price and year of manufacture.

Hotel / Motel Excise

Springfield projects collecting \$2M in hotel/motel excise taxes for FY26. In 2009, the State offered a legislative package of tools for municipalities to use to raise revenues and reduce costs to offset cuts to State Aid. One of the tools was an increase to the Room Occupancy Excise from 4% to 6%. The City was previously reluctant to implement this local option because Springfield is one of three cities that currently has an enhanced room occupancy tax, due to the convention center housed here. The city's current room occupancy excise rate is 5.7%.

Charges for Services

The City estimates that charges for services will total \$796K for FY26, an increase of \$39,750 over FY25. The City imposes fees and charges to offset the costs of providing certain services to the public. These include the rental of municipal facilities by community groups and nonprofits.

Penalties and Interest on Taxes

For FY26, penalties and interest on taxes are expected to be \$1.8M. The City imposes penalties and charges interest on all late payments and taxes, including tax title accounts, property taxes, and late motor vehicle excise taxes. Interest rates for overdue property taxes are 14%, and 16% for tax title accounts and motor vehicle excise tax.

Payments in Lieu of Taxes (PILOTs)

Collection of PILOT revenue for FY26 is estimated to be \$19.8M. An increase of \$1.6M from FY25. Federal and State government land and facilities, hospitals, colleges and universities, religious institutions, and non-profits are exempt from local property taxes. The City collects a portion of this lost property tax revenue through agreements with these organizations for municipal services. Some agreements are voluntary in nature and re-negotiated at varying points. If property changes from a previously non-taxable use to a taxable use, this change is reflected in the revenue source. The City has been working on developing a policy for negotiating PILOT payments in an effort to increase revenue and to reflect the services provided to non-profit entities. The Chapter 121 revenue is also included in this category, which includes MGM's annual 121A contract payments.

Licenses and Permits

Licenses and Permits revenue is expected to total \$6M in FY26. The City issues permits to residents and businesses to conduct regulated activities, such as building, plumbing or electrical work. The cost of construction determines the amount of the permit. This revenue source is closely related to the economic activity of the City.

Fines and Forfeitures

The City estimates it will collect \$5M in fines and forfeitures in FY26, \$1.5M less than FY25 projected amounts. The City collects fines for a variety of violations issued by several departments, including the City Clerk's Office, the Planning and Economic Development Department, and the Treasurer/Collector's Department.

Interest Earned on Investments

Interest earned on investments will generate \$6.5M in FY26, \$500K more than FY25. Chapter 44 of Massachusetts General Laws requires that all funds that are not necessary for liquidity be invested to obtain the highest possible rate of return. Resources should be invested with an emphasis first on safety of principal, second on liquidity, and third on financial yield. For the coming fiscal year, the City will continue to work toward maximizing its investment earnings by looking to a broad range of investment opportunities that are available to municipalities.

Reserves

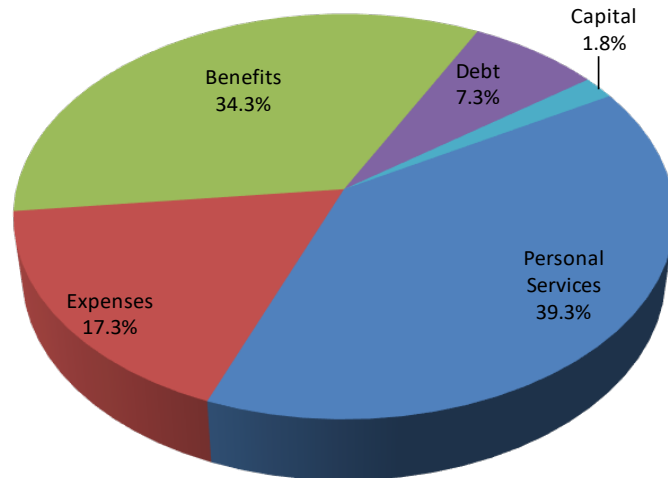
The City of Springfield's FY26 budget includes zero use of stabilization reserves, an accomplishment the City has now achieved for the eleventh consecutive year. Prior to FY16, the City had been unable to accomplish this goal dating back to FY08. Over the past eleven years, the City has worked hard to increase its reserve balances through careful planning and tracking of expenditures. At the end of every fiscal year, actual receipts in excess of revenue estimates and unspent amounts in budget line items result in free cash.

The FY26 budget does include the use of \$2M pension reserve funding. This reserve account, established in FY16, will be left with \$17.5M for pension appropriation relief in future years.

Expenditure Overview

Fiscal 2024 Actual General Fund	Fiscal 2025 Adopted General Fund	Fiscal 2025 Revised General Fund	Fiscal 2026 Recommended General Fund	% Change from FY25 Adopted	% Change from FY25 Revised
895,311,805	928,717,433	953,241,260	985,696,226	6.1%	3.4%

FY26 City Budget Breakdown



The FY26 Recommended Budget appropriates \$985.7M for municipal and educational purposes. This represents an increase of 6.1% from the Adopted FY25 Budget. The total budget funds both the School Department and all City departments (Police, Fire, Public Works, etc.).

Personnel

The largest expense in the City's budget is personnel. The FY26 budget appropriates \$124M for non-school salaries and overtime. This represents funding for 1,495.0 General Fund Full Time Equivalents (FTEs) across all City departments. In addition, there are 56.0 Solid Waste Enterprise Fund FTEs at DPW, 89.0 Grant Funded Employees across all departments, and 22.0 Trust or Revolving Funded Employees across several departments.

In addition to salaries and overtime costs, the budget's contribution is \$108.2M for benefits including health insurance and pensions for active and retired City employees. Combined, salaries and benefits account for 73.6% of the City's total operating budget. Due to the significant cost of personnel, the City carefully reviews every non-School Department position to ensure that the position is critical to delivering municipal services. Departments are always looking for ways to restructure and reallocate duties in an effort to find savings. The City has a Personnel Review Committee (PRC), comprised of representatives from the Mayor's Office, Human Resources, and the Office of Administration and Finance that reviews every hire, including backfills, promotions, and new non-School Department positions. Throughout the year, and during the budget process, PRC reviews existing staffing levels and funded vacancies to identify opportunities to reduce vacant positions and restructure departments, where necessary, as a measure for controlling growth. Personnel changes for individual departments are detailed in each department's narratives.

The majority of Springfield employees are union members covered by collective bargaining agreements. In order to allow for better long-term financial planning, it is important to continue to negotiate long-term, sustainable union agreements. Currently, the City has thirteen non-School union contracts, nine of which will be settled through FY26 or later, while the other's new terms are currently being negotiated. The Administration continues to strive to promptly settle all union contracts. The budget also includes a 2.0% COLA increase for all non-bargaining employees.

DEPARTMENT	FY23	FY24	FY25	FY26	Change FY26-FY25
CITY COUNCIL	16.0	16.0	16.0	16.0	-
CITY CLERK	13.5	11.0	11.0	11.0	-
INTERNAL AUDIT	3.0	3.0	3.0	3.0	-
Non-Mayoral Subtotal	32.5	30.0	30.0	30.0	-
BOARD OF ELECTION COMMISSION	5.0	5.0	5.0	5.0	-
MAYOR	8.0	8.0	8.0	8.0	-
LAW	36.5	33.0	33.0	30.5	(2.5)
General Gov't Subtotal	49.5	46.0	46.0	43.5	(2.5)
CAFO/OFFICE OF ADMINISTRATION & FINANCE	12.0	14.0	14.0	12.8	(1.3)
FINANCE	-	-	-	-	-
CITISTAT	-	-	-	-	-
311	10.0	11.0	11.0	11.0	-
COMPTROLLER	7.0	7.0	7.0	6.0	(1.0)
OFFICE OF PROCUREMENT	7.0	7.0	7.0	7.0	-
BOARD OF ASSESSORS	13.0	13.0	13.0	14.0	1.0
TREASURER	9.0	9.0	9.0	10.0	1.0
COLLECTOR	7.0	7.0	7.0	7.0	-
HUMAN RESOURCES AND LABOR RELATIONS	8.0	8.5	8.5	8.5	-
EMPLOYEE BENEFITS	7.0	7.0	7.5	5.5	(2.0)
PAYROLL DEPARTMENT	-	-	-	-	-
INFORMATION TECHNOLOGY DEPARTMENT	14.2	15.2	15.2	13.2	(2.0)
CAPITAL ASSET CONSTRUCTION	5.0	5.0	5.0	5.0	-
A&F Subtotal	99.2	103.7	104.2	100.0	(4.3)
PLANNING DEPARTMENT	11.0	9.0	9.0	12.0	3.0
COMMUNITY DEVELOPMENT	-	-	-	-	-
BUILDING - CODE ENFORCEMENT	28.0	29.0	29.0	26.0	(3.0)
HOUSING - CODE ENFORCEMENT	17.0	17.0	17.0	16.0	(1.0)
Planning and Eco Dev Subtotal	56.0	55.0	55.0	54.0	(1.0)
PARKS DEPARTMENT	80.0	83.5	88.5	87.5	(1.0)
FACILITIES MANAGEMENT	28.0	28.0	25.0	25.0	-
PBRM Subtotal	108.0	111.5	113.5	112.5	(1.0)
POLICE	572.0	574.0	579.0	576.0	(3.0)
FIRE	287.0	288.0	289.0	290.0	1.0
EMERGENCY COMMUNICATIONS	55.0	55.0	55.0	55.0	-
Public Safety Subtotal	914.0	917.0	923.0	921.0	(2.0)
DEPARTMENT OF PUBLIC WORKS	80.0	80.0	81.0	81.0	-
Public Works Subtotal	80.0	80.0	81.0	81.0	-
TJ O'CONNOR ANIMAL CONTROL	15.5	21.0	21.5	21.5	-
HEALTH & HUMAN SERVICES	27.6	30.6	30.6	29.1	(1.5)
DEPARTMENT OF ELDER AFFAIRS	8.4	7.4	8.4	9.4	1.0
VETERANS SERVICES	6.0	6.0	6.0	6.0	-
LIBRARY	84.1	89.1	89.6	87.0	(2.6)
HHS Subtotal	141.6	154.1	156.1	153.0	(3.1)
CITY GRAND TOTAL GENERAL FUND FTEs	1,448.0	1,497.3	1,508.8	1,495.0	(13.9)

Health Insurance

Springfield's FY26 budget includes \$31.3M for health insurance for City department employees, a 10.5% increase from the FY25 budget. This amount pays for active and retired City employees. The administration has continued to focus on offsetting the costs of insurance to grants whenever possible.

Prior to 2007, the City's health insurance costs were approximately 10% of the budget and was increasing at a rate of 13% annually. This trend would have proven unsustainable because the City's largest revenue source, real property taxes, can only increase by 2.5% annually. In order to control costs, Springfield became the first Massachusetts municipality to join the Group Insurance Commission (GIC). The GIC purchases health insurance for State and municipal employees and retirees. The City also requires employees to contribute 25% of premium costs and eligible subscribers to join Medicare Part A and B. By joining Medicare through Chapter 32B of the Massachusetts General Laws, the City shifts a portion of its retiree health care costs to the federal government. Retirees are eligible if they paid into the Medicare system for 10 years or if a spouse contributed to Medicare.

Other Post-Employment Benefits

In addition to providing pension benefits, the City also provides health, dental, vision and life insurance to retired employees and their survivors, including those retired under the Massachusetts Teachers Retirement System (MTRS). This policy is in accordance with Chapter 32 of the Massachusetts General Laws.

In addition to health, dental, and vision insurance premiums, the City provides 100% reimbursement for Medicare Part B penalty premiums and a 50% reimbursement on life insurance policies. The City's unfunded actuarial accrued liability for other post-employment benefits is estimated to be \$1.146B based on the valuation of the system completed in FY24.

Retirement

The FY26 budget appropriates \$73M for retirement costs for City employees.

Chapter 32 of Massachusetts General Laws establishes benefits, contribution requirements, and an accounting and fund structure for all Massachusetts retirement boards. The Public Employee Retirement Administration Commission (PERAC), created under Chapter 306 of the Acts of 1996, oversees the 106 contributory retirement systems for public employees in Massachusetts.

Membership is mandatory for all permanent municipal full-time employees. Employees contribute a portion of their salaries based on when they began their service, ranging from five to nine percent of their compensation. If an employee earns more than \$30K, an additional two percent is withheld from the portion of their salary in excess of \$30K.

Retirement benefits are uniform for all Massachusetts retirement systems. Retired employees receive a pension up to 80% of the employee's highest three-year average annual rate of regular compensation. Benefit payments are based on a member's age, length of creditable service, level of compensation, veteran status and group classification. Members become vested after ten years of creditable service. Management of Springfield's retirement system assets was transferred to the Pension Reserves Investment Management Board of the Commonwealth of Massachusetts (PRIM) in August 2005. Chapter 32 of the Massachusetts General Laws requires municipalities to fully fund their retirement liability by 2040. Springfield has adopted an aggressive funding schedule that will fully fund its pension obligations by 2034.

For FY26, Springfield utilizes an updated pension valuation, which was completed in 2024. The schedule has total appropriations increasing 9.2% each year through FY33, with a final amortization payment in FY34. This valuation defines the City's accrued liabilities as \$904.2M, as of January 1, 2024, with a funded ratio of 40.1% at the time of its publication.

Debt Service

Municipalities issue debt to finance capital improvements because the costs are too expensive to finance through the operating budget. Spreading the cost of a project over time creates a manageable annual expense for a Massachusetts community that's limited by Proposition 2 ½ in raising additional property tax revenue.

Debt occurs when a city or town borrows money from lenders. The lender charges interest on the borrowed amount and the municipality repays the debt over a number of years. Debt service is the cost of repaying a government's debt, including both principal and interest payments. The FY26 budget includes \$23.1M for debt service. As required by the City's financial ordinances and policies (Ch. 4.44.050), the City appropriates 1.5% of local source operating revenues to finance capital improvements via cash, in lieu of issuing debt.

Capital Expenses

The City's financial ordinances define capital expenses as "a facility, object or asset costing more than \$25,000 with an estimated useful life of 10 years or more." Most of the City's capital expenses are funded through the issuance of debt, and are represented in the debt service budget discussed above. The City's ordinances also require that 1.5% of local source revenue be budgeted in a "pay-as-you go" capital account, which is used to fund smaller capital purchases for which the City would not wish to issue debt.

As part of the budget process, new expenses associated with capital projects are added to relevant departmental budgets. Most of the City's currently ongoing capital projects will not result in cost savings or increased annual expenses for the City. The vast majority of the City's current capital outlay is for school projects, and changes in operating costs are reflected in the School Department budget. These changes will not affect Net School Spending requirements, and thus will not have an impact on the City's overall School Department appropriation.

Enterprise Fund

The FY26 budget appropriates \$8.2M to supplement the Solid Waste Enterprise Fund. The Enterprise Fund supports all solid waste functions. In addition to the supplement provided in the budget, the fund generates \$5.6M in revenue to fund operations. The City Council approved a trash fee of \$90 per bin back in FY13.

Assessments

The FY26 budget appropriates \$3.9M for state assessments. Springfield's assessments are mandated costs that are based on the City's Cherry Sheet, which is the Department of Revenue's notification of the next fiscal year's State Aid and Assessments. These charges are for a variety of State programs. The City is assessed a fee by the department of Environmental Protection (DEP) for monitoring air pollution levels and enforcing air quality standards at industrial and commercial facilities. The assessment cost for FY26 is \$39.6K; this assessment is determined through a formula based on population and equalized valuation.

The Commonwealth assessed the City \$357K in FY26 to reimburse the Registry of Motor Vehicles for marking licenses and registrations for non-renewal. If an individual does not pay parking violations, motor vehicle excise, or abandoned vehicle costs, a \$20 charge per violation is placed on the individual's license or registration. The State charges the City \$20 for each marking to offset costs for this service. Additionally, in FY26 Springfield will also be assessed a \$3.3M fee to help fund the Pioneer Valley Transit Authority.

Springfield Museums Association

The FY26 budget appropriates \$1.3M for the Springfield Museums Association (SMA), a not-for-profit corporation. The City and SMA have an agreement that the City will provide \$1.3M annually to the SMA until 2031. This agreement stems from a settlement between the SMA and the City over the Association's sale of the Mason Square Library Branch in 2003. The agreement includes free admission for City residents to the Springfield Science Museum, the D'Amour Museum of Fine Arts, the Wood Museum of Springfield History and the George Walter Vincent Smith Art Museum.

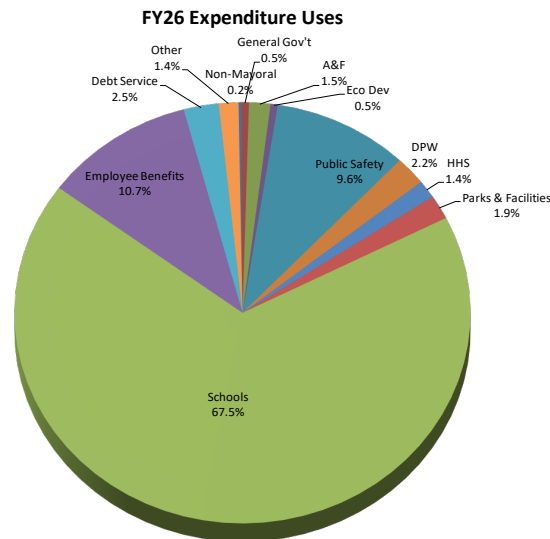
School Department

The School Department budget for FY26 is \$670M, an increase of 6.8% over FY25's appropriation. This increase was driven by legislation passed in FY20, which altered the formula for state education aid funding. The City operates the second largest school district in the Commonwealth of Massachusetts with one Pre-K school, thirty-one elementary schools, one kindergarten through eighth-grade school, ten middle schools, three sixth through twelfth-grade school, four high schools, and eight alternative schools. Students also have the option of attending a local charter school or participating in school choice, which allows them to attend school in another school district.

Springfield has approximately 30,000 students of which roughly 23,670 attend Springfield Public Schools in the District. With over 5,100 employees and over 2,800 teachers in-district, Springfield boasts a 97.6% Highly Qualified Teacher rate in core subjects taught. Additionally, the City provides per pupil funding to a total of 11 charter schools, some of which are in-district and out-of-district. Charter school collectively enroll approximately 4,800 students, and to other neighboring school districts that collectively enroll 752 students who reside in Springfield, but attend school in other districts under the School Choice Program.

City Departments

Springfield's FY26 budget appropriates \$315.7M for City departments and \$670M for the School Department. The allocation of City funding by Division is as follows:



Non-Mayoral Division

The FY26 budget includes \$1,959,672 for the Non-Mayoral Division departments, a increase of 1.4% from the FY25 Adopted budget. This division consists of three departments: City Council, City Clerk and Internal Audit. The City Council is elected by the residents of Springfield; the City Clerk and the Director of Internal Audit report to the Council.

Division / Department	FY24 Actual	FY25 Adopted	FY25 Revised	FY26 Recommended	% Change from FY25 Adopted	% Change from FY25 Revised
City Council	537,340	610,593	610,593	590,859	-3.2%	-3.2%
City Clerk	706,826	799,685	799,685	842,627	5.4%	5.4%
Internal Audit	496,688	521,555	521,555	526,187	0.9%	0.9%
Total	1,740,854	1,931,833	1,931,833	1,959,672	1.4%	1.4%

The City Council's FY26 budget is \$590,859. The City Council is responsible for enacting general and zoning ordinances, reviewing petitions for special permits, and authorizing legislation and special acts on behalf of Springfield residents. The appropriation for this department continues to fund level services and staffing for the City Council.

The City Clerk's FY26 budget is \$842,627. The City Clerk is responsible for maintaining official records of the City in accordance with federal, state and local requirements. The FY26 budget provides the City Clerk's Office with level service funding. This budget supports the purchases of a new software, CivicPlus, to replace MinuteTraq, as well as Carahsoft, General Code Renewal Software, previously funded under the Comcast grant, and 11 FTEs.

Internal Audit's FY26 budget is \$526,187. The Office of Internal Audit is responsible for conducting internal audits for all City and School Departments. The Director of Internal Audit is appointed by the Mayor and confirmed for approval by the City Council. The appropriation for this department includes necessary funding to continue its main function of conducting internal audits, as well full staffing.

General Government Division

The FY26 budget includes \$4,795,200 for the General Government Division, a decrease of \$19,104 from the prior fiscal year. These departments oversee a variety of City functions, including elections, legal advice, constituent services, and administration of the City.

Division / Department	FY24 Actual	FY25 Adopted	FY25 Revised	FY26 Recommended	% Change from FY25 Adopted	% Change from FY25 Revised
Mayor's Office	678,537	722,686	722,686	731,351	1.2%	1.2%
Law Department	4,726,475	3,312,100	7,887,100	3,361,417	1.5%	-57.4%
Board of Elections	694,164	779,518	779,518	702,432	-9.9%	-9.9%
Total	6,099,176	4,814,304	9,389,304	4,795,200	-0.4%	-48.9%

The Mayor's Office's FY26 budget is \$731,351. The Mayor's Office is the administrative office for the Mayor of Springfield, and is responsible for executing all policy initiatives and implementing the City's ordinances. The appropriation for this department includes level funding for all necessary staffing and constituent services.

The Law Department's FY26 budget is \$3,361,417. This year's appropriation includes continued funding for the Licensing, Code and Legal Services divisions. The Law Department is responsible for conducting all legal business for the City, including legal advice, ethics guidance, and compliance with all applicable laws. This year's budget funds staffing levels and professional legal services to maintain departmental operations.

The Board of Elections' FY26 budget is \$702,432. The department holds elections in compliance with federal and state laws, counts ballots, and maintains an accurate census. This appropriation continues level service and staffing for The Board of Elections. This budget includes funding to help all upcoming elections in FY26.

Administration and Finance Division

The budget for the Administration and Finance Division totaled \$14,561,142 in FY26, an increase of \$412,982 from the prior fiscal year. These departments, reorganized under the Chief Administrative and Financial Officer in 2010, are responsible for the overall financial management of the City, which includes providing information technology support, centralized procurement, human resources, labor relations, and the collection of taxes. The Payroll department, previously funded through appropriations from both the City and School Department budgets, has been fully funded through a Service Level Agreement with the School Department.

Division / Department	FY24 Actual	FY25 Adopted	FY25 Revised	FY26 Recommended	% Change from FY25 Adopted	% Change from FY25 Revised
Office of Administration & Finance	1,126,930	1,332,267	1,332,267	1,326,873	-0.4%	-0.4%
Dept 3-1-1	505,016	585,653	585,653	601,951	2.8%	2.8%
Comptroller	452,120	583,540	583,540	558,732	-4.3%	-4.3%
Procurement	662,465	677,630	677,630	713,296	5.3%	5.3%
Assessors	1,099,647	1,141,915	1,141,915	1,269,934	11.2%	11.2%
Treasurer	1,395,554	1,617,831	1,617,831	1,687,558	4.3%	4.3%
Collector	531,997	584,164	584,164	594,436	1.8%	1.8%
HRLR	1,301,573	1,355,845	1,355,845	1,352,643	-0.2%	-0.2%
Employee Benefits Department	320,986	449,980	449,980	370,943	-17.6%	-17.6%
Information Technology	4,167,636	5,274,649	5,274,649	5,483,168	4.0%	4.0%
Capital Asset Construction	490,179	544,686	544,686	601,609	10.5%	10.5%
Total	12,054,104	14,148,160	14,148,160	14,561,142	2.9%	2.9%

The Office of Administration & Finance's (formerly known as the Office of Management & Budget) FY26 budget is \$1,326,873. The Chief Administrative and Financial Officer is responsible for administering and supervising the City's financial services, which includes developing department budgets, monitoring expenditures, reviewing transfers and budget allotments, and implementing and maintaining uniform financial systems and controls for all departments. The FY26 appropriation reflects level service funding.

The 3-1-1 budget for FY26 is \$601,951. 3-1-1 is the first point of contact for residents needing services or information from City government. All requests are tracked and departmental performance is measured daily, monthly, and annually. Funding in FY26 will continue to maintain level services and 11.0 FTEs.

The Comptroller's Office FY26 budget is \$558,732. The Comptroller is responsible for maintaining the City's financial system of record and ensuring all financial transactions are in compliance with applicable laws. The FY26 appropriation maintains level funding of core services.

The FY26 budget appropriates \$713,296 for the Office of Procurement. Procurement is responsible for procuring quality goods and services at a reasonable cost, in accordance with Massachusetts General Laws. The FY26 appropriation for this department maintains level services, including funding for MCPPO training for all staff.

The Board of Assessors' FY26 budget is \$1,269,934. This department provides accurate and equitable valuation of all real and personal property within the City, driving the City's top source of local revenue. This year's appropriation maintains level services for FY26 and a total of 14 FTEs with the addition of the Commercial Appraiser position.

The Treasurer's Office FY26 budget is \$1,687,558. This department manages the financial accounts of the City of Springfield, and invests funds to cover both short-term and long-term debt. This office has custody of all tax-title foreclosed properties within the City of Springfield, and administers all redemption payments, maintenance, and auctions of those properties. This year's appropriation maintains level service for the department.

The Collector's Office FY26 budget is \$594,436. This department prepares tax bills and collects payments of real estate, personal property, and excise taxes as well as trash fees and parking fines. The FY26 budget also provides funding for legal services, and advertising related to delinquent collections.

The Human Resources and Labor Relations Department's FY26 budget is \$1,352,643. The department is responsible for recruiting new hires, upholding a climate of respect in the workplace, and ensuring compliance with statutory, regulatory, and ethical practices. The appropriation for this department includes necessary funding to continue monitoring benefit costs and handling all labor relations matters for the City and its respective departments.

The Employee Benefits Department's FY26 appropriation is \$370,943. This is the eighth year that the Employee Benefits Department will be operating as a stand-alone department, with no additional costs to the general fund budget, as funding was been transferred out of the HR/LR budget. The FY26 budget provides level service funding and staffing to allow the department to assist all City departments, the School Department and thousands of retirees.

The Information Technology (IT) Department's FY26 budget is \$5,483,168. The IT Department maintains and supports the City's and some of the Police Department's electronic information infrastructure and software applications. The appropriation for this department includes a reorganization of the departmental staffing as well as level funding for current software and services.

The Capital Asset Construction Department's FY26 budget is \$601,609. Capital Asset Construction plays a leading role in providing professional project management services to various City of Springfield departments. This appropriation includes level funding for staff and services. By continuing to bring work in-house, these services provide savings to the City on project management consultant costs. This department continues to assist in the development of the City's Capital Improvement Plan by providing cost estimates and overall assessments of the needs and requirements for each project.

Development Division

The Developmental Services Division FY26 budget appropriates \$4,889,087, an increase of \$227,876 over the FY25 appropriation. The Developmental Services Division facilitates growth and development, revitalization of neighborhoods, and enforcement of regulatory standards within the City.

Division / Department	FY24 Actual	FY25 Adopted	FY25 Revised	FY26 Recommended	% Change from FY25 Adopted	% Change from FY25 Revised
Planning	1,259,472	1,398,961	1,398,961	1,561,477	11.6%	11.6%
Community Development	-	-	-	-	-	-
Building Code	1,776,173	2,097,477	2,097,477	2,158,402	2.9%	2.9%
Office of Housing	-	-	-	-	-	-
Housing Code	1,014,453	1,164,773	1,164,773	1,169,208	0.4%	0.4%
Total	4,050,099	4,661,211	4,661,211	4,889,087	4.9%	4.9%

The FY26 budget appropriates \$1,561,477 for the Department of Planning and Economic Development. The Office of Planning and Economic Development manages programs and projects that fulfill the physical, economic, and environmental needs of the City. The Department's appropriation includes the continued participation in an Internship and Professional Practice Program which fosters professional development for prospective Interns, which in-turn may evolve into a career with the department. Appropriations allow for level funding services to support ongoing projects, such as the Main Street Convention District project, which will provide economic growth and development for the City. This budget appropriation is also reflective of the Zoning Code members that has been transferred to the Department of Planning and Economic Development as part of a departmental reorganization.

Grant Funds support the Office of Community Development/Office of Housing completely. The Office of Community Development and Housing receive funding from the Department of Housing and Urban Development and various other local, state and federal agencies to be distributed among local service providers, agencies, contractors, and homeowners. To comply with funding agency requirements and regulations, the department reviews financial and programmatic reports to ensure specific projects, economic development, redevelopment, housing, and homeless service goals are met.

The Building Inspectional Services Division's FY26 budget is \$2,158,402. The department enhances public safety through inspections and licensing of physical operations of businesses in the City. This year's appropriation includes professional development for inspectional personnel to ensure education on all current code enforcement statutes and continues to fund all contractual obligations.

The Housing Inspectional Services Division FY26 budget is \$1,169,208. This department investigates and documents violations of Municipal Ordinances and State Sanitary Codes. This year's appropriation reflects the continuation of a short-term rental software allowing the City to establish, maintain, and regularly update a database of registered properties through the Code Enforcement Department.

The daily functions of the two Code Enforcement departments directly affect residents' quality of life by enforcing health, sanitary, and safety codes in the City of Springfield. In addition, these departments collaborate with the Parks Department's Mayor's Clean City initiative to clean and control illegal dumping sites throughout the city.

Public Safety Division

The Public Safety Division FY26 departmental budgets total \$93,727,054, an increase of \$4,186,232 over FY25. These departments provide emergency response, prevention, and outreach to the City and its residents to ensure their safety.

Division / Department	FY24 Actual	FY25 Adopted	FY25 Revised	FY26 Recommended	% Change from FY25 Adopted	% Change from FY25 Revised
Police Department	59,019,422	58,517,399	58,517,399	61,727,316	5.5%	5.5%
Fire Department	29,174,805	28,750,291	28,750,291	29,486,202	2.6%	2.6%
Emergency Communications	2,023,247	2,273,132	2,273,132	2,513,536	10.6%	10.6%
Total	90,217,474	89,540,822	89,540,822	93,727,054	4.7%	4.7%

The Police Department's FY26 budget is \$61,727,316. The department's mission is to reduce the incidence of crime, improve the quality of life, and create an environment where all residents can live safely and without fear. The appropriation will maintain the complement of police officers at 429, with a total of 514 sworn personnel and 603 FTEs. This budget will continue to provide funding for the new BWC's (Body-Worn Cameras) and Tasers that were purchased in FY25. Also, there is continued funding for the critical technology upgrades designed to strengthen the department's "Intelligence-Led Policing" strategy by gaining access to various sources of real-time data for use in the Real Time Crime Analysis Center. Additionally, the FY26 appropriation funds an academy of approximately 25 officers who are anticipated to graduate in the spring of 2026, and continued support for C3 policing and neighborhood initiative. The budget will fund critical department initiatives including software linked to the new body worn camera product suite used to identify patterns of undesirable behavior in order to improve employee training. In addition, the Department has been using PowerDMS for the purpose of meaningful policies and procedures. The Department will also continue its work with O'Toole and Associates for the purposes of Compliance Evaluation per the Department of Justice.

The Fire Department's FY26 budget is \$29,486,202. The appropriation for the Fire Department includes funding to maintain current lease payments in an effort to maintain newer, more efficient apparatuses and minimize costly repair expenses. The FY26 budget continues to fund a complement of 290 FTEs and 2 part-time interns. The department plans to stay ahead of attrition by funding 2 academies in the Summer and Spring of FY26. Continued funding of fire fighters' turnout gear has been allocated to ensure proactive replacement of vital equipment. The FY26 budget also maintains funding for Epi-Pen and Narcan programs. Lastly, the budget also maintains funding for a health and wellness program aimed at promoting physical and mental health in first responders.

Springfield Emergency Communications (formerly Centralized Dispatch) has an appropriation of \$2,513,536 for FY26. Some operational costs are funded through the department's E911 grant, which is provided annually through the State's Executive Office of Public Safety & Security (EOPSS). This year's appropriation, along with efficient managing of grant funding, supports level services along with funding to support the continued operation of Smart911. Smart911 is a software which provides dispatchers access to more comprehensive information on 911 calls such as photographs, detailed medical information, enhanced geographic location, and other relevant information in an effort to provide the most efficient response possible. Continued funding for Frontline QA/DOR software has also been allocated, which allows for data to be stored virtually instead of solely on paper and will also allow for the SEC to access this data from multiple locations. Level service funding has also been allocated for the outreach and appreciation program to increase retention. In response to the increasing complements for Police & Fire, the department will continue to layer in Certified Training Officers and Dispatcher II's during FY26 to provide a high standard of compliance with all State and Federal telecommunication regulations.

Public Works Division

The Department of Public Works (DPW) FY26 Budget is \$27,475,590. DPW monitors and preserves the City's fleet inventory and equipment. Additionally, DPW provides services for the preservation and repair of public way infrastructures (streets, sidewalks, street signs, and traffic signals) and administers the solid waste, recycling, and yard waste programs.

Division / Department	FY24 Actual	FY25 Adopted	FY25 Revised	FY26 Recommended	% Change from FY25 Adopted	% Change from FY25 Revised
DPW - General Fund	11,609,919	12,436,838	12,436,838	13,020,112	4.7%	4.7%
DPW - Enterprise Fund	12,865,700	13,755,243	13,755,243	14,455,478	5.1%	5.1%
Total	24,475,619	26,192,081	26,192,081	27,475,590	4.9%	4.9%

The DPW Department budget for FY26 continues to fund a dedicated sidewalk crew to address the long list of necessary upgrades and maintenance to city-wide sidewalks. This crew is made up of seven full time positions. Funding has been put in place for necessary mixes and supplies as well.

Health and Human Services

The FY26 budget appropriates \$12,905,698 for the Health and Human Services Division. This division includes support for the elderly and veterans, provides public health and animal control services to the community, and maintains the City's library system.

Division / Department	FY24 Actual	FY25 Adopted	FY25 Revised	FY26 Recommended	% Change from FY25 Adopted	% Change from FY25 Revised
TJO - Animal Control	1,713,489	1,935,118	1,935,118	1,967,375	1.7%	1.7%
Health	1,901,564	2,518,191	2,518,191	2,414,373	-4.1%	-4.1%
Elder Affairs	636,359	678,174	678,174	789,653	16.4%	16.4%
Veterans	1,251,495	1,678,968	1,678,968	1,642,728	-2.2%	-2.2%
Libraries	5,862,854	5,990,426	5,990,426	6,091,570	1.7%	1.7%
Total	11,365,763	12,800,875	12,800,875	12,905,698	0.8%	0.8%

The Thomas J. O'Connor Animal Control and Adoption Center's FY26 budget is \$1,967,375. This department provides comprehensive animal control services and programs, including adoptions, licensing, vaccines, and education. This year's appropriation funds continuing animal control services to residents of Springfield, Chicopee and Holyoke twenty-four hours a day, seven days a week, as well as the continuation of funding for a full-time veterinarian and full-time veterinarian technician. The FY26 budget supports all necessary supplies and services to provide proper care for animals who have come to the shelter.

The Health Department FY26 budget is \$2,414,373. The Department promotes physical and mental health, disease prevention, disability management and enforcement of public health rules and regulations. The Department works closely with governmental agencies and community-based organizations through a collaborative process to determine the health and human services needs of the residents of the City of Springfield. This appropriation includes two Community Health Workers, to replace existing vacant positions. The FY26 budget also continues to fund the Department's other programs at level service.

The Department of Elder Affairs FY26 budget is \$789,653. The Department of Elder Affairs enhances the quality of life for elderly citizens through outreach, the operation of senior centers, and recreational programming. This year's appropriation continues to offset general fund salaries to grants, which will provide additional savings to the City. Additionally, the City will maintain funding to provide hot lunch meals to seniors at the Raymond A. Jordan Senior Center at Blunt Park. The Department of Elder Affairs has been adaptable and consistent in the ways they offer programming to seniors. The FY26 budget funds these programs and salaries to provide level services.

The Veterans Services Department's FY26 budget is \$1,642,728. This department is responsible for dispensing state-sponsored benefits and assisting veterans and their dependents or survivors in obtaining federal benefits. The State reimburses the City 75% of costs allocated for Veteran's benefits. The budget for this department is caseload driven and over the past several years, the caseload has significantly increased.

The Library Department's budget for FY26 is \$6,091,570. This year's appropriation continues to support the increased hours put in place in FY15, along with additional morning and evening hours at the East Forest Park Library which began in FY23. In addition, using general funding, the FY26 budget maintains the Hotspot Program, previously sponsored by the MBLC. The appropriation continues to fund the Department's other programs at level service.

Parks, Buildings, and Recreation Management Division

The Parks, Buildings, and Recreation Management Division's (PBRM) FY26 budget is \$17,182,870. PBRM maintains the City's parks and open space, provides recreation programs, and maintains all municipal buildings, including the schools.

Division / Department	FY24 Actual	FY25 Adopted	FY25 Revised	FY26 Recommended	% Change from FY25 Adopted	% Change from FY25 Revised
Parks Department	12,289,599	12,854,869	12,854,868.77	12,723,776	-1.0%	-1.0%
Facilities	4,292,544	4,415,942	4,415,942	4,459,094	1.0%	1.0%
Total	16,582,143	17,270,811	17,270,811	17,182,870	-0.5%	-0.5%

The Parks Department's FY26 budget is \$12,723,776. Parks is responsible for maintaining the City's parks, golf courses, skating rink, and athletic fields. The Department's appropriation includes continued operations and servicing of splash pads, Veteran's Memorial Golf Course and Franconia Golf Course, and Cyr Arena. In addition to level service for operations and current programming, funding has been appropriated to support Camp Star Angelina, Evening Gym Programs, Summer Enrichment and Summer Pool programs and After School Programs for FY26, which assists in the stabilization of the City's neighborhoods, while offering opportunity for the youth to be involved in structured gym activities. Funding is also maintained for the Mayor's Clean Sweep Program (ROCA) to help respond to calls to keep sites through the City clean up. This budget continues to fund the Pro Golf Shops for both municipal courses, which were moved in-house for operation by City employees two years ago. Funding continues to be appropriated for Sheriff's Crews to focus on tree work and stump grinding for FY26.

The FY26 budget appropriates \$4,459,094 for the Facilities Department. The department maintains and repairs over 90 Municipal and School buildings. This year's appropriation level funds current services and continues to provide funding for custodial services at three new buildings that opened in FY18, the South End Community Center, Raymond A. Jordan Senior Center, and Paul J. Fenton Public Safety Annex. The FY26 budget also continues to provide level service funding for the rest of the Department's functions.

Fiscal Year 2026: Financial Forecast

Financial Forecast

MULTI-YEAR FINANCIAL PLAN (FY26-FY29)

	FISCAL 2025 ADOPTED	FISCAL 2026 PROJECTED	FISCAL 2027 PROJECTED	FISCAL 2028 PROJECTED	FISCAL 2029 PROJECTED
SPENDING ASSUMPTIONS					
Administration and Finance Division	17,034,608	21,616,349	22,171,722	22,784,355	23,375,700
Development Division	4,661,211	4,754,436	4,849,524	4,946,515	5,045,445
General Government Division	4,814,304	4,910,590	5,008,802	5,108,978	5,211,157
Non-Mayoral Division	1,931,833	1,970,470	2,009,879	2,050,077	2,091,078
Health and Human Services Division	12,800,875	13,056,893	13,318,030	13,584,391	13,856,079
Public Safety Division	89,540,822	94,506,805	96,419,957	98,372,068	100,363,937
Public Works Division	20,515,754	20,926,069	21,344,591	21,771,483	22,206,912
Parks & Facilities Division	17,270,811	17,911,991	18,264,316	18,623,687	18,990,245
School Department	627,288,835	670,974,557	697,881,905	725,874,881	754,997,582
Debt	23,143,037	22,796,751	26,265,233	24,229,274	24,141,154
Health Insurance & Fringe	32,193,376	35,332,070	38,794,765	42,615,175	46,830,527
Pensions	67,489,816	73,196,616	79,930,704	87,284,329	95,314,487
Other Spending	10,032,151	11,866,965	12,268,151	12,506,640	12,752,664
Total	928,717,433	993,820,561	1,038,527,580	1,079,751,851	1,125,176,970
REVENUE ASSUMPTIONS					
Property Taxes	269,239,817	282,550,861	289,677,133	296,981,561	304,468,600
Local Receipts	74,934,137	72,863,529	72,767,029	72,684,465	72,714,821
State Aid	578,543,479	617,072,392	640,166,888	664,166,948	689,108,517
Reserves	-	-	-	-	-
Certified Free Cash/T-Bill Interest	6,000,000	-	-	-	-
Total	928,717,433	972,486,782	1,002,611,049	1,033,832,974	1,066,291,939
SURPLUS / (GAP)	-	(21,333,779)	(35,916,531)	(45,918,877)	(58,885,032)

Summary

The projected budgets in this financial forecast were created by using appropriate and conservative assumptions for revenues and expenses, and help drive decisions for the annual budget process. Key assumptions include:

- ◆ 9.1% increase in the scheduled pension payment from FY26-FY29.
- ◆ 10.5% increase in projected health insurance costs.
- ◆ Adherence to the City's debt schedule.
- ◆ The MYFP uses the Governor's proposed FY26 budget, which compared to the FY25 final state budget allowed for a 8.0% in Chapter 70 Aid, and a 2.2% increase in Unrestricted General Government Aid ("UGGA").
- ◆ 2.5% increase in property tax revenue.
- ◆ No use of one-time revenue resources / reserves.
- ◆ Departmental spending growth ranging up to 2%.
- ◆ Level-funded local receipts.

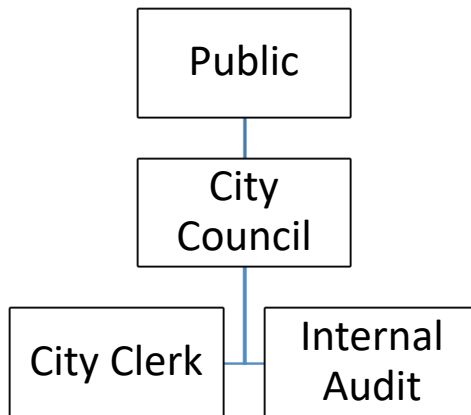
As demonstrated in this forecast, Springfield's operating costs are projected to outpace revenue during each of the next four fiscal years. Operational costs include legal and contractual obligations, employee salaries and benefits including our pension obligation, and city-wide fixed expenses. With limited amounts in State Aid and property taxes, the City is unable to generate all of the revenue needed to fully support the operational costs desired. Even with the introduction of MGM Casino revenue in FY19, as outlined in the Host Community Agreement, the City still faces projected deficits ranging from \$21.3M in FY26 and growing to \$58.9M in FY29.

**For additional details on how this critical information is used as part of the annual budget planning process, please refer to the FY26-FY29 Multi-Year Financial Plan located in the appendices.*

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Section 3

Non-Mayoral Division



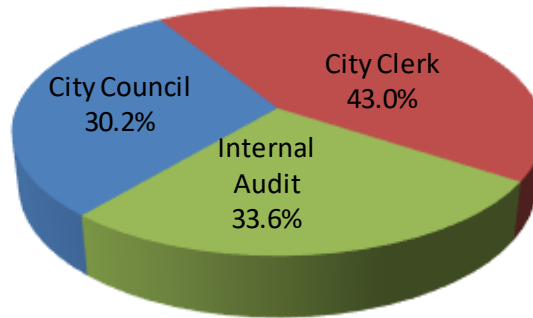
Mission Statement

The mission of the Non-Mayoral Division is to adopt and carry out the policy decisions and services of the City as elected by the people, or to serve as an independent source to verify the legitimacy of the City's programs, services, and finances.

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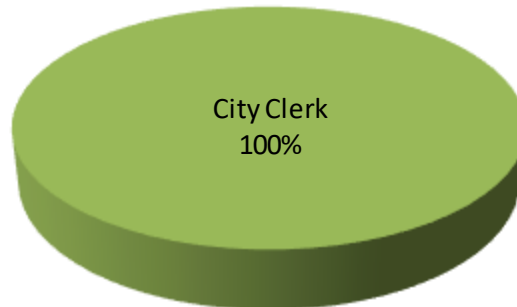
Fiscal Year 2026: All Funds Budget and Revenue Overview

Non-Mayoral Division



FY26 Recommended Budget Non-Mayoral Division						
	FY24 Actual	FY25 Adopted	FY25 Revised	FY26 Recommended	% Change from FY25 Adopted	% Change from FY25 Revised
City Council	537,340	610,593	610,593	590,859	-3.2%	-3.2%
City Clerk	706,826	799,685	799,685	842,627	5.4%	5.4%
Internal Audit	496,688	521,555	521,555	526,187	0.9%	0.9%
Total	1,740,854	1,931,833	1,931,833	1,959,672	1.4%	1.4%

Revenue Overview



Division / Department	FY26 Revenue	Property Taxes	Grant Revenue	Enterprise Revenue	State Aid	FY26 Total Revenue
City Council	-	-	-	-	-	-
City Clerk	1,211,183	-	-	-	-	1,211,183
Internal Audit	-	-	-	-	-	-
Total	1,211,183	-	-	-	-	1,211,183

Non-Mayoral

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Fiscal Year 2026 Budget and Program Summaries

CITY COUNCIL

Mission

The City Council is the legislative body of the City, and is responsible for adopting the budget as prepared by the Mayor. The Council enacts general and zoning ordinances, hears petitions for special permits, authorizes legislation for special acts, and accepts grants on behalf of the City. Additionally, the Council passes resolutions and issues proclamations on behalf of the residents of the City of Springfield.

FY25 Department Highlights

The City Council has continuously provided timely, accurate information and resources needed to make governing decisions for the residents of Springfield. Highlights of these efforts include:

Provided full support for the approval and posting of the City Council's 141 subcommittee meetings within 48 hours as required by the Open Meeting Law.

Tracked and analyzed approximately 400 telephone calls per week related to complaints and/or requests for information regarding matters affecting quality of life issues in the City of Springfield.

Subcommittee Meetings:

Regular Meetings	17	Special Meetings	5
Hearings Meetings	9	General Government	9
Economic Development	3	Public Safety	9
Race and Civil Rights	2	Health and Human Services	7
Audit	5	Dog	8
Joint Committees	8	Maintenance and Development	7
Women's Commission	5	Committee of the Whole	7
PILOT	7	Digital Equity	3
Finance Committee	19	Sustainability & Environment	8
Organizational	1	Impacted Neighborhood	2

FY26 Budget Highlights

- ◆ 16.0 General Fund FTEs, consistent with FY25.
- ◆ Includes 3 full time Council Staff for continued assistance with committee meetings and constituent services.

Department Budget

	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
General Fund Operating Budget					
Personal Services	527,154	592,605	573,410	(19,195)	-3.2%
OTPS	10,186	17,988	17,448	(540)	-3.0%
Capital	-	-	-	-	0.0%
Total General Funds	537,340	610,593	590,859	(19,735)	-3.2%

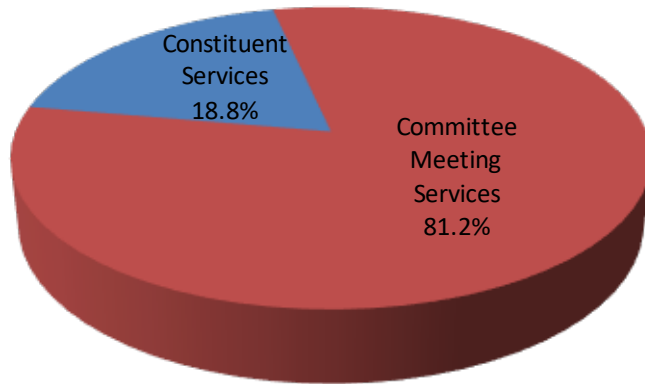
Department Staff

	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Department FTEs					
General Fund FTEs	16.0	16.0	16.0	-	0.0%
Total FTEs	16.0	16.0	16.0	-	0.0%

Fiscal Year 2026 Budget and Program Summaries

CITY COUNCIL

Program Expenses



Program Summaries

Constituent Services — Acts as a liaison between City Councilors and constituents. Responsible for responding to constituent concerns, responding to emails, phone calls, proclamation requests and resolutions.

Committee Meeting Services — Drafts and conducts committee hearings and meetings, and files reports regarding changes to special acts or ordinances. Work in conjunction with FOCUS Springfield on the logistics of virtual open meetings.

Program Budgets

Program Expenses	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
Constituent Services	100,751	114,486	110,786	(3,700)	18.8%
Committee Meeting Services	436,588	496,107	480,073	(16,034)	81.2%
Total General Fund Expenditures	537,340	610,593	590,859	(19,735)	100%

Revenue Summary

This department does not produce any revenue.

Fiscal Year 2026 Budget and Program Summaries

CITY COUNCIL

All Funds Expenditure Detail

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	527,154	592,605	573,410	(19,195)	-3.2%
OTPS	10,186	17,988	17,448	(540)	-3.0%
Capital	-	-	-	-	0.0%
Total General Funds	537,340	610,593	590,859	(19,735)	-3.2%
External Funds Budget	FY24 Actual	FY25 Available	FY26 Projected	Variance FY26-FY25	Percent Change
Grant Funds	-	-	-	-	0.0%
Enterprise/Revolving Funds	-	-	-	-	0.0%
Donations/Trusts	-	-	-	-	0.0%
Other Funding	-	-	-	-	0.0%
Total External Funds	-	-	-	-	0.0%
All Funds Budget	537,340	610,593	590,859	(19,735)	-3.2%

This department does not produce any revenue.

CITY COUNCIL

Program Summaries

Constituent Services

Constituent Services	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	100,751	114,486	110,786
FTEs	3.0	3.0	3.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
Percent of public meetings that comply with Open Meeting Laws	100%	100%	100%

Citywide Strategic Priority: Fiscal and Operational Excellence

Highlights

- ◆ Tracked and responded to approximately 400 telephone calls per week relative to complaints and/or requests for information received regarding matters affecting quality of life issues in the City of Springfield.
- ◆ There were 114 Proclamations and 225 Tributes.

CITY COUNCIL

Program Summaries

Committee Meeting Services

Committee Meeting Services	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	436,588	496,107	480,073
FTEs	13.0	13.0	13.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
Number of Special Acts, Special Permits, Zoning, and General Ordinances proposed	60	33	70

Citywide Strategic Priority: Fiscal and Operational Excellence

Highlights

◆ Processed the following orders:

- ◇ 156 Financial Orders
- ◇ 84 Orders and Ordinances
- ◇ 8 Zoning Changes
- ◇ 24 Special Permits
- ◇ 47 Petitions
- ◇ 4 Resolutions
- ◇ 1 Special Acts

CITY COUNCIL

FY26 Budget Adjustments

Program Budget Adjustments	FY24 Actual	FY25 Actual	FY26 Recommended
Constituent Services			
Personal Services	-	-	-
OTPS	-	-	(540)
Total Adjustments	-	-	(540)

Notes

- ◆ OTPS: Decrease \$540
 - ◇ Decrease due to 3% OTPS reduction from FY25 Budget.

Fiscal Year 2026 Budget and Program Summaries

CITY CLERK

Mission

The mission of the City Clerk is to preserve public records accurately, establishing, maintaining, correcting, indexing and certifying all vital statistics in accordance with federal, state and local requirements.

FY25 Department Highlights

- ◆ Maintained the City Council Calendar and calendar for all City committees.
- ◆ Established a partnership with the State and Local Correctional Facilities to facilitate the issuance of birth certificates.
- ◆ Continued with a multi-year scanning project aimed at preserving records and creating a digital index of City vital records.
- ◆ Coordinated with all City boards and commissions to post agendas and minutes to the City's website.

FY26 Budget Highlights

- ◆ Funds 11.0 General Fund FTEs, consistent with FY25.
- ◆ OTPS includes continued funding for ProScan services to digitize Clerk's documents. The FY26 budget also funds the new software, CivicPlus, replacing Minutetraq for managing minutes and agendas.

Department Budget

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	632,209	724,329	758,779	34,451	4.8%
OTPS	74,617	75,356	83,847	8,491	11.3%
Capital	-	-	-	-	0.0%
Total General Funds	706,826	799,685	842,627	42,942	5.4%

Department Staff

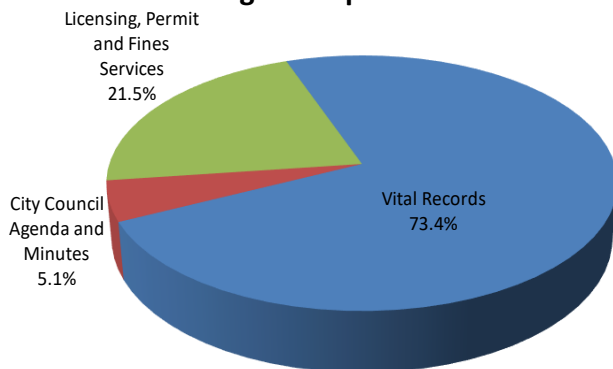
Department FTEs	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
General Fund FTEs	11.0	11.0	11.0	-	0.0%
Total FTEs:	11.0	11.0	11.0	-	0.0%

Fiscal Year 2026 Budget and Program Summaries

CITY CLERK

Program Summaries

Program Expenses



Vital Records — Provides birth, marriage, and death certificates.

City Council Agendas and Minutes – Generates and publishes the City Council’s Agendas and Minutes. Distributes orders of the City Council to impacted departments.

Licensing and Permit Services — Issue dog and business licenses as well as fuel storage, tag sale and raffle permits.

Program Budgets

Program Expenses	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
Vital Records	514,055	581,589	612,819	31,230	73.4%
City Council Agenda and Minutes	38,554	43,619	45,961	2,342	5.1%
Licensing, Permit and Fines Services	154,217	174,477	183,846	9,369	21.5%
Total General Fund Expenditures	706,826	799,685	842,627	42,942	100%
Total External Funds Expenditures	-	-	-	-	0.0%
Total All Funds Expenditures	706,826	799,685	842,627	42,942	100%

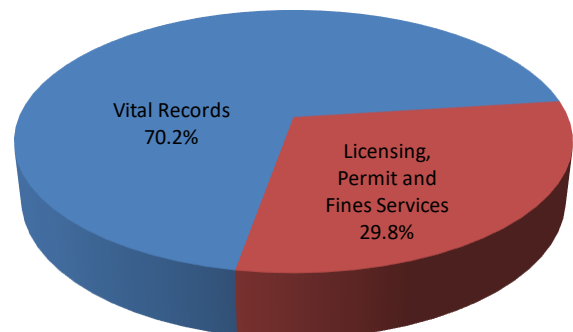
Revenue Summary

TOTAL REVENUE: \$1,211,183

Vital Records— includes revenue for Vital Records requests including: birth, death and marriage certificates.

Licensing, Permit and Fines Services— includes revenue for licenses, permits and fines including: dog licenses, tag sale and solicitation permits, and fines issued for ordinance violations.

Program Revenue



Departmental Revenue

Program Revenue	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
Vital Records	796,459	850,000	850,000	-	70.2%
Licensing, Permit and Fines Services	194,267	361,183	361,183	-	29.8%
Total Departmental Revenue	990,726	1,211,183	1,211,183	-	100%

Fiscal Year 2026 Budget and Program Summaries

CITY CLERK

All Funds Expenditure Detail

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	632,209	724,329	758,779	34,451	4.8%
OTPS	74,617	75,356	83,847	8,491	11.3%
Capital	-	-	-	-	0.0%
Total General Funds	706,826	799,685	842,627	42,942	5.4%
External Funds Budget	FY24 Actual	FY25 Available	FY26 Projected	Variance FY26-FY25	Percent Change
Grant Funds	-	-	-	-	0.0%
Enterprise/Revolving Funds	-	-	-	-	0.0%
Donations/Trusts	-	-	-	-	0.0%
Other Funding	-	-	-	-	0.0%
Total External Funds	-	-	-	-	0.0%
All Funds Budget	706,826	799,685	842,627	42,942	5.4%

All Funds Revenue Detail

Department Revenue	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Departmental Fees	796,459	850,000	850,000	-	0.0%
Departmental Fines	194,267	361,183	361,183	-	0.0%
Total Departmental Revenue	990,726	1,211,183	1,211,183	-	0.0%
External Funding Sources	Type of Funding	Expiration Date	FY24 Actual	FY25 Available	FY26 Projected
			-	-	-
			-	-	-
Subtotal FY26 Anticipated Grants			-	-	-
Subtotal Other Funding:			-	-	-
Total External Funds			-	-	-

Fiscal Year 2026 Budget and Program Summaries

CITY CLERK

Program Summaries

Vital Records

Vital Records	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	514,055	581,589	612,819
FTEs	8.0	8.0	8.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
% of records requests completed within 2 business days	100%	100%	100%

Citywide Strategic Priority: Fiscal and Operational Excellence

Highlights

The Clerk's office recorded the following vital records for the calendar year 2024:

◆ Births	5,104
◆ Deaths	2,865
◆ Marriage Intentions	1,065
◆ Birth Affidavits	572
◆ Death Affidavits	98
◆ Marriage Affidavits	16
◆ Dog Licenses	3,915

CITY CLERK

Program Summaries

City Council Agenda and Minutes

City Council Agendas and Minutes	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	38,554	43,619	45,961
FTES	0.6	0.6	0.6
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
% of Council agendas completed on time and posted online	141	28	135

Citywide Strategic Priority: Fiscal and Operational Excellence

Highlights

- ◆ Provided full support for the approval and posting of the City Council's 196 meetings including all regular, hearing and subcommittee meetings within 48 hours as required by the Open Meeting Law.

Fiscal Year 2026 Budget and Program Summaries

CITY CLERK

Program Summaries

Licensing, Permit and Fines Services

Licensing, Permit and Fines Services	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	154,217	174,477	183,846
FTEs	2.4	2.4	2.4
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
Percentage of registered dogs	100%	100%	100%

Citywide Strategic Priority: Public Safety, Healthy Neighborhoods, Economic Vitality

Highlights

The Clerk's office granted the following permits and licenses for the calendar year 2024:

♦ Dog licenses:	3,915
♦ New Business Certificates	609
♦ Business Renewals	113
♦ Tag Sale:	767
♦ Physician's Registration (one-time fee):	1
♦ Open-Air Parking:	22
♦ Above and Underground Storage Locations:	166
♦ Raffle Permits	10

Fiscal Year 2026 Budget and Program Summaries

CITY CLERK

FY26 Budget Adjustments

Program Budget Adjustments	FY24 Actual	FY25 Actual	FY26 Recommended
Vital Records			
Personal Services	146,698	-	-
OTPS	13,175	-	3,597
Total Adjustments	159,873	-	3,597

Notes

- ◆ OTPS : Increase \$3,597
 - ◇ Increase reflects the addition of the new CivicPlus software.

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Fiscal Year 2026 Budget and Program Summaries

INTERNAL AUDIT

Mission

The mission of the Office of Internal Audit is to promote accountability and integrity in City government by providing independent and objective reviews and assessments of the City's departments, programs, and services to improve the efficiency of procedures and effectiveness of operations and to prevent and detect waste, fraud, and abuse.

FY25 Department Highlights

In accordance with Chapter 468 of the Acts of 2008, on January 9, 2009, the City created the Director of Internal Audit position. The Director of Internal Audit assists the city administration in the fulfillment of their fiduciary responsibilities by:

- ♦ Examining the City's internal control systems to determine whether adequate internal controls exist to help ensure the accomplishment of the City's objectives in an effective and efficient manner.
- ♦ Coordinating and ensuring that an external, independent financial audit of the City is conducted on an annual basis.
- ♦ Administering the City's Fraud Hotline and investigating reports of suspected fraud, waste, and/or abuse filed via the hotline.

FY26 Budget Highlights

- ♦ Funds 3.0 General Fund FTEs, consistent with FY25.
- ♦ Level service funding for internal and external audits.

Department Budget

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	307,535	314,892	321,190	6,298	2.0%
OTPS	189,153	206,663	204,997	(1,666)	-0.8%
Capital	-	-	-	-	0.0%
Total General Funds	496,688	521,555	526,187	4,632	0.9%

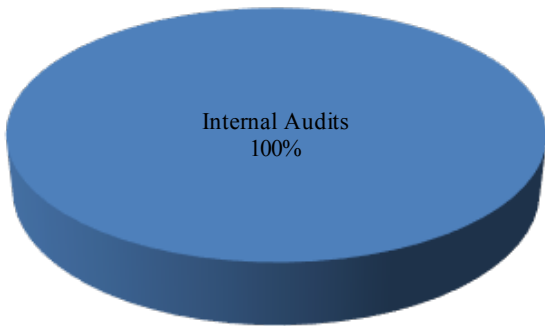
Department Staff

Department FTEs	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
General Fund FTEs	3.0	3.0	3.0	-	0.0%
Total FTEs	3.0	3.0	3.0	-	0.0%

Fiscal Year 2026 Budget and Program Summaries

INTERNAL AUDIT

Program Expenses



Program Summaries

Internal Audits— conduct independent and objective reviews and assessments of City departments, identify areas of risk, evaluate controls, note commendable practices, and recommend workable improvements. The main goal is to provide a systematic, disciplined, and objective approach that evaluates and improves the effectiveness of risk minimizing practices and the management of internal controls.

Program Budgets

Program Expenses	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
Internal Audits	496,688	521,555	526,187	4,632	100%
Total General Fund Expenditures	496,688	521,555	526,187	4,632	100%

Revenue Summary

This department does not produce any revenue.

Fiscal Year 2026 Budget and Program Summaries

INTERNAL AUDIT

All Funds Expenditure Detail

	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
General Fund Operating Budget					
Personal Services	307,535	314,892	321,190	6,298	2.0%
OTPS	189,153	206,663	204,997	(1,666)	-0.8%
Capital	-	-	-	-	0.0%
Total General Funds	496,688	521,555	526,187	4,632	0.9%

	FY24 Actual	FY25 Available	FY26 Projected	Variance FY26-FY25	Percent Change
External Funds Budget					
Grant Funds	-	-	-	-	0.0%
Enterprise/Revolving Funds	-	-	-	-	0.0%
Donations/Trusts	-	-	-	-	0.0%
Other Funding	-	-	-	-	0.0%
Total External Funds	-	-	-	-	0.0%
All Funds Budget	496,688	521,555	526,187	4,632	0.9%

All Funds Revenue Detail

This department does not produce any revenue.

Fiscal Year 2026 Budget and Program Summaries

INTERNAL AUDIT

Program Summaries

Internal Audit	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	496,688	521,555	526,187
FTEs	3.0	3.0	3.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
% of hours allocated to performance audits and other audit related activities	72%	73%	50%
% of hours allocated to fraud hotline maintenance, follow-up, and investigation	4%	6%	20%
% of other hours utilized for administrative, training, development, other activities	24%	21%	30%

Citywide Strategic Priority: Fiscal and Operational Excellence

Highlights

- ◆ Conducted reviews and assessments of various City departments and programs in accordance with the Fiscal Year 2025 Annual Audit Plan, including the Review of the First student Transportation Contract, Parks and Recreation Performance Audit, and Cybersecurity Review at Springfield Public Schools, in which we identified several areas of risk, assisted management with implementing practical improvements, and presented findings along with management responses. These projects identified opportunities and solutions for cost savings and improved effectiveness.
- ◆ Conducted required reviews, including the agreed upon procedures for student activities at Springfield Public Schools, to ensure compliance with Massachusetts General Laws and City ordinances.
- ◆ Provided other analyses of financial and operating data as requested by management, including Overtime Review at Springfield Fire Department.
- ◆ Developed and proposed an annual audit work plan that identified the planned audits to be undertaken during the next fiscal year. Developed a comprehensive citywide risk assessment model on which the Fiscal Year 2026 Annual Audit Plan was based.
- ◆ Investigated and submitted reports of suspected fraud, waste, and/or abuse filed via the City's Fraud Hotline.
- ◆ Two-thirds of staff in the department are Certified Public Accountants. Certain staff also hold the Certified Internal Auditor, Certified Governmental Accountant, and Certified Fraud Examiner designations.
- ◆ Coordinated the completion of the City's Comprehensive Annual Financial Report, which was prepared by independent external auditors in collaboration with the Office of the Comptroller.
- ◆ Obtained 40 hours of continuing professional education for each staff member.

INTERNAL AUDIT

FY26 Budget Adjustments

Program Budget Adjustments	FY24 Actual	FY25 Actual	FY26 Recommended
Constituent Services			
Personal Services	-	-	-
OTPS	(5,000)	(2,400)	(1,815)
Total Adjustments	(5,000)	(2,400)	(1,815)

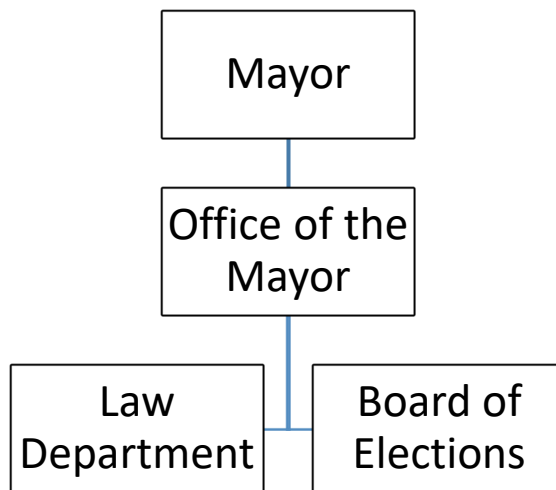
Notes

- ◆ OTPS: Decrease \$1,815
 - ◇ Decrease due to 3% OTPS reduction from FY25 Budget.

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Section 4

General Government Division



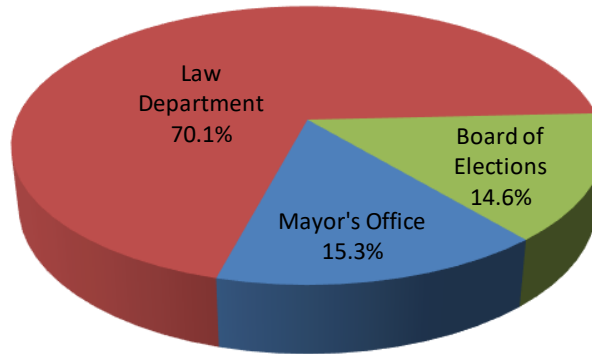
Mission Statement

The mission of the General Government Division is to provide core services to support the City Departments and the constituents of the City.

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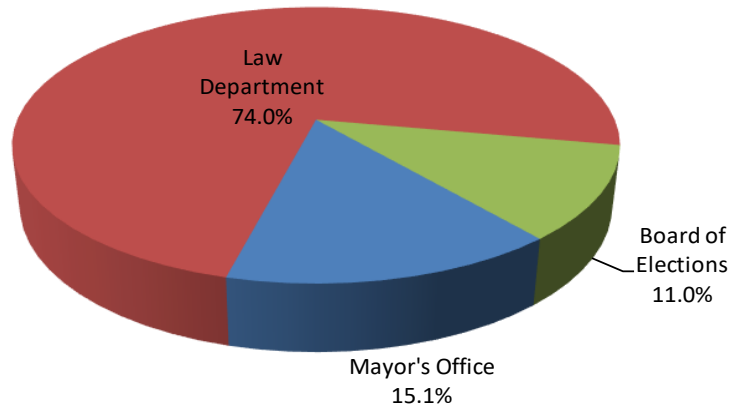
Fiscal Year 2026: All Funds Budget and Revenue Overview

General Government Division



FY26 Recommended Budget General Government Division						
	FY24 Actual	FY25 Adopted	FY25 Revised	FY26 Recommended	% Change from FY25 Adopted	% Change from FY25 Revised
Mayor's Office	678,537	722,686	722,686	731,351	1.2%	1.2%
Law Department	4,726,475	3,312,100	7,887,100	3,361,417	1.5%	-57.4%
Board of Elections	694,164	779,518	779,518	702,432	-9.9%	-9.9%
Total	6,099,176	4,814,304	9,389,304	4,795,200	-0.4%	-48.9%

Revenue Overview



Division / Department	FY26 Revenue	Property Taxes	Grant Revenue	Enterprise Revenue	State Aid	FY26 Total Revenue
Mayor's Office	-	-	127,357	-	-	127,357
Law Department	624,500	-	-	-	-	624,500
Board of Elections	92,500	-	-	-	-	92,500
Total	717,000	-	127,357	-	-	844,357

General Government

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OFFICE OF THE MAYOR

Mission

The mission of the Mayor's Office is to ensure that City government is an effective partner in improving the quality of life within the City of Springfield.

FY25 Department Highlights

The Office of the Mayor is responsible for providing leadership for all municipal agencies, ensuring compliance with the Municipal Charter and Code, and administering municipal departments and programs. The Mayor's Office is comprised of Mayor Domenic J. Sarno, Chief of Staff William Baker, Administrative Assistant Minerva Marrero, Director of Constituent Services Genesis Velez-Roque, Mayoral Aides Shenell Ford & Rose McCaffrey, Community Relations Director Molly Shea and the Chief Diversity and Inclusion Officer, Judith Crowell.

FY26 Budget Highlights

- ◆ 8.0 General Fund FTEs, consistent with FY25.
- ◆ Level service OTPS continues to provide services and leadership throughout all other municipal agencies.

Department Budget

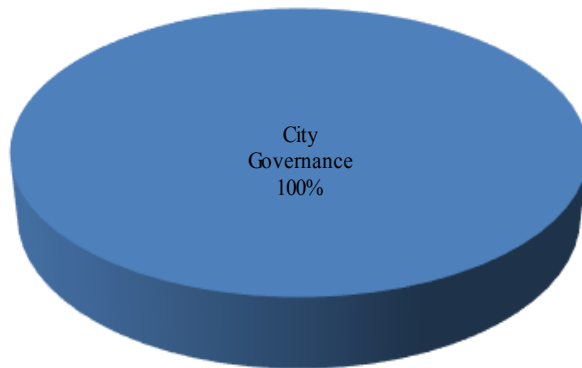
	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
General Fund Operating Budget					
Personal Services	665,309	702,062	711,452	9,390	1.3%
OTPS	13,228	20,624	19,899	(725)	-3.5%
Capital	-	-	-	-	0.0%
Total General Funds	678,537	722,686	731,351	8,665	1.2%

Department Staff

	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Department FTEs					
General Fund FTEs	8.0	8.0	8.0	-	0.0%
Total FTEs	8.0	8.0	8.0	-	0.0%

OFFICE OF THE MAYOR

Program Expenses



Program Summaries

City Governance— Provides leadership for all municipal agencies, ensuring compliance with the Municipal Charter and Code, and administering municipal departments and programs.

Program Budgets

Program Expenses	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
City Governance	678,537	722,686	731,351	8,665	100%
Total General Fund Expenditures	678,537	722,686	731,351	8,665	85.2%
Total External Fund Expenditures	120,772	127,357	127,357	-	14.8%
Total All Funds Expenditures:	799,309	850,043	858,708	8,665	100%

Revenue Summary

This department does not produce any revenue.

OFFICE OF THE MAYOR

All Funds Expenditure Detail

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	665,309	702,062	711,452	9,390	1.3%
OTPS	13,228	20,624	19,899	(725)	-3.5%
Capital	-	-	-	-	0.0%
Total General Funds	678,537	722,686	731,351	8,665	1.2%

External Funds Budget	FY24 Actual	FY25 Available	FY26 Recommended	Variance FY26-FY25	Percent Change
Local Consumer Aid	120,772	127,357	127,357	-	0.0%
Total External Funds	120,772	127,357	127,357	-	0.0%
All Funds Budget	799,309	850,043	858,708	8,665	1.0%

All Funds Revenue Detail

Department Revenue	FY24 Actual	FY25 Adopted	FY26 Projected	Variance FY26-FY25	Percent Change
N/A	-	-	-	-	0.0%
Total Departmental Revenue	-	-	-	-	0.0%

External Funding Sources	Type of Funding	Expiration Date	FY24 Actual	FY25 Available	FY26 Projected
Local Consumer Aid	Grant	6/30/2025	120,772	127,357	127,357
Subtotal FY26 Anticipated Grant Funds:			120,772	127,357	127,357
N/A			-	-	-
Subtotal FY26 Other Funds:				-	-
Total External Funding Sources			120,772	127,357	127,357

Fiscal Year 2026 Budget and Program Summaries

OFFICE OF THE MAYOR

Program Summaries

City Governance

City Governance	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	678,537	722,686	731,351
FTEs	8.0	8.0	8.0

Citywide Strategic Priority: Fiscal and Operational Excellence

Highlights

The Office of the Mayor is responsible for providing leadership for all municipal agencies, ensuring compliance with the Municipal Charter and Code, and administering municipal departments and programs. The Mayor's Office is comprised of Mayor Domenic J. Sarno, Chief of Staff William Baker, Chief Diversity & Inclusion Officer Judith Crowell, Administrative Assistant Minerva Marrero, Communications Director Molly Shea, Constituent Services Director Genesis Velez-Roque, and Mayoral Aides Shennel Ford and Rose McCaffrey.

As Chief of Staff, William Baker provides a broad range of professional support to the Mayor including the supervision of all mayoral staff. Mr. Baker coordinates mayoral activities with other divisions and departments. In addition, he represents the Mayor at events, meetings, and activities requiring a mayoral presence. Mr. Baker also serves as chief advisor to the Mayor providing extensive professional assistance, project management, and recommendations on municipal matters. He also serves as the facilitator for various city departments and sits on a number of subcommittees within municipal government. Baker also serves as the Mayor's liaison with other city departments, state and federal officials and agencies, local public utility companies, and for our neighborhoods, residents, businesses and nonprofits.

Chief Diversity & Inclusion Officer Judith Crowell heads a broad range of efforts to ensure the environment of the City of Springfield is both inclusive and diverse with employees from all races, genders, ethnicities, sexual orientations, backgrounds, and other characteristics. She work on recruiting diverse candidates, encouraging them to consider the City of Springfield as a viable employment option. The Chief Diversity & Inclusion Officer also reviews the hiring process to ensure diverse applicants receive consideration. Additionally, she investigates complaints of discrimination, harassment, and other workplace issues that would impact the diversity and inclusive work environment of the City of Springfield. She is responsible for reporting diversity statistics to both the state and federal governments. She also spearheads other efforts that contribute to the diverse, inclusive, and positive work environment for all members of the City.

Administrative Assistant Minerva Marrero provides daily office management including, but not limited to, the coordination of meetings, heavy volume scheduling, coordination of expense reimbursements and travel arrangements, researching and resolving initiatives, departmental follow-ups, assisting in overseeing departmental contract processes and timely payment to vendors, investigating and responding to citizen and departmental inquiries, preparing paperwork such as proclamations, and executing administrative policies and performing other duties as directed by the Mayor and Chief of Staff.

Constituent Services Director, Genesis Velez-Roque , responds to quality of life complaints logged by citizens and is the Mayoral representative on the "Quality of Life Flex Squad," which consists of representatives from the Code, Law, and Police departments, and works very closely with the 311 Call Center to assure quality customer service.

OFFICE OF THE MAYOR

Program Summaries

City Governance

Highlights (cont.)

Further, Ms. Velez will often collaborate with City Departments to investigate citizen concerns on a case-by-case basis, in an effort to reach a resolution. In addition to constituent work, Ms. Roque also serves as the Mayor's liaison for the Buy Springfield Now initiative.

The Mayor's Office is highly visible and the Mayor's Communications Director, Molly Shea, is responsible for developing, executing, and managing strategic internal and external communication strategies that support the objectives of the City of Springfield. She must continuously coordinate message content, audience impact, and is responsible for the production of materials on behalf of the City of Springfield. Ms. Shea also handles media inquiries and request, press conferences, and gathers all appropriate information in a timely and accurate manner. She collaborates with City departments to accomplish the mission of accurately disseminating information on behalf of the City of Springfield. In addition, Shea manages the City's social media presence on multiple platforms as well as news and information on the City's website, and shoots photographic and video content for these platforms.

The Mayoral Aides are responsible for a variety of tasks, all of which support the Mayor in providing responsive and effective government leadership. Duties include, but are not limited to: responding to all quality-of-life inquiries on a case-specific basis in an effort to work toward a resolution, working directly with our neighborhood councils, and providing day-to-day support to the Mayor's public office – just to name a few. Mayoral Aides Shennel Ford and Rose McCaffrey both serve as the Mayor's points of contact for residential and business inquiries and manage the Mayor's Constable appointments. Both Ms. Ford and Ms. McCaffrey are very active in the community and represent the Mayor on a number of neighborhood initiatives and organizations. All of the Mayor's staff participate in a variety of internal city committees.

OFFICE OF THE MAYOR

FY26 Budget Adjustments

Program Budget Adjustments	FY24 Actual	FY25 Actual	FY26 Recommended
Personal Services	-	-	-
OTPS	-	-	(3,225)
Total Adjustments	-	-	(3,225)

Notes

- ◆ OTPS: Decrease \$3,225
 - ◇ Decrease due to 3% OTPS reduction from FY25 Budget.

Fiscal Year 2026 Budget and Program Summaries

LAW DEPARTMENT

Mission

The Law Department's mission is to conduct all legal business for the City and its departments, and to administer support for the License Commission, Entertainment Licenses issued by the Mayor, as well as the administration of the Taxi & Livery Commission. The Law Department participates in all municipal government initiatives and provides legal representation, guidance, and support services to City departments and officials, so that they may conduct City business in compliance with local, state, and federal laws. Additionally, the Law Department represents the City in all litigation where the City is a plaintiff or defendant.

FY25 Department Highlights

The Law Department provided legal advice and formal legal opinions, participated in contract negotiation—including drafting and review, responded to employment law issues, and supported procurement issues, such as drafting and reviewing requests for proposals, invitations for bids, contracts for goods and services, real estate, construction, and providing procurement advice to departments. In addition, attorneys in the Law Department drafted and reviewed proposed ordinances, special acts, resolves and orders, took over the administration of Public Records requests from the Clerk's Office, advised departments on open meeting law compliance, provided ethics opinions, and offered general legal advice and guidance to the Springfield City Council, the School Building Commission, and the Springfield Historical Commission, the Board of Police Commissioners, and various other boards and commissions. Members of the Law Department also participated in required trainings.

Legal representation included claims investigation and management, representing the City before all courts (Federal and State – District, Superior, Land, and Housing Courts, as well as appellate courts in both the state and federal system), administrative agencies (Massachusetts Commission Against Discrimination, the Appellate Tax Board (ATB), Alcoholic Beverage Control Commission, etc.), prosecution of Code Enforcement matters, providing litigation support and case management services, collecting monies due the City, and tax/title/foreclosure matters.

The Law Department also provided administrative support for the License Commission and assisted in the receipt and processing of license application and renewals, prosecuting enforcement actions, as well as arranging for and assisting in holding hearings. During FY24 the Law Department was involved in investigations of new claims alleging property damage and/or personal injury. The Department responded to requests for opinions, analyzed legislation, and provided other legal advice and services in accordance with the mission of the Department, such as providing legal services in conjunction with the Open Meeting Law.

FY26 Budget Highlights

- ◆ 30.5 General Fund FTEs and 2.0 Grant-Fund FTEs, a reduction of 2.5 FTEs over FY25. (1.5 vacant Paralegal positions and 1.0 1st Associate City Solicitor).
- ◆ Maintains level service funding including professional services for necessary expert witness and legal counsel.

Department Budget

	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
General Fund Operating Budget					
Personal Services	2,408,980	2,700,158	2,753,073	52,916	2.0%
OTPS	2,317,495	611,943	608,344	(3,599)	-0.6%
Capital	-	-	-	-	0.0%
Total General Funds	4,726,475	3,312,100	3,361,417	49,316	1.5%

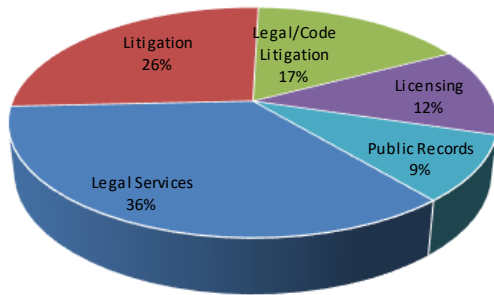
Department Staff

	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Department FTEs					
General Fund FTEs	33.0	33.0	30.5	(2.5)	-7.6%
Grant FTEs	1.7	1.7	2.0	0.3	17.6%
Total FTEs	34.7	34.7	32.5	(2.2)	-6.3%

Fiscal Year 2026 Budget and Program Summaries

LAW DEPARTMENT

Program Expenses



Program Summaries

Litigation - Provides legal representation for the City and its departments, and represents the City in all courts.

Legal Services - Provides legal advice, opinions, and contract drafting services among other things.

Licensing - Assists the License Commission with legal matters.

Legal/Code Litigation - Engages in building and housing code enforcement matters.

Public Records - Provides document production and redaction of records for all FOIA requests made by the public.

Program Budgets

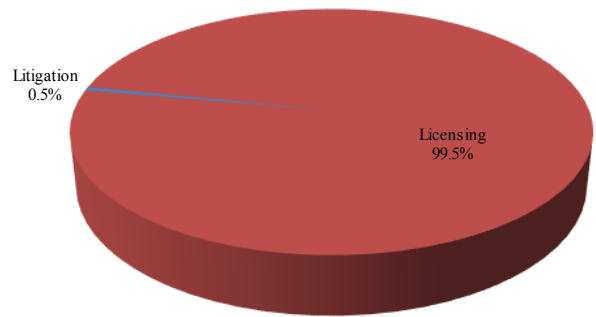
Program Expenses	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
Legal Services	1,690,137	1,133,916	1,189,424	55,509	35.4%
Litigation	1,249,232	758,920	879,140	120,220	26.2%
Legal/Code Litigation	808,327	580,350	568,855	(11,495)	16.9%
Licensing	587,874	312,496	413,713	101,216	12.3%
Public Records	440,905	312,496	310,285	(2,212)	9.2%
Total General Fund Expenditures	4,726,475	3,098,179	3,361,417	263,238	100%
Total External Funds Expenditures	50,000	-	-	-	0.0%
Total All Funds Expenditures	4,776,475	3,098,179	3,361,417	263,238	100%

Revenue Summary

TOTAL REVENUE \$624,500

♦ Licensing	\$621,500
♦ Litigation	\$3,000

Program Revenue



Departmental Revenue

Program Revenue	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
Legal Services	9,970	-	-	-	0.0%
Litigation	86,789	3,000	3,000	-	0.5%
Legal/Code Litigation	-	-	-	-	0.0%
Licensing	515,228	621,000	621,500	500	99.5%
Public Records	500	-	-	9,000	1.4%
Total Departmental Revenue	612,487	615,000	624,500	9,500	100.0%

Fiscal Year 2026 Budget and Program Summaries

LAW DEPARTMENT

All Funds Expenditure Detail

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	2,408,980	2,700,158	2,753,073	52,916	2.0%
OTPS	2,317,495	611,943	608,344	(3,599)	-0.6%
Capital	-	-	-	-	0.0%
Total General Funds	4,726,475	3,312,100	3,361,417	49,316	1.5%
External Funds Budget	FY24 Actual	FY25 Available	FY26 Projected	Variance FY26-FY25	Percent Change
Grant Funds	-	-	-	-	0.0%
Enterprise/Revolving Funds	-	-	-	-	0.0%
Donations/Trusts	-	-	-	-	0.0%
Other Funding	50,000	-	-	-	0.0%
Total External Funds	50,000	-	-	-	0.0%
All Funds Budget	4,776,475	3,312,100	3,361,417	49,316	1.5%

All Funds Revenue Detail

Department Revenue	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Departmental Fees	9,970	-	9,000	9,000	100%
Freedom of Information Act	500	-	500	500	100%
Alcohol Beverage Licenses	401,525	450,000	450,000	-	0.0%
Taxi Cab License	325	2,000	2,000	-	0.0%
Other Permits	113,378	160,000	160,000	-	0.0%
Miscellaneous Revenue	61,343	3,000	3,000	-	0.0%
Reimbursement for Damages	25,446	-	-	-	0.0%
Reimbursement for Prior Year Expenditure	-	-	-	-	0.0%
Total Departmental Revenue	612,487	615,000	624,500	9,500	1.5%

External Funding Sources	Type of Funding	Expiration Date	FY24 Actual	FY25 Available	FY26 Projected
	-	-	-	-	-
Subtotal FY26 Anticipated Grants			-	-	-
SPA Offset for Employee Services	Reimbursement	N/A	50,000	-	-
Subtotal FY26 Other Funds			50,000	-	-
Total External Funding Sources			50,000	-	-

Fiscal Year 2026 Budget and Program Summaries

LAW DEPARTMENT

Program Summaries

Legal Services

Legal Services	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	1,690,137	1,133,916	1,189,424
FTEs	12.7	12.7	11.5
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
Percentage of contracts drafted and reviewed within 60 days of receipt of complete information	95%	95%	99%
Percentage reviewed and signed within 7 days	98%	98%	100%

Citywide Strategic Priority: Fiscal and Operational Excellence

Public Safety:

- ◆ Continued to work with the Springfield Police Department, the Department of Justice (DOJ), and the court-appointed Compliance Evaluator team to implement and comply with the Settlement Agreement/Consent Decree.

Economic Development:

- ◆ Drafted, reviewed and negotiated contracts for the Office of Planning and Economic Development, Disaster Recovery, and the Office of Housing, and the Community Preservation Committee. Worked with DPW on MassDOT traffic improvement projects, including the St. James Avenue and Carew Street Road Project, and the St. James Avenue at Tapley Street Road Project.
- ◆ Prepared and participated in successful foreclosure, auction, and disposition of Tax Title Properties to return properties to the tax rolls.
- ◆ Performed legal services for the Springfield Redevelopment Authority. Projects include the Union Station Cyber Center of Excellence, the Sale and Redevelopment of 13-31 Elm Street, as well as the State, Main and Colonial properties, and a major amendment of the Court Square Urban Renewal Plan.

Contracts and Procurement Assistance:

- ◆ The Law Department reviewed, drafted, and negotiated and approved a large volume of contracts and amendments for various City departments, including the Health and Human Services department, school department contract, grant contracts, special education tuition contracts, professional service contracts, software licensing agreements, property and equipment leases, access agreements and license agreements, easements, and Community Preservation Committee grant contracts.

Appellate Tax Board:

- ◆ The Department represented the Board of Assessors at the Appellate Tax Board in various tax appeals involving the valuation of commercial, residential, and personal property.

School Construction Projects:

- ◆ The Department provided legal services to the School Building Commission (SBC) and Department of Capital Asset Construction, including the new Brightwood/Lincoln School Project, and the DeBerry/Homer Street School Project.

LAW DEPARTMENT

Program Summaries

Litigation

Litigation	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	1,249,232	758,920	879,140
FTEs	8.5	8.5	8.5
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
Target (settlements against city)	28	42	50
To file timely answers to court complaints:	100%	100%	100%
Percentage of on time responses to court complaints	100%	100%	100%
To investigate all claims received:	100%	100%	100%

Citywide Strategic Priority: Fiscal and Operational Excellence

Highlights

- ◆ The litigation division continues to be extremely busy. Unfortunately we have not been able to back fill the Chief of Litigation position, so we have had to rely increasingly on outside counsel in providing defense to cases, primarily in the Federal Court.
- ◆ We have been successful in using dispositive motions, both at the inception of litigation and later (known as Motions for Summary Judgment).
- ◆ Some Federal Court highlights from the current year:
 - ◇ We tried an employment discrimination case in Federal Court this fall, and are currently defending that verdict in an appeal at the First Circuit.
 - ◇ We are pursuing a case at the First Circuit to prevent criminal defendants from later suing for civil rights violations where they have availed themselves of a favorable pre-trial diversion settlement.
 - ◇ We recently had an appeal at the First Circuit dismissed where a pro se defendant attempted to set aside a dismissal from the Federal District Court.
- ◆ At the State Court, we have been able to continue obtaining favorable settlements as well as pursuing dispositive legal motions.

LAW DEPARTMENT

Program Summaries

Legal/Code Litigation

Legal/Code Litigation	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	808,327	580,350	568,855
FTEs	6.5	6.5	5.5
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
To file all emergency code enforcement cases within three (3) business days and prioritize non emergency code enforcement cases within forty-five (45) days of receipt.			
Number of cases filed	109	195	225
Number of receivers appointed	8	10	9
Percentage of emergency Code/Legal cases filed in 3 business days	97%	95%	100%
Percentage of Non-Emergency Code/Legal cases Prioritized and Filed within 45 days	90%	100%	100%

Citywide Strategic Priority: Fiscal and Operational Excellence

Highlights

- ◆ In FY25 the Code Enforcement Legal Division continued to bring hundreds of civil actions in the Western Division Housing Court, enforcing the State Sanitary, Building, Electric, Plumbing and Fire Codes as well as City zoning and quality of life ordinances. The City continues to work cooperatively with the Western Division Housing Court with regards to case management.
- ◆ The division has several attorneys assigned and working code enforcement issues, along with administrative support staff.
- ◆ The Department is on track to file approximately 200 cases this year.
- ◆ After multiple court appearances the Code Division was able to successfully intervene with a landlord who had multiple violent crimes occurring in and around their properties; The landlord has now sold their entire Springfield portfolio and the properties are being brought into full code compliance.
- ◆ Code Enforcement continues to successfully utilize contempt hearings when necessary to obtain compliance.
- ◆ Have addressed all emergency issues in a timely manner.

LAW DEPARTMENT

Program Summaries

Licensing

Licensing	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	587,874	312,496	413,713
FTEs	4.0	4.0	4.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
Number of Licenses Processed	487	469	480

Citywide Strategic Priority: Fiscal and Operational Excellence

Highlights

- ◆ In FY25, the Licensing Division continues to host hearings for the License Commission.
- ◆ The Licensing Division is currently working with various City departments to develop a comprehensive process as it pertains to Outside Dining and Food Trucks.
- ◆ Fiscally, the Licensing Division revenue has continued to increase. We have recently introduced an additional payment method for the convenience of Licensees. The Licensing Division now has the ability to accept credit card payments.

Boards and Commissions:

- ◆ The Licensing Division has developed a Rules and Regulations Manual for the Residency Commission that was adopted and is currently in use.
- ◆ The Licensing Division has been assisting the Residency Commission by drafting Minutes of their hearings and meetings.
- ◆ The Licensing Division continually reviews the process for renewals and a new 1-page renewal form has been developed and provided to licensees for a more streamlined process.
- ◆ The Licensing Division is currently fully staffed.
- ◆ The Licensing Division staff continued to provide legal support to the Taxi and Livery Commission.
- ◆ The Licensing Division is also providing oversight to the Mobile Home Rent Control Board.

LAW DEPARTMENT

Program Summaries

Public Records

Public Records	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	440,905	312,496	310,285
FTEs	3.0	3.0	3.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
Total Information Requests Responded To	2,781	2,689	3,200

Citywide Strategic Priority: Fiscal and Operational Excellence

Highlights

- ◆ The Public Records Division is processing an average of 298 requests per month (As of March 11, 2025, the number of requests stands at 2,689.) Typically, the Division responds to and closed a new request in ten (10) days. Our response time has been challenged by the loss of a 3rd Associate Solicitor position being left vacant, which we are attempting to backfill.
- ◆ Between FY24 and the start of FY25, the Public Records Division has collected over \$10,000.00 for costs associated with document production and redaction.
- ◆ In addition to the NextRequest portal, the Public Records Division continues to redact audio and video. The software licenses allow the Division to further protect the identify of victims and witnesses of crimes, and Internal Investigation Unit complainants.
- ◆ The Division continues to make strides to improve efficiency while increasing transparency and public access to City resources and documents.

Fiscal Year 2026 Budget and Program Summaries

LAW DEPARTMENT

FY26 Budget Adjustments

Program Budget Adjustments	FY24 Actual	FY25 Actual	FY26 Recommended
Service Requests			
Personal Services	(385,161)	(82,182)	(124,190)
OTPS	(122,350)	(200,000)	(1,203,600)
Total Adjustments	(507,511)	(282,182)	(1,327,790)

Notes

- ◆ Personal Services: Decrease \$124,190
 - ◇ Reduction due to salary adjustments.
- ◆ OTPS: Decrease \$1,203,600
 - ◇ Reduction due to historical spending.

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BOARD OF ELECTIONS

Mission

The mission of the Board of Elections is to ensure that all Municipal, State, and Federal elections conducted within the City of Springfield are managed in accordance with City, State, and Federal laws. The Board also seeks to maintain an accurate list of all City residents by conducting an Annual City Census, as required by State law.

FY25 Department Highlights

The Board of Elections office has maintained full in-person operations during FY25.

- ◆ Two (2) State Elections were conducted in FY25.
- ◆ The Annual City Census was conducted by mail.
- ◆ The department managed three (3) early voting sites for the 2 Elections.

FY26 Budget Highlights

- ◆ Funds 5.0 FTEs, consistent with FY25.
- ◆ Funds operations related to the Annual City Census, one (1) City Preliminary, one (1) Municipal Election, one (1) Retirement Election, Early Voting, vote by mail, and voter outreach events.

Department Budget

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	449,111	522,868	450,982	(71,885)	-13.7%
OTPS	245,053	256,650	251,450	(5,200)	-2.0%
Capital	-	-	-	-	0.0%
Total General Funds	694,164	779,518	702,432	(77,085)	-9.9%

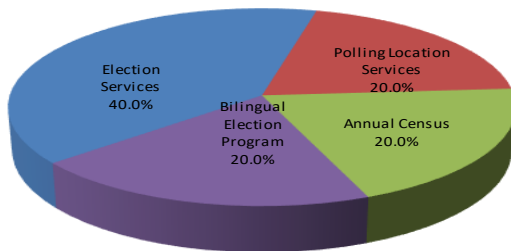
Department Staff

Department FTEs	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
General Fund FTEs	5.0	5.0	5.0	-	0.0%
Total FTEs	5.0	5.0	5.0	-	0.0%

Fiscal Year 2026 Budget and Program Summaries

BOARD OF ELECTIONS

Program Expenses



Program Summaries

Election Services - Conducts City, State, Federal, and special primary and general elections.

Polling Location Services - Manages polling locations, poll-worker training, and ensures compliance with voting laws.

Annual Census - Conducting the census is a responsibility of the department according to State law.

Program Budgets

Program Expenses	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
Election Services	290,793	311,807	280,973	(30,834)	40.0%
Polling Location Services	138,833	155,904	140,486	(15,417)	20.0%
Annual Census	138,833	155,904	140,486	(15,417)	20.0%
Bilingual Election Program	138,833	155,904	140,486	(15,417)	20.0%
Total General Fund Expenditures	694,164	779,518	702,432	(77,085)	100%
Total External Funds Expenditures	13,128	-	-	-	0.0%
Total All Funds Expenditures	707,292	779,518	702,432	(77,085)	100%

Revenue Summary

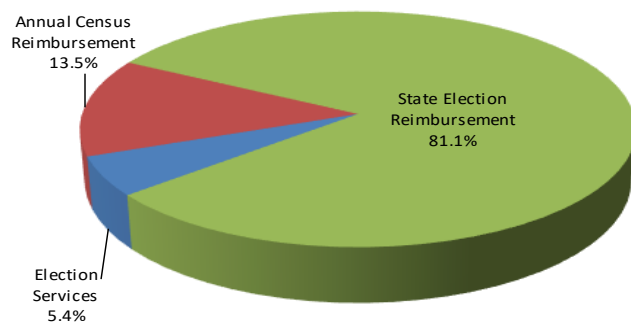
TOTAL REVENUE: \$92,500

State Reimbursement - The Board of Elections receives revenue during state election years as determined by the state.

Departmental Fees - Fees received for the purchase of copies, maps and certified proof of residence.

Annual Census Reimbursement - The Board of Elections receives a reimbursement from the School Department for a portion of the costs of the annual census.

Program Revenue



Departmental Revenue

Program Revenue	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
Election Services	460	5,000	5,000	-	5.4%
Annual Census Reimbursement	-	12,500	12,500	-	13.5%
State Election Reimbursement	53,700	75,000	75,000	-	81.1%
Total Departmental Revenue	54,160	92,500	92,500	-	100%

Fiscal Year 2026 Budget and Program Summaries

BOARD OF ELECTIONS

All Funds Expenditure Detail

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	449,111	522,868	450,982	(71,885)	-13.7%
OTPS	245,053	256,650	251,450	(5,200)	-2.0%
Capital	-	-	-	-	0.0%
Total General Funds	694,164	779,518	702,432	(77,085)	-9.9%

External Funds Budget	FY24 Actual	FY25 Available	FY26 Projected	Variance FY26-FY25	Percent Change
Mass Census Division 2020 Census Mu	13,128	-	-	-	0.0%
Total External Funds	13,128	-	-	-	0.0%
All Funds Budget	707,292	779,518	702,432	(77,085)	-9.9%

All Funds Revenue Detail

Department Revenue	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Departmental Fees	460	5,000	5,000	-	0.0%
Other Revenue-From Services	-	12,500	12,500	-	0.0%
Other Revenue-State	53,700	75,000	75,000	-	0.0%
Reimbursement For Prior Year Expenses	-	-	-	-	0.0%
Total Departmental Revenue	54,160	92,500	92,500	-	0.0%

External Funding Sources	Type of Funding	Expiration Date	FY24 Actual	FY25 Available	FY26 Projected
Mass Census Division 2020 Census Mu	GRANT	5/29/2030	13,128	-	-
Total External Funding Sources			13,128	-	-

BOARD OF ELECTIONS

Program Summaries

Election Services

Election Services	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	290,793	311,807	280,973
FTEs	2.0	2.0	2.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
Elections Administered	3	2	2
Provisional ballots cast	46	72	20
Absentee ballots cast & counted	5,666	25,000	3,000
# of Registered Voters	15,074	120,406	125,500
# of Retirement Board Elections Conducted	0	1	1

Citywide Strategic Priority: Fiscal and Operational Excellence

Highlights

- ◆ In FY25, Election Services convened an active slate of Election Commissioners and administered two state elections.
- ◆ Election Services increased its use of social media as a platform for voter engagement and expanded staff participation in community events.
- In FY26, the Board will collaborate with the Department of Housing to monitor neighborhood elections on an as- needed basis.
- ◆ In FY26, the Board will collaborate with the Springfield Libraries, Springfield School Department and Department of Elder Affairs on Civic Engagement, Voter Outreach and Early Voting.

BOARD OF ELECTIONS

Program Summaries

Polling Location Services

Polling Location Services	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	138,833	155,904	140,486
FTEs	1.0	1.0	1.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
Poll workers recruited and hired (bilingual)	83	71	100
Poll workers recruited and hired (non-bilingual)	179	273	200
Poll worker training sessions administered	7	4	10
HAVA compliant voter equipment maintained	60	60	60

Citywide Strategic Priority: Fiscal and Operational Excellence

Highlights

- ◆ This year the Board collaborated with Facilities to successfully manage 73 voting precincts in accordance with CDC and state guidance. All polling locations were able to remain fully operational.
- ◆ The Board collaborated with Facilities Management to successfully operate two early voting sites for all elections.
- ◆ The Board also was able to survey all polling locations and ensure compliance with A.D.A. standards.
- ◆ In FY26, the Board will continue recruiting new poll workers to supplement the current roster, which has decreased due to retirement.

BOARD OF ELECTIONS

Program Summaries

Annual Census

Annual Census	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	138,833	155,904	140,486
FTEs	1.0	1.0	1.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
Census records maintained	86,000	83,000	85,000
Census response rate	13%	15%	14%

Citywide Strategic Priority: Fiscal and Operational Excellence

Highlights

- ◆ In FY25, the Board of Elections conducted the Annual City Census and expanded marketing efforts, which resulted in increased response rates.
- ◆ In FY26, the Board will conduct the Annual City Census in accordance with state law, and hopes to increase the response rate by at least fifty percent (50%).
- ◆ For FY26, the Board will continue to work directly with the owners and managers of multi-dwelling unit residential properties to collect more accurate census data.
- ◆ For FY26, the Board will conduct a second census mailing.

BOARD OF ELECTIONS

Program Summaries

Voter Outreach & Bilingual Election Program

Voter Outreach & Bilingual Election Program	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	138,833	155,904	140,486
FTEs	1.0	1.0	1.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
Number of community-based organizations in the outreach network	120	120	120

Citywide Strategic Priority: Fiscal and Operational Excellence

Highlights

- ◆ In FY25, the Board continued collaboration with the Springfield School Department in a Student Voting Initiative. The purpose of this collaboration is to encourage lifelong voting habits in children, increase family communication about civic engagement, and ultimately promote greater adult voter turnout.
- ◆ In FY25, the Board collaborated with various community and faith-based organizations in order to offer opportunities for voter/resident engagement.
- ◆ In FY26 the Board will increase recruitment of bilingual poll workers to effectively implement the Voting Rights Act consent decree, and will expand relationships with community-based organizations within the City of Springfield.

BOARD OF ELECTIONS

FY26 Budget Adjustments

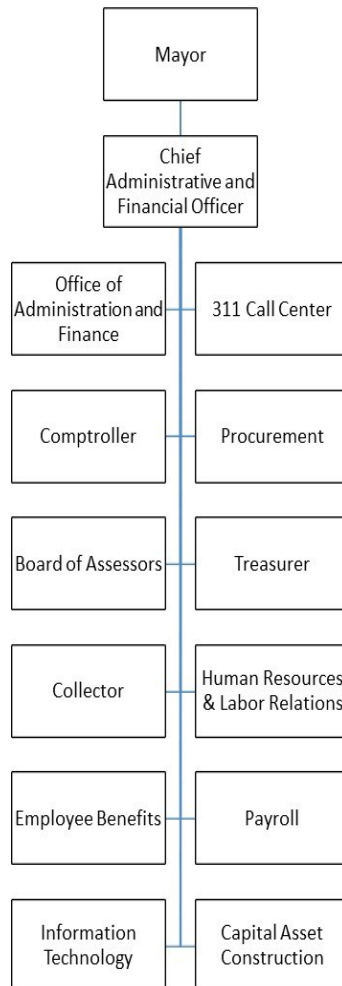
Program Budget Adjustments	FY24 Actual	FY25 Actual	FY26 Recommended
Election Services			
Personal Services	65,474	-	(56,303)
OTPS	11,804	51,000	(5,200)
Total Adjustments	77,278	51,000	(61,503)

Notes

-
- ◆ Personal Services: Decrease \$56,303
 - ◇ Salary Adjustments to overtime and temporary salaries and wages due to less elections in FY26.
- ◆ OTPS: Decrease \$5,200
 - ◇ Reduction due to historical spending.

Section 5

Administration & Finance Division



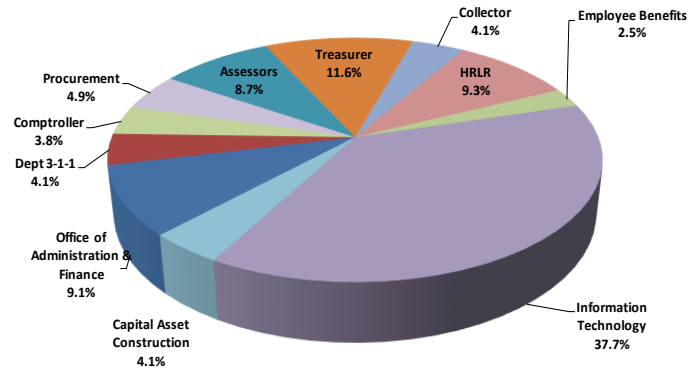
Mission Statement

The Department of Administration and Finance is responsible for the overall financial, human capital, and technology management of the City of Springfield.

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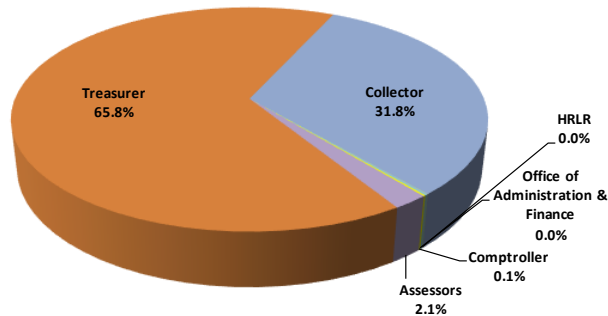
Fiscal Year 2026: All Funds Budget and Revenue Overview

Administration & Finance Division



FY26 Recommended Budget Administration & Finance Division						
	FY24 Actual	FY25 Adopted	FY25 Revised	FY26 Recommended	% Change from FY25 Adopted	% Change from FY25 Revised
Office of Administration & Finance	1,126,930	1,332,267	1,332,267	1,326,873	-0.4%	-0.4%
Dept 3-1-1	505,016	585,653	585,653	601,951	2.8%	2.8%
Comptroller	452,120	583,540	583,540	558,732	-4.3%	-4.3%
Procurement	662,465	677,630	677,630	713,296	5.3%	5.3%
Assessors	1,099,647	1,141,915	1,141,915	1,269,934	11.2%	11.2%
Treasurer	1,395,554	1,617,831	1,617,831	1,687,558	4.3%	4.3%
Collector	531,997	584,164	584,164	594,436	1.8%	1.8%
HRLR	1,301,573	1,355,845	1,355,845	1,352,643	-0.2%	-0.2%
Employee Benefits	320,986	449,980	449,980	370,943	-17.6%	-17.6%
Information Technology	4,167,636	5,274,649	5,274,649	5,483,168	4.0%	4.0%
Capital Asset Construction	490,179	544,686	544,686	601,609	10.5%	10.5%
Total	12,054,104	14,148,160	14,148,160	14,561,142	2.9%	2.9%

Revenue Overview



Division / Department	FY26 Revenue	Property Taxes	Grant Revenue	Enterprise Revenue	State Aid	FY26 Total Revenue
Office of Administration & Finance	-	-	-	-	-	-
Dept 3-1-1	-	-	-	-	-	-
Comptroller	1,216,000	-	-	-	-	1,216,000
Procurement	-	-	-	-	-	-
Assessors	19,969,620	-	-	-	-	19,969,620
Treasurer	12,903,721	-	-	-	617,687,735	630,591,456
Collector	15,807,500	289,050,861	-	-	-	304,858,361
HRLR	-	-	-	-	-	-
Employee Benefits	413,658	-	-	-	-	413,658
Information Technology	-	-	-	-	-	-
Capital Asset Construction	-	-	1,720,323	-	-	1,720,323
Total	50,310,499	289,050,861	1,720,323	-	617,687,735	958,769,418

Administration & Finance

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Fiscal Year 2026 Budget and Program Summaries

OFFICE OF ADMINISTRATION & FINANCE

Mission

The Office of Administration & Finance (A&F) oversees the City's administrative and financial support functions. It collaborates with other departments to ensure financial and operational excellence throughout the City of Springfield. The Office of A&F safeguards the fiscal health and sustainability of the City by providing the Mayor, CAFO, and other City departments with timely and accurate information, performance management analysis, and advice.

FY25 Department Highlights

- ◆ Maintained a credit rating of AA- from Standard and Poor's Rating Agency, with the City's debt outlook remaining "stable."
- ◆ Received the Distinguished Budget Presentation Award from the Government Finance Officers Association of the United States and Canada; this is the eighteenth consecutive year the department has won this award.
- ◆ Balanced the FY25 budget without the use of reserves, maintaining core services and vital programs for our residents without implementing any layoffs, while carefully managing overall City side budget growth.
- ◆ Managed the FY24 budget to a surplus, certifying \$21.3M in free cash.
- ◆ Continued investment from the City's stabilization reserve account into 1-year U.S. Treasury notes, to capitalize on higher interest rates, bringing the City returns that have been directed towards lowering tax bills, providing financial relief for our residents.

FY26 Budget Highlights

- ◆ Funds a total of 12.8 General Fund FTEs, and 4.7 Grant Fund FTEs, a 1.3 FTE reduction over FY25.
 - ◇ Reduction of vacant positions no longer needed.
- ◆ Funds annual Massachusetts Municipal Association dues.

Department Budget

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	999,550	1,158,927	1,156,533	(2,394)	-0.2%
OTPS	127,380	173,340	170,340	(3,000)	-1.7%
Capital	-	-	-	-	0.0%
Total General Funds	1,126,930	1,332,267	1,326,873	(5,394)	-0.4%

Department Staff

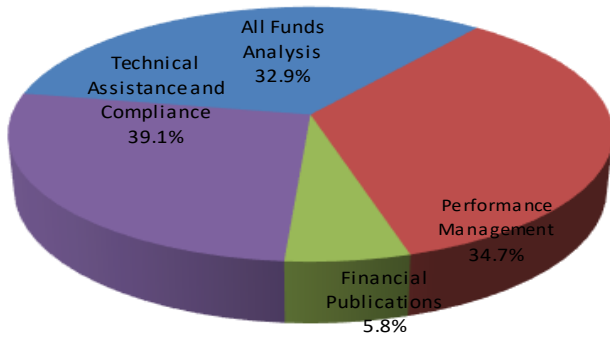
Department FTEs	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
General Fund FTEs	14.0	14.0	12.8	(1.3)	-8.9%
Grant Funded FTEs	11.5	9.0	4.7	(4.4)	-48.3%
Total FTEs	25.5	23.0	17.4	(5.7)	-24.8%

Fiscal Year 2026 Budget and Program Summaries

OFFICE OF ADMINISTRATION & FINANCE

Program Summaries

Program Expenses



All Funds Analysis — Thorough analysis and year end projection of all City funds, including the General Fund, grants, trusts, and donations

Performance Management — Ensure adherence to the Mayor's five priorities through analysis of City departments' key performance indicators

Financial Publications — Compilation and publication of a four year general fund projection and five year capital improvement plan, along with an annual debt affordability study

Technical Assistance and Compliance (DTAC) — Oversight and enforcement of compliance for City projects and contracts. Provides ARPA technical assistance and contract compliance to small businesses.

Program Budgets

Program Expenses	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
All Funds Analysis	309,353	405,472	434,665	29,193	32.8%
Performance Management	265,160	347,548	457,542	109,995	34.5%
Financial Publications	44,193	57,925	76,257	18,332	5.7%
Technical Assistance and Compliance	508,223	521,322	350,782	(170,539)	26.4%
Total General Fund Expenditures	1,126,930	1,332,267	1,326,873	(5,394)	100%
Total External Funds Expenditures	-	-	-	-	0.0%
Total All Funds Expenditures	1,126,930	1,332,267	1,326,873	(5,394)	100%

Fiscal Year 2026 Budget and Program Summaries
OFFICE OF ADMINISTRATION & FINANCE

All Funds Expenditure Detail

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	452,641	533,200	549,916	16,716	3.1%
OTPS	52,375	52,453	52,035	(418)	-0.8%
Capital	-	-	-	-	0.0%
Total General Funds	505,016	585,653	601,951	16,298	2.8%
External Funds Budget	FY24 Actual	FY25 Available	FY26 Projected	Variance FY26-FY25	Percent Change
Grant Funds	-	-	-	-	0.0%
Enterprise/Revolving Funds	-	-	-	-	0.0%
Donations/Trusts	-	-	-	-	0.0%
Other Funding	-	-	-	-	0.0%
Total External Funds	-	-	-	-	0.0%
All Funds Budget	505,016	585,653	601,951	16,298	2.8%

Fiscal Year 2026 Budget and Program Summaries
OFFICE OF ADMINISTRATION & FINANCE

Program Summaries

All Funds Analysis

Citywide Strategic Priority: Fiscal and Operational Excellence

All Funds Analysis	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	309,353	405,472	434,665
FTEs	7.0	7.0	5.7
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
% of Council Orders due to being over budget	1%	1%	1%
Average number of days to review requisitions sent to A&F	1	1	1

Highlights

- ◆ Received the Distinguished Budget Presentation Award from the Government Finance Officers Association for the FY25 budget; this is the eighteenth consecutive year A&F has received this award.
- ◆ Maintained an AA– credit rating from S&P, which was reaffirmed in April 2025.
- ◆ Continued to assist departments with monitoring and seeking reimbursements for grants, maximizing its ability to use external funding sources to supplement the General Fund budget.

Fiscal Year 2026 Budget and Program Summaries
OFFICE OF ADMINISTRATION & FINANCE

Program Summaries

Program Management

Performance Management	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	265,160	347,548	457,542
FTEs	6.0	6.0	6.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
# of SWATs	-	-	15

Citywide Strategic Priority: Fiscal and Operational Excellence

Highlights

Examples of facilitated successful SWAT sessions:

Benefits Analysis

- ◆ Investigated ways to maximize the number of grant funded employees whose health insurance and other benefits could be offset to grants.
- ◆ Worked with the Human Resources Department to continue to improve methods for projecting the future cost of benefits and implement cost control measures.

Fiscal Year 2026 Budget and Program Summaries

OFFICE OF ADMINISTRATION & FINANCE

Program Summaries

Financial Publications

Financial Publications	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	44,193	57,925	76,257
FTEs	1.0	1.0	1.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
Balanced budget published by June 30th	Yes	Yes	Yes
Released 3 financial documents by the appropriate deadline	Yes	Yes	Yes

Citywide Strategic Priority: Fiscal and Operational Excellence

Highlights

Released the following four financial publications within their respective deadlines:

- ◆ Fiscal Year 2025 Debt Affordability Study– published (Deadline: January 30, 2025)
- ◆ Fiscal Years 2026-2029 Multi–Year Financial Plan– published (Deadline: March 30, 2025)
- ◆ Fiscal Years 2026-2030 Capital Improvement Plan– published (Deadline: March 30, 2025)
- ◆ Fiscal Year 2026 Mayor’s Recommended Budget—published (Deadline: June 30, 2025)

Fiscal Year 2026 Budget and Program Summaries
OFFICE OF ADMINISTRATION & FINANCE

Program Summaries

Technical Assistance and Compliance

The Department of Technical Assistance and Compliance (DTAC) is responsible for oversight and enforcement of the City's REO Ordinance, section 3, section 106, Environmental Review and Davis Bacon. In addition, they provide ARPA technical assistance and contract compliance to small businesses, with a focus on minority, women, and LGBTQ owned enterprises.

Technical Assistance and Compliance	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	508,223	521,322	350,782
FTEs	11.5	9.0	4.6
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
% of completed Compliance projects	100%	100%	100%

Citywide Strategic Priority: Fiscal and Operational Excellence

Highlights

Our Department of Technical Assistance and Compliance (DTAC) continues to support the City's Responsible Employer Ordinance, to ensure diversity in hiring practices and consistent compliance with all Federal and State rules & regulations for the City's construction projects. In addition, DTAC supports our ARPA team by providing technical assistance to award applicants citywide.

Responsible Employer Ordinance (REO)

- ◆ Ongoing, successful compliance of the new \$90,000,000 Swan-DeBerry Elementary School.
- ◆ 40% Resident participation on the \$10,600,000 doors and windows project at the high school of Science & Technology, highest resident participation on REO projects to date.

Section 3

- ◆ Successful overhaul and implementation of Section 3 regulations, policies and procedures to the Section 3 Compliance Program.

Fiscal Year 2026 Budget and Program Summaries
OFFICE OF ADMINISTRATION & FINANCE

FY26 Budget Adjustments

Program Budget Adjustments	FY24 Actual	FY25 Actual	FY26 Recommended
Personal Services	(84,958)	(72,860)	(3,116)
OTPS	600	(51,305)	(3,000)
Total Adjustments	(84,358)	(124,165)	(6,116)

Notes

- ◆ Personal Services: Decrease \$3,116
 - ◇ Decrease reflects salary adjustments.

- ◆ OTPS: Decrease \$3,000
 - ◇ Decrease reflects 3% OTPS reduction from FY25 budget.

Fiscal Year 2026 Budget and Program Summaries

311 CALL CENTER

Mission

The 311 Citizen Service Center's mission is to provide Springfield's residents, businesses, and visitors with quick, easy, and responsive access to government information and services, through high-quality customer service. 311 utilizes reporting, data, and statistics providing insight to improve city government processes, policies, and procedures while promoting accountability. 311 offers 24/7 contact with the city through multiple channels including telephone, fax, email, citizen portal, mobile app, and overnight voicemail.

FY25 Department Highlights

- ◆ Removed the dividing wall in the office to produce a more cohesive call center environment with better communication.
- ◆ Implemented a new phone system with an upgraded auto-attendant and call flow to enhance efficiency and provide insights through data metrics.
- ◆ Actively working with Intelligov, our ticketing software, to improve the functionality and accessibility of the software as well as the citizen's portal and mobile app.

FY26 Budget Highlights

- ◆ Funds 11.0 General Fund FTEs, consistent with FY25.
- ◆ Funds all necessary operations related to the 311 Call Center, including the Intelligov ticketing software.

Department Budget

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	452,641	533,200	549,916	16,716	3.1%
OTPS	52,375	52,453	52,035	(418)	-0.8%
Capital	-	-	-	-	0.0%
Total General Funds	505,016	585,653	601,951	16,298	2.8%

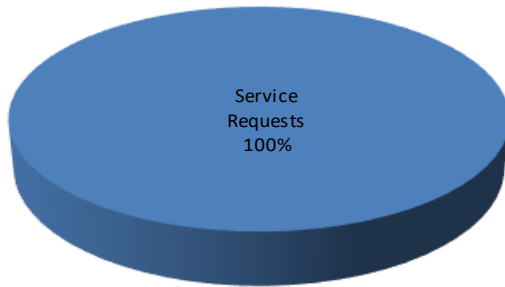
Department Staff

Department FTEs	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
General Fund FTEs	11.0	11.0	11.0	-	0.0%
Total FTEs	11.0	11.0	11.0	-	0.0%

Fiscal Year 2026 Budget and Program Summaries

311 CALL CENTER

Program Expenses



Program Summaries

Service Requests— Enters service requests for the Board of Assessors, City Collectors, DPW, Forestry, HHS, Housing, Treasurer, Fire, and Police departments. Service requests are received via telephone, fax, email, web portal, and smartphone application. The Call Center also handles DPW administration services.

Program Budgets

Program Expenses	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent of Total
Service Requests	505,016	585,653	601,951	16,298	100%
Total Expenditures	505,016	585,653	601,951	16,298	100%

Revenue Summary

This department does not produce any revenue.

Fiscal Year 2026 Budget and Program Summaries

311 CALL CENTER

All Funds Expenditure Detail

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	452,641	533,200	549,916	16,716	3.1%
OTPS	52,375	52,453	52,035	(418)	-0.8%
Capital	-	-	-	-	0.0%
Total General Funds	505,016	585,653	601,951	16,298	2.8%
External Funds Budget	FY24 Actual	FY25 Available	FY26 Projected	Variance FY26-FY25	Percent Change
Grant Funds	-	-	-	-	0.0%
Enterprise/Revolving Funds	-	-	-	-	0.0%
Donations/Trusts	-	-	-	-	0.0%
Other Funding	-	-	-	-	0.0%
Total External Funds	-	-	-	-	0.0%
All Funds Budget	505,016	585,653	601,951	16,298	2.8%

All Funds Revenue Detail

This department does not produce any revenue.

Fiscal Year 2026 Budget and Program Summaries

311 CALL CENTER

Program Summaries

Service Requests

Service Requests	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	505,016	585,653	601,951
FTEs	11.0	11.0	11.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
% of calls answered within 30 seconds	100%	90%	100%
% of calls completed without transfers to other departments	100%	90%	100%
% increase of smartphone application downloads	30%	30%	100%

Citywide Strategic Priority: Fiscal and Operational Excellence; Healthy Neighborhoods

Highlights

The majority of the calls that the 311 Department takes on a daily basis is in regards to DPW, which include service for trash, and potholes. Entering tickets for illegal dumping sent to Clean City has declined. Tom McCarthy and his staff does a great job in responding in a timely manner. We continue to take complaints and send reports to the trash and litter program run by Chris Seabrooks.

Our staff takes calls and enters complaints on the Eversource website. We have entered over 300 streetlight repair request on the Eversource website in FY24.

We receive calls for the Assessor's and Collectors office, and for information we are unable answer for the customer, we enter tickets to those Departments and request they contact the customer directly. Our office also assist the Assessor's office in scheduling inspections for those residents that filed overvalued applications.

July 2023 through January 2024, the call center has answered 73,043. During those same months in FY23, we answered 73,764 calls.

Internet

Service requests via the app come in daily, with the most frequent request being for ordinance type issues; littering, illegal dumping, unregistered vehicles, and overgrowth, followed by tree trimming for forestry. Web forms that are routed to the originating department from the city website are re- directed to the 311 e-mail address; Code, Ordinance, DPW and 311; this channel has remained steady compared to last year.

311 CALL CENTER

Program Summaries

Highlights Continued

Cold Weather Task Force

311 is a member of the Cold Weather Task Force. Commissioner Harris continues to improve the process. The City already has an excellent Cold Weather Emergency system working with the Mayor and other City departments and organizations. Standard operating procedures have been developed for temperatures 20 degrees and lower, along with a dedicated phone line for after hour calls for homeless and multi-housing complexes that require emergency assistance.

Assessors

We continue to assist the Assessor's Office with setting up appointments for City Inspectors utilizing the Intelligov system software. Appointments are made for those who are responding to a letter pertaining to the filing of over-evaluation applications.

In FY25, we helped the Assessor's office enhance the online excise abatement process, as they are now able to track the abatement applications from our Intelligov software program.

Greening the Gateway Cities "Free Tree Program"

311 assists the Forestry Department with this program, The Forestry Department plants free trees on private property in the McKnight, Old Hill and Upper Hill Neighborhoods in Springfield. The 311 Department assists with taking the calls from residents that are interested in a free tree and forwarding the information to the Forestry Department by entering a ticket into the Intelligov system.

Miscellaneous

311 often receives calls for questions and services not provided by the city, some of which include questions for the Registry of Deeds, the various Courts, State Services, etc. Even if 311 doesn't have the information, we do our best to refer callers to the appropriate resources. 311 continues to process reports for street light outages and repairs. So far this year, we have entered over 150 Eversource service requests on behalf of residents.

Fiscal Year 2026 Budget and Program Summaries

311 CALL CENTER

FY26 Budget Adjustments

Program Budget Adjustments	FY24 Actual	FY25 Actual	FY26 Recommended
Service Requests			
Personal Services	22,662	2,016	(12,867)
OTPS	150	-	(418)
Total Adjustments	22,812	2,016	(13,285)

Notes

- ◆ Personal Services: Decrease \$12,867
 - ◇ Decrease due to salary adjustments.
- ◆ OTPS: Decrease \$418
 - ◇ Decrease to OTPS due to 3% reduction.

CITY COMPTROLLER

Mission

Chapter 468 of the Acts of 2008, created in the City of Springfield the position of Comptroller. The Comptroller, appointed by the CAFO and approved by the Mayor, maintains the City's financial records and prepares its financial statements. The primary mission is to produce timely and accurate financial reports and to enforce the City's budget. The Comptroller is entrusted with the powers and duties of a City Auditor under Chapter 44 sections 50 to 54A of Mass General Law, provided, however, that section 50 of said chapter 41 shall only apply to the Comptroller to the extent that it does not conflict with the duties of the Director of Internal Audit under section 3. The Comptroller serves as the "ex-officio" member of the Springfield Contributory Retirement Board.

FY25 Department Highlights

- ◆ Received the Certificate of Achievement for Excellence in Financial Reporting for the issuance of the City's Annual Comprehensive Financial Report (ACFR) from the Government Finance Officers Association of the United States and Canada for the thirteenth year in a row.
- ◆ Created and updated the City's public website to include the "Open Checkbook" and the "Taxpayer Monthly Statement" to promote transparency.
- ◆ Performed a successful year end close of the General Ledger in MUNIS on July 11, 2024.
- ◆ Certified Free Cash with the Massachusetts Department of Revenue November 4, 2024.

FY26 Budget Highlights

- ◆ Funds 6.0 General Fund FTEs, 1.0 Grant Fund FTEs, one less General Fund FTE from FY25, from vacant Sr. Clerk position not being backfilled.
- ◆ Includes level service funding to address federal and state-mandated financial reporting and citywide accounts payable services.

Department Budget

	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
General Fund Operating Budget					
Personal Services	446,443	575,843	551,265	(24,578)	-4.3%
OTPS	5,677	7,698	7,467	(230)	-3.0%
Capital	-	-	-	-	0.0%
Total General Funds	452,120	583,540	558,732	(24,809)	-4.3%

Department Staff

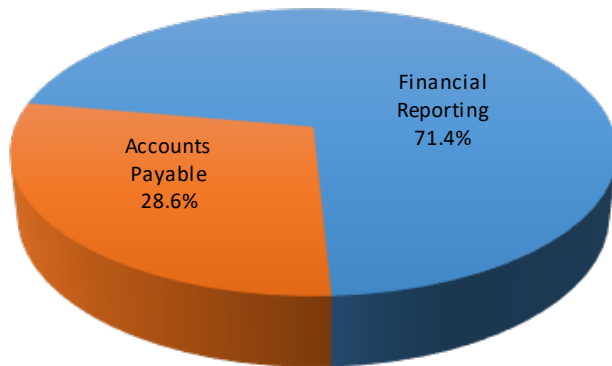
	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Department FTEs					
General Fund FTEs	7.0	7.0	6.0	(1.0)	-14.3%
Trust/Donations/Other FTEs	1.0	1.0	1.0	-	0.0%
Total FTEs	8.0	8.0	7.0	(1.0)	-12.5%

Fiscal Year 2026 Budget and Program Summaries

CITY COMPTROLLER

Program Summaries

Program Expenses



Financial Reporting - Maintain the City's financial system of record, provide city management and other stakeholders with the accounting and financial records necessary to make sound financial decisions; to ensure the City financial transactions are in compliance with applicable accounting regulations, law, and to maximize the productivity and efficiency of MUNIS.

Accounts Payable - Audit every invoice paid by the City to ensure accuracy and legality. Verify that an appropriation is in place prior to execution of all City Contracts and Purchase Orders.

Program Budgets

Program Expenses	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
Financial Reporting	322,943	416,815	399,094	(17,720)	71.4%
Accounts Payable	129,177	166,726	159,638	(7,088)	28.6%
Total General Fund Expenditures	452,120	583,540	558,732	(24,809)	100%

Revenue Summary

TOTAL REVENUE: \$1,216,000

Financial Reporting - Collects revenue from a variety of sources, including:

- ◆ Registry of Motor Vehicles
- ◆ Reimbursement of Debt Service Expense for the Culinary Center
- ◆ Departmental PY Refund Revenue

Program Revenue



Departmental Revenue

Program Revenue	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
Accounts Payable	-	-	-	-	0.0%
Financial Reporting	1,261,251	1,204,000	1,216,000	12,000	100%
Total Departmental Revenue	1,261,251	1,204,000	1,216,000	12,000	100%

Fiscal Year 2026 Budget and Program Summaries

CITY COMPTROLLER

All Funds Expenditure Detail

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	446,443	575,843	551,265	(24,578)	-4.3%
OTPS	5,677	7,698	7,467	(230)	-3.0%
Capital	-	-	-	-	0.0%
Total General Funds	452,120	583,540	558,732	(24,809)	-4.3%
External Funds Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Grant Funds	-	-	-	-	0.0%
Enterprise/Revolving Funds	-	-	-	-	0.0%
Donations/Trusts	-	-	-	-	0.0%
Other Funding	-	-	-	-	0.0%
Total External Funds	-	-	-	-	0.0%
All Funds Budget	452,120	583,540	558,732	(24,809)	-4.3%

All Funds Revenue Detail

Department Revenue	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Other Revenue - State	362,678	350,000	362,000	12,000	3.4%
Miscellaneous Revenue	850,000	850,000	850,000	-	0.0%
Reimb For Prior Year Expenditure	-	2,000	2,000	-	0.0%
Petty Cash-Close/Over	-	-	-	-	0.0%
Refund Of Expenditure	48,573	2,000	2,000	-	0.0%
Total Departmental Revenue	1,261,251	1,204,000	1,216,000	12,000	1.0%
External Funding Sources	Type of Funding	Expiration Date	FY24 Actual	FY25 Available	FY26 Projected
<i>Subtotal FY26 Anticipated Grants</i>			-	-	-
<i>Subtotal FY26 Other Funds</i>			-	-	-
Total External Funds			-	-	-

CITY COMPTROLLER

Program Summaries

Financial Reporting

	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	322,943	416,815	399,094
FTEs	5.0	5.0	5.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
Average # of days to close month	6.5	7.1	7
# of post-close adjustments	321	409	310

Citywide Strategic Priority: Fiscal Management

Highlights

- ◆ Submitted the State mandated Schedule A Report on November 29, 2024.
- ◆ Coordinated Annual Audit and Federal Single Audit with external auditors.
- ◆ Submitted Monthly Revenue vs. Expenditure Reports to the Mayor and CityCouncil.
- ◆ Certified Free Cash with the Massachusetts Department of Revenue in November of 2023. This certification allowed the Mayor and City Council to utilize \$2.0M to reduce the taxrate.
- ◆ Completed the MA Department of Revenue Year End Checklist.
- ◆ Completed the Tax Recap Sheet for Fiscal Year 2025.
- ◆ Reconciliation of all tax and departmental receivables.
- ◆ Proper recording of all general journal and budget amendment entries in the accounting-system.
- ◆ Maintenance of all records of grants, gifts and other special revenue funds.
- ◆ Assisted The Community Preservation Committee (CPC) with State Reporting and invoice processing.

CITY COMPTROLLER

Program Summaries

Accounts Payable

	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	129,177	166,726	159,638
FTEs	3.0	3.0	2.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
# correcting accounting entries to total accounting entries	4.6%	5.0%	5.0%
% vendors/bills not paid on time/after 90 days	5.7%	7.8%	6.0%

Citywide Strategic Priority: Fiscal Management

Highlights

- ♦ Created, mailed and filed 1099 Forms in accordance with IRS Regulations on a timely basis.
- ♦ Assured that all transactions were properly documented with corresponding invoices.
- ♦ Prepared four Accounts Payable Warrants on a weekly basis to pay all City & School Vendors.
- ♦ Continued implementation of a paperless Accounts Payable invoice submission process for all departments via email.
- ♦ Enforcement of the City Budget and Grant Awards on all invoices and contracts for the City and School Department.

CITY COMPTROLLER

FY26 Budget Adjustments

Program Budget Adjustments	FY24 Actual	FY25 Actual	FY26 Recommended
Service Requests			
Personal Services	27,199	(29,503)	-
OTPS	-	-	(444)
Total Adjustments	27,199	(29,503)	(444)

Notes

- ◆ OTPS: Decrease \$1,105
 - ◇ Decrease due to 3% OTPS reduction from FY25 Budget.
- ◆ OTPS: Increase \$661
 - ◇ Increase due to reallocation of line items.

Fiscal Year 2026 Budget and Program Summaries

OFFICE OF PROCUREMENT

Mission

The Office of Procurement (OOP) assists all City Departments in meeting their purchasing goals and contracting needs that are required for their departmental functions, while also ensuring that departments are acting in compliance with the municipal procurement requirements as described by Massachusetts General Laws. The OOP provides the City with goods and services at a low cost through a competitive and efficient contractual bidding process regulated under Chapter 308, and public construction laws Chapter 149, 149A, 30/39(M) and Chapter 7C. Procurement agents/departments utilize existing statewide and national agreements with favorable terms and conditions to reduce the City's bidding costs and the time and resources spent to procure services. This department is committed to providing value-added strategic procurements to assist in mitigating the overall financial picture of the City.

FY25 Department Highlights

- ◆ **Policy Implementations:** In 2024 the CPO completed a Policies and Procedures manual, Standard Operating Procedures for new office employees, and revised all standard interdepartmental request forms. Procurement has been working with ITD to revamp our website.
- ◆ **Public Works Projects:** Bids and Contracts for 2024 Roadway and Sidewalk Improvements – Arterial and Residential Street including Sidewalks, 2024 Sidewalk Program - Safe Streets and Roads for All Funding, SRA, ARPA, CDBG and TNC Funding, Tiffany Street Emergency Culvert project, continued Court Square sidewalk projects and the department issued sixty (60) contracts for snow plowing this winter. Blanket contracts for On-Call engineering svcs, parts and maintenance of heavy trucks are completed.
- ◆ **Economic Development Projects:** Dispositions of blighted or foreclosed vacant land parcels, On-Call consultant for Home Rehab and Construction Mgt Services, Redevelopment of vacant lots for Affordable Homeownership, Brownfield's site assessments, and On-Call demolition bid/contract for abandoned properties.
- ◆ **DCAC/DPBRM Projects:** Bids and contracts for renovations to Walker Grandstand, café renovations at golf courses, IO Fire station exterior work. Blanket and on-call services contracts for the repairs and maintenance of municipal buildings, schools, vehicle and equipment maintenance for DCAC, Facilities and Parks Departments.
- ◆ **SPS Needs:** School Transportation Bid (Regular, SPED and McKinney-Vento), Processed and maintain seventy-four (74) new and (185) active contracts with the SPS Business Office, SZEP, Foodservice Departments.
- ◆ **Software Related Procurements:** New Time Management system for SPS and City to replace Kronos in FY26, Golf Management System, LEAP software for Law, Homeless Information System Software for Housing, Education Software for Students and Profession Development at Schools, etc.
- ◆ **Purchase Order Processing:** Currently, 11,030 requisitions have been reviewed and converted to purchase orders by Procurement staff for city-wide purchases. The State's Office of Inspector General approved the use of purchase orders as contracts as long as they follow state-mandated thresholds and full compliance with MGL Chapter 308. OOP continues to lessen the amount of low risk written contracts and time spent generating signatures from all parties.
- ◆ **Contract Processing:** As of March 2025, the OOP processed approximately 297 new contracts, including contracts utilizing statewide contracts made available by OSD and U.S. Communities, Sourcewell, GSA, HGAC and Omnia Collaborative contracts this year.

FY26 Budget Highlights

- ◆ Funds 7.0 FTEs, consistent with the FY25 Adopted Budget.
- ◆ Maintains level service, including funding for MCPPO trainings for new staff.

Department Budget

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	449,312	513,397	549,563	36,165	7.0%
OTPS	213,153	164,233	163,733	(500)	-0.3%
Capital	-	-	-	-	0.0%
Total General Funds	662,465	677,630	713,296	35,665	5.3%

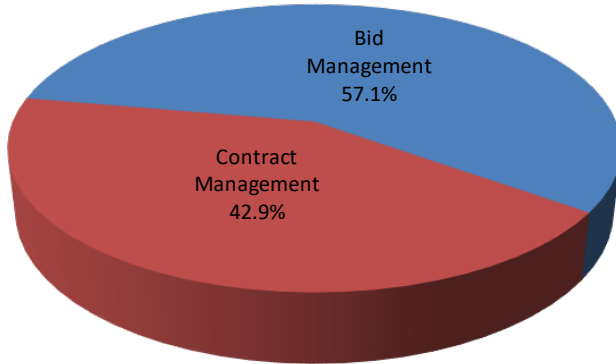
Department Staff

Department FTEs	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
General Fund FTEs	7.0	7.0	7.0	-	0.0%
Total FTEs	7.0	7.0	7.0	-	0.0%

OFFICE OF PROCUREMENT

Program Summaries

Program Expenses



Bid Management— Ensures that all bids and contracts processed by the Office of Procurement support the requests for proposal, invitations for bid, and requests for quotes as regulated by the State, and monitors all executed contracts for compliance with WBE/ MBE and federal and state requirements.

Contract Management— Maintains and monitors the large majority of City Contracts and Price Agreements meeting departmental needs as prescribed by various local, state, and federal contracting laws as well as processing any necessary amendments or renewals throughout the bid/contract process.

Program Budgets

Program Expenses	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
Bid Management	378,552	387,217	407,598	20,380	57.1%
Contract Management	283,914	290,413	305,698	15,285	42.9%
Total General Fund Expenditures	662,465	677,630	713,296	35,665	100%

Revenue Summary

This department does not produce any revenue.

Fiscal Year 2026 Budget and Program Summaries

OFFICE OF PROCUREMENT

All Funds Expenditure Detail

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	449,312	513,397	549,563	36,165	7.0%
OTPS	213,153	164,233	163,733	(500)	-0.3%
Capital	-	-	-	-	0.0%
Total General Funds	662,465	677,630	713,296	35,665	5.3%
External Funds Budget	FY24 Actual	FY25 Available	FY26 Projected	Variance FY26-FY25	Percent Change
Grant Funds	-	-	-	-	0.0%
Enterprise/Revolving Funds	-	-	-	-	0.0%
Donations/Trusts	-	-	-	-	0.0%
Other Funding	-	-	-	-	0.0%
Total External Funds	-	-	-	-	0.0%
All Funds Budget	662,465	677,630	713,296	35,665	5.3%

All Funds Revenue Detail

Department Revenue	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Departmental Fees	-	-	-	-	0.0%
Sale Of Old Materials	-	-	-	-	0.0%
Reimbursement for Prior Year Exp	-	-	-	-	0.0%
Total Departmental Revenue	-	-	-	-	0.0%
External Funding Sources	Type of Funding	Expiration Date	FY24 Actual	FY25 Available	FY26 Projected
Total External Funds			-		-

OFFICE OF PROCUREMENT

Program Summaries**Bid Management**

Bid Management	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	378,552	387,217	407,598
FTEs	4.0	4.0	4.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
Number of Bids Processed	301	180	200

Citywide Strategic Priority: Fiscal and Operational Excellence

Highlights

- ◆ The Office of Procurement is responsible for the production of bids for any goods or services valued at \$10,000 or more. The different types of bids are categorized by Massachusetts State Law include: Quotes, Invitation to Bid, Requests for Proposals, Request for Qualifications, Disposition of Real Property (For Sale Bids), Acquisition of Real Property (Lease and Buying Bids) and Construction Contracts. Goods and services ranging in value from \$10,000 to \$50,000 do not require a bidding process, only a solicitation for three written price quotes with the contract being awarded to the lowest responsible bidder.
- ◆ The Office of Procurement conducts this process and acts as a liaison to the Departments requesting procurement starting with applicable form of solicitation and final contract. Any procurement valued over \$50,000 requires formal bidding procedures, legal advertisements, state advertisement boards, depending on total value. RFP's are used for quality-based bids over \$50,000 and are governed by M.G.L. Ch. 30B and are privately opened, reviewed for completeness and scored by committee, with price proposals being kept separately and reviewed by the Chief Procurement Officer/Designee after scoring is completed and the contract is awarded.
- ◆ A new policy allows the Written Quote threshold for Schools to increase from \$50,000 to \$100,000 which has reduced the amount of SPS goods and services contracts. As a result, the School Department will have the ability to enter requisitions for Procurement to review rather than formal contracts, and the Purchase Order will serve as the contract.

OFFICE OF PROCUREMENT

Program Summaries

Contract Management

Contract Management	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	283,914	290,413	305,698
FTEs	3.0	3.0	3.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
Number of Contracts Processed	276	249	400

Citywide Strategic Priority: Fiscal and Operational Excellence

Highlights

- ◆ All purchases of \$10,000 or more must have contracts generated and associated with them, even if the purchase is exempt from 30B. Purchase orders can act as written contracts based on discretion of the OOP (typically for goods and low risk services). As of 3/28/25, Procurement maintains over 850 active contracts for various City departments and 125 city-wide blanket contracts available for all departments to utilize.
- ◆ The 125 city-wide contracts were created based on the needs of all departments, resulting in better pricing for the City and less duplication of bids for similar departmental needs. These contracts are used by approved and competitively bid State Contracts, Massachusetts Higher Education Collaborative (MHEC), General Services Administration, a Federal Government agency (GSA), and other collaborative contracts. This year the City utilized the Houston-Galveston Area Council Collaborative Contract to purchase Pierce Fire Trucks and the Plymouth County Police Contracts to purchase police cars at cost saving rates.

OFFICE OF PROCUREMENT

FY26 Budget Adjustments

Program Budget Adjustments	FY24 Actual	FY25 Actual	FY26 Recommended
Service Requests			
Personal Services	84,958	-	-
OTPS	600	1,000	(500)
Total Adjustments	85,558	1,000	(500)

Notes

- ◆ OTPS: Decrease \$500
 - ◇ Reduction due to historical spending.

ASSESSORS DEPARTMENT

Mission

The mission of the Springfield Board of Assessors (BOA) is to uphold and enforce the Massachusetts General laws regarding the valuation and taxation of all taxable real and personal property within the city of Springfield. The BOA is required to accurately and fairly determine the full and fair cash value of all taxable real and personal property in Springfield. Additionally, the BOA is also responsible for administering abatement programs including the applications for residents that are over the age of 65, disabled veterans and legally blind individuals.

FY25 Department Highlights

The Assessors Department plays a critical role in determining the property tax levy, which is the City's primary source of General Fund revenue. This department is responsible for establishing the taxable value of all real and personal property within the City. In accordance with state laws and regulations, the Assessors must annually assess all real property at its full and fair cash value, considering both the physical condition as of June 30th and market conditions as of January 1st.

The department also reviews and processes personal exemptions for qualifying homeowners, including those over the age of 65, disabled veterans, and legally blind individuals. In FY24, the department processed over 1,038 exemption applications.

Additionally, the Assessors Department handles motor vehicle abatements, providing adjustments for vehicles that are sold, traded, moved out of state, or deemed a total loss. In FY24, the department processed approximately 2,401 motor vehicle excise abatements.

FY26 Budget Highlights

- ♦ Funds 14.0 FTEs, 1.0 FTE over FY25, with the addition of the Commercial Appraiser position.

Department Budget

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	863,016	897,235	1,032,564	135,329	15.1%
OTPS	236,630	244,680	237,370	(7,310)	-3.0%
Capital	-	-	-	-	0.0%
Total General Funds	1,099,647	1,141,915	1,269,934	128,019	11.2%

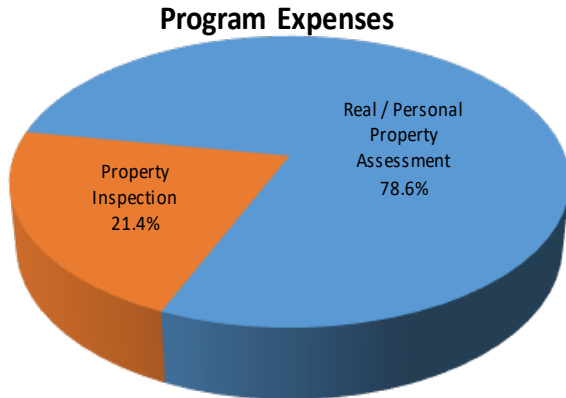
Department Staff

Department FTEs	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
General Fund FTEs	13.0	13.0	14.0	1.0	7.7%
Total FTEs	13.0	13.0	14.0	1.0	7.7%

Fiscal Year 2026 Budget and Program Summaries

ASSESSORS DEPARTMENT

Program Summaries



Real/Personal Property Assessment — Determines the full and fair cash value of all taxable residential, commercial and industrial parcels as of January 1st each year.

Property Inspection — Inspects properties to determine the true and fair value. The City of Springfield has approximately 41,973 real estate parcels and 3,912 personal property accounts.

Other — All other expenses, including all abatements including overvalue applications, statutory clauses, and motor vehicle excise.

Program Budgets

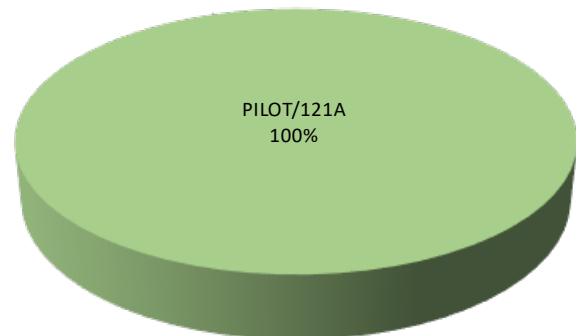
Program Expenses	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
Real / Personal Property Assessment	864,008	897,219	997,805	100,587	78.6%
Property Inspection	235,639	244,696	272,129	27,433	21.4%
Total General Fund Expenditures	1,099,647	1,141,915	1,269,934	128,019	100%

Revenue Summary

Revenue collected by the Assessor's Office includes PILOT, 121A Gross Gaming Revenue, & Urban Redevelopment excise payments.

Total Revenue: \$19,969,620

Program Revenue



Departmental Revenue

Program Revenue	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
Real / Personal Property Assessment	-	-	-	-	0.0%
Property Inspection	-	-	-	-	0.0%
PILOT/121A	17,663,000	18,253,591	19,969,620	1,716,029	100%
Total Departmental Revenue	17,663,000	18,253,591	19,969,620	1,716,029	100%

Fiscal Year 2026 Budget and Program Summaries

ASSESSORS DEPARTMENT

All Funds Expenditure Detail

	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
General Fund Operating Budget					
Personal Services	863,016	897,235	1,032,564	135,329	15.1%
OTPS	236,630	244,680	237,370	(7,310)	-3.0%
Capital	-	-	-	-	0.0%
Total General Funds	1,099,647	1,141,915	1,269,934	128,019	11.2%
	FY24 Actual	FY25 Available	FY26 Projected	Variance FY26-FY25	Percent Change
External Funds Budget					
Grant Funds	-	-	-	-	0.0%
Enterprise/Revolving Funds	-	-	-	-	0.0%
Donations/Trusts	-	-	-	-	0.0%
Other Funding	-	-	-	-	0.0%
Total External Funds	-	-	-	-	0.0%
All Funds Budget	1,099,647	1,141,915	1,269,934	128,019	11.2%

All Funds Revenue Detail

	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Department Revenue					
PILOT - Local	302,040	279,620	299,620	20,000	7.2%
Chapter 121A - Sec 6A	9,154,611	9,556,312	11,339,542	1,783,230	18.7%
121A GGR - Gross Gaming Rev	340,737	350,000	350,000	-	0.0%
Chapter 121A - Sec 10	7,719,324	8,067,659	7,830,458	(237,201)	-2.9%
Miscellaneous Revenue	146,287	-	150,000	150,000	0.0%
Reimb for Prior Year Expend	-	-	-	-	0.0%
Total Departmental Revenue	17,663,000	18,253,591	19,969,620	1,716,029	9.4%

	Type of Funding	Expiration Date	FY24 Actual	FY25 Available	FY26 Projected
External Funding Sources					
Subtotal FY26 Anticipated Grant Funds			-	-	-
Subtotal FY26 Other Funds			-	-	-
Total External Funds			-	-	-

ASSESSORS DEPARTMENT

Program Summaries

Real / Personal Property

Real / Personal Property Assessment	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	864,008	897,219	997,805
FTEs	10.0	10.0	11.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
% of deeds transferred and entered within 30 days	25%	36%	100%
Number of parcel transfers	3,080	1,890	3,500
Number of personal exemptions granted	1,082	1,003	1,100
Number of abatements granted	114	3	120

Citywide Strategic Priority: Fiscal and Operational Excellence

Highlights

The Assessors Department, in reflecting the robust market appreciation in the FY25 valuations, saw an increase of total value to \$13,519,351,193 which is a 7.74% from FY24. The increase in total taxable value raised the ceiling sufficiently to create space of over \$59M between the limit and the ceiling, which is by far the most in over thirty-five years. The Assessors also received the second fewest overvalue abatement applications (FY25 being the lowest). This is attributed to BOA board returning calls directly to the owner to discuss the valuation process and the comparable sales that were utilized to determine full and fair cash value of their property.

ASSESSORS DEPARTMENT

Program Summaries

Property Inspection

Property Inspection	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	235,639	244,696	272,129
FTEs	3.0	3.0	3.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
% of total property inspected	7,997	2,792	8,000
Average number of properties inspected per inspector annually	1,999	698	2,000

Citywide Strategic Priority: Fiscal and Operational Excellence

Highlights

The goal for FY26 is to continue our efforts to satisfy the Department of Revenue's ongoing certification requirement of attempting the inspection of all properties at least once every ten years. The City's next certification is in FY28 and are on track to meet this requirement.

ASSESSORS DEPARTMENT

FY26 Budget Adjustments

Program Budget Adjustments	FY24 Actual	FY25 Actual	FY26 Recommended
Personal Services	-	-	-
OTPS	(65,084)	-	(7,960)
Total Adjustments	(65,084)	-	(7,960)

Notes

- ◆ OTPS: Decrease \$14,000
 - ◇ Decrease due to 3% OTPS reduction from FY25 Budget.
- ◆ OTPS: Increase \$6,040
 - ◇ Increase due to reallocation of line items.

Fiscal Year 2026 Budget and Program Summaries

TREASURER'S DEPARTMENT

Mission

Provide financial resources to the City by efficiently collecting and investing revenues to ensure that the City has ample cash available to effectively administer all programs. Administer all aspects of Tax Title properties to encourage neighborhood revitalization and return to the tax rolls.

FY25 Department Highlights

- ◆ Produced quarterly analysis of the City's investments and investment income.
- ◆ Negotiated with banks to obtain the highest yield possible on the City's funds while maintaining safety and liquidity.
- ◆ Working with the Office of Administration and Finance and the City Comptroller, invested Pension and Other Post Employment Benefit (OPEB) funds in US Treasury Bills, earning a yield of approximately 5%, resulting in an investment gain of approximately \$2 million which was utilized to reduce the tax rate.
- ◆ Worked with various City Departments to collect, deposit and post departmental revenues.
- ◆ Maintained a close working relationship with Comptrollers and Payroll to ensure all City financial obligations are met.
- ◆ Continued success of the City's Tax Title program by obtaining the goal of returning tax title parcels to the tax rolls, and eliminating blight in the City's neighborhoods. This is accomplished through repayment plans, redemptions and request for proposals (RFPs).
- ◆ Continued the City's Abandoned Property Division, allowing taxpayers to recover monies due, and assisting the City in the collection of delinquent taxes per the revenue recapture program.

FY26 Budget Highlights

- ◆ Funds 10.0 FTEs, an increase of 1.0 FTE over FY25 due to revamping the Tax Title program.
- ◆ Level service OTPS.
- ◆ Funding to support tax title program, registry of deeds filing fees & property maintenance costs.
- ◆ Funding to support cash management.

Department Budget

	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
General Fund Operating Budget					
Personal Services	585,020	609,381	709,362	99,981	16.4%
OTPS	810,534	1,008,450	978,196	(30,254)	-3.0%
Capital	-	-	-	-	0.0%
Total General Funds	1,395,554	1,617,831	1,687,558	69,727	4.3%

Department Staff

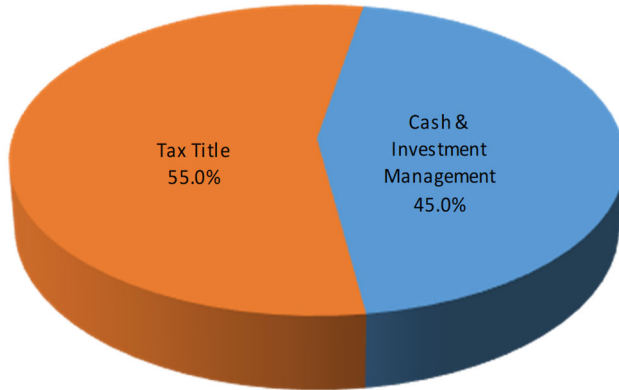
	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Department FTEs					
General Fund FTEs	9.0	9.0	10.0	1.0	11.1%
Total FTEs	9.0	9.0	10.0	1.0	11.1%

Fiscal Year 2026 Budget and Program Summaries

TREASURER'S DEPARTMENT

Program Summary

Program Expenses



Cash & Investment Management - This program is responsible for managing funds that have been collected by the City Collector as well as all other City departments, effectively managing the City's funds in accordance with MGL Chapter 44 Section 55 to ensure the City's ability to meet its financial obligations.

Tax Title Program - The Tax Title Program's main function is the oversight of all properties that the City has placed a lien upon or taken title to for failure to pay real estate taxes. This includes working with delinquent taxpayers to facilitate payment of past-due taxes, enabling them to retain ownership. Additionally, the Tax Title program maintains and disposes of City owned foreclosed properties through abutter sales, request for proposals (RFP) and public auctions when applicable.

Program Budgets

Program Expenses	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
Cash & Investment Management	627,999	728,024	759,401	31,377	45.0%
Tax Title	767,555	889,807	928,157	38,350	55.0%
Total General Fund Expenditures	1,395,554	1,617,831	1,687,558	69,727	100%
Total External Funds Expenditures	-	-	-	-	-
Total All Funds Expenditures	1,395,554	1,617,831	1,687,558	69,727	100%

Revenue Summary

TOTAL REVENUE: \$ 630,591,456

Cash & Investment Management -

- ◆ Penalties & Other Taxes \$ 5,740,000
- ◆ Charges for Services \$ 22,279
- ◆ Miscellaneous \$ 10,000
- ◆ Interest on Investments \$ 6,466,442
- ◆ Departmental & Other \$ 140,000

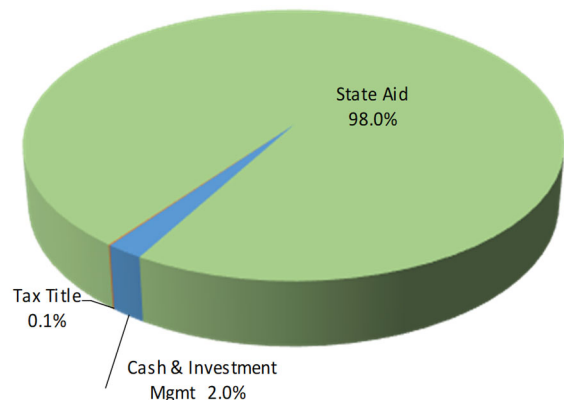
Tax Title -

- ◆ Penalties & Interest \$ 500,000
- ◆ Fines & Forfeits \$ 25,000

State Aid -

- ◆ State Aid \$ 617,687,735

Program Revenue



Departmental Revenue

Program Revenue	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
Cash & Investment Mgmt	11,027,457	11,612,367	12,378,721	766,354	2.0%
Tax Title	467,691	492,498	525,000	32,502	0.1%
State Aid	550,260,809	579,447,335	617,687,735	38,240,400	98.0%
Total Departmental Revenue	561,755,957	591,552,200	630,591,456	39,039,256	100%

Fiscal Year 2026 Budget and Program Summaries

TREASURER'S DEPARTMENT

All Funds Expenditure Detail

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	585,020	609,381	709,362	99,981	16.4%
OTPS	810,534	1,008,450	978,196	(30,254)	-3.0%
Capital	-	-	-	-	0.0%
Total General Funds	1,395,554	1,617,831	1,687,558	69,727	4.3%
External Funds Budget	FY24 Actual	FY25 Actual	FY26 Projected	Variance FY26-FY25	Percent Change
Grant Funds	-	-	-	-	0.0%
Enterprise/Revolving Funds	-	-	-	-	0.0%
Donations/Trusts	-	-	-	-	0.0%
Other Funding	-	-	-	-	0.0%
Total External Funds	-	-	-	-	0.0%
All Funds Budget	1,395,554	1,617,831	1,687,558	69,727	4.3%

All Funds Revenue Detail

Department Revenue	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Taxes	1,320,649	-	-	-	0.0%
Penalties, interest and other taxes	6,446,266	6,180,000	6,240,000	60,000	1.0%
Charges for Services	22,279	22,279	22,279	-	0.0%
Miscellaneous	5,681	10,000	10,000	-	0.0%
Intergovernmental	498,830,766	531,908,959	570,047,696	38,138,737	7.2%
MSBA Payments	45,256,815	46,614,520	47,640,039	1,025,519	2.2%
Fines and Forfeits	25,309	30,000	25,000	(5,000)	-16.7%
Interest earned on Investments	9,729,859	5,966,442	6,466,442	500,000	8.4%
Departmental & Other	118,334	820,000	140,000	(680,000)	-82.9%
Total Departmental Revenue	561,755,957	591,552,200	630,591,456	39,039,256	6.6%

TREASURER'S DEPARTMENT

Program Summaries**Cash & Investment Management**

Cash & Investment Management	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	627,999	728,024	759,401
FTEs	4.5	4.5	4.5
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
Percentage Increase in Investment Income	50%	50%	50%

Citywide Strategic Priority: Fiscal and Operational Excellence

Highlights

This program is responsible for effectively and efficiently managing the investment of City funds that have been collected by the City Collector and City departments, in accordance with MGL Chapter 44, Section 55 and the City's investment policy, including investing in local banks whenever possible. The goal of these investments is to maximize returns and create cash flows to allow the City to meet its financial obligations. The City strives to receive the highest rate of return available while ensuring the safety and liquidity of the funds.

In FY25, the city expected to see a leveling of its earnings on investments. Due to the Treasurer's policy of monthly reviews of all banking, the City has been able to maximize its interest revenue while minimizing the impact of Federal Reserve Board rate cuts. The Treasurers department will continue to monitor all market conditions while maintaining communication with the City's banking partners to anticipate any dramatic change in market conditions.

TREASURER'S DEPARTMENT

Program Summaries

Tax Title	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	767,555	889,807	928,157
FTEs	4.5	4.5	5.5
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
Percentage of Foreclosures Returned to the Tax Rolls	3%	2%	7%
Percentage of Tax Liens Redeemed	13%	11%	15%
Percentage of Foreclosures Redeemed	3%	0%	5%
Percentage of Foreclosures Sold at Auction returned to the Tax Rolls	0%	0%	3%
Number of Payment Plans	78	54	90
Number of Public Auctions Held	-	-	-

Tax Title Management

Citywide Strategic Priority: Fiscal and Operational Excellence

Highlights

The Tax Title Program's main function is the oversight of all properties that the City has perfected its lien for failure to pay real estate taxes. It is responsible for the collection of delinquent taxes, maintaining tax title properties, working with taxpayers to offer the chance to redeem and maintain ownership, working with the City's Deputy Collector and outside attorneys, along with other City departments to reduce blight in the City's neighborhoods. This is accomplished through the payment plan program, abutter sales and public auctions when applicable, redemptions and request for proposals (RFP). Under this program, the tax title team tracks and monitors the status and costs of all tax title properties, and works with taxpayers to facilitate the payment of delinquent taxes to redeem and remove the lien as soon as possible. This is done through redemptions in full or tax repayment plans. In FY25, 8% of outstanding payment plans have been paid in full, keeping the taxpayers in their homes.

TREASURER'S DEPARTMENT

FY26 Budget Adjustments

Program Budget Adjustments	FY24 Actual	FY25 Actual	FY26 Recommended
Personal Services	-	-	-
OTPS	(1,041)	1,579	(30,255)
Total Adjustments	(1,041)	1,579	(30,255)

Notes

- ◆ OTPS: Decrease \$30,255
 - ◇ Decrease due to 3% OTPS reduction from FY25 Budget.

Fiscal Year 2026 Budget and Program Summaries

COLLECTOR'S DEPARTMENT

Mission

The City Collector's Office provides financial resources to the City by efficiently collecting revenues and ensuring that the City has ample cash available to effectively administer all programs. It is also the mission of the Collector Department to provide professional and quality customer service to city residents and vendors.

FY25 Department Highlights

- ◆ Continued working with the Springfield Parking Authority (SPA) on the City's Boot Program, which resulted in the collection of \$4,682,297 in delinquent motor vehicle excise taxes and outstanding parking tickets since its inception.
- ◆ Continued the acceptance of parking tickets through our Deputy Collector, Kelley and Ryan. This provides the taxpayer with "one stop shopping", allowing them to pay any tax, fee or ticket, while having the opportunity to resolve any issues, in one place through a visit to CityHall.
- ◆ Dedicated one Customer Service Representative to producing Municipal Lien Certificates (MLC), which has assisted with collecting monies owed to the City as part of any real estate transaction. In FY24, 3,268 Municipal Lien Certificates were prepared totaling \$203,650 in revenue. Over the past five years, 21,294 MLCs were prepared \$1,242,250 in revenue was collected.
- ◆ Worked with Housing Code, IT and the Office of Administration & Finance to lien past due charges to the real estate tax bill, resulting in increased collections. In FY24, \$169,662 of Housing Code violations were collected via this program.
- ◆ Worked with the Comptroller's Department to reconcile all City receivables.
- ◆ Continued the successful Revenue Recapture program which ensures that all monies owed to the City are collected before issuing any refunds. Since the inception of this program, \$1,233,484.30 in past due monies owed to the City has been collected.

FY26 Budget Highlights

- ◆ Funds 7.0 FTEs, consistent with FY25.
- ◆ Level Service OTPS.
- ◆ Funding provided for legal services and advertising related to delinquent collections.

Department Budget

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	384,212	396,287	412,195	15,909	4.0%
OTPS	147,785	187,877	182,241	(5,636)	-3.0%
Capital	-	-	-	-	0.0%
Total General Funds	531,997	584,164	594,436	10,273	1.8%

Department Staff

Department FTEs	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
General Fund FTEs	7.0	7.0	7.0	-	0.0%
Total FTEs	7.0	7.0	7.0	-	0.0%

Fiscal Year 2026 Budget and Program Summaries

COLLECTOR'S DEPARTMENT

Program Expenses



Program Summary

Collections - Provides financial resources to the City by efficiently collecting revenues, provide customer service to the City's taxpayers and departments, ensuring that the City has ample cash available to effectively administer all programs.

Program Budgets

Program Expenses	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
Collections	531,997	584,164	594,436	10,273	100%
Total General Fund Expenditures	531,997	584,164	594,436	10,273	100%
Total External Funds Expenditures	-	-	-	-	0.0%
Total All Funds Expenditures	531,997	584,164	594,436	10,273	100%

Revenue Summary

TOTAL REVENUE: \$ 304,858,361

Collections —

♦ Property Taxes	\$ 289,050,861
♦ Motor Vehicle Excise	\$ 13,000,000
♦ Penalties & Interest	\$ 1,300,000
♦ Departmental Fees	\$ 1,507,000
♦ Special Assessments	\$ 500

Program Revenue



Departmental Revenue

Program Revenue	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
Collections	268,317,697	290,868,601	304,858,361	13,989,760	100%
Total Departmental Revenue	268,317,697	290,868,601	304,858,361	13,989,760	100%

Fiscal Year 2026 Budget and Program Summaries

COLLECTOR'S DEPARTMENT

All Funds Expenditure Detail

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	384,212	396,287	412,195	15,909	4.0%
OTPS	147,785	187,877	182,241	(5,636)	-3.0%
Capital	-	-	-	-	0.0%
Total General Funds	531,997	584,164	594,436	10,273	1.8%
External Funds Budget	FY24 Actual	FY25 Available	FY26 Projected	Variance FY26-FY25	Percent Change
Grant Funds	-	-	-	-	0.0%
Enterprise/Revolving Funds	-	-	-	-	0.0%
Donations/Trusts	-	-	-	-	0.0%
Other Funding	-	-	-	-	0.0%
Total External Funds	-	-	-	-	0.0%
All Funds Budget	531,997	584,164	594,436	10,273	1.8%

All Funds Revenue Detail

Department Revenue	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Taxes On Personal Property	32,280,760	31,081,131	31,081,131	-	0.0%
PPTaxes Previously Written Off	-	-	-	-	0.0%
Taxes On Real Property	219,602,348	244,158,687	257,969,731	13,811,044	5.7%
Retaxes Previously Written Off	-	-	-	-	0.0%
MVTaxes Previously Written Off	1,343	-	-	-	0.0%
Motor Vehicle Excise	13,571,360	12,500,000	13,000,000	500,000	4.0%
Penalties & Interest - Taxes	1,353,992	1,200,000	1,300,000	100,000	8.3%
Departmental Fees	1,507,781	1,925,284	1,507,000	(418,284)	-21.7%
Special Assessments	111	3,500	500	(3,000)	-85.7%
Misc Revenue	1	-	-	-	0.0%
Total Departmental Revenue	268,317,697	290,868,601	304,858,361	13,989,760	4.81%

External Funding Sources	Type of Funding	Expiration Date	FY24 Actual	FY25 Available	FY26 Projected
<i>Subtotal FY26 Anticipated Grant Funds</i>			-	-	-
<i>Subtotal FY26 Other Funds</i>			-	-	-
Total External Funds			-	-	-

Fiscal Year 2026 Budget and Program Summaries

COLLECTOR'S DEPARTMENT

Program Summaries

Collections

Collections	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	531,997	584,164	594,436
FTEs	7.0	7.0	7.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
Current Year Real Estate and Personal Property Tax Collection	98%	78%	98%
Current Year Motor Vehicle Excise Tax Collection Rate	98%	76%	98%
Delinquent Tax (RE & PP) Collection Rate	26%	35%	35%
Number of New Liens Placed on Properties	0	200	200
Number of Liens from Previous Years Remaining	652	580	580
Number of Properties in Tax Title	652	555	555
Percentage of Eligible Properties on Which Tax Taking Procedures Have Been Initiated	100%	100%	100%
Property Tax Revenue as a % of Total Revenue	34%	32%	32%
Number of Monthly Account Reconciliations between Collector's and Comptroller's Offices	7	12	12

Citywide Strategic Priority: Fiscal and Operational Excellence

Highlights

The City's Collection Program mails all tax bills and collects both current and delinquent taxes. The program also prepares the tax taking, which places a lien on delinquent properties and turns the properties over to the Treasurer's tax title program. The placing of liens was suspended during the pandemic, and has begun again. In FY25, liens were recorded upon delinquent properties for fiscal year FY22. In FY26 it is expected that liens will be placed upon delinquent properties for FY23 and FY24. In addition, the Collector's department prepares municipal lien certificates and collects fees and fines for other city departments.

The Collector's Department also works with other departments, such as Housing Code, Assessors and A&F, to place outstanding violations, uncollected fees/penalties, or unpaid Trash Fees on tax bills for collection.

In addition, the Collector's Department ensures that all monies past due to the City by taxpayers/ vendors are collected through the Revenue Recapture program before any refunds are issued.

COLLECTOR'S DEPARTMENT

FY26 Budget Adjustments

Program Budget Adjustments	FY24 Actual	FY25 Actual	FY26 Recommended
Service Requests			
Personal Services	-	-	-
OTPS	(180)	-	(5,636)
Total Adjustments	(180)	-	(5,636)

Notes

- ◆ OTPS: Decrease \$6,198
 - ◇ Decrease due to 3% OTPS reduction from FY25 Budget.
- ◆ OTPS: Increase \$562
 - ◇ Increase due to Insurance Premium cost.

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Fiscal Year 2026 Budget and Program Summaries

HUMAN RESOURCES & LABOR RELATIONS

Mission

The Human Resources and Labor Relations Department (HR/LR) provides quality services by attracting and developing municipal talent, creating a climate of respect, and ensuring compliance with statutory, regulatory, and ethical employment practices. The department also conducts all workers compensation and unemployment matters for the City and its departments, including the school department.

FY25 Department Highlights

The Human Resources and Labor Relations Department develops and maintains the infrastructure to hire, develop, manage, and compensate City employees, and promotes harmonious relations with collective bargaining representatives. This is accomplished through several distinct functions including: staffing, affirmative action, compensation, training, employee relations, labor relations, workers' compensation, and workplace safety. Some of the aforementioned functions are also performed on behalf of the School Department.

The Department is responsible for negotiating the 13 collective bargaining agreements, processing grievances, representing the City in arbitration, managing disciplinary matters, settling grievances/ complaints, and addressing a myriad of other labor and employee relations issues.

Ten (10) of the City's unions are under contract through June 30, 2025 or later. One (1) union is negotiating an initial contract. HR/LR is in active negotiations with four (4) unions.

In FY25, the Department continued an aggressive approach to recruiting and filling job vacancies. The Department increased advertising efforts, built on our close partnerships with local high schools and colleges, placed lawn signs throughout the City announcing civil service exams for police officers and firefighters, placed interns in various departments, and increased our presence within the community to raise awareness around vacant positions and career opportunities. For example, our staff worked at the Pride Parade and Pancake Breakfast recruiting for vacant positions. HR/LR was a strategic partner to all City Departments and revamped the recruiting process City wide. We regularly appear on MassAppeal to recruit for police and fire entry level positions and work closely with Focus Springfield to produce YouTube videos recruiting for police, fire and dispatch positions. In FY25, the Department put a focus on employee retention, holding over eight (8) employee events building teamwork and boosting morale.

FY26 Budget Highlights

- ◆ Funds 8.5 FTEs, consistent with the FY25 Adopted Budget.
- ◆ Continued funding for NEOGOV and other platforms.

Department Budget

	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
General Fund Operating Budget					
Personal Services	776,997	812,857	826,945	14,089	1.7%
OTPS	524,577	542,988	525,698	(17,290)	-3.2%
Capital	-	-	-	-	0.0%
Total General Funds	1,301,573	1,355,845	1,352,643	(3,201)	-0.2%

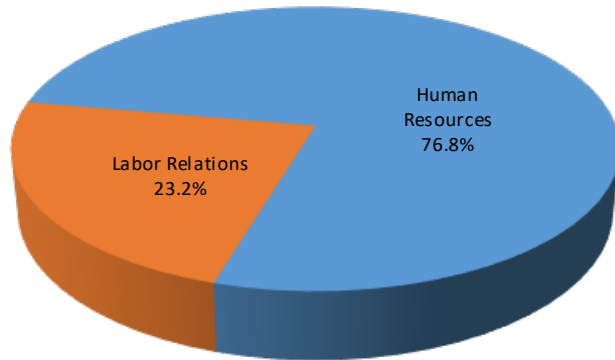
Department Staff

	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Department FTEs					
General Fund FTEs	8.5	8.5	8.5	-	0.0%
Total FTEs	8.5	8.5	8.5	-	0.0%

Fiscal Year 2026 Budget and Program Summaries

HUMAN RESOURCES & LABOR RELATIONS

Program Expenses



Program Summaries

Human Resources – Advertises, recruits, selects, and hires City employees. HR maintains the record keeping of all the aforementioned. It ensures compliance with all relevant state and federal laws and regulations related to employment practices.

Labor Relations – Negotiates all collective bargaining agreements, represents the City in Arbitration and before administrative bodies including: Civil Service, MA Commission Against Discrimination, Division of Labor Relations, and the Community Police Hearings Board, etc.

Program Budgets

Program Expenses	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
Human Resources	1,000,001	1,041,697	1,039,238	(2,460)	76.8%
Labor Relations	301,573	314,147	313,405	(742)	23.2%
Total General Fund Expenditures	1,301,573	1,355,845	1,352,643	(3,201)	100%

Revenue Summary

This department does not produce revenue.

Fiscal Year 2026 Budget and Program Summaries

HUMAN RESOURCES & LABOR RELATIONS

All Funds Expenditure Detail

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	776,997	812,857	826,945	14,089	1.7%
OTPS	524,577	542,988	525,698	(17,290)	-3.2%
Capital	-	-	-	-	0.0%
Total General Funds	1,301,573	1,355,845	1,352,643	(3,201)	-0.2%
External Funds Budget	FY24 Actual	FY25 Available	FY26 Projected	Variance FY26-FY25	Percent Change
N/A	-	-	-	-	0.0%
Total External Funds	-	-	-	-	0.0%
All Funds Budget	1,301,573	1,355,845	1,352,643	(3,201)	-0.2%

All Funds Revenue Detail

Department Revenue	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Medicare Part D Reimbursement	-	-	-	-	0.0%
Reimbursement W&S Retiree Health Insurance	-	-	-	-	0.0%
Miscellaneous revenue	-	-	-	-	0.0%
Municipal Medicaid Part D	-	-	-	-	0.0%
Reimbursement for Prior Year Expend	-	-	-	-	0.0%
Total Departmental Revenue	-	-	-	-	0.0%
External Funding Sources	Type of Funding	Expiration Date	FY24 Actual	FY25 Available	FY26 Projected
<i>Subtotal FY26 Anticipated Grants</i>			-	-	-
<i>Subtotal FY26 Other Funds</i>			-	-	-
Total External Funds			-	-	-

Fiscal Year 2026 Budget and Program Summaries

HUMAN RESOURCES & LABOR RELATIONS

Program Summaries

Human Resources

Human Resources	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	1,000,001	1,041,697	1,039,238
FTEs	4.5	4.5	4.5
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
Average hours a job interchanges from the Personnel Review Committee to posting on the COS	8	8	8
Average hours from the close of the standard 14 day posting, to referring applicants to the department head	24	24	24

Citywide Strategic Priority: Fiscal and Operational Excellence

Highlights

- ◆ The Residency Compliance Unit worked on compliance issues with the revised Residency Ordinance and worked collaboratively with the Residency Compliance Commission.
- ◆ Created and finalized the Dispatcher recruitment video.
- ◆ Participated in 4 open houses to recruit for police and fire entry level positions. The two Police Open Houses saw a record attendance.
- ◆ Participated in City wide public events including Public Safety Night Out, Hoop Up Springfield, and the Pancake Breakfast to recruit for City Employment.
- ◆ Appeared regularly on MassAppeal to explain the Civil Service hiring process, to recruit for police and fire positions, and to advertise for seasonal employment.
- ◆ Held over 8 employee retention and morale boosting events including the annual Ugly Holiday Sweater Contest, Annual Holiday Baking Contest, Public Service Employee Recognition Week, Cornhole Tournament, and National City Hall Selfie Day.
- ◆ Continued our partnership with Springfield Public Schools by recruiting at both Putnam and Central High Schools.
- ◆ Continued our partnership with area colleges to recruit candidates.
- ◆ Continued our Lunch and Learn program for Department Heads, Deputies and Managers to learn about various HR/LR issues.
- ◆ Continued to make significant progress in resolving workers compensation claims and improving return to work outcomes for injured employees. Partnered with Springfield Public Schools to settle outstanding workers compensation claims.
- ◆ We have received 4,031 applications to date (March 13, 2025) for 134 posted positions.
- ◆ Maintained personnel record paper and electronic file database.

Fiscal Year 2026 Budget and Program Summaries

HUMAN RESOURCES & LABOR RELATIONS

Program Summaries

Labor Relations

Labor Relations	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	301,573	314,147	313,405
FTEs	4.0	4.0	4.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
Bargaining Sessions Complete	42	54	N/A
Interest Arbitrations Completed	1	0	N/A

Citywide Strategic Priority: Fiscal and Operational Excellence

Highlights

- ◆ Ten (10) Unions were under contract through June 30, 2024 or later. The City is in active negotiations with four (4) bargaining units.

Fiscal Year 2026 Budget and Program Summaries
HUMAN RESOURCES & LABOR RELATIONS

FY26 Budget Adjustments

Program Budget Adjustments	FY24 Actual	FY25 Actual	FY26 Recommended
Service Requests			
Personal Services	-	-	-
OTPS	56,598	3,600	(23,482)
Total Adjustments	56,598	3,600	(23,482)

Notes

- ◆ OTPS: Decrease \$23,482
 - ◇ 3% OTPS reduction from FY25 Budget.

Fiscal Year 2026 Budget and Program Summaries

EMPLOYEE BENEFITS DEPARTMENT

Mission

The mission of the Employee Benefits Department is to educate eligible City and School employees, retirees, and their dependents on comprehensive benefits and support services/programs available through the City. Our competitive benefits package includes: Group Health Insurance (GIC), Cigna Dental and Vision Coverage, Life Insurance Policies, Flexible Spending Accounts (Health and Dependent Care), Deferred Compensation Plans, Short and Long-Term Disability Programs, and additional voluntary benefits.

FY25 Department Highlights

To date, over the course of FY25, the department processed over 2,000 health insurance changes through the GIC including but not limited to: new enrollments, marriages, births, retirements, terminations, plan changes, address changes, and adding/dropping dependents. In April of each year, the Employee Benefits Department circulates Open Enrollment information to all eligible City and School employees, retirees, and surviving spouses through mail and email. Open Enrollment provides an opportunity to review benefit options and choose a new health plan if necessary. During the FY25 Open Enrollment period from April 3, 2024 to May 1, 2024, the following data was processed by the department:

- ◆ GIC Open Enrollment Changes: 284 paper and electronic forms completed.
- ◆ Flexible Spending Accounts: 637 enrollment forms processed.
- ◆ Cigna Dental Vision Plan Changes: 494 changes from Base Dental to the Dental Buy Up plan.
- ◆ Cigna Dental Vision Enrollments: 172 new enrollments.
- ◆ Implemented a new Life Insurance Vendor, Boston Mutual. Giving employees with Basic Life an increase from \$2,000 to \$5,000.
- ◆ Added a Whole Life Policy for City employees through Boston Mutual.
- ◆ Ran a stand-alone Open Enrollment to increase participation in Boston Mutual offerings. Added over 200 new enrollees.

FY26 Budget Highlights

- ◆ Funds 5.5 FTEs, reduced 1.0 Financial Analyst and reduced 1.0 Insurance Clerk.
- ◆ Integrates City benefit requirements stemming from continued implementation of the Affordable Care Act.

Department Budget

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	311,692	439,739	360,651	(79,087)	-18.0%
OTPS	9,294	10,242	10,292	50	0.5%
Capital	-	-	-	-	-
Total General Funds	320,986	449,980	370,943	(79,037)	-17.6%

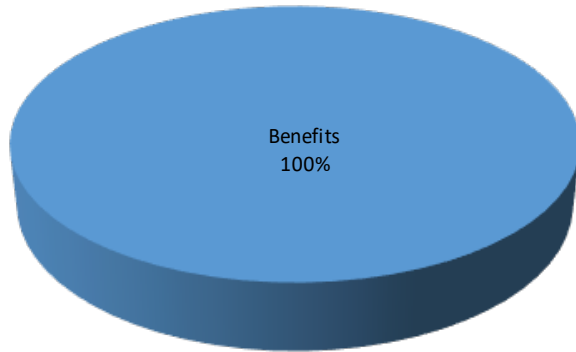
Department Staff

Department FTEs	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
General Fund FTEs	7.0	7.5	5.5	(2.0)	-26.7%
Total FTEs	7.0	7.5	5.5	(2.0)	-26.7%

Fiscal Year 2026 Budget and Program Summaries

EMPLOYEE BENEFITS DEPARTMENT

Program Expenses



Program Summaries

Benefits – Communicates, educates, and administers benefits for eligible City and School employees. The Employee Benefits Department also protects confidential employee information while complying with all relevant state and federal laws and regulations related to Benefits Management.

Program Budgets

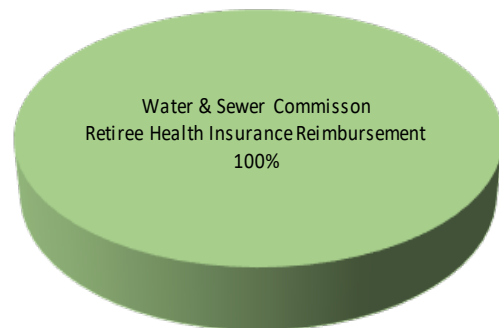
	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
Program Expenses					
Benefits	320,986	449,980	370,943	(79,037)	100%
Total General Fund Expenditures	320,986	449,980	370,943	(79,037)	100%

Revenue Summary

TOTAL REVENUE: \$413,658

Water & Sewer Retiree Health Insurance
Reimbursement

Program Revenue



Departmental Revenue

	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
Program Revenue					
Water & Sewer Retiree Health Ins.	413,658	413,658	413,658	-	100%
Total Departmental Revenue	413,658	413,658	413,658	-	100%

Fiscal Year 2026 Budget and Program Summaries

EMPLOYEE BENEFITS DEPARTMENT

All Funds Expenditure Detail

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	311,692	439,739	360,651	(79,087)	-18.0%
OTPS	9,294	10,242	10,292	50	0.5%
Capital	-	-	-	-	0.0%
Total General Funds	320,986	449,980	370,943	(79,037)	-17.6%
External Funds Budget	FY24 Actual	FY25 Available	FY26 Projected	Variance FY26-FY25	Percent Change
N/A	-	-	-	-	0.0%
Total External Funds	-	-	-	-	0.0%
All Funds Budget	320,986	449,980	370,943	(79,037)	-17.6%

All Funds Revenue Detail

Department Revenue	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Reimbursement W&S Retiree Health Insurance	413,658	413,658	413,658	-	0.0%
Total Departmental Revenue	413,658	413,658	413,658	-	0.0%
External Funding Sources	Type of Funding	Expiration Date	FY24 Actual	FY25 Available	FY26 Projected
<i>Subtotal FY26 Anticipated Grants</i>			-	-	-
<i>Subtotal FY26 Other Funds</i>			-	-	-
Total External Funds			-	-	-

Fiscal Year 2026 Budget and Program Summaries

EMPLOYEE BENEFITS DEPARTMENT

Program Summaries

Benefits

Employee Benefits	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	320,986	449,980	370,943
FTEs	7.0	7.5	5.5
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
Percent of Health Plan Customer Service encounters resolved within one day	100%	100%	100%
Percent of initial entry for necessary payroll changes made within 3 work days of receipt	100%	100%	100%
Percent of payroll changes activated in MUNIS within 3 work days of effected payroll	100%	100%	100%

Citywide Strategic Priority: Fiscal and Operational Excellence

Highlights

- ◆ In FY25 the City began offering a Whole Life Policy through Boston Mutual.
- ◆ Effective 7/1/2024, implemented the GIC's new guidance on insurance effective dates for new hires. This significantly reduces the window in which a new employee has to wait for coverage.
- ◆ Offering 2 Open Enrollment Fairs, allowing employees to meet with benefit vendors and the benefits department staff to complete any needed actions during the Open Enrollment window.
- ◆ Manually resolved multiple ACA production errors and produced ACA compliant forms (1095-C) ahead of schedule on February 21, 2025; original due date of March 3, 2025.
- ◆ Maintained the department internal and public websites with the most current information available pertaining to employee benefits, programs, and services.
- ◆ Maintained the New Hire Orientation with all available benefits listed.
- ◆ Continued New Open Enrollment section in the department's internal and public websites dedicated strictly to providing eligible employees with important details pertaining to Employee Benefits. The site includes links to the Open Enrollment Packet, GIC Benefits Decision Guide with the City of Springfield Premium Rate Sheet, and the Benefits Forms Website.
- ◆ Continued to maintain the electronic filing database in the City's Munis software system which has streamlined document organization, and improved operational efficiency within the department.

EMPLOYEE BENEFITS DEPARTMENT

FY26 Budget Adjustments

Program Budget Adjustments	FY24 Actual	FY25 Actual	FY26 Recommended
Service Requests			
Personal Services	-	(21,073)	(56,383)
OTPS	(6,600)	-	-
Total Adjustments	(6,600)	(21,073)	(56,383)

Notes

- ◆ Personal Services: Decrease \$56,383
 - ◇ Reduction due to staffing adjustments.

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Fiscal Year 2026 Budget and Program Summaries

INFORMATION TECHNOLOGY DEPARTMENT

Mission

The Information Technology Department builds, maintains and secures the electronic information infrastructure and software applications for use by departments in the City of Springfield.

FY25 Department Highlights

The Information Technology Department (ITD) takes a progressive and forward thinking approach to building, maintaining, and securing the City's electronic information infrastructure and related software systems. This provides departments and constituents with the data they need in a timely and effective manner. ITD's responsibilities include:

- ♦ Analyzing, designing, programming, implementing and supporting custom developed software.
- ♦ Building, maintaining, and managing a stable and secure infrastructure of computers, networks, e-mail and voice communication systems with attention toward unification.
- ♦ Installation of storage area networks (SAN) in both data centers with a combined storage capacity of over 8petabytes.
- ♦ Upgrading the core communications platform in both data centers with integration into the Metro-E platform.
- ♦ Maintaining a citywide Metropolitan Ethernet Network (Metro-E), which interconnects city buildings and services in a high-speed ring. This network also provides a high-speed public safety interconnect for radio traffic.
- ♦ Providing management and staffing support of the City's integrated financial accounting system (MUNIS), permits and inspection system (OpenGOV).

FY26 Budget Highlights

- ♦ Funds 14.2 FTEs, a reduction of 2.0 Jr Help Desk positions from the FY25 Adopted Budget.
- ♦ Continued funding for a comprehensive data backup and disaster recovery solution. This ensures the ability to quickly recover mission critical data in the event of any loss due to a natural disaster, cyberattack, or other means.
- ♦ Funding for Storage Area Network (SAN) lease added in FY25. The new SAN yearly lease agreement enhances data storage capabilities and improves the performance of the City's existing network.
- ♦ Funding for continued service and support for MUNIS, Everbridge, Foresite, and Accela.
- ♦ Funding for Office 365 services for city employee and Police Department usage.
- ♦ Level service for continued IT services and support.

Department Budget

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	1,153,702	1,350,422	1,314,741	(35,681)	-2.6%
OTPS	3,000,479	3,906,227	4,150,427	244,200	6.3%
Capital	13,455	18,000	18,000	-	0.0%
Total General Funds	4,167,636	5,274,649	5,483,168	208,519	4.0%

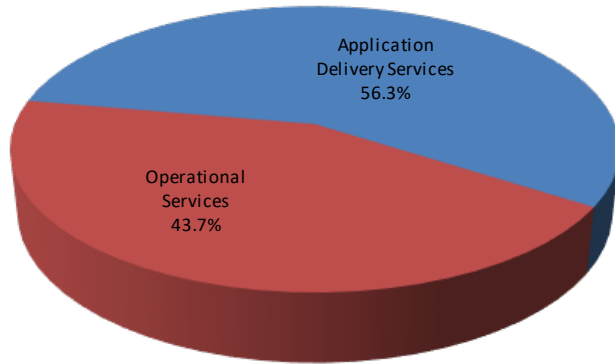
Department Staff

Department FTEs	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
General Fund FTEs	15.2	15.2	13.2	(2.0)	-13.2%
Trusts/Donations/Other FTEs	1.0	1.0	1.0	-	0.0%
Total FTEs	16.2	16.2	14.2	(2.0)	-12.3%

Fiscal Year 2026 Budget and Program Summaries

INFORMATION TECHNOLOGY DEPARTMENT

Program Expenses



Program Summary

Application Delivery Services—The Application Delivery Division is responsible for developing, maintaining, and retiring software applications.

Operational Services—The Operational Services Division is responsible for maintaining the City's voice and data network infrastructure.

Program Budgets

	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
Program Expenses					
Application Delivery Services	2,347,964	2,971,633	3,089,109	117,476	56.3%
Operational Services	1,819,672	2,303,016	2,394,059	91,044	43.7%
Total General Fund Expenditures	4,167,636	5,274,649	5,483,168	208,519	100%

Revenue Summary

This department does not produce any revenue.

Fiscal Year 2026 Budget and Program Summaries
INFORMATION TECHNOLOGY DEPARTMENT

All Funds Expenditure Detail

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	1,153,702	1,350,422	1,314,741	(35,681)	-2.6%
OTPS	3,000,479	3,906,227	4,150,427	244,200	6.3%
Capital	13,455	18,000	18,000	-	0.0%
Total General Funds	4,167,636	5,274,649	5,483,168	208,519	4.0%
External Funds Budget	FY24 Actual	FY25 Available	FY26 Projected	Variance FY26-FY25	Percent Change
Grant Funds	-	-	-	-	0.0%
Enterprise/Revolving Funds	-	-	-	-	0.0%
Donations/Trusts	-	-	-	-	0.0%
Other Funding	-	-	-	-	0.0%
Total External Funds	-	-	-	-	0.0%
All Funds Budget	4,167,636	5,274,649	5,483,168	208,519	4.0%

Fiscal Year 2026 Budget and Program Summaries
INFORMATION TECHNOLOGY DEPARTMENT

Program Summaries

Application Delivery Services

Application Delivery Services	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	2,347,964	2,971,633	3,089,109
FTEs	8.0	8.0	8.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
Number of FTEs assigned to a strategic project	8	8	8
Number of unique visitors to the public website	1,070,946	994,888	1,000,000
% of requests completed on-time	100%	100%	100%

Citywide Strategic Priority: Fiscal and Operational Excellence

Highlights

The Applications Delivery Division is responsible for developing, maintaining, and retiring software applications as required for the effective and efficient operation of City departments. These applications include server-based databases, Access, Excel, SQL Reporting Services, the City website, www.springfieldcityhall.com, and the internal site for employees (COSInfo). Our services include collaborating with departments to streamline work processes, interfacing with outsourced applications, and consulting on the purchase and use of commercial software.

Applications Delivery manages all MUNIS problem tickets, new releases through testing and implementation, and expanding the use of MUNIS General Billing across the City. We also provide management and staff to work on the implementation of new MUNIS functionality. We are the contact for all issues related to IAS, the system used by the Assessor and Planning departments. For Time Labor Management, we provide problem support and time keeper functions. Implementation and troubleshooting for the Accela Permits and Inspections system is also managed by the ITD.

Fiscal Year 2026 Budget and Program Summaries

INFORMATION TECHNOLOGY DEPARTMENT

Program Summaries

Operational Services

Operational Services	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	1,819,672	2,303,016	2,394,059
FTEs	8.2	8.2	6.2
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
Number of desktops/laptops to replace	7	5	5
% of Help Desk requests resolved within 24 hours	99%	96%	99%
Average number of Help Desk requests per month	226	221	225
Average number of email requests per day	26,540	18,042	20,000
Average number of allowed requests per day	9,263	9,347	10,000
Average number of spam blocked requests per day	1,181	1,140	1,200

Citywide Strategic Priority: Fiscal and Operational Excellence

Highlights

The Operational Services Division is responsible for maintaining the City's voice and data network infrastructure, supporting users of information technology with a customer-focused help desk, installing and maintaining computer, network and printer equipment, and providing for City business continuity in the case of a disaster. The Operational Services Division also provides protection of the City's IT assets through perimeter security, spam blocking and antivirus software. With the implementation of MUNIS, additional responsibility includes permission and environment management.

MUNIS is an integrated municipal ERP system that was implemented for Financials and Purchasing in FY08; Tax Revenue Billing (Real Estate, Personal Property and MV Excise), Work Orders (for Facilities, Parks and Police Outside Extra Duty requests/billing), and Contracts and Bids were introduced in FY09. Payroll/Base Human Resources and Position Control functions were implemented in FY10. Additional activity being considered is as follows: Extend and refine use/functionalities beyond the base MUNIS applications implemented over the past few years to improve financial information, controls and operational efficiencies across the city and in our schools.

Fiscal Year 2026 Budget and Program Summaries
INFORMATION TECHNOLOGY DEPARTMENT

FY26 Budget Adjustments

Program Budget Adjustments	FY24 Actual	FY25 Actual	FY26 Recommended
Personal Services	(34,895)	3,386	(70,000)
OTPS	9,545	446,356	244,200
Capital	-	-	-
Total Adjustments	(25,350)	449,742	174,200

Notes

- ◆ Personal Services: Decrease \$70,000
 - ◇ Salary adjustments to 2 Junior Help Desk positions
- ◆ OTPS: Decrease \$11,000
 - ◇ Reduction due to historical spending
- ◆ OTPS: Increase \$255,200
 - ◇ Addition to cover contractual Software increases

Fiscal Year 2026 Budget and Program Summaries

DEPARTMENT OF CAPITAL ASSET CONSTRUCTION

Mission

The mission of the Department of Capital Asset Construction (DCAC) is to play a leading role in providing professional project management services to various City of Springfield departments.

FY25 Department Highlights

- ◆ DeBerry/Swan School — Close out with MSBA.
- ◆ Phase three construction of the new Duggan Middle School Stadium.
- ◆ Planning of new Gerena Elementary School.
- ◆ Construction of Walker Stadium building at Forest Park.
- ◆ Planning of the East Springfield Library.
- ◆ Construction work at various locations, which include both clubhouses at Veterans and Franconia Municipal Golf Courses, and repairs to the Carriage House in Forest Park.
- ◆ Implementation of the following Parks Department Projects: Neal Park, Forest Park Master Plan and Gurdon Bill.
- ◆ Massachusetts School Building Authority (MSBA) Accelerated Repair Projects — Construction Administration for the Milton Bradley windows, Rebecca Johnson windows, Pottenger windows, Bowles roof and ADA upgrades, Central windows, Sumner Avenue roof, Indian orchard roof, Commerce roof and Glenwood roof.
- ◆ Submission of Statement of Interest (SOI)- Assist with preparation of the SOI to the MSBA.

FY26 Budget Highlights

- ◆ Funds 5.0 FTEs, consistent with FY25.
- ◆ Continued insourcing of project management functions.

Department Budget

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	468,916	485,182	543,890	58,708	12.1%
OTPS	21,263	59,504	57,719	(1,785)	-3.0%
Capital	-	-	-	-	0.0%
Total General Funds	490,179	544,686	601,609	56,923	10.5%

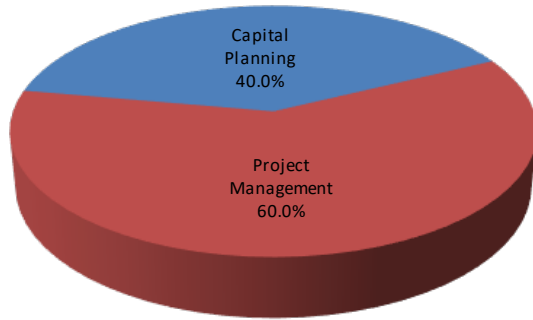
Department Staff

Department FTEs	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
General Fund FTEs	5.0	5.0	5.0	-	0.0%
Total FTEs	5.0	5.0	5.0	-	0.0%

Fiscal Year 2026 Budget and Program Summaries

DEPARTMENT OF CAPITAL ASSET CONSTRUCTION

Program Expenses



Program Summaries

Capital Planning — Identify projects for the upcoming year. Review the environment impacts of these projects. Discuss the needs of end users and begin schematic design.

Project Management — Provide professional project management services to ensure the projects are on time, on budget, and meet all municipal requirements and needs.

Program Budgets

Program Expenses	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
Capital Planning	209,189	324,000	240,644	(83,356)	10.4%
Project Management	313,784	486,000	360,965	(125,034)	15.5%
Total General Fund Expenditures	490,179	544,686	601,609	56,923	26%
Total External Funds Expenditures	1,528,255	2,581,538	1,720,323	(861,215)	74.1%
Total All Funds Expenditures	2,018,434	3,126,224	2,321,932	(804,292)	100%

Revenue Summary

This department does not produce any revenue.

Fiscal Year 2026 Budget and Program Summaries

DEPARTMENT OF CAPITAL ASSET CONSTRUCTION

All Funds Expenditure Detail

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	468,916	485,182	543,890	58,708	12.1%
OTPS	21,263	59,504	57,719	(1,785)	-3.0%
Capital	-	-	-	-	0.0%
Total General Funds	490,179	544,686	601,609	56,923	10.5%
External Funds Budget	FY24 Actual	FY25 Available	FY26 Projected	Variance FY26-FY25	Percent Change
Grant Funds	1,528,255	2,581,538	1,720,323	(861,215)	-33%
Enterprise/Revolving Funds	-	-	-	-	0.0%
Donations/Trusts	-	-	-	-	0.0%
Other Funding	-	-	-	-	0.0%
Total External Funds	1,528,255	2,581,538	1,720,323	(861,215)	-33%
All Funds Budget	2,018,434	3,126,224	2,321,932	(804,292)	-25.7%

All Funds Revenue Detail

Department Revenue	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Miscellaneous Revenue	-	-	-	-	0.0%
Reimb For Prior Year Expend	-	-	-	-	0.0%
Total Departmental Revenue	-	-	-	-	0.0%
External Funding Sources	Type of Funding	Expiration Date	FY24 Actual	FY25 Available	FY26 Projected
Blunt Park	Grant	6/1/2025	8,609	984	984
Duggan Park	Grant	7/31/2025	736,190	12,810	12,810
Greenleaf Park Project	Grant	6/1/2026	761,256	87,025	7,310
Bike & Skate Park At Gurdon	Grant	12/31/2025	-	1,000,000	276,300
Municipal Vulnerability Preparedness	Grant	6/30/2025	-	2,919	2,919
Neal Park	Grant	9/1/2026	22,200	1,477,800	1,420,000
Subtotal FY26 Anticipated Grants			1,528,255	2,581,538	1,720,323
			-	-	-
Subtotal Other Funding			-	-	-
Total External Funds			1,528,255	2,581,538	1,720,323

Fiscal Year 2026 Budget and Program Summaries

DEPARTMENT OF CAPITAL ASSET CONSTRUCTION

Program Summaries

Capital Planning

Capital Planning	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	209,189	324,000	240,644
FTEs	2.0	2.0	2.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
Total # of new projects	8	9	9
# of projects scheduled for completion	8	9	9

Citywide Strategic Priority: Fiscal and Operational Excellence

Highlights

The Department of Capital Asset Construction plays a leading role in the development, enhancement and preservation of the quality of the physical environment in the City of Springfield by providing professional project management services to various City Departments, ensuring that improvements to all City buildings adhere to health and safety codes, provide access to disabled citizens, and provide energy and other operating cost savings.

DCAC helped develop the City's five-year Capital Improvement Plan by identifying projects and providing cost estimates and overall assessment of the needs of each project. DCAC reviews projects with the Facilities Department and develops statement of interest forms for submission to the MSBA. DCAC works with the MSBA to secure funding for school projects. DCAC strives to close out all projects in a timely manner and receive reimbursements back into the City coffers.

Fiscal Year 2026 Budget and Program Summaries

DEPARTMENT OF CAPITAL ASSET CONSTRUCTION

Program Summaries

Project Management

Project Management	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	313,784	486,000	360,965
FTEs	3.0	3.0	3.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
Percentage of projects completed under budget	100%	100%	100%
Percentage of change orders of total construction budget per project	3%	3%	3%
Percentage of projects completed on schedule	100	100	100
Total number of completed projects	9	9	9

Citywide Strategic Priority: Fiscal and Operational Excellence

Highlights

The Department of Capital Asset Construction ensures that improvements to all City buildings adhere to health and safety codes, provide access to disabled citizens, provide energy and other operational cost savings, and ensures projects are on budget and meet all municipal requirements. The project managers that are assigned to a project handle the project from planning through construction, and finally closeout. This ensures a seamless transmission of knowledge throughout the construction process. Additionally, DCAC continues to close out all projects in a timely manner to ensure final payments from the MSBA.

German Gerena Elementary School

- ◆ Planning for the new German Gerena Elementary School in the North End.

DeBerry/Swan Street School

- ◆ Close out with the MSBA of the new school project.

Duggan Middle School Stadium Complex and Neal Park

- ◆ Design and planning of the new Duggan Middle School Stadium Complex. Phase three will consist of reconstruction of parking lot and dump closure. Renovation of Neal Park.

MSBA Accelerated Repair Projects—Multiple projects

- ◆ New windows and doors at Milton Bradley, Rebecca Johnson, Pottenger, Central, and new roofs at Bowles, Sumner Ave, Indian Orchard, Commerce and Glenwood schools.

Fiscal Year 2026 Budget and Program Summaries

DEPARTMENT OF CAPITAL ASSET CONSTRUCTION

FY26 Budget Adjustments

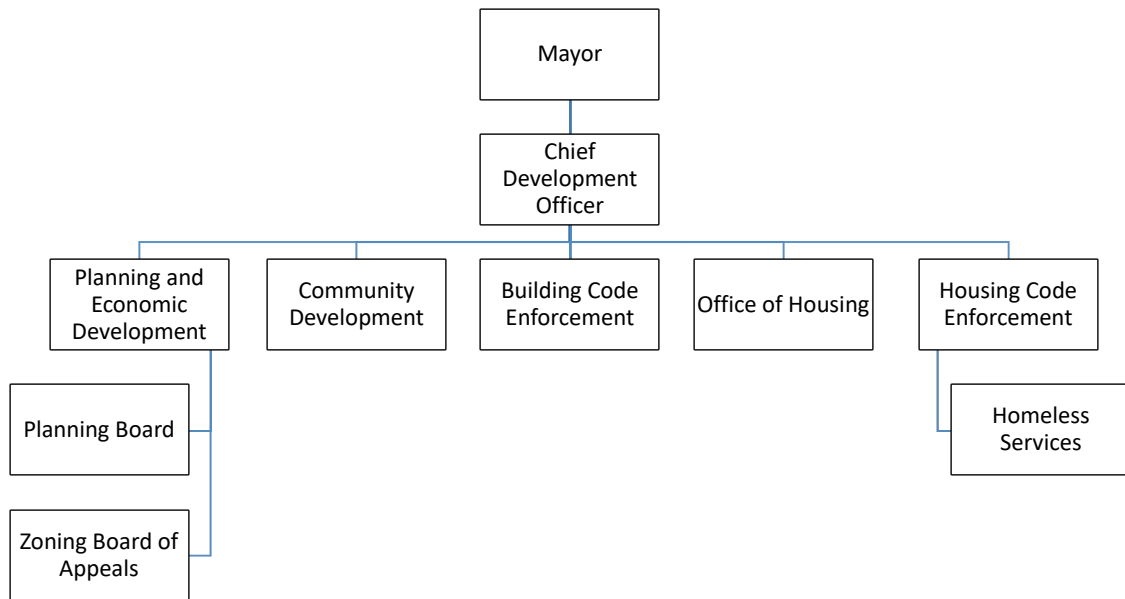
Program Budget Adjustments	FY24 Actual	FY25 Actual	FY26 Recommended
Service Requests			
Personal Services	13,453	-	-
OTPS	-	-	(1,785)
Total Adjustments	13,453	-	(1,785)

Notes

- ◆ OTPS: Decrease \$1,785
 - ◇ Decrease due to 3% OTPS reduction from FY25 Budget

Section 6

Development Services Division



Mission Statement

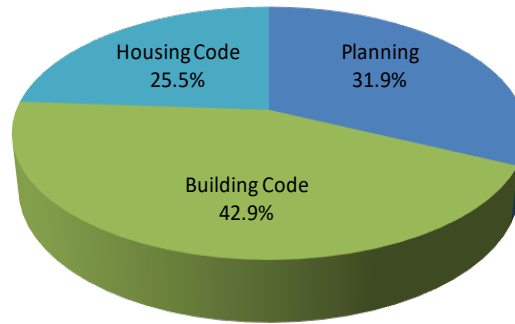
The Development Services Division integrates the resources of each department to enhance the quality of life in our City, to facilitate growth and development, to ensure appropriate planning and enforcement of regulatory standards, and to oversee and facilitate the revitalization of each neighborhood of the City.

**Community Development and Office of Housing are part of the Development Services Division but both are completely grant funded*

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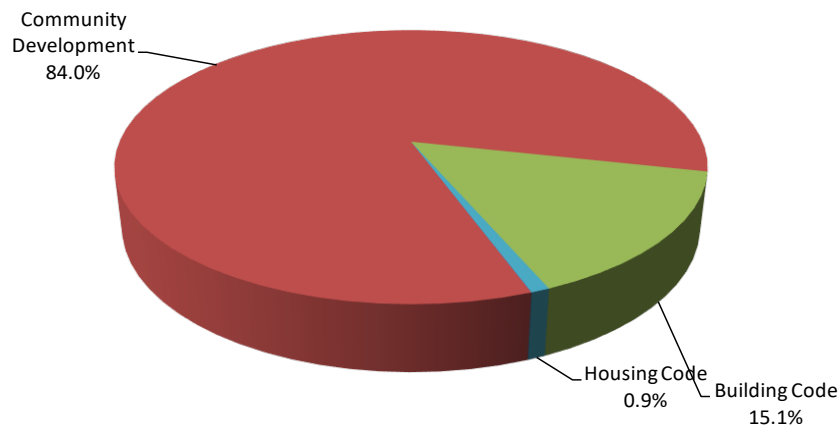
Fiscal Year 2026: All Funds Budget and Revenue Overview

Development Division



FY26 Recommended Budget Development Division						
	FY24 Actual	FY25 Adopted	FY25 Revised	FY26 Recommended	% Change from FY25 Adopted	% Change from FY25 Revised
Planning	1,259,472	1,398,961	1,398,961	1,561,477	11.6%	11.6%
Community Development	-	-	-	-	-	-
Building Code	1,776,173	2,097,477	2,097,477	2,158,402	2.9%	2.9%
Office of Housing	-	-	-	-	-	-
Housing Code	1,014,453	1,164,773	1,164,773	1,169,208	0.4%	0.4%
Total	4,050,099	4,661,211	4,661,211	4,889,087	4.9%	4.9%

Revenue Overview



Division / Department	FY26 Revenue	Property Taxes	Grant Revenue	Enterprise Revenue	State Aid	FY26 Total Revenue
Planning	5,500	-	-	-	-	5,500
Community Development	25,000	-	17,093,079	-	-	17,118,079
Building Code	3,080,000	-	-	-	-	3,080,000
Office of Housing	-	-	-	-	-	-
Housing Code	175,000	-	-	-	-	175,000
Total	3,285,500	-	17,093,079	-	-	20,378,579

Development Services

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Fiscal Year 2026 Budget and Program Summaries

PLANNING & ECONOMIC DEVELOPMENT

Mission

The department provides community planning services, manages programs and oversees projects that fulfill the immediate physical, economic, and environmental needs of the City of Springfield, and assists in developing the City's long-term vision for physical, environmental, economic, and community development.

FY25 Department Highlights

The Office of Planning and Economic Development (OPED) strives to promote and improve the economic, natural, and built environment of the City of Springfield. OPED manages this effort on behalf of Springfield's residents, businesses, work force, and visitors through economic and workforce development, zoning, urban design, neighborhood planning, open space, and geographic information services. The department works to create short, mid and long range plans, programs and projects on a targeted neighborhood basis and citywide.

Through the consolidated Office of Planning & Economic Development, the economic development and planning functions collaborate to ensure that a thoughtful and equitable process can be undertaken for each development effort.

The Office of Planning and Economic Development promotes the City as an attractive location for new businesses, retaining and expanding our valued existing businesses, and increasing our tax base. The department provides planning support, technical assistance, coordination and advisory services to city officials, boards, and committees. It advises on issues involving land use planning, zoning, economic development, open space land preservation, smart growth, and historic preservation.

The OPED serves as the administration for the Planning Board, Conservation Commission, and Historical Commission and is housed with the offices of the Springfield Redevelopment Authority.

FY26 Budget Highlights

- ◆ Funds 12.0 General Fund FTEs, an increase of 3.0 FTEs from FY25.
 - ◇ Zoning Code Enforcement staff will be moved under the Office of Planning and Economic Department; Zoning Administrator and two Zoning Code Inspectors. This will allow planning and zoning to respond collaboratively on permitting to ensure compliance.
- ◆ OTPS includes funding for:
 - ◇ Business Improvement District dues
 - ◇ Property appraisal services
 - ◇ Historic planning services
 - ◇ Funding match for the Springfield Cultural District
 - ◇ Internship program
- ◆ Continued funding of the Springfield Redevelopment Authority.

Department Budget

	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
General Fund Operating Budget					
Personal Services	703,332	946,913	1,111,428	164,515	17.4%
OTPS	556,140	452,049	450,049	(2,000)	-0.4%
Capital	-	-	-	-	0.0%
Total General Funds	1,259,472	1,398,961	1,561,477	162,515	11.6%

Department Staff

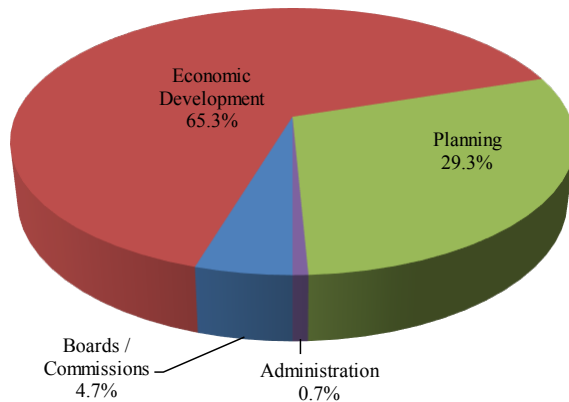
	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Department FTEs					
General Fund FTEs	9.0	9.0	12.0	3.0	33.3%
Total FTEs	9.0	9.0	12.0	3.0	33.3%

Development Services

Fiscal Year 2026 Budget and Program Summaries

PLANNING & ECONOMIC DEVELOPMENT

Program Expenses



Program Summary

Boards / Commissions - The City Planning Board and Zoning Board of Appeals reviews special permits.

Economic Development - Works with current and potential business partners to solidify Springfield's commercial entities.

Office of Planning - Provides community planning services, manages programs and projects that fulfill the immediate physical, economic, and environmental needs of the City.

Administration— Provides general administration for the Division.

Program Budgets

Program Expenses	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent of Total
Boards / Commissions	24,177	71,515	72,852	1,337	4.7%
Economic Development	1,049,366	1,067,487	1,019,702	(47,784)	65.3%
Planning	173,720	248,300	457,278	208,978	29.3%
Administration	12,209	11,659	11,644	(15)	0.7%
Total General Fund Expenditures	1,259,472	1,398,961	1,561,477	162,515	100%
Total External Funds Expenditures	-	-	-	-	-
Total All Funds Expenditures	1,259,472	1,398,961	1,561,477	162,515	100%

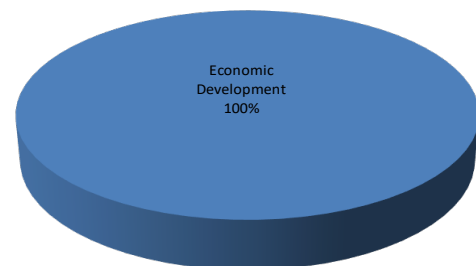
Revenue Summary

TOTAL REVENUE: \$5,500

Economic Development - \$5,500

- ◆ Departmental Fees: Planning Board special permits, wetland maps, GIS maps & fees.
- ◆ Other Permits: Notice of Intent, buffer review fees.

Program Revenue



Departmental Revenue

Program Revenue	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent of Total
Boards / Commissions	-	-	-	-	0.0%
Economic Development	5,150	5,500	5,500	-	100%
Planning	-	-	-	-	0.0%
Administration	-	-	-	-	0.0%
Total Departmental Revenue	5,150	5,500	5,500	-	100%

Fiscal Year 2026 Budget and Program Summaries

PLANNING & ECONOMIC DEVELOPMENT

All Funds Expenditure Detail

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	703,332	946,913	1,111,428	164,515	17.4%
OTPS	556,140	452,049	450,049	(2,000)	-0.4%
Capital	-	-	-	-	0.0%
Total General Funds	1,259,472	1,398,961	1,561,477	162,515	11.6%
External Funds Budget	FY24 Actual	FY25 Available	FY26 Projected	Variance FY26-FY25	Percent Change
Grant Funds	-	-	-	-	0.0%
Enterprise/Revolving Funds	-	-	-	-	0.0%
Donations/Trusts	-	-	-	-	0.0%
Other Funding	-	-	-	-	0.0%
Total External Funds	-	-	-	-	0%
All Funds Budget	1,259,472	1,398,961	1,561,477	162,515	11.6%

All Funds Revenue Detail

Department Revenue	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Departmental Fees	3,650	4,000	4,000	-	0.0%
Other Permits	1,500	1,500	1,500	-	0.0%
Total Departmental Revenue	5,150	5,500	5,500	-	0.0%
External Funding Sources	Type of Funding	Expiration Date	FY24 Actual	FY25 Available	FY26 Projected
			-	-	-
<i>Subtotal FY26 Anticipated Grant Funds</i>			-	-	-
			-	-	-
<i>Subtotal Other Funding</i>			-	-	-
Total External Funds			-	-	-

Fiscal Year 2026 Budget and Program Summaries

PLANNING & ECONOMIC DEVELOPMENT

Program Summaries

Boards/Commissions

Boards/Commissions	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	24,177	71,515	72,852
FTEs	1.0	1.0	1.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
% of special permit application recommendations provided to the City Council before the next scheduled hearing date	100%	100%	100%
% of zoning change application recommendations provided to the City Council before the next scheduled hearing date	100%	100%	100%
% of historic applications reviewed and processed to the Historical Commission before the next scheduled hearing date	100%	100%	100%

Citywide Strategic Priority: Economic Vitality

Highlights

OPED serves as the administration for the Planning Board, Conservation Commission, Zoning Board of Appeals, and Historical Commission and is housed with the offices of the Springfield Redevelopment Authority.

Fiscal Year 2026 Budget and Program Summaries

PLANNING & ECONOMIC DEVELOPMENT

Program Summaries

Economic Development

Economic Development	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	1,049,366	1,067,487	1,019,702
FTEs	5.0	5.0	5.0

Citywide Strategic Priority: Economic Vitality

Highlights

The Office of Planning and Economic Development (OPED) strives to promote and improve the economic, natural, and built environment of the City of Springfield. OPED manages this effort on behalf of Springfield's residents, businesses, work force, and visitors through economic and workforce development, zoning, urban design, neighborhood planning, open space, and geographic information services. OPED works to create short, mid and long range plans, programs and projects on a targeted neighborhood basis and citywide.

Through the consolidated Office of Planning and Economic Development, the economic development and the planning functions collaborate to ensure that a thoughtful and equitable process can be undertaken with each development effort.

The Office of Planning and Economic Development promotes the City as an attractive location for new businesses, retaining and expanding our valued existing businesses, and increasing our tax base. The department provides planning support, technical assistance, coordination and advisory services to city officials, boards, and committees on issues involving land use planning, zoning, economic development, open space land preservation, smart growth, and historic preservation.

Fiscal Year 2026 Budget and Program Summaries

PLANNING & ECONOMIC DEVELOPMENT

Program Summaries

Office of Planning

Planning	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	173,720	248,300	457,278
FTEs	3.0	3.0	6.0

Citywide Strategic Priority: Economic Vitality

Highlights

The Office of Planning strives to promote and improve the economic, natural, and built environment of the City of Springfield. We manage this effort on behalf of Springfield's residents, businesses, work force, and visitors through zoning, innovative urban design, neighborhood planning, open space preservation, and geographic information services. The Planning Department serves as the administration for the Planning Board, Conservation Commission, Zoning Board of Appeals and Historical Commission.

Fiscal Year 2026 Budget and Program Summaries

PLANNING & ECONOMIC DEVELOPMENT

Program Summaries

Administration

Administration	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	12,209	11,659	11,644
FTEs	-	-	-

Citywide Strategic Priority: Economic Vitality

Highlights

Provides administrative oversight for the Planning & Economic Development Department.

Fiscal Year 2026 Budget and Program Summaries
PLANNING & ECONOMIC DEVELOPMENT

FY26 Budget Adjustments

Program Budget Adjustments	FY24 Actual	FY25 Actual	FY26 Recommended
Service Requests			
Personal Services	(33,424)	-	-
OTPS	14,250	(6,700)	(2,000)
Total Adjustments	(19,174)	(6,700)	(2,000)

Notes

- ◆ OTPS: Decrease \$2,000
 - ◇ Reduction due to historical spending.

Fiscal Year 2026 Budget and Program Summaries

COMMUNITY DEVELOPMENT / OFFICE OF HOUSING

Mission

The mission of the Community Development Department is to administer programs that meet the Federal Government's Housing and Urban Development policy goals of providing low and moderate-income persons safe and decent housing, a suitable living environment, and expanded economic opportunities.

FY25 Department Highlights

The Office of Community Development receives funding from the Department of Housing and Urban Development and various other local, state and federal agencies. The funds are then redistributed to local service providers, agencies, contractors and homeowners. In order to comply with funding agency requirements and regulations, the Office of Community Development reviews financial and programmatic reports to ensure that specific project, public service, economic development, redevelopment, housing, and homeless service goals are met and/or exceeded.

The Office of Housing undertakes activities to improve the quality and availability of housing for moderate and low-income persons, increase the rate of homeownership in the City, reduce homelessness, promote equal opportunity for all to access quality housing, and improve the quality of low-income neighborhoods through the eradication of blight and investment in public spaces and infrastructure.

FY26 Budget Highlights

- ◆ This department is supported completely by Grant Funds.
- ◆ Budgets for 26.0 FTEs, a decrease of 1.0 FTEs over FY25.
 - ◇ FTEs are allocated based on funding availability through various grants.

Department Budget

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	-	-	-	-	0.0%
OTPS	-	-	-	-	0.0%
Capital	-	-	-	-	0.0%
Total General Funds	-	-	-	-	0.0%

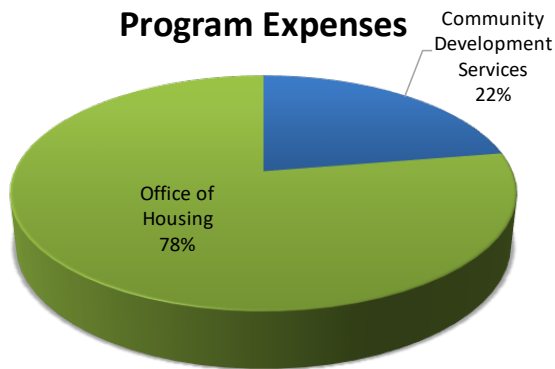
Department Staff

Department FTEs	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Grant FTEs	26.0	27.0	26.0	(1.0)	-3.7%
Total FTEs:	26.0	27.0	26.0	(1.0)	-3.7%

Fiscal Year 2026 Budget and Program Summaries

COMMUNITY DEVELOPMENT / OFFICE OF HOUSING

Program Summary



Community Development - Review financial and programmatic reports to ensure that specific project, public service, economic development, redevelopment, housing, and homeless service goals are met and/or exceeded.

HUD Grants - Financial management of entitlement grants including CDBG, HOME, ESG, CoC, and HOP-WA.

Office of Housing - Oversight and public assistance provided for various housing initiative programs throughout Springfield.

Program Budgets

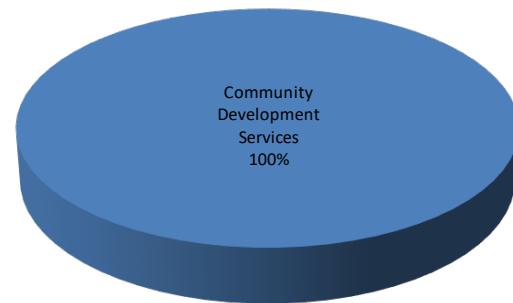
Program Expenses	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
Community Development Services	-	-	-	-	0.0%
Office of Housing	-	-	-	-	0.0%
Total General Fund Expenditures	-	-	-	-	0.0%
Community Development Services	3,113,206	3,560,743	3,828,850	268,106	22.4%
Office of Housing	10,785,034	12,335,432	13,264,229	928,797	77.6%
Total External Funds Expenditures	13,898,239	15,896,175	17,093,079	1,196,903	100%
Total All Funds Expenditures	13,898,239	15,896,175	17,093,079	1,196,903	100%

Revenue Summary

TOTAL REVENUE: \$25,000

- ♦ Rentals - \$25,000

Program Revenue



Departmental Revenue

Program Revenue	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
Community Development Services	25,000	25,000	25,000	-	100%
Office of Housing	-	-	-	-	0.0%
Total Departmental Revenue	25,000	25,000	25,000	-	100%

Fiscal Year 2026 Budget and Program Summaries

COMMUNITY DEVELOPMENT / OFFICE OF HOUSING

All Funds Budget Detail

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	-	-	-	-	0.0%
OTPS	-	-	-	-	0.0%
Capital	-	-	-	-	0.0%
Total General Funds	-	-	-	-	0.0%
External Funds Budget	FY24 Actual	FY25 Balance	FY26 Projected	Variance FY26-FY25	Percent Change
Grant Funds	13,898,239	15,896,175	17,093,079	1,196,903	8%
Enterprise/Revolving Funds	-	-	-	-	0.0%
Donations/Trusts	-	-	-	-	0.0%
Other Funding	-	-	-	-	0.0%
Total External Funds	13,898,239	15,896,175	17,093,079	1,196,903	8%
All Funds Budget:	13,898,239	15,896,175	17,093,079	1,196,903	8%

All Funds Revenue Detail

Department Revenue	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Departmental Revenue	25,000	25,000	25,000	-	0.0%
External Funds	-	-	-	-	0.0%
Total Departmental Revenue	25,000	25,000	25,000	-	0.0%
External Funds	Type of Funding	Expiration Date	FY24 Actual	FY25 Balance	FY26 Projected
Community Development Block Grant (CDBG)					
Community Development Block Grant (CDBG)	Grant	6/30/2026	3,943,246	3,740,488	3,740,488
CDBG Disaster Recovery	Grant	9/30/2029	489,049	716,576	173,656
Office of Housing					
HOME Investment Partnership (HOME)	Grant	6/30/2026	1,351,819	1,502,181	1,502,181
Housing Opportunities for Persons w AIDS (HOPWA)	Grant	6/30/2026	789,661	827,431	827,431
Emergency Solutions Grant (ESG)	Grant	6/30/2026	269,954	329,785	329,785
Homeless Youth	Grant	6/9/2025	808,730	976,589	976,589
Continuum of Care Program	Grant	6/30/2025	6,075,996	7,534,592	9,380,533
Lead-Based Paint Hazard Reduction	Grant	6/30/2025	78,360	119,671	7,703
MGC- Parking Garage	Grant	6/30/2026	91,425	148,863	154,713
Subtotal FY26 Anticipated Grant Funds:			13,898,239	15,896,175	17,093,079
Subtotal FY26 Other Funds:			-	-	-
Total External Funding Sources:			13,898,239	15,896,175	17,093,079

Fiscal Year 2026 Budget and Program Summaries

COMMUNITY DEVELOPMENT / OFFICE OF HOUSING

Program Summaries

Community Development Services

Community Development Services	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	3,113,206	3,560,743	3,828,850
FTEs	7.0	8.0	8.0

Citywide Strategic Priority: Fiscal and Operational Excellence

Highlights

The Office of Community Development receives funding from the Department of Housing and Urban Development and various other local, state and federal agencies. The funds are then distributed to local service providers, agencies, contractors and homeowners. In order to comply with funding agency requirements and regulations, the Office of Community Development reviews financial and programmatic reports to ensure that specific project, public service, economic development, redevelopment, housing, and homeless service goals are met and/or exceeded.

Fiscal Year 2026 Budget and Program Summaries

COMMUNITY DEVELOPMENT / OFFICE OF HOUSING

Program Summaries

Office of Housing

Office of Housing	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	10,785,034	12,335,432	13,264,229
FTEs	19.0	19.0	18.0

Highlights

The Office of Housing undertakes activities to improve the quality and availability of housing for moderate and low-income persons, increase the rate of homeownership in the City, reduce homelessness, promote equal opportunity for all to access quality housing, and improve the quality of low-income neighborhoods through the eradication of blight and investment in public spaces and infrastructure. The Office of Housing oversees the administration of eight Federal and State grant programs with annual projected budgets in excess of \$13 million dollars.

Fiscal Year 2026 Budget and Program Summaries
COMMUNITY DEVELOPMENT / OFFICE OF HOUSING

FY26 Budget Adjustments

Program Budget Adjustments	FY24 Actual	FY25 Actual	FY26 Recommended
Service Requests			
Personal Services	-	-	-
OTPS	-	-	-
TOTAL ADJUSTMENTS	-	-	-

Notes

- ◆ There were no budget adjustments for Fiscal Year 2026.

Fiscal Year 2026 Budget and Program Summaries

BUILDING CODE DEPARTMENT

Mission

To enhance public safety by enforcing, through inspection and licensing, State laws and City ordinances regulating the physical operation of businesses and ensure that hazardous conditions posing an imminent threat to the public are corrected.

FY25 Department Highlights

The Inspectional Services Building Division provides the citizens of the City of Springfield with independent and impartial inspectional services, as required by the Commonwealth of Massachusetts. The Inspectional Services Division plays a vital role in the enforcement of these regulations, building codes, laws, and local ordinances that enhance the overall quality of life and help ensure stable property values, all of which affect the general economic health of the community. The division also provides enforcement of all Massachusetts General Laws pertaining to weighing and measuring devices, which ensures proper equity and integrity in a multi-million dollar marketplace.

FY26 Budget Highlights

- ◆ Funds 26.0 General Fund FTEs, a reduction of 3.0 FTEs from FY25.
 - ◇ Includes funding to allow Building Inspectors to work 40 hours a week. This is to address an increase in the number of building construction projects throughout the City of Springfield in recent years.
 - ◇ The reduction of 3.0 FTEs is representative of the shift of the Zoning Code Enforcement staff to the Office of Planning and Economic Development (Zoning Administrator and two Zoning Inspectors).
- ◆ Level funds OTPS including:
 - ◇ All contractually obligated costs (uniforms & safety equipment).
 - ◇ Training costs to ensure Inspectors are educated on all current code enforcement statutes.
- ◆ New permitting software, OpenGov, to make permitting process fully accessible online including an electronic payment option.

Department Budget

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	1,720,271	2,033,143	2,094,069	60,926	3.0%
OTPS	55,903	64,333	64,333	-	0.0%
Capital	-	-	-	-	0.0%
Total General Funds	1,776,173	2,097,477	2,158,402	60,926	2.9%

Department Staff

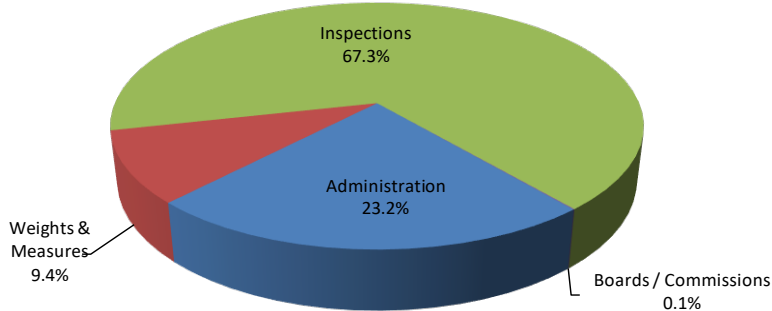
Department FTEs	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
General Fund FTEs	29.0	29.0	26.0	(3.0)	-10.3%
Total FTEs	29.0	29.0	26.0	(3.0)	-10.3%

Fiscal Year 2026 Budget and Program Summaries

BUILDING CODE DEPARTMENT

Program Summary

Program Expenses



Administration - Responsible for the administrative and logistical management of inspection services.

Weights & Measures - Certifies that all commercially used measuring devices (scales, pumps, etc.) are accurately calibrated.

Inspections - Enhance public safety by enforcing, through inspection and licensing, State laws and City ordinances.

Program Budgets

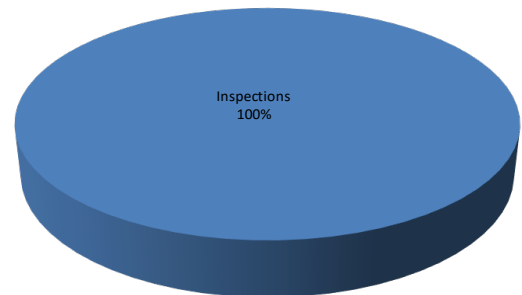
Program Expenses	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
Administration	458,425	433,374	501,083	67,709	23.2%
Weights & Measures	191,525	194,606	202,472	7,866	9.4%
Inspections	1,125,173	1,467,997	1,453,348	(14,649)	67.3%
Boards / Commissions	1,050	1,500	1,500	-	0.1%
Total General Funds Expenditures	1,776,173	2,097,477	2,158,402	60,926	100%

Revenue Summary

TOTAL REVENUE: \$3,080,000

- ♦ Departmental Fees - \$480,000
 - ◊ Weights & Measures: Scale, balance, pump, meter, and scanner calibration fees.
- ♦ Permits - \$2,600,000
 - ◊ Occupancy permits.
 - ◊ Building permits: Roofs, additions, demolitions, pools.
 - ◊ Utility permits - Electrical, plumbing.
 - ◊ Zoning change permits.

Program Revenue



Departmental Revenue

Program Revenue	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
Administration	-	-	-	-	0.0%
Weight & Measures	-	-	-	-	0.0%
Inspections	3,010,455	3,280,000	3,080,000	(200,000)	100%
Boards / Commissions	-	-	-	-	0.0%
Total Departmental Revenue	3,010,455	3,280,000	3,080,000	(200,000)	100%

Fiscal Year 2026 Budget and Program Summaries

BUILDING CODE DEPARTMENT

All Funds Expenditure Detail

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	1,720,271	2,033,143	2,094,069	60,926	3.0%
OTPS	55,903	64,333	64,333	-	0.0%
Capital	-	-	-	-	0.0%
Total General Funds	1,776,173	2,097,477	2,158,402	60,926	2.9%
External Funds Budget	FY24 Actual	FY25 Available	FY26 Projected	Variance FY26-FY25	Percent Change
Grant Funds	-	-	-	-	0.0%
Enterprise/Revolving Funds	-	-	-	-	0.0%
Donations/Trusts	-	-	-	-	0.0%
Other Funding	-	-	-	-	0.0%
Total External Funds	-	-	-	-	0.0%
All Funds Budget	1,776,173	2,097,477	2,158,402	60,926	2.9%

All Funds Revenue Detail

Department Revenue	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Departmental Fees	449,267	480,000	480,000	-	0.0%
Other Permits	2,550,088	2,800,000	2,600,000	(200,000)	-7.1%
Departmental Fines	11,100	-	-	-	0.0%
Total Departmental Revenue	3,010,455	3,280,000	3,080,000	(200,000)	-6.1%
External Funding Sources	Type of Funding	Expiration Date	FY24 Actual	FY25 Available	FY26 Projected
			-	-	-
<i>Subtotal FY26 Anticipated Grant Funds</i>			-	-	-
			-	-	-
<i>Subtotal FY26 Other Funding</i>			-	-	-
			-	-	-
Total External Funds			-	-	-

BUILDING CODE DEPARTMENT

Program Summaries

Administration

Administration	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	458,425	433,374	501,083
FTEs	7.0	7.0	7.0

Citywide Strategic Priority: Economic Vitality

Highlights

The Building Division is responsible for the enforcement of the State Building Code, handicap access, regulations, and conditions attached to special permits. It issues permits for building, wiring, plumbing, gas, and signs, and performs plan reviews, on-site inspections of new construction, alterations and repairs.

BUILDING CODE DEPARTMENT

Program Summaries

Weights & Measures

Weights & Measures	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	191,525	194,606	202,472
FTEs	3.0	3.0	3.0

Citywide Strategic Priority: Economic Vitality

Highlights

The function of the Weights and Measures Division is to ensure the delivery of accurate quantities, at the correct price, of all the products bought and sold in the City.

BUILDING CODE DEPARTMENT

Program Summaries**Inspections**

Inspections	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	1,125,173	1,467,997	1,453,348
FTEs	19.0	19.0	16.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
Number of Section 106 life and safety certificates issued	104	47	200
Percentage of complaints resolved within 70 days	1.5%	10%	25%
Percentage of permits issued within 14 days	62%	63%	80%
Number of average monthly inspections per zoning inspector	175	136	180
Number of average monthly inspections per building inspector	100	130	140
Percentage of joint housing and building inspections	17%	25%	25%

Citywide Strategic Priority: Economic Vitality

Highlights

The Inspectional Services Building Division is responsible for ensuring the homes and buildings that residents, the general public, and the business community occupy, meet or exceed building codes, sanitary codes, and life-safety requirements on a daily basis. The division enhances public safety by enforcing, through inspection and licensing, State laws and City ordinances regulating the physical operation of businesses, and correcting hazardous conditions posing an imminent threat to the public.

BUILDING CODE DEPARTMENT

Program Summaries

Boards/Commissions

Boards / Commissions	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	1,050	1,500	1,500
FTEs	-	-	-

Citywide Strategic Priority: Economic Vitality

Highlights

The powers of the Zoning Board of Appeals permit granting authority. It is a five-member board that adheres to open meeting law.

BUILDING CODE DEPARTMENT

FY26 Budget Adjustments

Program Budget Adjustments	FY24 Actual	FY25 Actual	FY26 Recommended
Service Requests			
Personal Services	13,517	(14,027)	-
OTPS	59	-	-
Total Adjustments	13,576	(14,027)	-

Notes

- ◆ There were no budget adjustments for Fiscal Year 2026.

Fiscal Year 2026 Budget and Program Summaries

HOUSING CODE DEPARTMENT

Mission

Enhance public safety by enforcing, through inspection and licensing, State laws and City ordinances regulating the physical operation of dwelling units and ensure that hazardous conditions that pose an imminent threat to the public are corrected.

FY25 Department Highlights

The Inspectional Services Housing Division responds to issues involving housing violations, absence of heat, disasters involving dwelling units, abandoned vehicles, and illegal dumping on private property. The division seeks to have owners correct violations first through mediation and then if necessary, by legal action. Housing Code Enforcement is a critical element in fighting neighborhood decline, preserving sound neighborhoods, and restoring distressed areas. Code Enforcement officials are the first responders to vacant and foreclosed homes and community blight; Code Enforcement is critical to protecting neighborhoods and stabilizing property condition. The program's successful operation is essential to improving the quality and value of Springfield's housing stock and addressing neighborhood quality of life issues. The department has also begun efforts to ensure compliance with the Short-Term Rental Ordinance that was adopted by the Springfield City Council.

FY26 Budget Highlights

- ◆ 16.0 General Fund FTEs- this represents a decrease of 1.0 FTE over FY25, from the transfer of a Sr Program Manager who takes care of the Tax Title & Clean Cities Program to the Treasurer's Department.
- ◆ Funds contractual clothing & supply allowances for all members of the UPSEU bargaining unit.
- ◆ Continued funding for the Mayor's Clean City program.
- ◆ Continued funding to the CDBG program for homelessness prevention through its receivership program.

Department Budget

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	827,673	948,383	962,818	14,435	1.5%
OTPS	186,780	216,390	206,390	(10,000)	-4.6%
Capital	-	-	-	-	0.0%
Total General Funds	1,014,453	1,164,773	1,169,208	4,435	0.4%

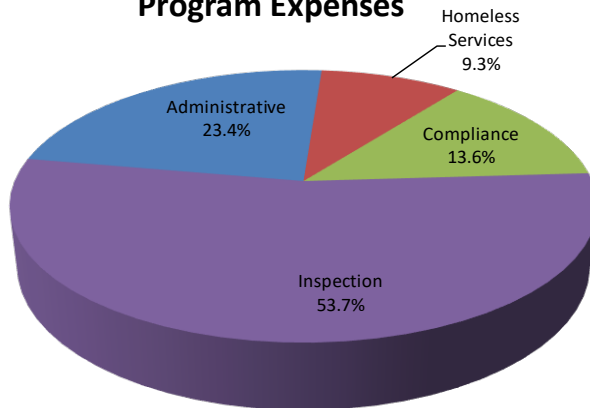
Department Staff

Department FTEs	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
General Fund FTEs	17.0	17.0	16.0	(1.0)	-5.9%
Total FTEs	17.0	17.0	16.0	(1.0)	-5.9%

Fiscal Year 2026 Budget and Program Summaries

HOUSING CODE DEPARTMENT

Program Expenses



Program Summary

Administrative - Responsible for the administrative and logistical management of inspectional services.

Homeless - Homeless outreach services.

Compliance - Ensure compliance with State Laws and City Ordinances.

Inspections - Enhance public safety by enforcing, through inspection and licensing, State laws and City ordinances.

Program Budgets

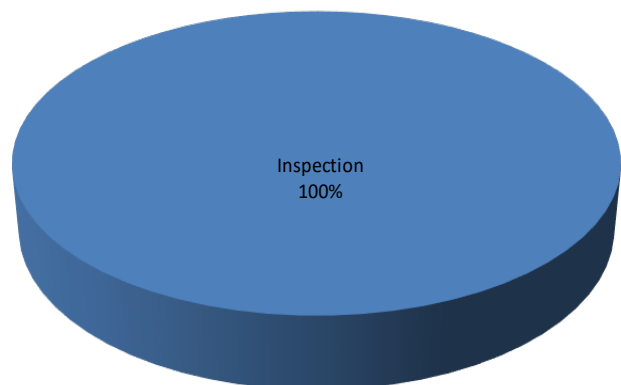
Program Expenses	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
Administrative	240,085	235,816	273,736	37,920	23.4%
Homeless Services	132,837	166,977	108,499	(58,478)	9.3%
Compliance	141,029	160,000	158,643	(1,357)	13.6%
Inspection	500,502	601,981	628,330	26,349	53.7%
Total General Fund Expenditures	1,014,453	1,164,773	1,169,208	4,435	100%
Total External Funds Expenditures	-	-	-	-	0.0%
Total All Funds Expenditures	1,014,453	1,164,773	1,169,208	4,435	100.0%

Revenue Summary

TOTAL REVENUE: \$175,000

- ♦ Departmental Fees - \$90,000
 - ◇ Littering, debris, illegal dumping.
 - ◇ Quality of Life: Noise complaints, barking dogs, graffiti, property maintenance.
 - ◇ Safety: Snow & Ice removal
- ♦ Departmental Fines - \$85,000
 - ◇ Sanitary/safety measures: Smoke detectors, insects & vermin, heat/hot water availability.

Program Revenue



Departmental Revenue

Program Revenue	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
Inspection	171,278	160,000	175,000	15,000	100%
Total Departmental Revenue	171,278	160,000	175,000	15,000	100%

Fiscal Year 2026 Budget and Program Summaries

HOUSING CODE DEPARTMENT

All Funds Expenditure Detail

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	827,673	948,383	962,818	14,435	1.5%
OTPS	186,780	216,390	206,390	(10,000)	-4.6%
Capital	-	-	-	-	0.0%
Total General Funds	1,014,453	1,164,773	1,169,208	4,435	0.4%
External Funds Budget	FY24 Actual	FY25 Available	FY26 Projected	Variance FY26-FY25	Percent Change
Grant Funds	-	-	-	-	0.0%
Enterprise/Revolving Funds	-	-	-	-	0.0%
Donations/Trusts	-	-	-	-	0.0%
Other Funding	-	-	-	-	0.0%
Total External Funds	-	-	-	-	0.0%
All Funds Budget	1,014,453	1,164,773	1,169,208	4,435	0.4%

All Funds Revenue Detail

Department Revenue	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Departmental Fees	93,936	75,000	90,000	15,000	20.0%
Departmental Fines	77,343	85,000	85,000	-	0.0%
Total Departmental Revenue	171,278	160,000	175,000	15,000	9.4%
External Funding Sources	Type of Funding	Expiration Date	FY24 Actual	FY25 Available	FY26 Projected
			-	-	-
<i>Subtotal FY26 Anticipated Grant Funds</i>			-	-	-
<i>Subtotal FY26 Other Funding</i>			-	-	-
Total External Funds			-	-	-

HOUSING CODE DEPARTMENT

Program Summaries

Administrative

Administrative	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	240,085	235,816	273,736
FTEs	4.0	4.0	4.0

Citywide Strategic Priority: Healthy Neighborhoods

Highlights

Responsible for the administrative and logistical management of Code Enforcement's Housing Division.

HOUSING CODE DEPARTMENT

Program Summaries

Homeless Services

Homeless Services	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	132,837	166,977	108,499
FTEs	3.0	3.0	2.0

Citywide Strategic Priority: Healthy Neighborhoods

Highlights

The City will continue to allocate a significant amount of ESG funding to homelessness prevention and rapid rehousing initiatives. The City also provides CDBG funding for homelessness prevention through its receivership program.

HOUSING CODE DEPARTMENT

Program Summaries

Compliance

Compliance	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	141,029	160,000	158,643
FTEs	0.0	0.0	0.0

Citywide Strategic Priority: Healthy Neighborhoods

Highlights

Received CDBG grant funds for the 14th year in a row to fund continued proactive Saturday street sweeps of CDBG targeted neighborhoods. CDBG funding has been an important resource to support our Proactive Code Enforcement programs to keep neighborhoods safe and economically secure.

HOUSING CODE DEPARTMENT

Program Summaries**Inspections**

Inspection	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	500,502	601,981	628,330
FTEs	10.0	10.0	10.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
Percent of violations found through proactive deployment	17%	25%	25%
Percent of complaints responded to within 10 business days	74%	72%	80%
Percent of emergency complaints responded to within 1 business day	89%	87%	90%
Percent of violations resolved within 70 days	47%	53%	60%
Average monthly inspections per inspector	161	137	180

Citywide Strategic Priority: Healthy Neighborhoods

Highlights

The Inspectional Services Housing Division responds to issues involving housing violations, absence of heat, disasters involving dwelling units, abandoned vehicles, and illegal dumping on private property. The division seeks to have owners correct violations first through mediation and then if necessary, by legal action. Housing Code Enforcement is a critical element in fighting neighborhood decline, preserving sound neighborhoods, and restoring distressed areas. Code enforcement officials are the first responders to vacant and foreclosed homes, as well as community blight; code enforcement is critical to protecting neighborhoods and stabilizing property condition. The program's successful operation is essential to improving the quality and value of Springfield's housing stock and to addressing neighborhood quality of life issues.

HOUSING CODE DEPARTMENT

FY26 Budget Adjustments

Program Budget Adjustments	FY24 Actual	FY25 Actual	FY26 Recommended
Service Requests			
Personal Services	-	(17,277)	-
OTPS	(1,749)	-	(10,000)
Total Adjustments	(1,749)	(17,277)	(10,000)

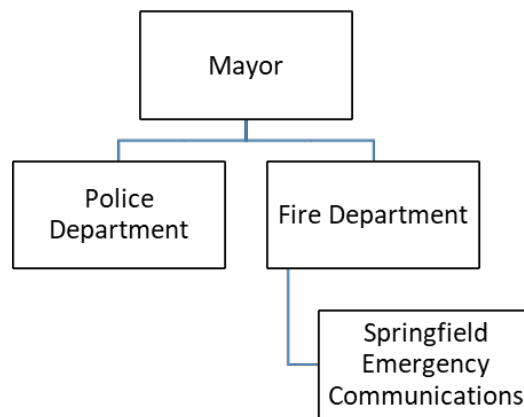
Notes

- ◆ OTPS: Decrease \$10,000
 - ◇ Reduction due to historical spending.

Section 7

Public Safety

Division



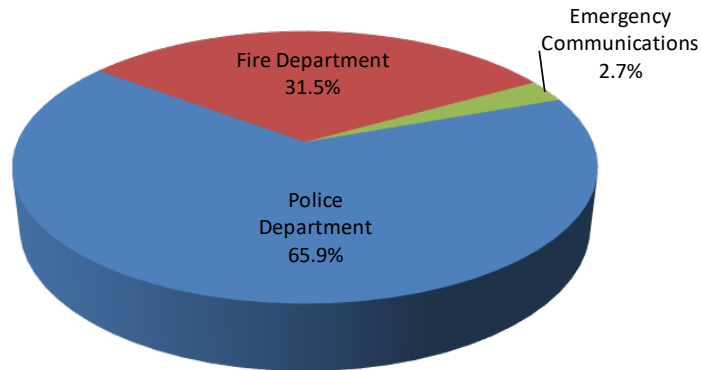
Mission Statement

The Public Safety departments' mission is to keep the citizens of Springfield safe.

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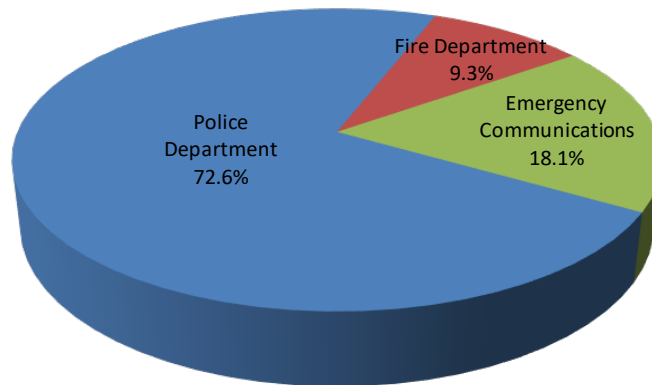
Fiscal Year 2026: All Funds Budget and Revenue Overview

Public Safety Division



FY26 Recommended Budget Public Safety Division						
	FY24 Actual	FY25 Adopted	FY25 Revised	FY26 Recommended	% Change from FY25 Adopted	% Change from FY25 Revised
Police Department	59,019,422	58,517,399	58,517,399	61,727,316	5.5%	5.5%
Fire Department	29,174,805	28,750,291	28,750,291	29,486,202	2.6%	2.6%
Emergency Communications	2,023,247	2,273,132	2,273,132	2,513,536	10.6%	10.6%
Total	90,217,474	89,540,822	89,540,822	93,727,054	4.7%	4.7%

Revenue Overview



Division / Department	FY26 Revenue	Property Taxes	Grant Revenue	Enterprise Revenue	State Aid	FY26 Total Revenue
Police Department	1,191,876	-	4,070,756	-	-	5,262,632
Fire Department	555,600	-	120,157	-	-	675,757
Emergency Communications	-	-	1,314,195	-	-	1,314,195
Total	1,747,476	-	5,505,108	-	-	7,252,584

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Fiscal Year 2026 Budget and Program Summaries

POLICE DEPARTMENT

Mission

To provide public safety and to contribute to the quality of life for the citizens of the City of Springfield by protecting, serving and working with the community to develop philosophies, which promote equity and establish partnership between citizens and police to enhance law enforcement, aid in the prevention of crime, and preserve the public peace.

FY25 Department Highlights

The Police Department accomplished several important objectives in FY25, each of which are highlighted below:

- ◆ Settlement Agreement Implementation Unit became the Professional Standards Unit which continues to implement aspects of the settlement agreement en route to the compliance phase.
- ◆ Completed a full replacement of all Body-Worn cameras, increasing the total amount to 550. This allows Special Police Officers (SPOs) to also be equipped with cameras, ensuring that all current or retired sworn personnel are outfitted with this critical equipment. These state-of-art cameras, made by Axon, include a number of enhanced safety features along with a greatly improved battery life.
 - ◇ In addition the department upgraded its current Tasers to a new model. Also made by Axon, these Tasers provide an extended range and are safer to use in relevant calls for service.
 - ◇ By purchasing both products through Axon, the Police Department was able to take advantage of the company's entire product suite. This not only resulted in better pricing, but comes with state-of-the-art software that works seamlessly with body cameras, Tasers, and all force events. Additionally, the software will interface with the community, further allowing for public engagement, citizen complaint tracking, and a coaching system to enhance employee performance.
- ◆ Settled both the Supervisor & Patrolmen Union Contracts.
- ◆ Began Field Training Officer Program guidance. The department has formulated a Field Training Officer policy which will require personnel to be selected, trained and in some cases to be transferred to implement a 12 week program for every rookie officer to develop a solid start to their police career.
- ◆ Graduated an Academy recruit class of 45 new employees.
- ◆ Continuation of Peer-to-Peer training to assist officers in stressful situations with an emphasis on those involving traumatic incidents. This is provided in conjunction with critical stress debriefings and clergy on call.

FY26 Budget Highlights

- ◆ Funds a total of 603.0 FTEs, a decrease of 3.0 vacant General Fund FTEs over FY25.
 - ◇ 514 Sworn personnel; 89 Civilian personnel.
- ◆ Funds a multitude of critical departmental initiatives including:
 - ◇ Software used to identify patterns of undesirable behavior in order to improve employee training through coaching & counseling.
 - ◇ Cloud-based storage of all evidential data recorded by newly replaced body worn cameras.
 - ◇ Continued operation of the Real Time Crime Analysis Center.
 - ◇ 8 square miles of the ShotSpotter Gunfire Detection System.
 - ◇ A recruit class slated to begin in late Fall to fill current and anticipated vacancies.
 - ◇ Replacement of essential policing equipment and other critical supplies.

Department Budget

	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
General Fund Operating Budget					
Personal Services	53,837,527	53,235,188	56,593,427	3,358,238	6.3%
OTPS	4,921,833	5,022,033	4,905,711	(116,322)	-2.3%
Capital	260,062	260,178	228,178	(32,000)	-12.3%
Total General Funds	59,019,422	58,517,399	61,727,316	3,209,916	5.5%

Department Staff

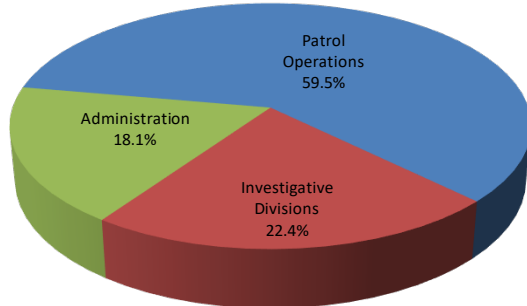
	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Department FTEs					
General Fund FTEs	574.0	579.0	576.0	(3.0)	-0.5%
Grant FTEs	6.0	7.0	8.0	1.0	14.3%
Trusts/Donations/Other FTEs	19.0	19.0	19.0	-	0.0%
Total FTEs	599.0	605.0	603.0	(2.0)	-0.3%

Fiscal Year 2026 Budget and Program Summaries

POLICE DEPARTMENT

Program Summaries

Program Expenses



The Uniform Divisions — These officers patrol of the City's nine neighborhood sectors and respond to 911 calls and non-emergency service calls. They conduct traffic enforcement, along with providing preventive high-visibility patrols around identified crime hot spots.

Investigative & Strategic Impact Division — This Division consists of the Detective Bureau, Youth and Family Services and the Strategic Impact Unit.

- ◇ The Detective Bureau is broken down into several units including Robbery/Homicide, Crimes against Persons, Special Victims Unit, Crimes against Property, House Breaks, Auto Theft, Crime Scene Unit and the Photo Lab.
- ◇ The Youth and Family Services Bureau consists of the Youth Aid unit along with the School Resource Unit.
- ◇ The Strategic Impact Unit includes the Firearm Investigations Unit, Warrant Apprehension, and the officers assigned to State and Federal Task Force Units.

Administration — The units in this division include Information Services, Quality Assurance and Administrative Support, each under the supervision of a Police Captain.

Program Budgets

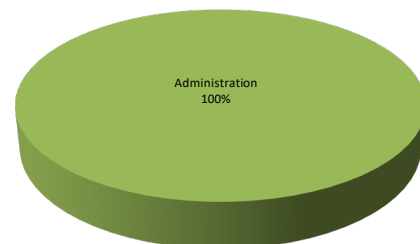
	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
Program Expenses					
Patrol Operations	37,402,413	37,286,953	39,198,016	1,911,063	59.5%
Investigative Divisions	14,064,974	14,021,556	14,740,201	718,645	22.4%
Administration	11,356,164	11,321,108	11,901,347	580,239	18.1%
Total General Fund Expenditures	59,019,422	58,517,399	61,727,316	3,209,916	93.8%
Total External Funds Expenditures	3,804,130	4,112,217	4,112,249	31	6.2%
Total All Funds Expenditures	62,823,552	62,629,617	65,839,564	3,209,948	100%

Revenue Summary

TOTAL REVENUE: \$1,191,876

Administration — Support Divisions collect departmental revenue consisting of many services including records copy fees and administrative costs for outside police detail. Additionally, the department will receive new revenue from the lease agreement with the Executive Office of Public Safety and Security for the shooting range on Page Blvd.

Program Revenue



Departmental Revenue

	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
Program Revenue					
Patrol Operations	-	-	-	-	0.0%
Investigative Divisions	-	-	-	-	0.0%
Administration	1,188,136	1,121,876	1,191,876	70,000	100%
Total Departmental Revenue	1,188,136	1,121,876	1,191,876	70,000	100%

Fiscal Year 2026 Budget and Program Summaries

POLICE DEPARTMENT

All Funds Expenditure Detail

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	53,837,527	53,235,188	56,593,427	3,358,238	6.3%
OTPS	4,921,833	5,022,033	4,905,711	(116,322)	-2.3%
Capital	260,062	260,178	228,178	(32,000)	-12.3%
Total General Funds	59,019,422	58,517,399	61,727,316	3,209,916	5.5%
External Funds Budget	FY24 Actual	FY25 Available	FY26 Projected	Variance FY26-FY25	Percent Change
Grant Funds	3,756,130	4,112,217	4,070,756	(41,462)	-1.0%
Donations/Trusts	48,000	-	41,493	41,493	0.0%
Total External Funds	3,804,130	4,112,217	4,112,249	31	0.0%
All Funds Budget	62,823,552	62,629,617	65,839,564	3,209,948	5.1%

All Funds Revenue Detail

Department Revenue	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Departmental Fees	9,616	20,000	20,000	-	0.0%
Admin Fee - Extra Detail	663,756	620,000	660,000	40,000	6.5%
Rentals	373,636	366,176	371,176	5,000	1.4%
Other Permits	64,212	35,000	60,000	25,000	71.4%
Departmental Fines	60,600	70,000	70,000	-	0.0%
Sale - Old M	13,933	8,000	8,000	-	0.0%
Miscellaneous Revenue	2,382	2,700	2,700	-	0.0%
Reimbursements For Prior Year	-	-	-	-	0.0%
Total Departmental Revenue	1,188,136	1,121,876	1,191,876	70,000	6.2%
External Funding Sources	Type of Funding	Expiration Date	FY24 Actual	FY25 Available	FY26 Projected
Municipal Road Safety	Grant	9/15/2025	56,320	60,000	47,418
Shannon Grant	Grant	12/31/2025	1,377,098	1,247,412	1,247,412
Gaming Enforcement Unit	Grant	6/30/2026	1,149,158	1,208,084	1,208,084
Project Safe Neighborhood Grant	Grant	6/28/2026	40,000	30,000	30,000
JAG Grant	Grant	3/31/2026	155,132	160,283	131,403
SSVI	Grant	6/30/2026	645,784	724,034	724,034
Anti-Heroin Task Force	Grant	9/30/2026	13,268	30,000	30,000
Municipal Community Mitigation	Grant	6/30/2028	-	273,404	273,404
Anti-Meth Grant	Grant	9/30/2025	-	10,000	10,000
DMH Jail Diversion	Grant	6/30/2026	319,369	369,000	369,000
Subtotal FY26 Anticipated Grant Funds			3,756,130	4,112,217	4,070,756
Donations	Donation	N/A	48,000	-	41,493
Subtotal Other Funds			48,000	-	41,493
Total External Funds			3,804,130	4,112,217	4,112,249

POLICE DEPARTMENT

Program Summaries**The Uniform Divisions**

Patrol Operations	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	37,402,413	37,286,953	39,198,016
FTEs	356.0	359.0	359.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
No. of Calls for Service	260,394	197,078	260,394
No. of Reports Taken	25,306	22,138	24,041
No. of Alarm Calls	8,195	7,207	7,785
No. Assigned Proactive Patrols	33,731	21,787	32,044
No. of Adult Arrests	2,652	2,317	2,519
Avg Response Time Priority 1 calls (minutes)	13.38	13.93	6.00
Avg Response Time Priority 2 calls (minutes)	28.72	31.38	15.00
Avg Response Time Priority 3 calls (minutes)	38.18	42.5	20.00

Citywide Strategic Priority: Public Safety

Highlights

The Police Department's Uniform Division are the primary emergency responders and consist of three (3) Uniform Squads Divisions. The Uniform Squads are supported by the Neighborhood Stabilization Unit along with the Community Action Bureau. The Neighborhood Stabilization Unit consists of the Metro Unit, four (4) C3 Policing sectors, and the Gaming Enforcement Unit. The Community Action Bureau encompasses the Ordinance Unit, Traffic Bureau, K9 Unit and the Community Police Liaison. These officers combine to patrol of the City's nine neighborhood sectors, respond to 911 calls, conduct traffic enforcement, respond to quality of life issues and perform preventive and high-visibility patrols around identified crime hot spots. All units are responsive to the needs of the Deputy Chiefs in assisting with deployment strategies and addressing neighborhood concerns and issues.

The uniformed divisions of the department patrol the 33.2 Square miles of the city 24 hours a day, 7 days a week, 365 days a year. Supervisors and Officers are assigned to three Uniform Squads A, B and C covering midnight to 8am, 8am to 4pm, and 4pm to midnight as well as geographical areas which fall under the supervision of the three Deputy Chiefs. Officers under the direction of the sector responsible Deputy Chief perform Directed Patrols, Park & Walk details and other crime deterrent activities. Officers in these Uniform Squads also serve and enforce orders of protection (restraining orders). Each neighborhood sector has an assigned Ordinance Unit Officer to work directly with neighborhood groups focusing on quality-of-life concerns. The Traffic Bureau has citywide responsibilities which include investigating accidents and enforcing motor vehicle laws. In addition, the Traffic Bureau is also responsive to the needs of the Deputy Chiefs in assisting with deployment strategies and addressing neighborhood concerns and issues.

POLICE DEPARTMENT

Program Summaries**Investigative & Strategic Impact Division**

Investigative Divisions	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	14,064,974	14,021,556	14,740,201
FTEs	135.0	135.0	135.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
No. of M/V Stolen Investigations	731	1,227	695
No of B&E Investigations	516	430	490
No of Aggravated Assault Investigations	837	718	795
No of Homicide Investigations	23	20	22

Citywide Strategic Priority: Public Safety

Highlights

The Deputy Chief in charge of the Investigative units coordinates activities in accordance with the strategies developed through the intelligence-led policing methodology – strategic anti-crime deployments. The Detective Bureau is commanded by a Captain and comprised of Crimes against persons (Robbery/Homicide, Crime Scene), Crimes against property (House Breaks, Auto Theft), and the Special Victims Unit. The Youth Aid/Student Support Unit has been separated from the Detective Bureau and is now commanded by its own Captain. The Captain of the Firearms Investigation Unit (FIU) oversees Vice, Warrant Apprehension, Task Forces and Property.

Firearms Investigation Unit (FIU): The FIU will continue to be proactive in addressing the epidemic of gun violence and associated crimes through investigations, warrant service and enforcement. The FIU utilizes proven technology based investigative strategies to confiscate weapons with the intent of surpassing the previous fiscal years total seizure of illegal firearms. SPD remains committed to our federal partners by assigning officers to task forces in the ATF, DEA, FBI, US Marshalls and District Attorney's Office. The goal of the FIU has been to recover approximately 120 firearms per year. Since inception, the FIU has recovered 303 firearms and 8,596 rounds of ammunition.

Emergency Services Unit (ESU): The ESU's continued development allows for a dedicated team to provide 24/7 rapid deployment, containment and intervention as needed. The ESU operations include assisting the FIU with service search warrants in addition to providing assistance to a variety of tactical situations, including but not limited to, barricaded subjects, potential barricaded subject hostage situations and firearms involved incidents. The ESU continues to meet the national mandate of 16 hours of in-service training per month specific to their skillset.

Investigations: The Detective Bureau allows for improved efficiencies during periods of crime surges or lags in investigative specialties. The Investigation Division utilizes case management, solvability factors, enhanced personnel development and cross-training. SPD continues being one of two municipalities with its own independent Homicide Unit.

Fiscal Year 2026 Budget and Program Summaries

POLICE DEPARTMENT

Program Summaries

Administration

Administration	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	11,356,164	11,321,108	11,901,347
FTEs	107.0	111.0	109.0

Citywide Strategic Priority: Public Safety

Highlights

The Department's Support Divisions provide assistance to and supplement the work in the neighborhood sectors. The units in this division include Quality Assurance, Information Services and Administrative Support, each under the supervision of a Police Captain.

Administration:

Includes Finance, Information Technology, Human Resources, Clerical Staff, Executive Assistant, Public Information and Information Security oversight.

Information Services:

Includes Records, Supply, Grants, Fleet, Radio Repair, Body-Worn Cameras, and Crime Analysis.

Quality Assurance:

Includes Internal Investigations, Planning and Intelligence, Rules and Regulations, Accreditation Manager, and the Staff Inspection Unit.

Professional Standards:

Includes Accreditation, Post, Policy, Settlement Agreement, and the Academy.

Fiscal Year 2026 Budget and Program Summaries

POLICE DEPARTMENT

FY26 Budget Adjustments

Program Budget Adjustments	FY24 Actual	FY25 Actual	FY26 Recommended
Service Requests			
Personal Services	(2,506,098)	(2,812,854)	(484,188)
OTPS	(984,569)	22,000	(116,322)
Capital	(57,787)	-	(32,000)
Total Adjustments	(3,548,454)	(2,790,854)	(632,510)

Notes

- ◆ Personal Services: Decrease \$484,188
 - ◇ Salary adjustments, grant offsets, anticipated academy start in late Fall, and Quebec Unit offset. This includes adjustment based on the new IBPO contract.
- ◆ OTPS: Decrease \$116,322
 - ◇ Reduction due to historical spending.
 - ◇ Decrease due to 3% OTPS reduction.
- ◆ Capital: Decrease \$32,000
 - ◇ Offset to other funding source.

Fiscal Year 2026 Budget and Program Summaries

POLICE DEPARTMENT

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Fiscal Year 2026 Budget and Program Summaries

FIRE DEPARTMENT

Mission

The Springfield Fire Department (SFD) is committed to providing the highest quality emergency response and fire prevention services possible for those living in, working in, or visiting the City of Springfield. This includes a timely, professional, and effective response to all fires, explosions, medical emergencies, and hazardous materials incidents. We will achieve this in conjunction with thorough arson investigation, fire safety education, and inspection services as well as striving to train all members to the highest possible industry standards.

FY25 Department Highlights

The SFD provides emergency response services that ensure public safety and the preservation of life and property within the City of Springfield. The department also has effective public education, fire prevention, and fire investigation and Bomb Squad programs that assist in the goal of public safety through aggressively investigating, prosecuting, and preventing fires.

Springfield Fire's suppression services include direct emergency response to fires, emergency medical calls, hazardous materials incidents, and terrorism. In addition, SFD provides specialized services including technical rescue operations, arson investigation, and bomb/explosive mitigation. Springfield Fire's efforts have been so successful that in calendar year 2024 there were no fire fatalities in the entire city.

The Department faces a broadening range of calls, with over 21,500 calls for service this year alone (an increase of 3% year over year); including 592 fire incidents along with over 13,000 medical calls. The Department's efforts also save millions in property damage each year. In collaboration with the Mayor and the Office of Administration & Finance in FY25, the SFD was able to purchase a rescue squad and tower ladder truck. This new piece of apparatus enables the Department to continue to provide top tier service to the citizens and visitors to the City, thus further reducing the cost of repairs and increasing safety. This new piece of apparatus enables the Department to have at least one tower ladder at every working fire in the city and two in service at all times.

Through aggressive pursuit of grant funding opportunities, along with prudent financial management the Department was able to complete several projects in FY25. These projects included enhancing our capabilities to respond to an ASHER incident; replacing the PPE dryers in every station, enhancing gear laundering and cancer prevention; replacing thermal imager cameras; obtaining electric vehicle plugs, which lock out the electrical system in an EV in the event of a fire; and obtained heavy lifting airbags enabling the rescue squad to operate more efficiently and safely while performing extrications, increasing our efforts to reduce injuries in the line of duty.

FY26 Budget Highlights

◆ Funds 290.0 General Fund FTEs, along with two (2) part-time interns.

◇ Increase of 1.0 Assistant Fire Apparatus Repairman

◆ Continued funding for the proactive replacement of turnout gear, which is critical to firefighter safety during calls for service.

◆ Maintains funding for the Epi-Pen and Narcan programs.

Department Budget

	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
General Fund Operating Budget					
Personal Services	26,739,103	26,203,451	27,005,581	802,131	3.1%
OTPS	2,427,996	2,538,340	2,472,121	(66,219)	-2.6%
Capital	7,705	8,500	8,500	-	0.0%
Total General Funds	29,174,805	28,750,291	29,486,202	735,911	2.6%

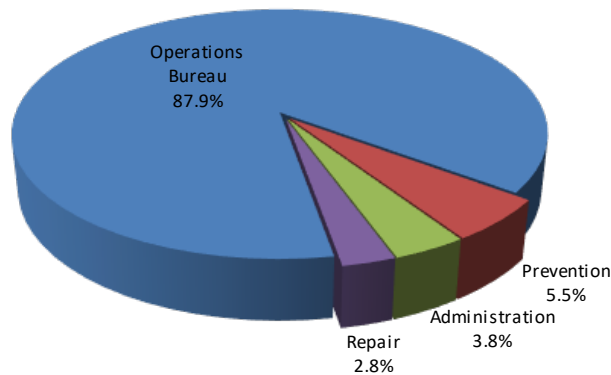
Department Staff

	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Department FTEs					
General Fund FTEs	288.0	289.0	290.0	1.0	0.3%
Total FTEs	288.0	289.0	290.0	1.0	0.3%

Fiscal Year 2026 Budget and Program Summaries

FIRE DEPARTMENT

Program Budgets



Program Summaries

Operations Bureau - Personnel assigned to engines, ladders, and/or direct service stations who respond to service calls.

Prevention - Fire Prevention, the Arson Division/ Bomb Squad, and Public Education.

Administration - Provides a single point-of-contact for clear and consistent public information.

Repair - Provides 24/7 repair of apparatus and safety equipment.

Program Budgets

Program Budgets	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
Operations Bureau	25,683,717	25,452,673	26,033,177	580,505	87.9%
Prevention	1,611,527	1,597,030	1,633,454	36,424	5.5%
Administration	1,107,925	1,097,958	1,123,000	25,041	3.8%
Repair	805,764	798,515	816,727	18,212	2.8%
Total General Fund Expenditures	29,174,805	28,750,291	29,486,202	735,911	99.6%
Total External Funds Expenditures	34,129	195,886	120,157	(75,730)	0.4%
Total All Funds Expenditures	29,208,934	28,946,177	29,606,359	660,182	100%

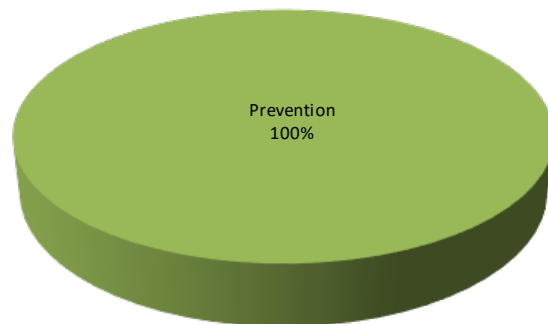
Revenue Summary

TOTAL REVENUE: \$555,600

Prevention

- ◆ Quarterly Inspection
- ◆ Smoke Detector Inspection
- ◆ Violation Ticket
- ◆ Maintain Storage Fuel Tanks

Program Revenue



Departmental Revenue

Program Revenue	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
Operations Bureau	-	-	-	-	0.0%
Prevention	447,205	552,100	555,600	3,500	100%
Administration	-	-	-	-	0.0%
Repair	-	-	-	-	0.0%
Total Departmental Revenue	447,205	552,100	555,600	3,500	100%

Fiscal Year 2026 Budget and Program Summaries

FIRE DEPARTMENT

All Funds Expenditure Detail

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	26,739,103	26,203,451	27,005,581	802,131	3.1%
OTPS	2,427,996	2,538,340	2,472,121	(66,219)	-2.6%
Capital	7,705	8,500	8,500	-	0.0%
Total General Funds	29,174,805	28,750,291	29,486,202	735,911	2.6%
External Funds Budget	FY24 Actual	FY25 Available	FY26 Projected	Variance FY26-FY25	Percent Change
Grant Funds	34,029	120,157	120,157	-	0%
Enterprise/Revolving Funds	-	-	-	-	0.0%
Donations/Trusts	100	75,730	-	(75,730)	-100%
Other Funding	-	-	-	-	0.0%
Total External Funds	34,129	195,886	120,157	(75,730)	-38.7%
All Funds Budget	29,208,934	28,946,177	29,606,359	660,182	2.3%

All Funds Revenue Detail

Department Revenue	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Penalties & Interest - Taxes	1,686	1,000	1,500	500	50.0%
Departmental Fees	252,447	370,000	370,000	-	0.0%
Admin Fee-Department	5,704	4,000	5,500	1,500	37.5%
Other Permits	175,600	150,000	150,000	-	0.0%
Departmental Fines	10,099	27,100	28,600	1,500	5.5%
Reimb For Prior Year Expend	1,668	-	-	-	0.0%
Total Departmental Revenue	447,205	552,100	555,600	3,500	0.6%
External Funding Sources	Type of Funding	Expiration Date	FY24 Actual	FY25 Available	FY26 Projected
Emergency Management Performance	Grant	6/30/2025	114,185	71,335	71,335
S.A.F.E AND SENIOR GRANT	Grant	6/30/2026	9,769	13,300	13,300
Firefighter Safety Equipment	Grant	6/30/2026	49,778	35,522	35,522
Fire Donations	Donation	9/19/2040	100	75,730	-
Subtotal FY26 Anticipated Grants			173,832	195,886	120,157
Subtotal Other Funding			-	-	-
Total External Funds			173,832	195,886	120,157

Fiscal Year 2026 Budget and Program Summaries

FIRE DEPARTMENT

Program Summaries

Operations Bureau

Operations Bureau	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	25,683,717	25,452,673	26,033,177
FTEs	255.0	255.0	255.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
% of structure fires responded to within 5 minutes from time of dispatch	100%	100%	100%
% of structure fires responded to within 4 minutes from time of dispatch	90%	98%	90%
Turnout time less than 90 seconds	N/A	97%	100%
Members trained in Hazardous Materials	200	210	200
Members trained in Technical Rescue	187	53	120
# of OEP joint exercises	36	15	35

Citywide Strategic Priority: Public Safety

Highlights

This program consists of Emergency Response, Training, and the Office of Emergency Preparedness (OEP).

The Emergency Response Division provides fire suppression, rescue operations, medical response, and all hazard mitigation. Additionally, this division creates training plans, and arranges and delivers training for all SFD personnel.

The OEP prepares and maintains emergency response plans for the City and the region. This office represents the city on the Western Massachusetts Homeland Security Council and coordinates exercise programs to train departments, both in Springfield and in neighboring communities. The OEP also is responsible for coordinating the Central Medical Emergency Direction (CMED) radio network for Western Massachusetts.

Fiscal Year 2026 Budget and Program Summaries

FIRE DEPARTMENT

Program Summaries

Fire Prevention

Prevention	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	1,611,527	1,597,030	1,633,454
FTEs	16.0	16.0	16.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
Fire and bomb investigator classes attended	N/A	60	25
Fire and bomb investigator training hours	N/A	470	500
Average monthly inspections	395	378	400
Average monthly public education presentations	28	24	18

Citywide Strategic Priority: Public Safety

Highlights

The Prevention Bureau consists of Fire Inspection, the Arson and Bomb Squad, and Public Education. Fire Inspection staff issue fire permits, review plans for construction, investigate safety complaints, conduct mandated fire inspections, conduct fire alarms and sprinklers acceptance testing, and provide firework safety for the annual Spirit of Springfield fireworks extravaganza.

The Arson and Bomb Squad provides thorough cause and origin investigation and works with the Springfield Police Department in prosecution of malicious and incendiary fires within the City of Springfield. It is also responsible for the handling and disarmament of hazardous devices found within the City. The Arson and Bomb Squad has been working more actively with the FBI and MA State Police Bomb Squads to further the capabilities of the unit, thus bringing an increased level of service to the citizens of Springfield.

Public Education provides education programs to Springfield residents (focusing on youth and at-risk populations). Our Public Education Team works closely with the Springfield Public Schools and the Department of Fire Services to continue to bring the latest training and education to the students of the City of Springfield with regards to fire safety and awareness. We have also worked closely with Elder Affairs to maintain and increase fire safety awareness in elderly housing projects.

Fiscal Year 2026 Budget and Program Summaries

FIRE DEPARTMENT

Program Summaries

Administration

Administration	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	1,107,925	1,097,958	1,123,000
FTEs	10.0	11.0	11.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
Total lost hours due to injuries on duty (IOD)	N/A	28,130	< 30,000
Policies and Procedures revised or created	12	14	12
Sets of turnout gear serviced	N/A	8	15

Citywide Strategic Priority: Public Safety

Highlights

This program includes the Administration and Public Information divisions and is responsible for providing leadership, command, and control, along with support to the Department's line divisions. Administration includes the department's senior command structure of the Fire Commissioner, Deputy Chief, and Director of Finance and Administration as well as administrative support. The Administration Bureau supports the mission of the Department by managing administrative policies and procedures and providing a consistent single point of contact for emergency coordination and public information. This division also provides information technology (IT) support to the SFD.

Fiscal Year 2026 Budget and Program Summaries

FIRE DEPARTMENT

Program Summaries

Repair

Repair	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	805,764	798,515	816,727
FTEs	7.0	7.0	8.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
To repair & perform maintenance of equipment in less than 48 hours	94%	90%	100%
Perform at least 10 monthly services on front line apparatus	10	11	10
Maintain 2 fully equipped spare apparatus at all times	100%	100%	100%

Citywide Strategic Priority: Public Safety

Highlights

The Repair Division is responsible for the maintenance and repair of the SFD's fleet of vehicles including 8 front line engine companies, 4 front line ladder companies, one TAC Unit, and the Rescue Squad. The division is also responsible for maintaining the Department's spare apparatus in a full state of readiness along with 35 support vehicles and 5 boats. It is also responsible for maintenance and repair of all of the SFD's firefighting equipment, such as hand tools, fire hoses, breathing apparatus, and power tools.

The Repair Division personnel are on call 24/7 for all fire department incidents requiring their assistance. The members of the Repair Division respond to fires and other incidents with the rehab bus to assist the firefighters on scene. The Repair Division also refuels trucks and supplies SCBA tanks with breathing air and any repairs that may be necessary.

The Repair Division also employs up to three interns at a time from the Putnam Vocational Technical High School co-op program. These interns are enhancing the skills they have learned in the vocational program and becoming better prepared to enter the workforce after graduation. This program also helps to promote the Springfield Fire Department within the school system as a career path, contributing to department recruitment efforts and increasing our visibility within the community.

FIRE DEPARTMENT

FY26 Budget Adjustments

Program Budget Adjustments	FY24 Actual	FY25 Actual	FY26 Recommended
Service Requests			
Personal Services	1,555,982	-	(217,500)
OTPS	35,803	(900,743)	(84,219)
Total Adjustments	1,591,785	(900,743)	(301,719)

Notes

- ◆ Personal Services: Decrease \$217,500
 - ◇ Decrease due to level funding with FY25
- ◆ OTPS: Decrease \$84,219
 - ◇ Decrease due to 3% OTPS reduction from FY25 Budget

Fiscal Year 2026 Budget and Program Summaries

EMERGENCY COMMUNICATIONS

Mission

The mission of Springfield Emergency Communications (SEC) is to improve the quality of life of Springfield residents and visitors by providing and maintaining a primary 9-1-1 Public Safety Answering Point (PSAP), and a backup answering point, to effectively receive and process emergency calls in order to dispatch the appropriate emergency responders in a prompt, efficient, courteous and professional manner; to help save lives, protect property, and assist the public.

FY25 Department Highlights

SEC continued to provide the highest level of service to the citizens, visitors and public safety responders of Springfield throughout FY25. Despite another difficult year for hiring and retention, our dedicated 911 leaders and professionals have risen to the challenge again and served their community with pride and dedication.

The new Computer Aided Dispatch (CAD) and Records Management System (RMS) went live for Fire Dispatch in March of 2024 with great success, we continue to push forward with Police dispatch and RMS with an expected completion early in FY26. This achievement will signify the end of a multi-year, multi-division project that will transform the way in which we process 911 calls within the City.

SEC continues to collaborate with local 911 centers and the State 911 department to provide training opportunities and to troubleshoot common issues, partnering with Fire Prevention and Community Policing to increase community outreach and education – SEC attended 20 community and outreach events in 2024, a 20% increase over 2023.

In FY25 we promoted a Training Coordinator, QA Analyst, five Dispatcher II's and four additional certified training officers (CTO) bringing us to a full complement of 15 CTOs. This continued to demonstrate that SEC is center that promotes career growth and excellence. Our QA Analysts performed in excess of 470 QA reviews in 2024, an impressive 82% increase on 2023 - the addition of a second QA analyst early in 2024 proved to be essential in meeting these targets. SEC's new hire academy continues to be run in a blended online and in person training environment, and has ensured there was no loss of new-hire or continuing education opportunities despite a continued lack of in-person training classes.

SEC answered almost 135,000 emergency 911 calls in 2024 and over 161,300 in-bound non-emergency calls. The Police Discipline handled 223,867 total calls for service in 2024, and the Fire Discipline handled 21,993 total calls for service – another 2% increase in fire related calls from 2023, the fourth consecutive year that we have seen an increase. SEC processed 5,100 requests for electronic information, 43% higher than 2023 – a number that increases consistently year on year. Additionally, fourteen new and two returning telecommunicators have been hired in FY25 to date, to fill vacant positions within both the Police and Fire disciplines. The department continues to meet and exceed mandated 911 call answer time regulations as required by Mass General Law.

FY26 Budget Highlights

- ◆ Funds 55.0 FTEs: 45.0 Public Safety Dispatchers, 4.0 Operations Supervisors, and 6.0 Administrative personnel.
- ◆ Continued funding for all contractual software & maintenance agreements, including Smart911, Guardian Tracking, Equature, CritiCall, Frontline, and PowerDMS.
- ◆ Continued funding for outreach and appreciation to increase retention.
- ◆ Funds continued professional maintenance and cleaning of dispatch.
- ◆ Provides funding for all necessary trainings for both administrative personnel and dispatchers, along with all contractually-obligated uniform and clothing requirements.

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	1,859,704	2,085,203	2,335,294	250,091	12.0%
OTPS	163,544	187,930	178,242	(9,687)	-5.2%
Capital	-	-	-	-	0.0%
Total General Funds	2,023,247	2,273,132	2,513,536	240,404	10.6%

Department Staff

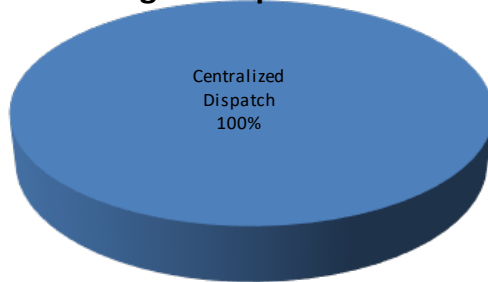
Department FTEs	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
General Fund FTEs	55.0	55.0	55.0	-	0.0%
Total FTEs	55.0	55.0	55.0	-	0.0%

Fiscal Year 2026 Budget and Program Summaries

EMERGENCY COMMUNICATIONS

Program Summaries

Program Expenses



Centralized Dispatch — The Springfield Emergency Communications Department provides 24/7 operations, including 9-1-1 services, non-emergency call answering, and radio dispatching for the Police and Fire Departments.

Program Budgets

Program Expenses	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
Centralized Dispatch	2,023,247	2,273,132	2,513,536	240,404	65.7%
Total General Fund Expenditures	2,023,247	2,273,132	2,513,536	240,404	65.7%
Total External Funds Expenditures	1,196,584	1,314,195	1,314,195	-	34.3%
Total All Funds Expenditures	3,219,831	3,587,328	3,827,731	240,404	100%

Revenue Summary

This department does not produce any revenue.

Fiscal Year 2026 Budget and Program Summaries

EMERGENCY COMMUNICATIONS

All Funds Expenditure Detail

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	1,859,704	2,085,203	2,335,294	250,091	12.0%
OTPS	163,544	187,930	178,242	(9,687)	-5.2%
Capital	-	-	-	-	0.0%
Total General Funds	2,023,247	2,273,132	2,513,536	240,404	10.6%
External Funds Budget	FY24 Actual	FY25 Available	FY26 Projected	Variance FY26-FY25	Percent Change
Grant Funds	1,196,584	1,314,195	1,314,195	-	0.0%
Total External Funds	1,196,584	1,314,195	1,314,195	-	0.0%
All Funds Budget	3,219,831	3,587,328	3,827,731	240,404	6.7%

All Funds Revenue Detail

Department Revenue	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Total Departmental Revenue	-	-	-	-	0.0%
External Funding Sources	Type of Funding	Expiration Date	FY24 Actual	FY25 Available	FY26 Projected
State 911 Training And Emd Grant	Grant	6/30/2025	61,032	173,036	173,036
State 911 Support Incentive Grant	Grant	6/30/2025	1,135,223	1,117,816	1,117,816
FY24-FY26 Telecommunication Emergen	Grant	6/30/2026	329	23,344	23,344
Subtotal FY26 Anticipated Grant Funds			1,196,584	1,314,195	1,314,195
Subtotal Other Funding			-	-	-
Total External Funds			1,196,584	1,314,195	1,314,195

Fiscal Year 2026 Budget and Program Summaries

EMERGENCY COMMUNICATIONS

Program Summaries

Centralized Dispatch Services

Centralized Dispatch	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	3,219,831	3,587,328	3,827,731
FTEs	55.0	55.0	55.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
Percentage of 9-1-1 calls to be answered in no more than ten seconds in normal peak operating periods	92.2%	92.6%	93.5%
Average 9-1-1 QA/QI score	87.9%	91.5%	93%
Percentage of 9-1-1 calls reviewed in the department's QA/QI process	<0.1%	0%	0%

Citywide Strategic Priority: Public Safety

Highlights

Deputy Director

The Deputy Director assists the Deputy Fire Chief in overseeing all administrative and operational functions of SEC. Reporting to the Deputy Director is the Operations Manager, Senior Quality Assurance Analyst and Training Coordinator.

Operations

The Operations Division interprets and ensures compliance with legal requirements and operational policies. They live-monitor and evaluate employee work performance on the operations floor through coordination with the QA and Training divisions. Need for policy and procedural changes are identified and recommended by the division, and changes in Public Safety agency policies are monitored and properly carried over to the Communications Center. Additionally, the Operations Team plans work assignments, shifts and specialty schedules as necessary.

Quality Assurance

The Quality Assurance (QA) Division of SEC has oversight of the Quality Control program and ensures compliance with state and federal regulations. Processing of requests for information are handled here, including public records requests in compliance with Public Records Law. Court requests for audio are managed by the division, along with internal requests for audio and quality related investigations.

Training

The Training Division is responsible for the continuing education of existing staff, along with the training needs of all new employees. The Training Coordinator oversees a team of Certified Training Officers – a promotional position within SEC. These individuals provide a high standard of training not only for new employees, but for existing team members when necessary. The Training Division has been responsible for tracking all of the certifications of the department to stay within good standing under the State 9-1-1 Department Guidelines. The Training Division has also worked closely with the QA & QI Team to ensure that protocol guidelines are adhered to.

Fiscal Year 2026 Budget and Program Summaries

EMERGENCY COMMUNICATIONS

FY26 Budget Adjustments

Program Budget Adjustments	FY24 Actual	FY25 Actual	FY26 Recommended
Service Requests			
Personal Services	(992,816)	(1,142,055)	(1,100,000)
OTPS	13,121	(7,881)	(19,944)
Total Adjustments	(979,695)	(1,149,937)	(1,119,944)

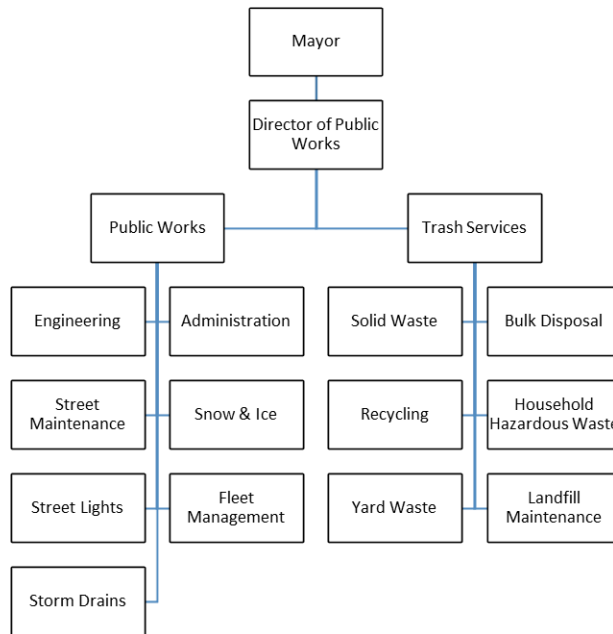
Notes

- ◆ Personal Services: Decrease \$1,100,000
 - ◇ Decrease due to grant offset
- ◆ OTPS: Decrease \$19,944
 - ◇ Decrease due to grant offset and 3% OTPS reduction from FY25 Budget

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Section 8

Public Works Division



Mission Statement

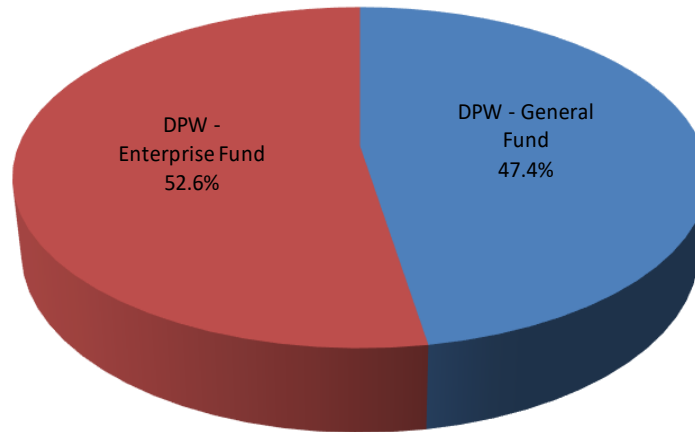
The mission of the Department of Public Works (DPW) is to maintain, preserve and improve the City of Springfield's public way infrastructure.

Fiscal Year 2026: All Funds Budget and Revenue Overview

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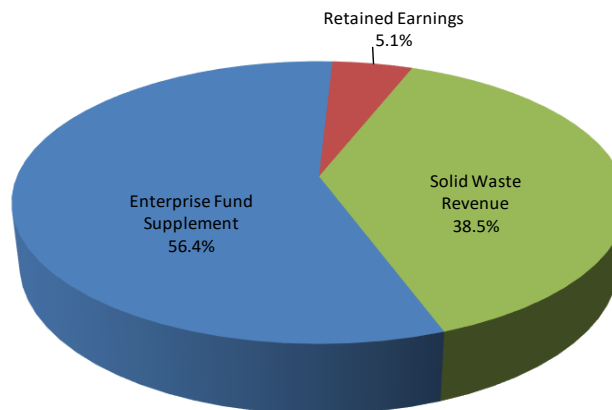
Fiscal Year 2026: All Funds Budget and Revenue Overview

Public Works Division



FY26 Recommended Budget Public Works Division						
	FY24 Actual	FY25 Adopted	FY25 Revised	FY26 Recommended	% Change from FY25 Adopted	% Change from FY25 Revised
DPW - General Fund	11,609,919	12,436,838	12,436,838	13,020,112	4.7%	4.7%
DPW - Enterprise Fund	12,865,700	13,755,243	13,755,243	14,455,478	5.1%	5.1%
Total	24,475,619	26,192,081	26,192,081	27,475,590	4.9%	4.7%

Solid Waste Program Revenue



Division / Department	FY26 Revenue	Property Taxes	Grant Revenue	Enterprise Revenue	State Aid	FY26 Total Revenue
DPW - General Fund	402,750	-	11,523,131	-	-	11,925,881
DPW - Enterprise Fund	-	-	-	14,455,478	-	14,455,478
Total	402,750	-	11,523,131	14,455,478	-	26,381,359

Fiscal Year 2026: All Funds Budget and Revenue Overview

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Fiscal Year 2026 Budget and Program Summaries

DEPARTMENT OF PUBLIC WORKS

Mission

The mission of the Department of Public Works (DPW) is to maintain, preserve, and improve the City of Springfield's public way infrastructure.

FY25 Department Highlights

The DPW consists of one administrative division and six operational divisions. The operational divisions are: Engineering, Fleet Management, Solid Waste, Storm Drains, Streets Services, and Traffic Engineering. Each of these divisions, through its normal course of business, contributes to the vibrancy of the City.

- ◆ Updated the Solid Waste Ordinances including increasing the disposal fee for mattresses to \$16.
- ◆ Renegotiated contracts with AFSCME, UPSEU, and UFCW Unions.
- ◆ Completed the Court Square Construction Project.
- ◆ Completed 1 ½ cycles of Street Sweeping.
- ◆ Initiated the Design Process for the FHWA's SS4A \$ \$15 million award for Citywide Roadway Safety Improvements.
- ◆ Worked with Eversource on Conversion of over 70% of City streetlight to LED's.
- ◆ Initiated the installation of Fiber for City owned facilities throughout the City.
- ◆ Completed the design and initiated construction of the "X" Reconstruction Project.
- ◆ Completed \$900,000 sidewalk improvement project.
- ◆ Completed Coordination with Mass Convention of the Completion of the Mass Mutual Center Garage.
- ◆ Completed an update of the City's Complete Streets Prioritization Plan.
- ◆ Completed the update for the 5-year plan for replacement of City owned vehicles.
- ◆ Completed numerous Design and construction project in various City neighborhoods utilizing ARPA funds.
- ◆ Initiated the design projects with MassDOT.

FY26 Budget Highlights

- ◆ Funding for 81.0 General Fund FTEs and 56.0 Enterprise Fund FTEs consistent with FY25 .
- ◆ Funding for the cost of recycling disposal, which the City began incurring in FY21.
- ◆ Continued funding for the Sidewalk Crew. Introduced in FY19, this crew has been highly successful in addressing citywide sidewalk repairs.
- ◆ Includes funding for all contractual OTPS obligations, including maintenance agreements, service agreements, and lease payments.

Department Budget

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	4,611,558	5,412,232	5,692,322	280,090	5.2%
OTPS	6,998,361	7,024,606	7,327,790	303,184	4.3%
Capital	-	-	-	-	0.0%
Total General Funds	11,609,919	12,436,838	13,020,112	583,274	4.7%

Enterprise Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	3,160,600	3,590,362	3,802,819	212,456	5.9%
OTPS	9,705,100	10,164,880	10,652,660	487,779	4.8%
Capital	-	-	-	-	0.0%
Total Enterprise Funds	12,865,700	13,755,243	14,455,478	700,235	5.1%

Department Staff

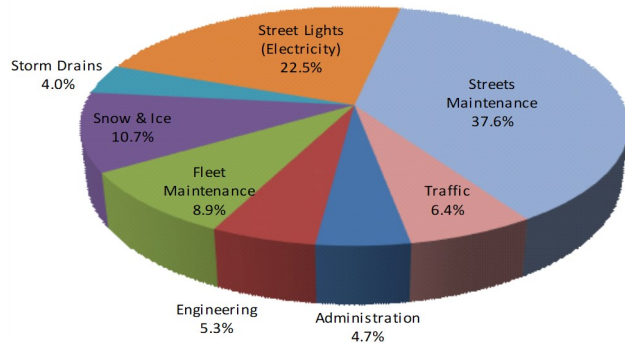
Department FTEs	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
General Fund FTEs	80.0	81.0	81.0	-	0.0%
Grant FTEs	-	-	-	-	0.0%
Enterprise Fund FTEs	56.0	56.0	56.0	-	0.0%
Total FTEs	136.0	137.0	137.0	-	0.0%

Fiscal Year 2026 Budget and Program Summaries

DEPARTMENT OF PUBLIC WORKS

Programs

DPW Program Expenses



Administration – Supports operational divisions.

Engineering – Provides project oversight and permitting for infrastructure upgrades and maintenance.

Fleet Maintenance – Repairs and maintains vehicles in the city's fleet (excluding Police & Fire).

Traffic – Repairs traffic signals and signs to keep the City's roadways safe.

Storm Drains – Repairs and maintains the City's storm drain infrastructure in accordance with environmental standards.

Street Maintenance – Makes roadway repairs including pothole patching, street sweeping, and snow plowing.

Program Budgets

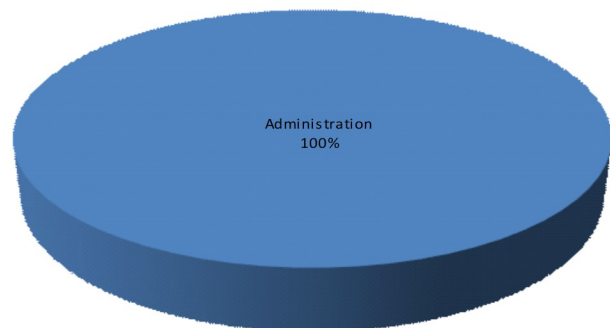
DPW Program Expenses	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
Administration	638,743	666,937	714,896	47,959	4.7%
Engineering	1,139,396	1,333,308	1,353,770	20,462	5.3%
Fleet Maintenance	1,465,966	1,557,936	1,634,226	76,290	8.9%
Snow & Ice	1,482,038	1,591,250	1,591,250	-	10.7%
Storm Drains	543,144	663,325	723,257	59,932	4.0%
Street Lights (Electricity)	3,358,784	3,358,784	3,526,723	167,939	22.5%
Streets Maintenance	1,845,411	2,083,943	2,231,870	147,927	37.7%
Traffic	1,136,438	1,181,355	1,244,120	62,765	6.4%
Total General Fund Expenditures	11,609,919	12,436,838	13,020,112	583,274	33.4%
Total External Funds Expenditures	15,489,143	25,573,654	25,978,609	404,955	66.6%
Total All Funds Expenditures	27,099,062	38,010,491	38,998,721	988,230	100%

Revenue Summary

TOTAL REVENUE: \$402,750

- ◆ Departmental Fees \$18,000
- ◆ Other Permits \$375,000
- ◆ Departmental Fines \$6,000
- ◆ Sale of Old Materials \$3,750

DPW Program Revenue



Departmental Revenue - General Fund

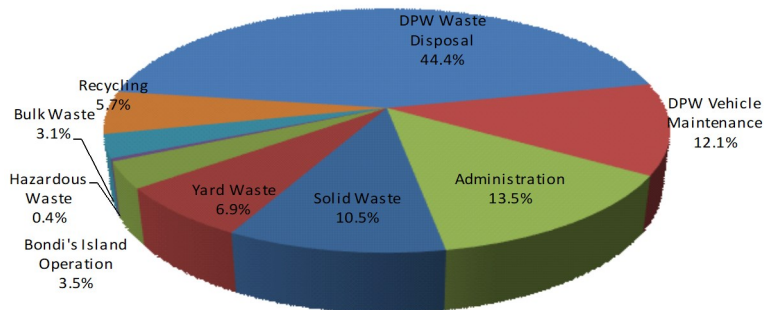
DPW Program Revenue	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
Administration	388,156	326,000	402,750	76,750	100%
Total Departmental Revenue	388,156	326,000	402,750	76,750	100%

Fiscal Year 2026 Budget and Program Summaries

DEPARTMENT OF PUBLIC WORKS

Programs

Enterprise Fund Expenses



Solid Waste- Collects residential rubbish.

Yard Waste- Provides bi-weekly collection of residential yard waste.

Bondi's Island- Manages the landfill where the City's rubbish and yard waste is disposed.

Hazardous Waste- Collects and safely disposes residential hazardous waste.

Bulk Waste- Collects and, in an environmentally responsible way, disposes residential bulky items.

Recycling- Provides bi-weekly single-stream collection of residential recycling.

Administration- Provides support to the operational divisions.

Program Budgets - Solid Waste

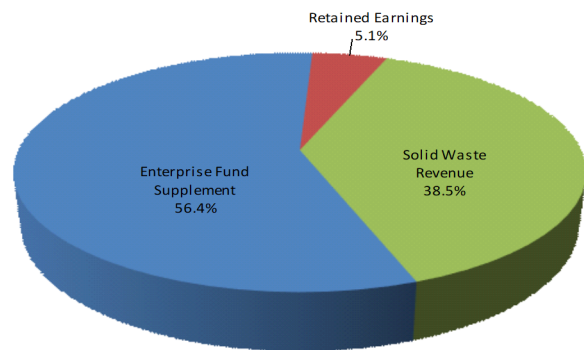
Enterprise Fund Expenses	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
Solid Waste	1,483,775	1,434,355	1,516,269	81,914	10.5%
Yard Waste	706,709	953,222	997,356	44,134	6.9%
Bondi's Island Operation	332,107	325,783	505,059	179,276	3.5%
Hazardous Waste	45,320	46,000	56,000	10,000	0.4%
Bulk Waste	465,888	463,502	445,582	(17,920)	3.1%
Recycling	593,374	767,267	820,200	52,933	5.7%
DPW Waste Disposal	5,801,970	6,310,053	6,419,887	109,834	44.4%
DPW Vehicle Maintenance	1,663,219	1,743,454	1,743,454	-	12.1%
Administration	1,773,338	1,711,607	1,951,671	240,065	13.5%
Total Enterprise Fund Expenditures	12,865,700	13,755,243	14,455,478	700,235	100%

Revenue Summary

TOTAL REVENUE: 14,455,478

◆ Enterprise Fund Supplement	\$ 8,152,341
◆ Retained Earnings	\$ 732,129
◆ Solid Waste Revenue	\$5,571,008

Solid Waste Program Revenue



Departmental Revenue - Solid Waste

Solid Waste Revenue	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
Enterprise Fund Supplement	7,266,762	8,078,917	8,152,341	73,425	56.4%
Retained Earnings	714,461	265,284	732,129	466,845	5.1%
Solid Waste Revenue	5,440,718	5,411,042	5,571,008	159,966	38.5%
Total Departmental Revenue	13,421,941	13,755,243	14,455,478	700,235	100%

Fiscal Year 2026 Budget and Program Summaries

DEPARTMENT OF PUBLIC WORKS

All Funds Expenditure Detail

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	4,611,558	5,412,232	5,692,322	280,090	5.2%
OTPS	6,998,361	7,024,606	7,327,790	303,184	4.3%
Capital	-	-	-	-	0.0%
Total General Funds	11,609,919	12,436,838	13,020,112	583,274	4.7%
External Funds Budget	FY24 Actual	FY25 Available	FY26 Projected	Variance FY26-FY25	Percent Change
Grant Funds	2,623,443	11,818,411	11,523,131	(295,280)	-2%
Enterprise/Revolving Funds	12,865,700	13,755,243	14,455,478	700,235	5.1%
Donations/Trusts	-	-	-	-	0.0%
Other Funding	-	-	-	-	0.0%
Total External Funds	15,489,143	25,573,654	25,978,609	404,955	1.6%
All Funds Budget	27,099,062	38,010,491	38,998,721	988,230	2.6%

All Funds Revenue Detail

Department Revenue	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Departmental Fees	239,570	278,000	336,000	58,000	20.9%
Departmental Fines	172,408	190,000	191,000	-	0.0%
Enterprise Fund Supplement	7,266,762	8,078,917	8,152,341	73,425	0.9%
Miscellaneous Revenue	819,038	770,042	773,008	2,966	0.4%
Other Permits	366,304	300,000	375,000	75,000	25.0%
Penalties & Interest	30,891	30,000	30,000	-	0.0%
Penalties & Interest- Taxes	103,386	105,000	105,000	-	0.0%
Reimb For Prior Year Expend	521	-	-	-	0.0%
Retained Earnings	714,461	265,284	732,129	466,845	176.0%
Sale Of Old Materials	5,521	3,000	3,750	750	25.0%
Trash Fees	3,072,897	3,150,000	3,150,000	-	0.0%
Trash Liens Redeemed	553,774	560,000	560,000	-	0.0%
Recycling Disposal Revenue	464,564	351,000	450,000	99,000	28.2%
Total Departmental Revenue	13,810,097	14,081,243	14,858,228	775,985	5.5%
External Funding Sources	Type of Funding	Expiration Date	FY24 Actual	FY25 Available	FY26 Projected
FY25 Mass-Dep Sustainable Materials	Grant	6/30/2029	67,946	58,500	58,500
Mhd Chapter 90 Funds FY24	Grant	6/30/2027	2,504,677	4,580,481	4,580,481
Complete Streets Tier 3 Construction	Grant	12/31/2026	-	230,250	230,250
Riverfront Park Main Entrance Impro	Grant	3/8/2027	50,820	2,949,180	2,653,900
Epa-Community Change Grant Program	Grant	12/31/2027	-	4,000,000	4,000,000
Chestnut St Corridor Project	Grant	6/30/2026	601,490	98,510	36,300
2022 Spfld - Court Square Phase One	Grant	6/30/2026	468,589	1,031,411	-
2021 Mass Trails Grant - Highland D	Grant	6/30/2025	74,595	220,905	100,845
Mass Works-Union St And Maple St In	Grant	6/30/2026	-	2,800,000	2,800,000
South Branch Parkway Drainage -Miti	Grant	4/1/2025	-	20,709	-
Safe Streets And Roads For All	Grant	9/30/2025	221,295	14,632,400	14,467,295
Springfield Union Station Streetsca	Grant	9/30/2032	-	4,116,279	4,116,279
Transportation Construction Grant A	Grant	6/30/2025	-	966,667	966,667
Transportation Planning Grant-Union	Grant	6/30/2027	40,764	209,236	159,999
Subtotal FY26 Anticipated Grants			2,623,443	11,818,411	11,523,131
Subtotal Other Funds					
Total External Funds			2,623,443	11,818,411	11,523,131

DEPARTMENT OF PUBLIC WORKS

Program Summaries

Administration

Administration	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	638,743	666,937	714,896
FTEs	7.0	7.0	6.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
Number of neighborhood meetings attended by DPW	8	10	8

Citywide Strategic Priorities Supported: Fiscal and Operational Excellence

Highlights

This Division provides support to the operational divisions of the Department of Public Works. The Administration Division is responsible for department-wide human resources, budgeting, financial oversight, payroll processing, accounts payable and receivable, contract administration, public relations, information technology, and ensuring that employee training and professional requirements are met.

The Administration Division also oversees the implementation of the issuance of fines to those individuals or businesses that plow snow into the public way. This will help keep our City roadways safe for the general public as well as emergency response personnel.

DEPARTMENT OF PUBLIC WORKS

Program Summaries**Engineering**

Engineering	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	1,139,396	1,333,308	1,353,770
FTEs	14.0	14.0	15.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
Miles of roads paved	9	7	5
Number of streets	36	17	22
Percentage of streets analyzed	33%	33%	66%

Citywide Strategic Priorities Supported: Healthy Neighborhoods; Fiscal and Operational Excellence

Highlights

Under the direction of the City Engineer, this Division provides project management for the design, permitting and construction of roadway and utility capital projects, pavement management, water resources engineering for flood protection systems, dams and drainage systems, issuance of right of way permits, maintenance of infrastructure records, and compliance with Federal and State regulations.

This Division is responsible for conducting site plan reviews. They work closely with the Army Corps of Engineers regarding the Flood Protection Certification. They work with both Federal and State agencies to ensure compliance with storm water permitting regulations.

This Division is overseeing numerous construction projects including the Complete Streets initiative. The department also received funding from DPU in the form of a Rideshare grant and executed a variety of projects (from design through construction) to modernize and enhance the City.

The Engineering Division secured 5 million in various grants including: Safe Streets, Complete Streets, EPA, Bottleneck, etc. Completed \$1.2 million worth of Private Way Construction/Conversion. Completed \$900,000 sidewalk improvement project. Initiated the State Street crosswalk upgrades.

The City was awarded a federal highways safety grant for approximately \$15 million worth of infrastructure safety and roadway improvements. We completed phase one of the engineering design and are currently moving towards the final design expected to be completed by the end of 2025.

Signed a contract with PVPC to do road analysis.

The Engineering Division also provides professional civil and environmental engineering technical support to various boards, City departments and public agencies. This Division is responsible for the issuance and oversight of excavation permits including the Dig Safe program within the City.

Fiscal Year 2026 Budget and Program Summaries

DEPARTMENT OF PUBLIC WORKS

Program Summaries

Fleet Division	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	1,465,966	1,557,936	1,634,226
FTEs	16.0	17.0	17.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
Repair Work Orders Completed	6,118	2,531	6,000
Preventative Maintenance Work Orders Completed	503	313	450
State Safety Inspections Completed	364	201	350
Tire Repair Orders Completed	266	143	225
Auto Body Work Orders Completed	55	38	60

Fleet Maintenance

Citywide Strategic Priorities Supported: Fiscal and Operational Excellence

Highlights

The Fleet Management Division is responsible for the repair and maintenance of approximately 603 vehicles and heavy pieces of equipment. Examples of these include cars, pickup trucks, dump trucks, refuse collection trucks, rollers, road graders, loader/backhoes, street sweepers, log loaders, catch basin service trucks, tractor/mowers, light maintenance equipment, and a variety of trailers and tailored equipment.

The Fleet Division services and maintains snow plowing equipment before, during and after a snow storm. They are on call 24/7 to assist in the event of a weather-related or other emergency event.

Services provided by the division include tire replacement and repair, state safety and emission inspections, body repair, welding, road call assistance, and procurement of replacement vehicles and equipment for the departments served.

The Division is committed to being environmentally responsible and follows DEP guidelines regarding the use and disposal of any regulated items. Measures also are taken to reduce the amount of regulated waste generated. An example of this is our research and use of a parts washer cleaning solvent that is permitted to be disposed with our waste oil. We utilize two DEP-approved Clean Burn waste oil burners which also provide an alternative heat source and support the Mayor's green initiative program.

The DPW is continuing its Co-Op program in Partnership with Putnam High School. This program is mutually beneficial, as it allows students the opportunity to gain real world experience and helps recruit potential employees for the City of Springfield. Two (2) part-time interns from Putnam work in the Fleet Division.

DEPARTMENT OF PUBLIC WORKS

Program Summaries**Traffic**

Traffic Division	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	1,136,438	1,181,355	1,244,120
FTEs	9.0	9.0	9.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
Percent of stop signs geocoded (replacement plan)	100%	100%	100%
Percent of stop signs repaired/replaced within 1-2 days	100%	100%	100%

Citywide Strategic Priorities Supported: Public Safety

Highlights

The Traffic Division is responsible for the maintenance and repair of the City's 247 signalized intersections and 14 school-zone flashers. The division manufactures and installs all regulatory, warning, and guide signs. The division maintains 180 miles of pavement markings including crosswalks, and administers the accident recovery program for damages to City property. Additionally, this Division administers, in conjunction with Eversource, the maintenance of 14,000 city street lights. The division is also responsible for the maintenance of 17,000 Regulatory Signs (MUTCD) and for a significant number of non-regulatory signs. In FY23 the City received approval from MA DOT to use Chapter 90 funds to replace damaged street signs. In FY25 the City in conjunction with Putnam high school secured an intern to assist in traffic signal repair.

DEPARTMENT OF PUBLIC WORKS

Program Summaries**Storm Drains**

Storm Drains Division	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	543,144	663,325	723,257
FTEs	8.0	8.0	7.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
Percentage of storm water outfalls inspected	25	15	25
Number of storm water outfalls inspected	92	45	90
Number of sweeps around bodies of water	2	2	2
Number of catch basins cleaned	940	640	900

Citywide Strategic Priorities Supported: Public Safety

Highlights

This Division maintains the City’s storm drain system. The Storm Drain Division follows the best management practices under the National Pollutant Discharge Elimination System (NPDES) Phase II Storm Water General Permit. Under this permit this subdivision “must have an operation and maintenance plan to ensure that the systems function as designed for all storm-water management systems.” The Storm Drains Division estimates that there are approximately 22,565 catch basins, 6,100 manholes, 386 outfalls, 24 separate drainage basins, and a significant number of miles of storm drainage pipe of various sizes throughout the city.

The Division consists of six (6) maintenance personnel divided into two (2) crews. The first crew consists of two (2) employees and a jet/vacuum machine to clean catch basins while the second crew utilizes the four (4) remaining employees for catch basin repair. Additional activities include washout repairs and facility inspections. This Division is also responsible for yearly maintenance of Springfield’s Flood Protection System as mandated by the Army Corps of Engineers.

The City’s FPS is made up of a concrete flood wall and 3,895 feet of earthen embankments. Also, part of the system is the Mill River Conduit. This conduit consists of 1,600 feet of concrete walls and culverts designed to force the Mill River to flow into the Connecticut River in the event of a flood.

DEPARTMENT OF PUBLIC WORKS

Program Summaries**Street Maintenance**

Street Services	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	1,845,411	2,083,943	2,231,870
FTEs	26.0	26.0	27.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
Response time to pot hole complaints (days)	2 Days	2 Days	2 Days
DPW average response time to snow complaints (based on 24 hour days)	Less than 4 Hours	Less than 4 Hours	Less than 4 Hours
Number of city drivers available for snow operations	32	32	32
Yards of streets milled and paved by DPW (sq. yards)	N/A	N/A	N/A
Number of times the streets have been swept	2.5	2.5	2.5

Citywide Strategic Priorities Supported: Public Safety

Highlights

The Street Service Division maintains 1,100 lane miles of roads, 600 miles of sidewalks and is responsible for fifteen (15) bridges. The Street Maintenance Division's core services include roadway repair, asphalt patching, street sweeping, support to the Storm Water Division, and response to snow & ice events. The Street Maintenance Division is responsible for maintaining and patching existing public sidewalks citywide.

In Fiscal Year 2024, the street sweeping program expects to sweep the entire City twice and the Central Business District streets once per week. The Snow and Ice Control is a seasonal operation responsible for snow removal, and sand and salt spreading during the winter months. The Snow and Ice Control employees utilize 21 pieces of City equipment to fight small snow and ice events. The City adopted new software for snow operations which added GPS functionality, an upgraded HTML 5, and added web- based AVL. During large snow events the City fleet is supplemented with up to 110 hired plows.

In FY19, the DPW launched the sidewalk repair crew consisting of 8.0 FTEs. The crew continues to operate between mid- March and mid-November. During the winter months' employees assist in snow operations, filling pot holes and addressing drainage issues.

Fiscal Year 2026 Budget and Program Summaries

DEPARTMENT OF PUBLIC WORKS

Program Summaries

Solid Waste

Solid Waste	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	12,865,700	13,755,243	14,455,478
FTEs	56.0	56.0	56.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
Complaints for Missed Collection Resolved	100%	100%	100%
Total Trash Tonnage	44,914	29,954	47,000
Recycling Rate	28%	26%	30%
Gallons of hazardous waste collected	4,500	2,500	4,500
Total "Bulk" Tonnage	568	378	600

Citywide Strategic Priority: Fiscal and Operational Excellence

Highlights

The Solid Waste Division provides weekly curbside pick-up of municipal solid waste and bi-weekly collection of single stream recycling and yard waste to 43,583 residential units. The Solid Waste Division is responsible for the management of City-owned landfills: Armory Street Landfill, and the Bondi's Island Landfill. The Bondi's Island Landfill is involved in both cell capping and maintenance as it complies with DEP regulatory requirements. The Bondi's Island Landfill also provides a year-round drop off area for small brush and leaves that is free to residents of the City of Springfield.

The Solid Waste Division operates over 40 pieces of equipment that include: automated, semi- automated with arm extensions, traditional semi-automated, rear loading trucks, bulk waste truck, and one (1) complaint truck for waste collection each day. The complaint truck is utilized in responding to solid waste issues throughout the City as well as collecting carts in alleys and on dead- end streets. The Solid Waste Division drivers and foreman are also utilized for snow plow operations during the winter months.

The Solid Waste Division provides curbside bulk waste pickup for a fee of \$8 per item. Residents can schedule bulk waste pick-ups through the City's 3-1-1 Call Center. The Solid Waste Division offers household hazardous waste collections six times a year. Household hazardous waste collection is free of charge to residents. The City, through the City Comptroller's Office, established the Trash Fee Enterprise Fund to track revenues and expenses associated with the collection of solid waste.

The Springfield Department of Public Works continues to work to develop and initiate new solid waste reduction programs. The DPW will continue to enforce the City's mandatory recycling ordinance through the efforts of a full- time Waste Compliance Specialist. An aggressive campaign was put in place to educate residents on the environmental benefits of recycling as well as its impact to the City's budget. Collection routes are routinely examined for ways to maximize efficiency based on the results of the waste reduction program.

In FY25, the DPW / Solid Waste Division received \$71,500 in grant funds from MA DEP.

DEPARTMENT OF PUBLIC WORKS

FY26 Budget Adjustments

Program Budget Adjustments	FY24 Actual	FY25 Actual	FY26 Recommended
General Fund			
Personal Services	(3,700)	-	(25,607)
OTPS	(565,389)	(852,500)	177,687
Enterprise Fund			
Personal Services	(55,500)	(15,000)	(11,000)
OTPS	(493,091)	(520,044)	18,945
Total General Fund Adjustments	(569,089)	(852,500)	152,080
Total Enterprise Fund Adjustments	(548,591)	(535,044)	7,945

Notes

◆ Service Requests

◆ General Fund

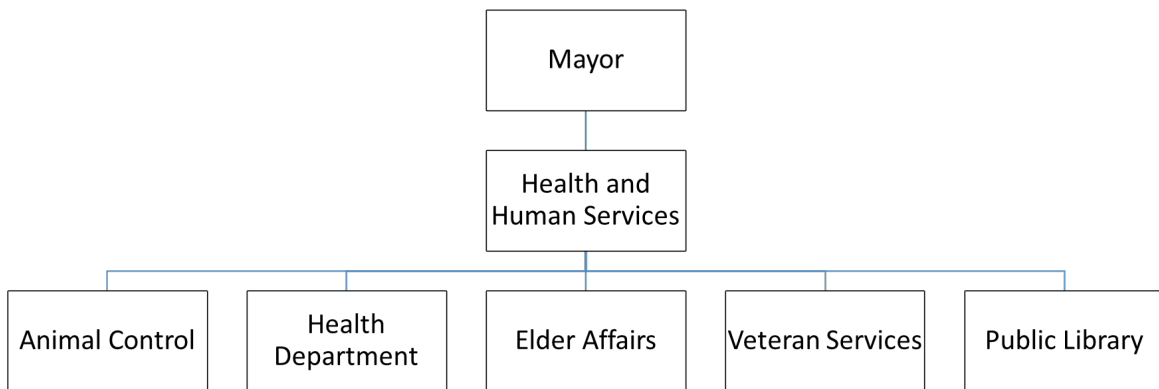
- ◇ \$25,607 decrease to PS due to the reduction of 1.0 fleet management intern.
- ◇ \$177,687 increase to OTPS due to historical spending.

◆ Enterprise Fund

- ◇ \$11,000 decrease to PS based on historical spending.
- ◇ \$18,945 increase to OTPS due to Health/Life insurance and Retirement funding based on finance projections.

Section 9

Health & Human Services Division



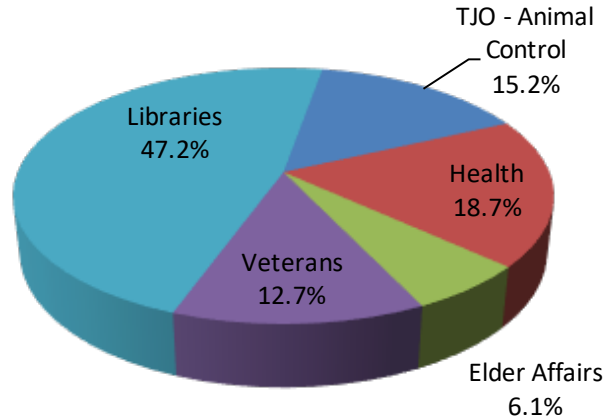
Mission Statement

The Health and Human Services (HHS) Division serves to provide awareness of contemporary health issues, as well as, advocate for and provide health services to the citizens of Springfield.

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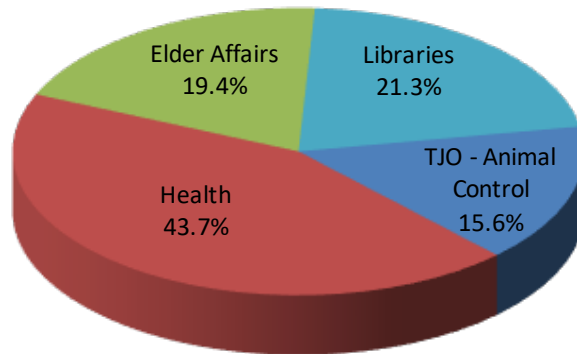
Fiscal Year 2026: All Funds Budget and Revenue Overview

Health & Human Services Division



FY26 Recommended Budget Health & Human Services Division						
	FY24 Actual	FY25 Adopted	FY25 Revised	FY26 Recommended	% Change from FY25 Adopted	% Change from FY25 Revised
TJO - Animal Control	1,713,489	1,935,118	1,935,118	1,967,375	1.7%	1.7%
Health	1,901,564	2,518,191	2,518,191	2,414,373	-4.1%	-4.1%
Elder Affairs	636,359	678,174	678,174	789,653	16.4%	16.4%
Veterans	1,251,495	1,678,968	1,678,968	1,642,728	-2.2%	-2.2%
Libraries	5,862,854	5,990,426	5,990,426	6,091,570	1.7%	1.7%
Total	11,365,763	12,800,875	12,800,875	12,905,698	0.8%	0.8%

Revenue Overview



Division / Department	FY26 Revenue	Property Taxes	Grant Revenue	Enterprise Revenue	State Aid	FY26 Total Revenue
TJO - Animal Control	669,506	-	168,300	-	-	837,806
Health	565,500	-	1,781,949	-	-	2,347,449
Elder Affairs	-	-	1,042,515	-	-	1,042,515
Veterans	-	-	-	-	-	-
Libraries	25,000	-	1,119,786	-	-	1,144,786
Total	1,260,006	-	4,112,550	-	-	5,372,556

Health & Human Services

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Fiscal Year 2026 Budget and Program Summaries

THOMAS J. O'CONNOR ANIMAL CONTROL & ADOPTION CENTER

Mission

The mission of the Thomas J. O'Connor Animal Control and Adoption Center (TJO) is to provide comprehensive animal control services and programs to our communities for the protection of public health and safety and the welfare of animals.

FY25 Department Highlights

TJO goes beyond traditional animal care by providing guidance, resources, and support to both animals and their owners, helping to reduce shelter intakes and strengthen the human-animal bond. Over the past year, TJO has expanded its community presence, working to shift perceptions from the outdated "dog pound" image to a compassionate resource for pet owners. Staff and animal control officers have actively participated in community events like National Night Out, Trunk or Treat, and the Mass Mutual Preparedness Fair. Additionally, they have increased engagement by attending weekly C3 policing meetings and monthly neighborhood council meetings to further support the community. This year, the City also negotiated a contract with the cities of Chicopee and Holyoke.

TJO hosted a National Animal Disaster Preparedness Day in May, offering community members resources, a tour of the disaster preparedness trailer, and free pet microchips. Animal control officers participated in advanced field return techniques training, helping to build community trust and keep pets in their homes. Officers also attended National Animal Control Association (NACA) training, improving professionalism, service quality, and efficiency. In fall 2024, staff completed Dogs Play for Life training, a grant-funded program that enhances shelter dog enrichment, reduces stress, and improves adoptability through structured playgroups.

In February 2025, three TJO staff members attended the Best Friends National Conference, gaining valuable knowledge on animal care, enrichment, staff training, and more. In the same year, TJO formed a coalition with the MSPCA, Dakin Humane Society, Berkshire Humane Society, Worcester Animal Rescue League, and Boston Animal Control. This partnership enables resource sharing, training, and program support. TJO staff participates in committees focused on community outreach, behavior support, and adoption. The coalition has also facilitated fee-waived adoption events, with MSPCA providing marketing and adoption reimbursements, helping to move animals through the shelter system.

In spring 2025, TJO's coalition partnership with MSPCA introduced two initiatives. MSPCA provides veterinary services one day a week, splitting time between shelter animals and community pets in need. This helps address neglect or cruelty issues early, preventing unnecessary shelter surrenders. The partnership also plans to host monthly low-cost spay/neuter clinics.

Additionally, the Foundation for TJO Animals continues to fund veterinary care, surgeries, and rehabilitation for animals in need. The recent case of a dog named Reese, who suffered from injuries related to strangulation, raised community support. This led to the creation of "The Reese Fund," which aims to assist animals affected by cruelty or neglect and explore ways to prevent such situations through early intervention and resources, such as food and grooming access.

FY26 Budget Highlights

- ◆ Funds 21.5 General Fund FTEs, consistent with FY25.
- ◆ Level Service OTPS for Animal Care services and Admin & Operations services.

Department Budget

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	876,140	1,063,270	1,073,887	10,617	1.0%
OTPS	837,350	871,847	893,488	21,641	2.5%
Capital	-	-	-	-	0.0%
Total General Funds	1,713,489	1,935,118	1,967,375	32,257	1.7%

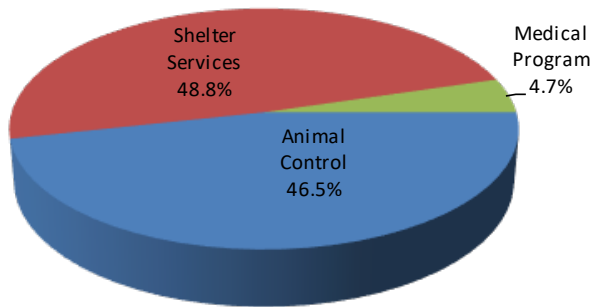
Department Staff

Department FTEs	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
General Fund FTEs	21.0	21.5	21.5	-	0.0%
Grant FTEs	0.5	-	-	-	0.0%
Total FTEs	21.5	21.5	21.5	-	0.0%

Fiscal Year 2026 Budget and Program Summaries

THOMAS J. O'CONNOR ANIMAL CONTROL & ADOPTION CENTER

Program Expenses



Program Summaries

Animal Control Services—Provides 24/7 animal control services to the cities of Springfield, Chicopee and Holyoke, giving top-priority to calls regarding at-large aggressive animals, ill or injured animals, animal bite cases, assisting law enforcement agencies, and retrieving free-roaming animals.

Adoption Center Services— Operating out of an 18,000 square foot facility, provides a safe haven for lost, stray, abandoned and surrendered animals. Animal Welfare Specialists implement best practices as they provide effective and compassionate care to every animal.

Medical Program— Provides diagnostic, medical treatment, surgical intervention, and wellness to 2,500+ animals each year. The Veterinary team treats traumatic injuries, contagious diseases, fractures and bite wounds.

Program Budgets

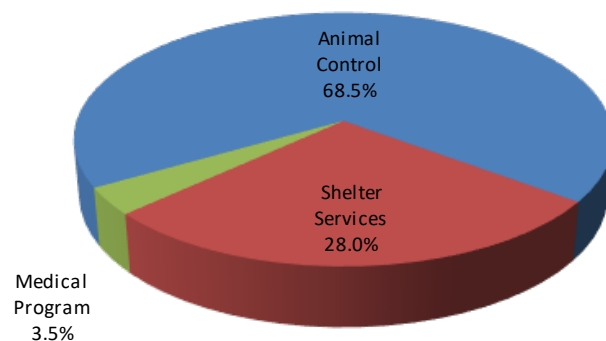
	FY24	FY25	FY26	Variance	%
Program Expenses	Actual	Adopted	Recommended	FY26-FY25	of Total
Animal Control	820,453	976,799	993,337	16,538	46.5%
Shelter Services	861,475	1,025,639	1,043,004	17,365	48.8%
Medical Program	82,045	97,680	99,334	1,654	4.7%
Total General Fund Expenditures	1,713,489	1,935,118	1,967,375	32,257	92.1%
Total External Funds Expenditures	50,484	165,000	168,300	3,300	7.9%
Total All Funds Expenditures	1,763,973	2,100,118	2,135,675	35,557	100%

Program Revenue

Revenue Summary

TOTAL REVENUE: \$669,506

- ◆ Adoption Program - \$458,612
- ◆ Shelter Services - \$187,462
- ◆ Medical Fees - \$23,433



Departmental Revenue

	FY24	FY25	FY26	Variance	%
Program Revenue	Actual	Adopted	Recommended	FY26-FY25	of Total
Animal Control	405,208	530,875	458,612	(72,263)	68.5%
Shelter Services	165,632	217,000	187,462	(29,538)	28.0%
Medical Program	20,704	27,125	23,433	(3,692)	3.5%
Total Departmental Revenue	591,545	775,000	669,506	(105,494)	100%

Fiscal Year 2026 Budget and Program Summaries

THOMAS J. O'CONNOR ANIMAL CONTROL & ADOPTION CENTER

All Funds Expenditure Detail

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	876,140	1,063,270	1,073,887	10,617	1.0%
OTPS	837,350	871,847	893,488	21,641	2.5%
Capital	-	-	-	-	0.0%
Total General Funds	1,713,489	1,935,118	1,967,375	32,257	1.7%
External Funds Budget	FY24 Actual	FY25 Available	FY26 Projected	Variance FY26-FY25	Percent Change
Grant Funds	50,484	165,000	168,300	3,300	2.0%
Enterprise/Revolving Funds	-	-	-	-	0.0%
Donations/Trusts	-	-	-	-	0.0%
Total External Funds	50,484	165,000	168,300	3,300	2.0%
All Funds Budget	1,763,973	2,100,118	2,135,675	35,557	1.7%

All Funds Revenue Detail

Department Revenue	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Departmental Fees	591,545	775,000	669,506	(105,494)	-13.6%
Reimb For Prior Year Expend	-	-	-	-	0.0%
Total Departmental Revenue	591,545	775,000	669,506	(105,494)	-13.6%
External Funding Sources	Type of Funding	Expiration Date	FY24 Actual	FY25 Available	FY26 Projected
TJO Grant	Grant	6/30/2025	50,484	165,000	168,300
Subtotal FY26 Anticipated Grants			50,484	165,000	168,300
Subtotal Other Funding			-	-	-
Total External Funds			50,484	165,000	168,300

Fiscal Year 2026 Budget and Program Summaries

THOMAS J. O'CONNOR ANIMAL CONTROL & ADOPTION CENTER

Program Summaries

Animal Control

Animal Control	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	820,453	976,799	993,337
FTEs	10.0	10.0	10.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
<i>Enhance public health and safety by improving the overall quality of life for the residents and animals of Springfield</i>			
# of field calls ACOs responded to	4,737	3,105	4,500
# of community/feral cats TNR (Trap/Neuter/Return)	31	14	75
# of free roaming animals impounded	2,022	1,239	1,500
# of cruelty complaints & bites investigated	966	709	1000

Citywide Strategic Priority: Fiscal and Operational Excellence

Highlights

The animal control department at TJO consists of six full time animal control officers (ACOs) and one animal control supervisor who are all either NACA (National Animal Control Association) or ACOAM (Animal Control Officers Association of Massachusetts) certified as well as trained through the Massachusetts Animal Fund Officer Training Program. The animal control department provides professional, knowledgeable field services 24/7 for a population of nearly 250,000 throughout a 78 square mile area. Beginning in FY24, there has been an ACO on duty in the building overnight, 5 nights of the week, reducing the response time for overnight high priority calls. Daily and weekly reports continue to show near 100% compliance for response times to all priority calls. Animal control officers are a presence in every neighborhood; responding to a vast variety of animal related field calls and providing thorough follow-ups for potentially dangerous or nuisance dogs, as well as ensuring humane care standards are met for animals. TJO ACO's continue to be leaders in best field practices, actively participating in C3 community policing meetings and other community events. As the field is looking to maintain and strengthen the human and animal bond, we continue to move away from punitive measures and focus on providing education and resources. The harm reduction approach to animal care and control has made self-reporting continue to flourish. These efforts have resulted in an increase in the number of marginally cared for dogs TJO has been able to assist. Further, ACOs attempts to field return animals has helped reduce the shelter population while improving public perception of animal control. Best Friends Field Services provided training in advanced field return techniques and officers have embraced this new direction. Collaborative efforts between the Dakin Humane Society, Second Chance Animal Services, the MSPCA and others have increased our ability to help our community with surrenders and veterinary care. These services continue to be difficult to access and costly. We continue to see numerous marginally cared for animals but have been able to build trust within the community so that they are reaching out for help for these animals.

THOMAS J. O'CONNOR ANIMAL CONTROL & ADOPTION CENTER

Program Summaries**Shelter Services**

Shelter Services	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	861,475	1,025,639	1,043,004
FTEs	10.5	10.5	10.5
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
<i>Provide services to reduce harm and increase quality of life for people and animals</i>			
# of animals placed in foster program	505	278	600
# of animals receiving shelter and care at Center	2,880	1,743	2,200

Citywide Strategic Priority: Fiscal and Operational Excellence

Highlights

TJO is an organization that is making a difference in the lives of animals and people on a daily basis. TJO has returned to having open hours for the public. During COVID and thereafter TJO had been accessible by appointment only. We have made this transition back to open hours to be more accessible to the public. In addition to being very popular for pet adoptions throughout New England and the Northeast, TJO Adoption Center services include sheltering and disposition of both found and owner surrendered animals; reclaims; dog licensing; directory and liaison to many outside humane and human organizations; quarantine housing; temporary emergency pet housing; facilitation of medical services for ACO referred low-income residents; pet food and; feral and community cat TNR. Adopted animals are vaccinated, microchipped, spayed/neutered, canine heartworm or feline leukemia virus tested, and licensed when applicable.

Animal Welfare Specialist regular duties go far beyond direct animal care (sanitation and feeding). AWS daily responsibilities also involve multifaceted customer care as well as complex medical and behavioral care. AWS have an extensive skill set in order track daily behaviors and medical conditions, administer medications, and safely handle and care for dangerous animals. Additionally, they must have the emotional fortitude to care for the many animals that have suffered neglect and acts of cruelty. Helping pet owners in crisis is commonplace. Individuals and families are often forced to relinquish their pets for adoption or in some cases for humane euthanasia. Others come to reclaim their pets and are frequently hostile and angry when faced with animal care costs and citations for city ordinance violations.

A partnership with the MSPCA has allowed for more extensive resources and opportunities for people and animals in our communities. TJO, the MSPCA, Dakin Humane, Berkshire Humane, Worcester Animal Rescue League, and Boston Animal Control are working together to maximize resources and provide community outreach initiatives, behavior support, adoption support and access to veterinary care.

Volunteers historically provide an average of 1,000 hours of service each month in many areas of operations, such as greeting, matchmaking, cleaning/disinfecting, veterinary assistance, housekeeping, maintenance, special events, animal transport, animal training and enrichment, animal foster care, website updates, telephones, photography, volunteer training and much more.

Fiscal Year 2026 Budget and Program Summaries

THOMAS J. O'CONNOR ANIMAL CONTROL & ADOPTION CENTER

Program Summaries

Medical Program

Medical Program	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	82,045	97,680	99,334
FTEs	1.0	1.0	1.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
<i>Provide medical services to increase health and welfare and reduce spread of contagious</i>			
# of surgical procedures performed	1,153	395	1,000

Citywide Strategic Priority: Fiscal and Operational Excellence

Highlights

TJO has been without a full-time veterinarian for over a year. This impact has been felt across the organization. The goal of the TJO veterinary team is to provide diagnostic, treatment, wellness, and surgical intervention as medically necessary to prevent suffering, maintain health, and restore functioning to animals in our care. Without a vet on staff we have had to utilize numerous private veterinary services, relief veterinarians and the emergency hospital in order to maintain our standards of care.

Our partnership with the MSPCA has provided the opportunity for free veterinary hours, as well as free vaccine clinics for members of our communities.

The Foundation for TJO Animals provides grant funding to offset the salaries for the clinic coordinator, the veterinarian and the veterinary technician.

A large number of animals arrive at TJO injured or in very poor condition. These animals often need a considerable or extraordinary amount of veterinary care to ensure that they are well enough for adoption. Expenses for non-critical surgeries and treatments are not funded by the city, but instead are funded by the Foundation for TJO Animals.

Fiscal Year 2026 Budget and Program Summaries
THOMAS J. O’CONNOR ANIMAL CONTROL & ADOPTION CENTER

FY26 Budget Adjustments

Program Budget Adjustments	FY24 Actual	FY25 Actual	FY26 Recommended
Service Requests			
Personal Services	194,871	(103,498)	(115,393)
OTPS	2,260	(13,150)	13,701
Total Adjustments	197,131	(116,648)	(101,692)

Notes

- ◆ Personal Services: Decrease \$115,393
 - ◇ Overall reduction to due to TJO Foundation grant offsets and salary adjustments.
- ◆ OTPS: Increase \$13,701
 - ◇ Overall increase due to historical spending.

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Fiscal Year 2026 Budget and Program Summaries

HEALTH DEPARTMENT

Mission

The Mission of the Springfield Department of Health and Human Services Department is to promote physical and mental health, control communicable diseases, prevent injury and disabilities, and develop policies, regulations and to enforce the regulations that govern boards of health under Massachusetts General Laws Chapter 111.

FY25 Department Highlights

The Department of Health and Human Services (SDHHS) is struggling with a healthcare workforce shortage and uncompetitive nurse salaries, leaving only one nurse to handle all TB cases in Springfield, a city with high infectious disease rates. This staffing gap puts vulnerable populations at risk. A new contract now allows for hiring part-time nurses, which may attract retirees or those seeking additional work.

The Environmental Health Unit has successfully inspected all city restaurants and improved staff skills through training. However, retention remains a challenge, and attracting new inspectors has been difficult. To address this, the job description and compensation have been revised through contract negotiations, aiming to attract and hire qualified candidates to support the unit's essential work.

The Opioid Response Unit continues to lead the Springfield Opioid Overdose Community Collaborative (GSOCC), bringing together community providers and hospitals under SDHHS. To ensure community involvement in allocating Opioid Remediation Settlement funds, an online survey, focus groups, and a community forum were conducted. Based on identified gaps, an RFP was created, and the first round of awards were announced on March 10, 2025.

The Cannabis Control Coordinator has inspected all seven establishments, confirming compliance, while two new establishments opened recently. Concerns over unregulated hemp and "Gas Station Weed" have prompted SDHHS to propose strengthening local ordinances. Policy work is ongoing.

Tobacco Control regulations, unchanged since 1997, are being updated. SDHHS is engaging with Neighborhood Councils and Civic Associations, having already presented a draft to the Public Health Council. The next steps include discussions with city leadership. Community feedback has been positive, with the goal of protecting youth health.

The Office of Problem Gambling was awarded funding from the Massachusetts Council on Health and Gambling to initiate an awareness campaign with youth.

FY26 Budget Highlights

- ◆ Funds 29.1 General Fund FTEs, and 33.7 Grant FTEs; reduced 1.0 Program Manager-Opioid Response and reduced 1.0 Environmental Health Director to Part-time 0.5.
- ◆ Replaced two vacant positions with Community Health Workers to help with outreach and treatment of our residents.
- ◆ Reduction of 7.0 vacant Grant positions.
- ◆ Level OTPS funding for:
 - ◇ Funds various programs targeted at improving the health & wellness of Springfield residents.
 - ◇ Postage and Delivery for Public Health Informational Materials.

Department Budget

	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
General Fund Operating Budget					
Personal Services	1,469,817	2,065,782	1,946,514	(119,268)	-5.8%
OTPS	431,747	452,409	467,859	15,450	3.4%
Capital	-	-	-	-	0.0%
Total General Funds	1,901,564	2,518,191	2,414,373	(103,818)	-4.1%

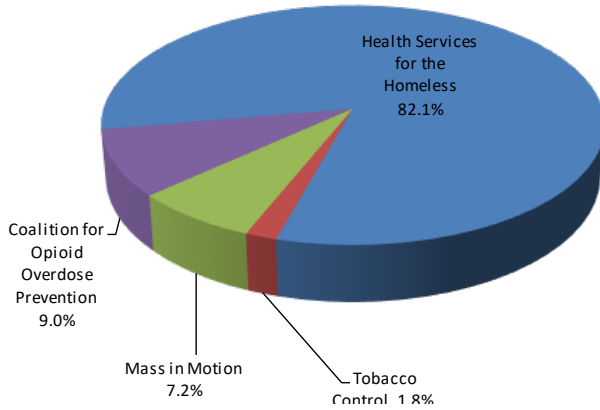
Department Staff

	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Department FTEs					
General Fund FTEs	30.6	30.6	29.1	(1.5)	-4.9%
Grant FTEs	31.2	33.2	26.7	(6.5)	-19.6%
Total FTEs	61.8	63.8	55.8	(8.0)	-12.5%

Fiscal Year 2026 Budget and Program Summaries

HEALTH DEPARTMENT

Program Expenses



Program Summaries

Health Services for the Homeless - provides direct health care, social services, advocacy and outreach to homeless persons at thirty two (32) sites throughout the City.

Tobacco Control- helping the residents of Springfield understand the hazards of tobacco smoke.

Mass in Motion- support work to prevent obesity, diabetes, heart disease and stroke, and reduce health disparities among adults through a combination of community, clinical and health system interventions.

Mass Heal- to reduce opioid related deaths by 40% in a 12 month period.

Program Budgets

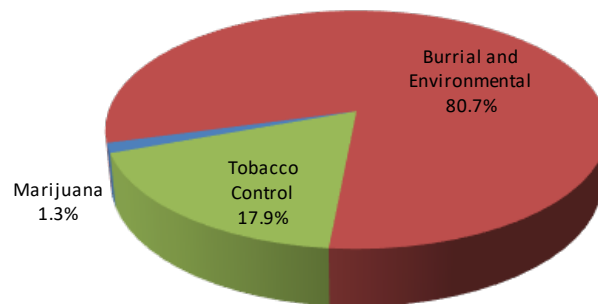
Program Expenses	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
Health Services for the Homeless	1,926,906	3,582,495	3,444,292	(138,203)	82.1%
Tobacco Control	42,072	78,220	75,203	(3,018)	1.8%
Mass in Motion	168,289	312,882	300,812	(12,070)	7.2%
Prevention	210,361	391,102	376,014	(15,088)	9.0%
Total General Fund Expenditures	1,901,564	2,518,191	2,414,373	(103,818)	57.5%
Total External Funds Expenditures	446,063	1,846,509	1,781,949	(64,561)	42.5%
Total All Funds Expenditures	2,347,627	4,364,700	4,196,321	(168,378)	100%

Revenue Summary

TOTAL REVENUE: \$565,500

- ◆ Departmental Fees \$15,500
- ◆ Licenses and Permits \$450,000
- ◆ Fine and Forfeits \$100,000

Program Revenue



Departmental Revenue

Program Revenue	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
Marijuana	15,568	7,500	15,500	8,000	1.3%
Burial and Environmental	379,481	450,000	450,000	-	80.7%
Tobacco Control	90,843	100,000	100,000	-	17.9%
Host Agreement Med Marijuana	1,427	-	-	-	0.0%
Total Departmental Revenue	487,320	557,500	565,500	8,000	100%

Fiscal Year 2026 Budget and Program Summaries

HEALTH DEPARTMENT

All Funds Expenditure Detail

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	1,469,817	2,065,782	1,946,514	(119,268)	-5.8%
OTPS	431,747	452,409	467,859	15,450	3.4%
Capital	-	-	-	-	0.0%
Total General Funds	1,901,564	2,518,191	2,414,373	(103,818)	-4.1%
External Funds Budget	FY24 Actual	FY25 Available	FY26 Projected	Variance FY26-FY25	Percent Change
Grant Funds	446,063	1,846,509	1,781,949	(64,561)	-3.5%
Enterprise/Revolving Funds	-	-	-	-	0.0%
Donations/Trusts	-	-	-	-	0.0%
Other Funding	-	-	-	-	0.0%
Total External Funds	446,063	1,846,509	1,781,949	(64,561)	-3.5%
All Funds Budget	2,347,627	4,364,700	4,196,321	(168,378)	-3.9%

All Funds Revenue Detail

Department Revenue	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Departmental Fees	15,568	7,500	15,500	8,000	0.0%
Other Permits	379,481	450,000	450,000	-	0.0%
Departmental Fines	90,843	100,000	100,000	-	0.0%
Host Agreement Med Marijuana	1,427	-	-	-	0.0%
Host Agreement Rec Marijuana	-	-	-	-	0.0%
Total Departmental Revenue	487,320	557,500	565,500	8,000	1.4%

External Funding Sources	Type of Funding	Expiration Date	FY24 Actual	FY25 Available	FY26 Projected
Mass Call 3 FY25	Grant	6/30/2025	-	131,753	125,000
Mass In Motion-Community Transformation	Grant	6/30/2025	-	22,722	250,000
FY25 Prevention In Early Childhood	Grant	6/30/2025	-	26,899	75,000
Tobacco FY20	Grant	6/30/2025	-	18,772	-
Tobacco FY21	Grant	6/30/2025	-	9,514	-
Tobacco FY22	Grant	6/30/2025	-	46,527	121,682
Covid 19 Case Investigation	Grant	6/30/2026	217,055	179,451	-
Springfield Young Adults Gambling Project	Grant	6/30/2027	30,090	-	54,372
Springfield Safe Ride Home Project	Grant	6/30/2027	61,086	43,272	-
FY22 Health Care for The Homeless	Grant	6/30/2030	-	45,364	-
FY24 Health Care for The Homeless	Grant	1/31/2026	-	-	-
FY25 Health Care for The Homeless	Grant	1/31/2026	-	1,102,030	1,147,395
AHEC-Model Carryover	Grant	1/31/2025	132,411	152,966	-
Project Baby Organization	Grant	3/8/2025	318	3,328	-
FY23 Health Care for The Homeless	Grant	1/31/2026	-	-	-
FY25 Municipal Community Mitigation	Grant	6/30/2028	-	44,816	-
Mass League Staff Appreciation Fund	Grant	6/30/2030	-	45	-
NEHA-FDA Program Standards	Grant	12/31/2025	5,104	9,100	8,500
Workforce Retention Grant	Grant	7/31/2025	-	9,949	-
Subtotal FY26 Anticipated Grants			446,063	1,846,509	1,781,949
Subtotal Other Funding			-	-	-
Total External Funds			446,063	1,846,509	1,781,949

HEALTH DEPARTMENT

Program Summaries**Health Services for the Homeless**

Health Services for the Homeless	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	1,926,906	3,582,495	3,444,292
FTEs	52.8	53.8	45.8
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
Provide health, social, advocacy, and outreach services to homeless persons efficiently			
# of homeless adults receiving health care	645	454	745
# of homeless receiving dental care	67	60	80
# of homeless receiving social services	808	676	900

Citywide Strategic Priority: Education, Fiscal and Operational Excellence

Highlights

HSH continues to provide comprehensive health care services to individuals and families experiencing homelessness. HSH continues to contract with Open Door to provide a full time bilingual SUD counselor, and a full time bilingual case manager/recovery coach for patients with opioid addictions and responsibility for facilitating recovery group sessions, referrals for recovery, counseling and promoting healthier lifestyles.

HEALTH DEPARTMENT

Program Summaries**Tobacco Control**

Tobacco Control	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	42,072	78,220	75,203
FTEs	1.0	1.0	1.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
<i>Prevent youth from purchasing tobacco products</i>			
# of permits issued	217	179	230
# of investigated complaints and conducted onsite inspections	211	199	250
% of tobacco retailers adhering to youth access regulations	94%	93%	100%

Citywide Strategic Priority: Education, Fiscal and Operational Excellence

Highlights

- ◆ Provides culturally appropriate education about local and state tobacco laws and regulations to workplaces, tobacco retailers, and residents.
- ◆ Conducts inspections to monitor compliance, including youth access compliance checks, store inspections, second-hand smoke inspections, and inspections of new tobacco retailers or workplaces with smoke-free violation complaints.
- ◆ Ensures penalties for violations are fairly and consistently enforced against workplaces and tobacco retailers.
- ◆ Maintains an updated list of tobacco retailers, establishment profiles, compliance checks, inspection records, and associated violations. Coordinates and facilitates Board of Health hearings in collaboration with the City of Springfield's Law Department.
- ◆ Recruits, hires, and trains youth purchasers to conduct compliance checks according to Massachusetts Department of Public Health (MDPH) guidelines.
- ◆ Issues annual tobacco sales permits and conducts outreach and education for prospective and new tobacco retailers to ensure permit compliance.
- ◆ Performs data entry, data cleaning, and administrative tasks as the state reporting platform's administrator.
- ◆ Serves as a liaison and grant contact for the Massachusetts Department of Public Health, ensuring timely submission of all programmatic and fiscal reports, including quarterly reports and annual work plans.
- ◆ Develops and implements policies, enforcement strategies, and retailer education programs.
- ◆ Collaborates with city officials, departments, and the Public Health Council to strengthen local tobacco control policies and regulations.
- ◆ Participates in MTCP Coalition meetings, required trainings, and other professional development opportunities throughout the Commonwealth.

Fiscal Year 2026 Budget and Program Summaries

HEALTH DEPARTMENT

Program Summaries

Mass in Motion

Mass in Motion	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	168,289	312,882	300,812
FTEs	4.0	4.0	4.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
<i>Promote opportunities for healthy eating and active living</i>			
# of walk audited completed and report generated	2	0	2
# of park audits completed and audit generated	0	0	1
# of Hampden CHIP Design team meetings attended	6	16	20
# of built environment committee meetings attended	0	6	10

Citywide Strategic Priority: Healthy Eating / Food Access, Community Gardens, Healthy Options at Food Retailers, Food Pantries, SNAP/WIC/HIP, Active Living, Safe Parks, Open Gyms, Complete Streets

Highlights

- ◆ Expanded Walkability & Safety: Conducted a walk audit at Blunt Park in collaboration with local residents and Bay area neighborhood council leadership, identifying key areas for pedestrian safety and accessibility improvements.
- ◆ Successfully applied for \$150,000 in CDBG funding for a parks improvement project based directly on concerns from Bay area residents and responding to resident concerns, in collaboration with Parks staff and inter-departmental leadership.
- ◆ Community-Driven Health Advocacy: Facilitated multiple Resident Health Advocate meetings, empowering community members to lead local health initiatives.
- ◆ Youth Leadership in Public Health: Launching a pilot youth engagement program at Springfield Honors Academy, giving students hands-on experience in public health advocacy and leadership.
- ◆ Culturally Inclusive Engagement: Successfully organized the Learning from the Grandmothers / Aprendiendo de los Abuelos event, celebrating Latino food traditions while addressing food security and health equity.
- ◆ Advancing Safe Routes to School: Supported school-based initiatives to improve pedestrian and bike safety, including arrival/dismissal observations and walk audits.
- ◆ Encouraging Active Living: Developed community-led initiatives such as open gym programs and potential Ciclovía events to promote walking, biking, and recreational activities.
- ◆ Promoting Healthy Eating: Strengthened efforts to support local food access programs, including the Healthy Incentives Program (HIP) and partnerships with food pantries and corner stores.
- ◆ Continually educating residents and facilitating workshops on SNAP, HIP, WIC and various food/hunger relief programs and providing information on how to use benefits and how to apply.
- ◆ Expanding Multi-Sector Partnerships: Worked with city officials, schools, community organizations, and advocacy groups to align resources and priorities for active living, food security, and public health initiatives.

HEALTH DEPARTMENT

Program Summaries**Coalition for Opioid Overdose Prevention**

Coalition for Opioid Overdose Prevention	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	210,361	391,102	376,014
FTEs	4.0	5.0	5.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
<i>Reduce the number affected by opiate abuse and overdose</i>			
# of newly informed and trained community stakeholders	7	9	10

Citywide Strategic Priority: Education, Fiscal and Operational Excellence

Highlights

- ◆ The Opioid Response Program Manager (ORPM) serves as a co-chair and planning team member of the Greater Springfield Opioid Crisis Collaborative (GSOCC), a coalition of individuals and agencies dedicated to combating the opioid crisis and related issues in Greater Springfield.
- ◆ The ORPM oversees and administers the SDHHS Community Naloxone Purchasing Program (CNPP). As CNPP Coordinator, the ORPM is responsible for identifying, training, and distributing naloxone to recipients and applicable agencies; storing, tracking, and maintaining naloxone inventory; and collecting and reporting data to DPH on required metrics.
- ◆ The ORPM contributed to the development of the Opioid Recovery Remediation Fund (ORRF) survey, designed to gather community input to guide the allocation of Opioid Recovery Remediation Funds to address opioid use-related issues in Springfield.
- ◆ The ORPM coordinated and facilitated 28 key informant interviews and four focus groups with People with Lived and Living Experience (PWLLE), people in recovery, and families of individuals with opioid use disorder (OUD) to collect community data that informed the ORRF process and helped prioritize fund allocation.
- ◆ The ORPM played a key role in planning, developing, and facilitating the ORRF Forum at the Carriage House in Forest Park in August. The Forum was the culmination of work led by the GSOCC Planning & Design Team subcommittee, which included designing, distributing, and collecting a community survey; conducting key informant interviews; and organizing focus groups with people who use drugs (active use), people in recovery, and their family members and loved ones.
- ◆ The ORPM led efforts for the City of Springfield and the Department of Health & Human Services in organizing Springfield's Overdose Awareness Day Event in August, held the evening before National Overdose Awareness Day. The event featured a resource fair, remembrance walk, speaking series, candlelit vigil, and a moment of silence.
- ◆ The ORPM played a significant role in developing the ORRF Request for Proposal (RFP) guidelines document for the ORRF grant program, which was released in November. The proposed "Closing the Gaps" grants offer communities a unique opportunity to enhance their capacity to address the overdose crisis through strong collaboration and expand life-saving interventions.

HEALTH DEPARTMENT

FY26 Budget Adjustments

Program Budget Adjustments	FY24 Actual	FY25 Actual	FY26 Recommended
Service Requests			
Personal Services	(143,514)	-	(134,862)
OTPS	14,200	4,400	15,450
Total Adjustments	(129,314)	4,400	(119,411)

Notes

- ◆ Personal Services: Decrease \$134,862
 - ◇ Reduction due to salary adjustments and departmental restructure.
 - ◇ This restructure reduced two positions, and added two additional Community Health Workers.
- ◆ OTPS: Increase \$15,450
 - ◇ Addition to cover building rental contract increase.

Fiscal Year 2026 Budget and Program Summaries

ELDER AFFAIRS

Mission

The Department of Elder Affairs: where we encourage everyone to create their own handbook for aging well via services that support living better.

FY25 Department Highlights

The Department of Elder Affairs provides a range of services that supports a complete approach to living better. The department offers recreational and educational programs at four sites throughout the City. In FY25 we were able to provide free programming to all participants.

SCSEP Program, Senior Community Service Employment Program. This program is supported by the Department of Labor and Senior Service America. The department retrains and places low income, unemployed, mature workers back into the workforce. We received our SCSEP Fiscal audit report and we passed.

The Department of Elder Affairs administers the Serving Health Information Needs of Everyone (SHINE) Program from the Executive Office of Elder Affairs for all of Hampden County and parts of Hampshire County. This program assists seniors in understanding their Medicare and Mass Health benefits and other health insurance options.

The free lunch program is still being provided through the City of Springfield at the (4) senior centers through registration.

The Department of Elder Affairs hired an Outreach Coordinator to provide services and assistance to seniors aged 60 years and older. The Outreach Coordinator facilitate access to appropriate resources and services, including fuel assistance, SNAP benefits, housing, legal services, health programs and nursing homes.

The DEA started the FY25 programming off with our 2nd annual Fashion Show that was held at the Raymond A. Jordan Senior Center. There were over 150 people in attendance for the event.

We hosted a community listening session with several organizations to gather ideas on making the Commonwealth more age and dementia-friendly.

The Department of Elder Affairs also continues to offer popular programs at our centers, including chair yoga, Tai Chi, dance, pickleball, crafting, computer learning, dominoes and field trips.

FY26 Budget Highlights

◆ Funds 9.4 General Fund FTEs and 11.6 Grant Fund FTEs.

- ◇ Increase of General Fund 1.0 FTE; Outreach Coordinator, which was previously grant funded.
- ◇ A decrease of Grant 2.0 FTEs; Outreach Worker and Outreach Coordinator.
- ◇ Continued funding for various programming and events for the Senior Centers, which promote fitness, education, and health screening.

Department Budget

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	393,125	423,395	542,967	119,572	28.2%
OTPS	243,235	254,779	246,686	(8,093)	-3.2%
Capital	-	-	-	-	0.0%
Total General Funds	636,359	678,174	789,653	111,479	16.4%

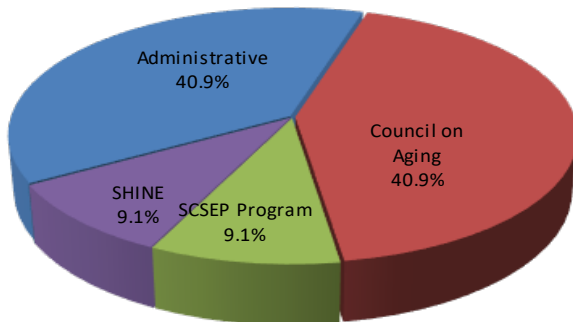
Department Staff

Department FTEs	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
General Fund FTEs	7.4	8.4	9.4	1.0	11.9%
Grant FTEs	12.6	13.6	11.6	(2.0)	-14.7%
Total FTEs	20.0	22.0	21.0	(1.0)	-4.5%

Fiscal Year 2026 Budget and Program Summaries

ELDER AFFAIRS

Program Expenses



Program Summaries

Council on Aging - Senior Centers provide health and recreational activities for Springfield senior residents.

SCSEP - Promotes the transition of unemployed mature workers from subsidized to unsubsidized employment.

SHINE - Assists seniors in understanding their Medicare, Mass Health, and other health insurance benefits.

Program Budgets

Program Expenses	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% Of Total
Administration	586,473	669,226	697,969	28,742	38.1%
Council on Aging	659,782	752,880	785,215	32,335	42.9%
SCSEP Program	146,618	167,307	174,492	7,186	9.5%
SHINE	123,493	167,307	174,492	7,186	9.5%
Greater Senior Services	23,125	-	-	-	0.0%
Total General Fund Expenditures	636,359	678,174	789,653	111,479	43.1%
Total External Funds Expenditures	903,132	1,078,545	1,042,515	(36,030)	56.9%
Total All Funds Expenditures	1,539,491	1,756,719	1,832,168	75,449	100%

Revenue Summary

This department does not generate any revenue.

Fiscal Year 2026 Budget and Program Summaries

ELDER AFFAIRS

All Funds Expenditure Detail

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	393,125	423,395	542,967	119,572	28.2%
OTPS	243,235	254,779	246,686	(8,093)	-3.2%
Capital	-	-	-	-	0.0%
Total General Funds	636,359	678,174	789,653	111,479	16.4%

External Funds Budget	FY24 Actual	FY25 Available	FY26 Projected	Variance FY26-FY25	Percent Change
Grant Funds	903,132	1,078,545	1,042,515	(36,030)	-3.3%
Enterprise/Revolving Funds	-	-	-	-	0.0%
Donations/Trusts	-	-	-	-	0.0%
Other Funding	-	-	-	-	0.0%
Total External Funds	903,132	1,078,545	1,042,515	(36,030)	-3.3%
All Funds Budget	1,539,491	1,756,719	1,832,168	75,449	4.3%

All Funds Revenue Detail

Department Revenue	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Departmental Fees	2,264	-	-	-	0.0%
Reimb For Prior Year Expend	-	-	-	-	0.0%
Total Departmental Revenue	2,264	-	-	-	0.0%

External Funding Sources	Type of Funding	Expiration Date	FY24 Actual	FY25 Available	FY26 Projected
Council on Aging FY23	Grant	6/30/2032	7,998	62,384	-
Council on Aging FY24	Grant	6/30/2025	302,469	91,211	-
Council on Aging FY25	Grant	6/30/2025	-	270,797	458,854
Shine FY25	Grant	6/30/2025	70,570	154,491	144,000
Center for Workforce Inclusion	Grant	6/30/2025	513,571	499,661	439,661
CDBG Entitlement 23	Grant	6/30/2025	45	-	-
CDBG Entitlement 24	Grant	6/30/2025	8,478	-	-
Subtotal FY26 Anticipated Grants			903,132	1,078,545	1,042,515
Subtotal Other Funding			-	-	-
Total External Funds			903,132	1,078,545	1,042,515

Fiscal Year 2026 Budget and Program Summaries

ELDER AFFAIRS

Program Summaries

Administration

Administration	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	586,473	669,226	697,969
FTEs	7.0	9.0	8.0

Citywide Strategic Priority: Education, Fiscal and Operational Excellence, Economic Vitality

Highlights

Provides administrative oversight for the Department of Elder Affairs.

ELDER AFFAIRS

Program Summaries**SCSEP Program**

SCSEP Program	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	146,618	167,307	174,492
FTEs	2.0	2.0	2.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
To assess and address the needs of seniors			
Number of seniors transitioned from subsidized to unsubsidized employment	3	2	5
Number of unsubsidized job placements	2	2	5
Number of enrolled participants	23	20	32

Citywide Strategic Priority: Education, Fiscal and Operational Excellence, Economic Vitality

Highlights

The SCSEP program promotes the transition of the unemployed mature worker from subsidized to unsubsidized employment. The major objective of the program is to address needs commonly experienced by low-income mature workers: additional income, re-entry into the workforce, and economic independence. Funds for this program are furnished by a federal program, Senior Community Service Employment Program (SCSEP). The DEA contract is a yearly contract, and calls for clear goals and outcomes. SCSEP went through a transitional period due to positions that were vacated. We hired a new Director in October 2024 to run the grant.

ELDER AFFAIRS

Program Summaries**Council on Aging**

Council on Aging	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	659,782	752,880	785,215
FTEs	7.0	9.0	9.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
To encourage senior participation through health and recreational activities			
Number of participants in recreational activities	5,546	4,093	5,000

Citywide Strategic Priority: Education, Fiscal and Operational Excellence, Economic Vitality

Highlights

The Council on Aging (Senior Centers) provides health and recreational activities for Springfield senior residents. These centers located throughout the city include Hungry Hill, Clodo Concepcion Community Center, the North End Senior Center and the Raymond A. Jordan Senior Center.

In order to support Senior Center activity, the Department of Elder Affairs utilizes the Council on Aging (COA) grant. These funds are used to provide Senior Center programs that promote fitness, education, health screenings, recreational activities, trips, and special events. Funds from the COA grant also enable staffing.

The DEA family off site-program coordinators are doing more now than ever before and recognition of their efforts is warranted. America is not in the same place as it used to be, and circumstances shift focus from what used to be standard to what is most needed now.

ELDER AFFAIRS

Program Summaries**SHINE**

SHINE	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	123,493	167,307	174,492
FTEs	2.0	2.0	2.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
To improve awareness of benefits and services available to seniors			
Number of home visits	215	121	150
Number of community presentations	9	10	15
Number of seniors assisted	4,021	3,178	3,300

Citywide Strategic Priority: Education, Fiscal and Operational Excellence, Economic Vitality

Highlights

Serving the Health information Needs of Everyone (SHINE): The SHINE program provides information on benefits and services available to seniors, encourages participation in programs, conducts follow-up home visits, gives referrals, provides client advocacy, helps the elder or caregiver in receiving or providing quality care, gives community presentations, and collaborates with agencies and businesses to assist seniors that are in debt, underinsured, uninsured or homeless. Thank you to the Program Coordinator of SHINE for going above and beyond, and meeting program needs.

ELDER AFFAIRS

Program Summaries**Greater Senior Services**

Greater Senior Services	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	23,125	-	-
FTEs	2.0	-	-
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
To improve awareness of benefits and services available to seniors			
Number of follow-up home visits	29	14	0
Number of community presentations	5	9	0
Number of information and referral services	1,468	1,991	0

Citywide Strategic Priority: Education, Fiscal and Operational Excellence, Economic Vitality

Highlights

The GSSSI Grant has a fiscal year running from October 1 – September 30. The Greater Springfield Senior Services, Inc. (GSSSI) Outreach program provides information on benefits and services available to seniors. GSSSI encourages participation in programs, conducts follow-up home visits, gives referrals, provides client advocacy and case management, helps the elder or caregiver in receiving or providing quality care, gives community presentations, and collaborates with agencies and businesses to assist seniors that are in debt, underinsured, uninsured or homeless.

This was a 3-year Federal grant. The DEA was a sub-grantee of the Greater Springfield Senior Services grant and is a Title 3b program with the Department of Agriculture. GSSSI has made significant changes in funding and we no longer have the GSSSI Grant for FY25 or FY26 as the grant ended in September 30, 2024.

ELDER AFFAIRS

FY26 Budget Adjustments

Program Budget Adjustments	FY24 Actual	FY25 Actual	FY26 Recommended
Service Requests			
Personal Services	(37,104)	(5,000)	(47,768)
OTPS	143,000	(3,896)	(8,093)
Total Adjustments	105,896	(8,896)	(55,861)

Notes

- ◆ Personal Services: Decrease \$47,768
 - ◇ Reduction due to salary adjustments.
- ◆ OTPS: Decrease \$8,093
 - ◇ 3% OTPS reduction from FY25 Budget.

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Fiscal Year 2026 Budget and Program Summaries

VETERAN SERVICES

Mission

To fulfill President Lincoln's promise, "To care for him who shall have borne the battle, and for his widow, and his orphan," by serving and honoring the men and women who are America's Veterans. The mission of the Springfield Department of Veteran Services (DVS) is to honor America's Veterans by providing exceptional services which improves their health and well-being. The Springfield DVS advocates on behalf of all the Commonwealth's veterans, provides quality supportive services and directs an emergency financial assistance program for veterans and their dependents in need.

FY25 Department Highlights

- ◆ Collaborated with Mayor Sarno, City Council, and City Assessor to double the property tax abatement for disabled veterans beginning FY26.
- ◆ Implemented the Commonwealth's updated veteran definition, increasing access to supplemental benefits.
- ◆ Boosted Outreach & Assistance:
 - ◇ Leveraged social media and community presentations to raise awareness of Chapter 115 benefits.
 - ◇ Increased veterans receiving Ch. 115 financial aid by 33%.
 - ◇ Helped secure over \$3.7M in VA compensation for 1,765 Springfield veterans.
- ◆ Strengthened Direct Support for Veterans:
 - ◇ Facilitated access to benefits by providing DD214s and expanding aid/attendance programs.
 - ◇ Assisted with HUD-VASH applications, housing searches, and financial aid.
 - ◇ Placed homeless veterans in shelters and transitional housing while awaiting permanent placement.
- ◆ Reduced Medical Costs: Partnered with local senior and healthcare services to support veterans' medical needs.
- ◆ Coordinated cemetery flagging for Memorial Day and Veterans Day.
- ◆ Organized Veterans Day Parade, Veteran of the Year, and memorial ceremonies.
- ◆ Advanced efforts to rehabilitate Grand Army of the Republic Hall and install Purple Heart City & WWII Heritage City signage.
- ◆ Collaborated on funding for the Global War on Terrorism Monument.
- ◆ Provided Thanksgiving meals through internal donations.
- ◆ Distributed winter coats and holiday gifts to struggling veterans and their families.
- ◆ Helped two veterans replace broken heating systems.
- ◆ Hosted state-led Q&A on HERO Act benefits for local residents.

FY26 Budget Highlights

- ◆ Funding supports 6.0 General Fund FTEs, consistent with FY25.
- ◆ Continued funding for Veterans Services training and professional development

Department Budget

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	294,103	387,425	392,081	4,656	1.2%
OTPS	957,392	1,291,543	1,250,647	(40,896)	-3.2%
Capital	-	-	-	-	0.0%
Total General Funds	1,251,495	1,678,968	1,642,728	(36,240)	-2.2%

Department Staff

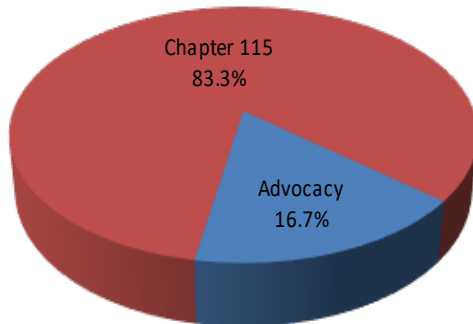
Department FTEs	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
General Fund FTEs	6.0	6.0	6.0	-	0.0%
Total FTEs	6.0	6.0	6.0	-	0.0%

Fiscal Year 2026 Budget and Program Summaries

VETERAN SERVICES

Program Summaries

Program Expenses



Advocacy - Processes applications for veterans' benefits for financial assistance. Function as a change agent which impacts their housing, employment, health, social well-being for our veterans and families.

Chapter 115 - Provides financial and medical assistance to qualified veterans and their dependents and surviving spouses.

Program Budgets

Program Expenses	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
Advocacy	208,583	279,828	273,788	(6,040)	16.7%
Chapter 115	1,042,913	1,399,140	1,368,940	(30,200)	83.3%
Total General Fund Expenditures	1,251,495	1,678,968	1,642,728	(36,240)	100%

Revenue Summary

This department does not produce any revenue.

Fiscal Year 2026 Budget and Program Summaries

VETERAN SERVICES

All Funds Expenditure Detail

	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
General Fund Operating Budget					
Personal Services	294,103	387,425	392,081	4,656	1.2%
OTPS	957,392	1,291,543	1,250,647	(40,896)	-3.2%
Capital	-	-	-	-	0.0%
Total General Funds	1,251,495	1,678,968	1,642,728	(36,240)	-2.2%
	FY24 Actual	FY25 Available	FY26 Projected	Variance FY26-FY25	Percent Change
External Funds Budget					
Grant Funds	-	-	-	-	0.0%
Enterprise/Revolving Funds	-	-	-	-	0.0%
Donations/Trusts	-	-	-	-	0.0%
Other Funding	-	-	-	-	0.0%
Total External Funds	-	-	-	-	0.0%
All Funds Budget	1,251,495	1,678,968	1,642,728	(36,240)	-2.2%

All Funds Revenue Detail

This department does not produce any revenue.

VETERAN SERVICES

Program Summaries**Advocacy**

Advocacy	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	208,583	279,828	273,788
FTEs	1.0	1.0	1.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
<i>Support and advocate on behalf of Veterans</i>			
Monthly Average of Veterans receiving City Subsidy	88	94	94

Citywide Strategic Priority: Fiscal and Operational Excellence, Healthy Neighborhoods, Economic Vitality

Highlights

The Department of Veterans' Services was contacted and used as the focal information center for external agencies as well as internal departments in the city for any and all veteran benefit information.

Our department continued to strengthen the staff's performance by attending the mandated State Department of Veteran Services training and development conducted by State Department of Veterans Services and Massachusetts Veterans Service Officer Association, which has resulted in five staff members being trained.

The department greatly enhanced its readiness posture by creating policies and procedures to coordinate and execute a wide range of services and emergency assistance.

The department's staff has actively participated in numerous meetings, schools and college visits, churches, neighborhood councils, outreach events and television and radio talk shows to share information about veterans and the services available as part of our outreach efforts. Updates to our social media page to better inform and communicate with our local community.

Actively coordinated with public and private agencies to ensure veterans receive all available services and benefits which in turn decreases our department's budget.

VETERAN SERVICES

Program Summaries

Chapter 115

Chapter 115	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	1,042,913	1,399,140	1,368,940
FTEs	5.0	5.0	5.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
<i>Provide financial and medical assistance to qualified Veterans and their dependents</i>			
# of new applications for benefits approved	68	94	94

Citywide Strategic Priority: Fiscal and Operational Excellence, Healthy Neighborhoods, Economic Vitality

Highlights

In accordance with Massachusetts General Law Chapter 115, Section 3, the Department of Veteran Services is charged with taking applications for veterans' benefits and for providing financial and medical assistance to qualified veterans and their dependents. The Department is also responsible for dispensing other state-sponsored benefits and assisting veterans and their dependents or survivors in obtaining federal benefits. The Department acts as the burial agent for the City and arranges for proper internment of deceased veterans in accordance with state regulations.

VETERAN SERVICES

FY26 Budget Adjustments

Program Budget Adjustments	FY24 Actual	FY25 Actual	FY26 Recommended
Service Requests			
Personal Services	-	(7,491)	-
OTPS	-	(100)	(40,896)
Total Adjustments	-	(7,591)	(40,896)

Notes

- ◆ OTPS: Decrease \$40,896
 - ◇ Reduction due to historical spending.

Fiscal Year 2026 Budget and Program Summaries

LIBRARIES

Mission

The Springfield City Library actively connects with its diverse community and provides effective resources and a safe space for all. Our Library is a hub for free access to information and technology, social and civic engagement and support of personal enrichment, well-being, and lifelong learning.

FY25 Department Highlights

This year's accomplishments include the successful application for a planning and design grant for architectural services to prepare for the renovation and expansion of the venerable East Springfield Branch Library. This neighborhood fixture, opened in 1932, has long needed upgrades and additions to properly serve the residents of this corner of the City. We worked closely with branch staff, neighborhood residents and elected officials, and city personnel to secure the grant from the Massachusetts Board of Library Commissioners and bring millions of dollars to the City to fund this project and bring the branch into the 21st century.

Programming remains a valued part of our offerings, attracting thousands of users. Of particular note is a return in popularity of large-scale programs, which were de-emphasized during the pandemic. The Local Author Fair highlighted community writers and illustrators. The NIH's All of Us exhibit raised awareness about the All of Us research program that seeks to boost health equity; we complemented it with a Community Health Fair. The first Western Mass BizGrow Conference combined free legal advice for small businesses from experienced lawyers with a Small Business Resource Expo that brought a dozen nonprofits and state agencies together to educate existing and aspiring small business owners about the many resources available to them. Families across the City enjoyed programs like International LEGO day, a Renaissance Fair, and Rubber Ducky Day. In addition, teens and young adults flocked to the annual Chibicon celebration to celebrate Greek culture.

Residents benefitted from the continued support from the Springfield Library Foundation to supplement City funding, providing direct and matching grants for library materials, computer upgrades, new AV/videoconferencing equipment for three locations, upgrades to our Outreach Van, and support for staff costs for our Sunday hours. Facilities were also improved through CDBG funding to replace the long out-of-order lift at Indian Orchard Branch, and by our use of State Aid to Public Libraries dollars to replace carpeting and upgrade furniture throughout the library system.

FY26 Budget Highlights

- ◆ Funds 87.7 General Fund FTEs and 5.3 Grant Fund FTEs.
 - ◇ Decreased 1.0 Principal Clerk and 0.9 Adult Literacy Teachers (three (3) part-time positions).
 - ◇ Moved 0.7 Adult Literacy Sub Teachers and 0.2 Adult Literacy Teacher to Grant (three (3) part-time positions).
- ◆ Continued funding for Read/Write/Now.
- ◆ Maintains 277 weekly hours and staffing at the Central Library and eight branches.

Department Budget

	FY24	FY25	FY26	Variance	Percent
General Fund Operating Budget	Actual	Adopted	Recommended	FY26-FY25	Change
Personal Services	4,037,731	4,117,343	4,312,629	195,287	4.7%
OTPS	1,790,334	1,838,083	1,753,941	(84,142)	-4.6%
Capital	34,790	35,000	25,000	(10,000)	-28.6%
Total General Funds	5,862,854	5,990,426	6,091,570	101,145	1.7%

Department Staff

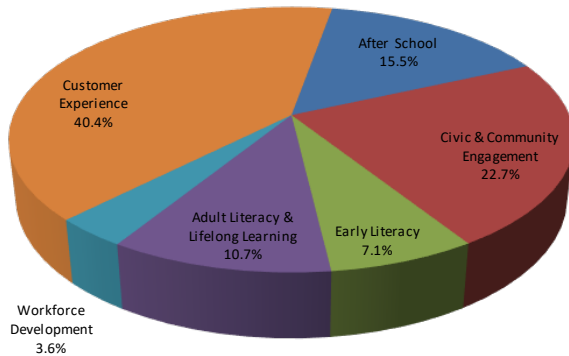
	FY24	FY25	FY26	Variance	Percent
Department FTEs	Actual	Adopted	Recommended	FY26-FY25	Change
General Fund FTEs	89.1	89.6	87.0	(2.6)	-2.9%
Grant FTEs	5.7	5.1	6.0	0.9	17.6%
Total FTEs	94.8	94.7	93.0	(1.7)	-1.8%

Fiscal Year 2026 Budget and Program Summaries

LIBRARIES

Program Summaries

Program Expenses



After School - High quality educational and leisure opportunities for Springfield youth, from birth through age seventeen.

Civic & Community Engagement - Outreach, reading and program opportunities that meet their informational and leisure -time needs and preferences.

Early Literacy - Programs are offered for the education, entertainment, and enlightenment of these groups.

Adult Literacy & Lifelong Learning- Resources and skills needed to explore topics of personal interest and continue to learn throughout their lives.

Workforce Development- Helps residents with the opportunity to attain steady and meaningful jobs.

Customer Experience - Provides timely and accurate information services for residents.

Program Budgets

Program Expenses	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
After School	969,675	1,099,580	1,116,043	16,463	15.5%
Civic & Community Engagement	1,424,677	1,615,537	1,639,725	24,188	22.7%
Early Literacy	447,542	507,498	515,097	7,598	7.1%
Adult Literacy & Lifelong Learning	671,314	761,248	772,645	11,398	10.7%
Workforce Development	223,771	253,749	257,548	3,799	3.6%
Customer Experience	2,528,615	2,867,366	2,910,297	42,931	40.4%
Total General Fund Expenditures	5,862,854	5,990,426	6,091,570	101,145	84.5%
Total External Funds Expenditures	402,740	1,114,552	1,119,786	5,234	15.5%
Total All Funds Expenditures	6,265,594	7,104,978	7,211,356	106,378	100%

Revenue Summary

TOTAL REVENUE: \$25,000

♦ Fees / Fines - \$25,000

◇ Late Charges

Program Revenue



Departmental Revenue

Program Revenue	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
Customer Experience	21,958	25,000	25,000	-	100%
Total Departmental Revenue	21,958	25,000	25,000	-	100%

Fiscal Year 2026 Budget and Program Summaries

LIBRARIES

All Funds Expenditure Detail

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	4,037,731	4,117,343	4,312,629	195,287	4.7%
OTPS	1,790,334	1,838,083	1,753,941	(84,142)	-4.6%
Capital	34,790	35,000	25,000	(10,000)	-28.6%
Total General Funds	5,862,854	5,990,426	6,091,570	101,145	1.7%
External Funds Budget	FY24 Actual	FY25 Available	FY26 Projected	Variance FY26-FY25	Percent Change
Grant Funds	402,740	957,884	934,755	(23,129)	-2.4%
Enterprise/Revolving Funds	-	-	-	-	0.0%
Donations/Trusts	-	156,668	185,031	28,363	18.1%
Other Funding	-	-	-	-	0.0%
Total External Funds	402,740	1,114,552	1,119,786	5,234	0.5%
All Funds Budget	6,265,594	7,104,978	7,211,356	106,378	1.5%

All Funds Revenue Detail

Department Revenue	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Departmental Fines	21,958	25,000	25,000	-	0.0%
Total Departmental Revenue	21,958	25,000	25,000	-	0.0%

External Funding Sources	Type of Funding	Expiration Date	FY24 Actual	FY25 Available	FY26 Projected
Mass Cultural Council FY25	Grant	6/30/2025	-	162	20,000
Springfield Library Foundation Artists At Work	Grant	7/30/2040	-	6,000	6,000
ESLCG - East Springfield Library Construction Grant	Grant	6/30/2026	-	100,000	-
CHFMT - Community Health Fair-Montage	Grant	7/30/2040	-	3,000	-
LSTA- Health and Wellness	Grant	9/30/2025	-	18,632	20,000
Rose Smith Music Fund	Grant	6/30/2025	7,033	-	30,000
MBLC State Aid FY21	Grant	6/30/2025	10,630	363	-
MBLC State Aid FY22	Grant	6/30/2030	34,904	1,396	-
MBLC State Aid FY23	Grant	6/30/2030	124,256	1,242	-
MBLC State Aid FY24	Grant	6/30/2030	225,917	86,722	-
MBLC State Aid FY25	Grant	6/30/2030	-	613,716	613,755
FY25 Library System Offset of Salaries	Grant	7/30/2040	-	36,250	145,000
Springfield Library Foundation -Mark	Grant	7/30/2040	-	-	-
Springfield Library Foundation-Music	Grant	7/30/2040	-	16,593	-
FY25 Springfield Library Foundation-Music	Grant	7/30/2040	-	30,000	30,000
LRP25 - Springfield Library Foundation- Sum	Grant	7/30/2040	-	10,000	10,000
Springfield Library Foundation-WI-FI	Grant	7/30/2040	-	4,807	30,000
FY26- SLF-Staff Development	Grant	7/30/2040	-	14,000	15,000
FY25- SLF-Staff Development	Grant	7/30/2040	-	-	-
FY25- SLF-Staff Development	Grant	7/30/2040	-	15,000	15,000
Subtotal FY26 Anticipated Grants			402,740	957,884	934,755
Meekins Trust	Trust	N/A	-	1,985	-
Garvey Trust	Trust	N/A	-	34,274	-
James Corcoran Trust	Trust	N/A	-	31,057	50,000
Endowment Interest Trust	Trust	N/A	-	53,063	105,000
Rose Smith Trust	Trust	N/A	-	21,274	18,000
Grace P. Meekins	Trust	N/A	-	1,985	-
FOSL	Donation	N/A	-	12,031	12,031
Mason Square Library Donations	Donation	9/18/2040	-	1,000	-
Subtotal Other Funding			-	156,668	185,031
Total External Funds			402,740	1,114,552	1,119,786

LIBRARIES

Program Summaries**After School**

After School	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	969,675	1,099,580	1,116,043
FTEs	14.7	14.7	14.4
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
YA Programs	597	325	650
YA Program Attendance	3,198	4,942	8,500
Partnerships with Organizations	14	16	18
Circulation of Young Adult Materials	33,929	21,675	41,500
Young Adult Cardholders	7,388	5,200	8,500

Citywide Strategic Priorities: Education, Public Safety and Healthy Neighborhoods

Highlights

The After School team provides resources, educational opportunities, and social experiences for 12- to 22-year-olds, especially middle and high school students. The Elementary team coordinates library services for children in grades K-5 and their caregivers.

The After School team hosted several large events attracting hundreds of people, including the annual Springfield Library Chibicon (over 100 people) and a Renaissance Fair featuring historical and literary tie-ins (over 200). We held workshops to help teens with life skills, such as preparing for job searches, resume writing, interview skills, and workers' rights. Maker space programming allows teens use equipment such as recording devices and a Cricut machine to learn technical crafting skills, coding skills, and creative design.

We have continued cultivating relationships with Springfield high schools, including regular visits to Putnam, and hosting a table at several Central High School football games. We have been growing our partnerships with multiple other organizations around the city, including the Springfield Museums, Springfield Together, and the Trinity Church Youth Program.

We received an LSTA grant to help support our teen mental health initiative with activities, workshops, and resources. This grant brings programming to support our teens and young adults through their journey for mental health wellness and to encourage understanding from the population at large.

The Team also strengthened our relationship with Springfield Schools, attending back-to-school Open Houses and events across the city, and providing classroom visits. At these and other community outreach initiatives, we signed up children and families for library cards, promoted library programs, and created positivity and excitement around reading and the Library. We also built up programming during the school breaks to offer children and families activities when the schools are closed.

LIBRARIES

Program Summaries**Civic & Community Engagement**

Civic & Community Engagement	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	1,424,677	1,615,537	1,639,725
FTEs	21.6	21.5	21.1
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
Civic & Community Programs	10	8	12
Civic & Community Program Attendance	418	650	850
Partnerships with Organizations	12	14	16
Community Group Meetings at Libraries	374	186	390
Attendance at Meetings of Organizations	4,624	1,574	5,200

Citywide Strategic Priorities: Public safety, Healthy Neighborhoods and Economic Vitality

Highlights

Following up on the Workforce Development team's workshops fostering business success, library staff organized following the large-scale BizGrow Conference. This gathering brought together hundreds of local entrepreneurs, small business owners, community organizations, and civic groups to promote economic growth in the greater Springfield area. We teamed up with the group Lawyers for Civil Rights to not only network but also offer entrepreneurs free legal advice and connections with other resources in a Small Business Resource Expo. The Expo brought a dozen nonprofits and state agencies together to educate existing and aspiring small business owners about the many resources available to them. The relationships we developed and participant lists we generated through the Workforce program series amplified the variety of residents invited into the library to network with one another and create more collaboration within the business community.

We hosted the NIH's All of Us exhibit, a traveling, hands-on exhibit that raises awareness about the All of Us Research Program. People were able to come aboard the traveling educational exhibit to learn how to help shape the future of health for themselves, their family, the community, and generations to come. In conjunction with this event, and in partnership with the Springfield Department of Health & Human Services' Office of Health and Racial Equity, we held a Community Health Fair, which brought many community health organizations together to offer services to the public, and network amongst themselves. Scores of residents attended this beneficial program.

With support from publisher Penguin Random House, we brought acclaimed author Esmeralda Santiago to Brightwood Branch for a facilitated discussion led by neighborhood resident Haydee Lamberty Rodriguez. Seventy-five readers registered with a waiting list of twenty-five. People bought books from Olive Tree Books N Voices, enjoyed the conversation, posed questions to the beloved author, and met with Ms. Santiago for book signings and private conversation. She marveled to see a photograph we took of her when she first visited the branch in 1999! The visit was followed up with a series of four book discussions of her latest novel, Las Madres, culminating in a Zoom visit from Esmeralda.

We foster relationships with city teens through our volunteer program which mentors about a dozen teens to complete projects, learn about what being part of a workplace is like, and earn extra-credit hours for school and scouting projects.

LIBRARIES

Program Summaries**Early Literacy**

Early Literacy	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	447,542	507,498	515,097
FTEs	6.8	6.8	6.6
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
Juvenile Programs	2,599	1,510	3,100
Juvenile Attendance	26,633	21,608	42,000
Circulation of Children's Materials	88,833	57,128	115,000
Children's Cardholders	8,525	6,100	9,500

Citywide Strategic Priorities: Education and Healthy Neighborhoods

Highlights

The Early Literacy Team supports our youngest patrons as they grow and learn, primarily providing programs and services to promote early literacy and childhood development for ages 0 to 11. The Early Literacy Team also supports parents, caregivers, and educators with resources and activities to help their children build gross motor, fine motor, speech and language, cognitive and intellectual, and social and emotional skills.

The Team offered special programs at every library location to encourage reading and excitement about learning among children, including “1000 Books by Kindergarten,” the “Summer Reading Challenge,” and the “Winter Reading Challenge.” We partnered with WGBH to distribute 1,000 free “Work It Out Wombats! Family Playtime Kits” to our community, which focused on computational thinking skills and included a free book. We also partnered with the Springfield Thunderbirds hockey team to host “Boomer’s Reading Club,” with stories read by hockey players and their mascot, Boomer. To celebrate “Library Card Sign-up Month,” the Team hosted special story times with Mo Willems’ beloved Pigeon character at all library locations and some schools. We also welcomed numerous summer camps field trips to our library locations and brought the Library to them with outreach visits.

We built on our ongoing partnership with Home City Families (HCF), who host playgroups for babies, toddlers, and families to host “Great Play Dates” with extra special activities, like building with giant foam blocks and exploring a miniature Tape Town. Rubber Ducky Day and Lego Day activities encouraged children and families to explore library and discover the power of play. HCF offers popular playgroups at seven locations, including a bilingual (Spanish/English) one and some special programs like music and puppet shows.

Fiscal Year 2026 Budget and Program Summaries

LIBRARIES

Program Summaries

Workforce Development

Workforce Development	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	223,771	253,749	257,548
FTEs	3.4	3.4	3.3
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
Workforce Development Events	87	61	115
Attendance at Workforce Events	325	266	550
Workforce Dev. Partner Organizations	15	18	21
Workforce Development Trainings	10	10	15
Workforce Dev. Training Attendance	255	247	450

Citywide Strategic Priorities: Education, Economic Vitality and Healthy Neighborhoods

Highlights

The Springfield City Library's Workforce Development Team connects city job seekers with education and resources necessary to find, obtain, and retain employment through programming, services, and community partnerships. Government initiatives at all levels have increased investment in and stimulated certain sectors of the economy, including renewable energy, digital infrastructure, green technologies, and AI development. The economy performs better in certain sectors, but the disparities between lower- and higher-income communities remain prominent. These trends have informed the types of workforce requests and services we have been providing through our library programs.

We continue to assist unemployed patrons looking for work, noting trends such as utilizing big data, understanding AI, implementing sustainable business practices, and a strong desire for upskilling/reskilling programs to bridge the skills gap. The library has collaborated with educational institutions, businesses, and nonprofits to enhance training programs, apprenticeships, and upskilling initiatives to align with the demands of emerging industries.

We implemented an "Open for Business" LSTA grant, using funds to enhance workforce development initiatives, with an emphasis on promoting local business development and entrepreneurship. We added a huddle pod to provide more private spaces and it has seen strong usage. We promoted it through a workforce development program series, bringing in experts from various facets of economic, business, and workforce backgrounds to run workshops aimed at advancing economic development in the Mason Square neighborhood and Springfield as a whole. The pod also addressed a need for private spaces to conduct Zoom meetings, interviews, meet with clients, and study for personal or professional development.

Computer class offerings focused on basic computer literacy skills and job seeking skills covered topics including how to use Word and Excel, design a cover letter and resume, create a LinkedIn and Indeed profile, and how to attend Zoom meetings. We have had several success stories from people who have utilized the skills to land jobs. Through our partnership with the Alliance for Digital Equity, we have also been able to distribute to patrons, and attach as incentives for completing our computer basic class series, Chromebooks that patrons can keep for their personal and professional use. This allows them to not be reliant on Chromebook loans that they need to return to the library if they have a long-term need and enhance their ability to retain their computer skills when on the job market.

We began an exciting partnership with the Springfield Police Academy. Recruits are taking classes at the Read/Write/Now Adult Learning Center to sharpen their writing skills. This complements the specialized training in police work offered at the Academy as they prepare the next cohort of police officers. Other partnerships include Tech Foundry, which specializes in free IT training and job placement; the Westover Job Corps, which provides free residential education and job training focused on people 16-24 and adults with disabilities; and STCC, now offering free community college for non-degreed Massachusetts residents.

Fiscal Year 2026 Budget and Program Summaries

LIBRARIES

Program Summaries

Adult Literacy & Lifelong Learning

Adult Literacy & Lifelong Learning	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	671,314	761,248	772,645
FTEs	10.2	10.1	10.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
Read/Write/Now Classes	250	362	750
Read/Write/Now Attendance	5,400	3,648	6,500
Number Students Advancing a Level	12	7	15
Volunteer Tutor Hours	0	0	0
Number Adult Programs	1276	733	1,450
Attendance at Adult Programs	7,240	5,621	8,500
New Programs Developed	6	4	8
Partnerships with Organizations	18	20	22
Circulation of Adult Materials	374,350	184,545	388,500
Adult Cardholders	40,473	28,742	43,000

Citywide Strategic Priorities: Education, Economic Vitality and Healthy Neighborhoods

Highlights

High-demand programs for adults of all ages and interests focused on books, reading, and writing; movement and exercise; cooking, healthy eating, and food justice; music performance and instructions; arts and crafts; and digital literacy. We offer book clubs at libraries and community spaces such as the Black Authors Book Club, a finance-centric Books & Brew book club, a Cookbook Club, a Queer Book Club and the Silent Book Club. The Local Author Fair highlighted community writers and illustrators. Summer reading started with the annual Ice Cream Social which generated excitement for adults to participate.

Chair yoga and meditation classes contribute to Springfield's health and wellness. We added yoga, tai chi, and other gentle fitness classes. Popular cooking, food, and gardening programs including sourdough workshops, a spice club, Air Fryer workshops, plant swaps, seed libraries, and community gardening complement Go Fresh Mobile Farmers Market visits.

Music programming continued in the Central Library Rotunda with the Rotunda Rhythms series, including appearances by the Springfield Symphony Orchestra's Quartetto Mosso. Branches hosted several music performances including outdoor concerts; most music events were funded by the Springfield Library Foundation's Rose M. Smith Music Fund. We updated and expanded our digital literacy classes. Through our membership in the Alliance for Digital Equity, we distributed free Chromebooks to course participants.

We partnered with the outreach folks from the state Attorney General's Office to offer several talks on consumer issues like worker's rights, landlord tenant law, scams and ID theft, automotive purchases, and more. The Ask A Law Librarian weekly resource zoom continued in partnership with the Hampden County Law Library. We also partnered with the Center for Social Justice at WNEU to offer information about Gender Affirming ID changes and CORI sealing.

Fiscal Year 2026 Budget and Program Summaries

LIBRARIES

Program Summaries

Customer Experience

Customer Experience	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	2,528,615	2,867,366	2,910,297
FTEs	38.3	38.2	37.5
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
Total Circulation	497,112	263,348	545,000
Total Reference Transactions	60,722	39,349	80,450
Total Cardholders	56,386	40,042	61,000
Total Website Hits	144,831	196,716	393,432
Total Database Searches	161,131	99,701	199,500
Total Computer Uses	47,996	34,859	72,000
Total Wi-Fi Uses	31,751	26,366	52,735
Total Visitors	367,342	247,935	495,870

Citywide Strategic Priorities: Education, Economic Vitality and Healthy Neighborhoods

Highlights

The Customer Experience Team brings together public-facing staff from throughout the system to improve patron needs and define customer service expectations for staff. The team is reevaluating the experience of new library patrons to improve the first impression the library creates through elements such as application design and marketing materials. The Borrowers' Services department was a vital participant in achieving the goal to register and renew 10,000 library cards by National Library Week. By participating in system-wide outreach events and processing the significantly increased number of school library card applications generated by this registration drive, the department increased the amount of new library cards by 67%.

The department also oversaw the expansion of the Library of Things collection by introducing 60 cookware items and adding 15 more ukuleles, all available for circulation with a library card. holders. A comprehensive catalog is in the works for patrons to browse the LOT collections, since not all items can be on display at once.

Technology upgrades to improve customer experience include audiovisual equipment in four community rooms; the equipment allows for video conferencing as well as hybrid meetings. We upgraded the public computers at the Central Library, and installed new public copiers at five locations. We purchased more laptops for staff doing outreach in the community, and switched to a wireless printing platform that is easier and faster for patrons to use.

Fiscal Year 2026 Budget and Program Summaries

LIBRARIES

FY26 Budget Adjustments

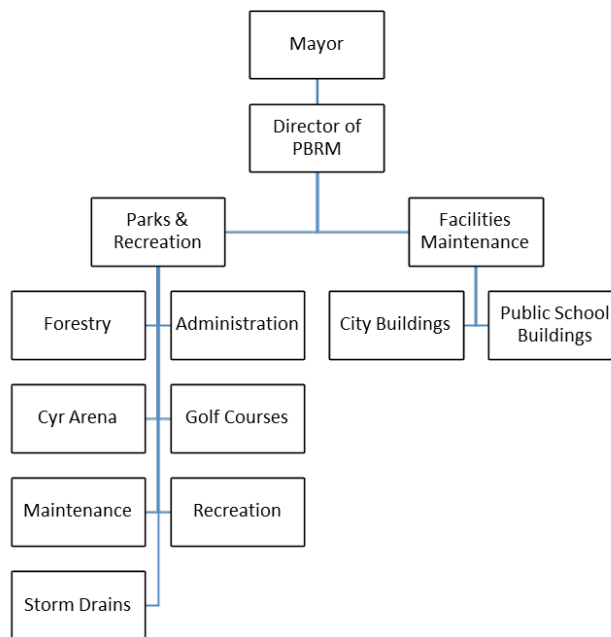
Program Budget Adjustments	FY24 Actual	FY25 Actual	FY26 Recommended
Service Requests			
Personal Services	(329,272)	(530,076)	(387,837)
OTPS	(260,958)	(250,649)	(348,537)
Capital	(35,000)	(35,000)	(45,000)
Total Adjustments	(625,230)	(815,725)	(781,374)

Notes

- ◆ Personal Services: Decrease \$387,837
 - ◇ Overall reduction due to State Aid awards, Springfield Library Foundation offsets and salary adjustments.
- ◆ OTPS: Decrease \$348,537
 - ◇ Overall reduction due to Springfield Library Foundation offsets and historical spending.
- ◆ Capital: Decrease \$45,000
 - ◇ Overall reduction due to Springfield Library Foundation offsets.

Section 10

Parks, Recreation and Building Management Division



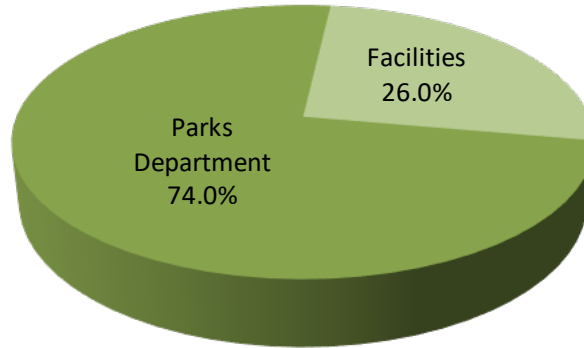
Mission Statement

The Parks and Facilities Management's mission is to improve residents' quality of life by maintaining and improving the City's parks and open space, offering a diverse range of recreation programs, as well as maintaining and improving all municipal and City-owned facilities including schools.

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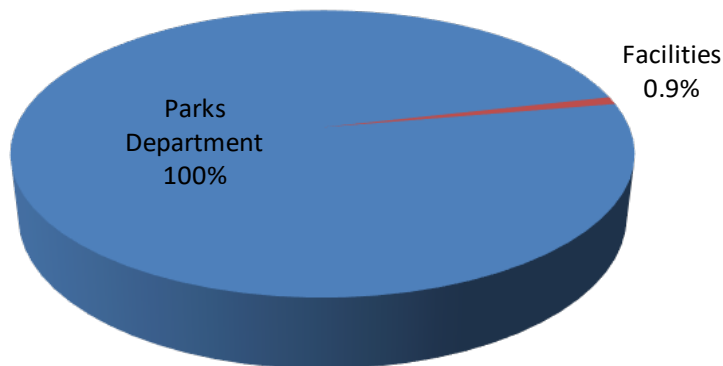
Fiscal Year 2026: All Funds Budget and Revenue Overview

Parks, Buildings, and Recreation Management Division



FY26 Recommended Budget Parks, Buildings, and Recreation Management Division						
	FY24 Actual	FY25 Adopted	FY25 Revised	FY26 Recommended	% Change from FY25 Adopted	% Change from FY25 Revised
Parks Department	12,289,599	12,854,869	12,854,869	12,723,776	-1.0%	-1.0%
Facilities	4,292,544	4,415,942	4,415,942	4,459,094	1.0%	1.0%
Total	16,582,143	17,270,811	17,270,811	17,182,870	-0.5%	-0.5%

Revenue Overview



Division / Department	FY26 Revenue	Property Taxes	Grant Revenue	Enterprise Revenue	State Aid	FY26 Total Revenue
Parks Department	3,160,000	-	9,653,797	-	-	12,813,797
Facilities	110,000	-	-	-	-	110,000
Total	3,270,000	-	9,653,797	-	-	12,923,797

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Fiscal Year 2026 Budget and Program Summaries

PARKS DEPARTMENT

Mission

The Parks Division's mission is to maintain and improve the City of Springfield's parks and open spaces, as well as offer a diverse range of recreational programs to Springfield's residents.

FY25 Department Highlights

The Parks Division is responsible for the care and maintenance of over 50 parks (2,500 acres), 160 traffic islands and terraces (70 acres), and 55 miles of city sidewalks to ensure a safe passage for school children and residents. Responsibilities include playground equipment maintenance and repair; park building maintenance and repair; trash and litter clean-up and removal; athletic field maintenance; mowing, trimming, leaf/fall clean-up and disposal; vegetation management; recreation programming; horticulture; rental venues; illegal dumping reporting and remediation; forestry; ice rink operation; and aquatics.

Springfield Parks Maintenance conducts small construction projects aimed at expanding and reclaiming parkland and open space to increase, diversify, and improve quality recreational programming and leisure activities. The general public has responded with favorable comments and is pleased that their requests are being answered in a timely manner. Springfield Parks continues to be successful in securing state and federal grants to improve the aesthetic quality of parkland and open spaces.

FY26 Budget Highlights

- ◆ Funds 87.5 General Fund FTEs, 4.0 Grant FTEs, and 1.0 Revolving Fund FTE.
 - ◇ Decrease 1.0 General Fund FTE from FY25 (vacant Grounds Worker position).
- ◆ Level service funding for OTPS; addresses the cost of contractual increases.

Department Budget

	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
General Fund Operating Budget					
Personal Services	5,748,292	6,740,737	6,670,778	(69,958)	-1.0%
OTPS	6,269,017	6,114,132	5,780,708	(333,424)	-5.5%
Capital	272,289	-	272,290	272,290	100%
Total General Funds	12,289,599	12,854,869	12,723,776	(131,092)	-1.0%

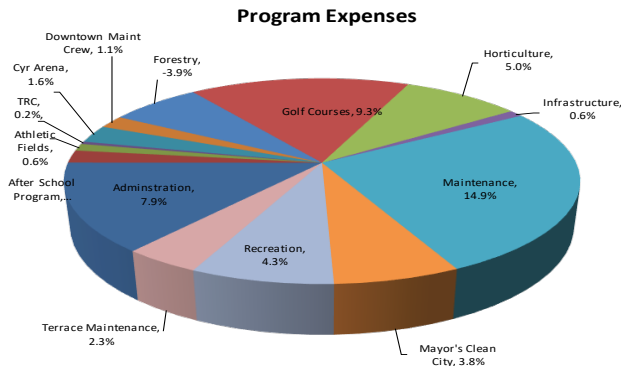
Department Staff

	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Department FTEs					
General Fund FTEs	83.5	88.5	87.5	(1.0)	-1.1%
Revolving Fund FTEs	1.0	1.0	1.0	-	0.0%
Grant FTEs	2.0	2.0	4.0	2.0	100%
Total FTEs	86.5	91.5	92.5	1.0	1.1%

Fiscal Year 2026 Budget and Program Summaries

PARKS DEPARTMENT

Program Summaries



Recreation - Year-round recreational activities for all ages.

After-School - Held during the school year from September to June.

Forestry - Maintains the City's street trees.

Maintenance - Upkeep of the City's parks and terraces.

Cyr Arena - Hosts youth, adult, and school-based hockey teams and open skate programs.

Golf Courses - Two (2) municipally-run, 18-hole golf courses.

Program Budgets

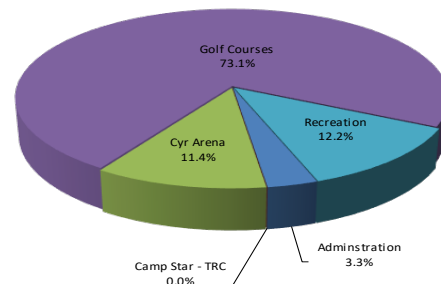
	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
GF Program Expenses					
Administration	1,636,911	1,760,868	1,770,622	9,753	7.9%
After School Program	224,054	248,351	251,755	3,405	1.1%
Athletic Fields	93,303	143,251	143,251	-	0.6%
Camp Star - Therapeutic Recreation	44,367	51,557	51,557	-	0.2%
Cyr Arena	328,890	342,972	352,483	9,511	1.6%
Downtown Maint Crew	187,519	240,327	251,811	11,483	1.1%
Forestry	1,310,230	856,614	869,221	12,607	-3.9%
Golf Courses	1,885,947	1,909,876	2,081,813	171,937	9.3%
Horticulture	1,177,291	1,162,528	1,125,546	(36,982)	5.0%
Infrastructure	334,282	129,561	132,136	2,575	0.6%
Maintenance	2,966,427	3,498,767	3,344,381	(154,387)	14.9%
Mayor's Clean City	745,367	836,507	856,820	20,313	3.8%
Recreation	758,858	1,147,876	966,568	(181,309)	4.3%
Terrace Maintenance	596,153	525,814	525,814	-	2.3%
Total General Fund Expenditures	12,289,599	12,854,869	12,723,776	(131,092)	56.9%
Total External Funds Expenditures	252,864	10,729,016	9,653,797	(1,075,219)	43.1%
Total All Funds Expenditures	12,542,463	23,583,885	22,377,573	(1,206,312)	100%

Revenue Summary

TOTAL REVENUE: \$3,160,000

- ♦ **Administration** - Concession Rental Fees, Toll Booth Receipts
- ♦ **Camp Star TRC** - Program fees
- ♦ **Cyr Arena** - Hockey Leagues, Skate Rentals and Fees
- ♦ **Golf Courses** - Open Golf, Leagues, Tournaments
- ♦ **Recreation** - Forest Park Parking Passes, Field Rentals, Bright Nights Fees

Program Revenue



Departmental Revenue

	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
Program Revenue					
Administration	109,309	50,000	105,000	55,000	3.3%
Camp Star - TRC	-	50,000	-	(50,000)	0.0%
Cyr Arena	359,156	300,000	360,000	60,000	11.4%
Golf Courses	2,230,252	2,100,000	2,310,000	210,000	73.1%
Recreation	385,720	400,000	385,000	(15,000)	12.2%
Total Departmental Revenue	3,084,437	2,900,000	3,160,000	260,000	100%

Fiscal Year 2026 Budget and Program Summaries

PARKS DEPARTMENT

All Funds Budget Detail

	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
General Fund Operating Budget					
Personal Services	5,748,292	6,740,737	6,670,778	(69,958)	-1.0%
OTPS	6,269,017	6,114,132	5,780,708	(333,424)	-5.5%
Capital	272,289	-	272,290	272,290	0.0%
Total General Funds	12,289,599	12,854,869	12,723,776	(131,092)	-1.0%
	FY24 Actual	FY25 Available	FY26 Projected	Variance FY26-FY25	Percent Change
External Funds Budget					
Grant Funds	4,146	10,237,241	9,375,197	(862,045)	-8.4%
Enterprise/Revolving Funds	-	-	-	-	0.0%
Donations/Trusts	248,718	491,774	278,600	(213,174)	-43.3%
Other Funding	-	-	-	-	0.0%
Total External Funds	252,864	10,729,016	9,653,797	(1,075,219)	-10.0%
All Funds Budget	12,542,463	23,583,885	22,377,573	(1,206,312)	-5.1%

All Funds Revenue Detail

	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Department Revenue					
Departmental Fees	385,720	400,000	385,000	(15,000)	-3.8%
Park Rentals	106,412	50,000	105,000	55,000	110%
Departmental Fines	2,000	-	-	-	0.0%
Reimbursement for Prior Year Expenditures	563	-	-	-	0.0%
Camp STAR - TRC Program	-	50,000	-	(50,000)	-100%
Cyr Arena	359,152	300,000	360,000	60,000	20.0%
Golf Courses	2,230,175	2,100,000	2,310,000	210,000	10.0%
Petty Cash - Close/Over	415	-	-	-	0.0%
Total Departmental Revenue	3,084,437	2,900,000	3,160,000	260,000	9.0%
	Type of Funding	Expiration Date	FY24 Actual	FY25 Available	FY26 Projected
External Funding Sources					
Kenefick Park	Grant	2/9/2025	765	157,140	157,140
Connecticut River Bikeway/Walkway	Grant	12/31/2026	2,014	72,986	72,986
Green City Trees FY22	Grant	6/30/2025	477,282	486,810	9,527
Green City Trees FY24	Grant	6/30/2027	-	1,800,000	1,800,000
Harriet Tubman Park	Grant	6/1/2025	-	450,000	93,900
Magazine Park Phase I	Grant	9/13/2030	-	1,000,000	1,000,000
Ruth Elizabeth Park Design-Trail	Grant	1/31/2025	-	200,000	200,000
Speak For The Trees	Grant	7/23/2029	-	6,000,000	5,972,705
Upper Van Horn Dam Phase II	Grant	6/30/2025	1,367	70,306	68,939
Subtotal FY26 Anticipated Grants			481,428	10,237,241	9,375,197
Park Donations	Donation	N/A	2,158	189,668	-
Edward M. Walker	Trust	N/A	142,022	142,022	124,000
William B. Walker	Trust	N/A	65,193	65,193	54,600
Barney	Trust	N/A	39,346	94,892	100,000
Subtotal FY26 Other Funds			248,718	491,774	278,600
Total External Funds			730,146	10,729,016	9,653,797

PARKS DEPARTMENT

Program Summaries**Recreation**

Recreation	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	758,858	1,147,876	1,018,125
FTEs	8.0	8.0	8.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
# of summer enrichment programs	4	4	4
# of special events	19	17	20
# of employment opportunities for youth	84	96	100

Citywide Strategic Priority: Healthy Neighborhoods

Highlights

The goal of the Recreation Division is to provide a variety of recreational and educational programming. The Division serves as the central information center for all sports activities and seasonal youth programs located within the City of Springfield. This division offers seasonal programs including Afterschool Enrichment at four elementary schools, five evening gym programs, and three summer enrichment programs, and Camp Star/Angelina.

The Afterschool and Summer Enrichment programs provide students with opportunities to participate in academic enrichment activities including hands-on, experiential learning, and to strengthen their social and emotional skills. These programs are designed to measure increases in both academic and intermediary outcomes.

In Springfield, children are faced with a number of risk factors, including single parent families, loosely structured households, lack of significant guidance, gang activity, poverty, and densely populated neighborhoods. The Evening Gym Programs are designed to provide a safe haven for participants and opportunities to increase their physical activity levels. Participants also benefit from the adult mentors who supervise the program. This program currently serves (31%) African-American students and (62%) Hispanic students. The overwhelming majority of students served are males (92%).

PARKS DEPARTMENT

Program Summaries**Homework Help and Evening Gym**

Homework Help and Evening Gym	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	224,054	248,351	251,755
FTEs	2.5	2.5	2.5
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
# of participants in afterschool programs	138	123	150
# of partners involved in out-of-school-time programming	7	10	12

Citywide Strategic Priority: Healthy Neighborhoods

Highlights

The goal of the Homework Help and Evening Gym Program is to provide safe and academically-enriched programming that aligns with and supports school-day programming for city youth. The Afterschool Enrichment Program is tailored to assist students with their homework prior to entering the evening gym program.

The Evening Gym Program has become a staple in our neighborhoods and this program assists in the stabilization of our neighborhoods. Many of our recreation leaders serve as role models to the youth attending the program, and offer the opportunity for the youth to be involved in a structured gym activity. Previously, the Evening Gym Program was funded through grants. While the division will continue to search for outside funding sources for the program, this year's budget appropriation also provides funding for the program to ensure that this important resource remains available to Springfield's youth.

This division has also restructured Therapeutic Recreation opportunities and has ensured all programs are inclusive to residents across the City.

PARKS DEPARTMENT

Program Summaries

Cyr Arena

Cyr Arena	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	328,890	342,972	352,483
FTEs	4.0	4.0	4.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
# of adult hours booked per week	281	274	280
# of youth hours booked per week	784	788	788

Citywide Strategic Priority: Healthy Neighborhoods

Highlights

The goal of Cyr Arena is to provide a home for multiple adult, youth, and school-based hockey leagues. In addition, open skate sessions for the general public are held on a regular basis. Improvements to the dasher boards and HVAC will ensure the programs can be maintained to their full potential and increase the opportunities for High School games.

PARKS DEPARTMENT

Program Summaries**Forestry**

Forestry	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	1,310,230	856,614	869,221
FTEs	9.0	9.0	11.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
# trees planted	619	208	1,000
# trees removed	600	331	500
# trees trimmed	1,686	477	1,000
# emergencies pickups/hangers	287	146	100
# new tree requiring after care water/stake/re-mulch	200	255	500
#stumps removed	483	609	500

Citywide Strategic Priority: Healthy Neighborhoods; Public Safety

Highlights

The goal of the Forestry Division is to protect, preserve, and grow Springfield's urban forest while maintaining public safety. This includes the care and maintenance of all public shade trees as well as all trees on public property.

Springfield's street trees represent a resource valued at nearly \$122 million that provides \$2 million in benefits to city residents annually. This includes a net total of 3.6 million pounds of carbon avoided and sequestered annually, 30 million gallons of rainfall intercepted annually, 330,000 pounds of particulate-matter pollution removed and avoided from the air annually, and \$850,000 in annual energy benefits for Springfield residents.

An updated tree protection ordinance was adopted by the City Council which greatly improved the Division's ability to enforce M.G.L. Chapter 87 and the Significant Tree Ordinance. The new Tree Protection Ordinance has increased efficiency and transparency for residents and contractors who interact with public trees in Springfield.

Significant achievements for the Division this year included the renewal of the Greening the Gateway Cities Tree Planting Grant for \$1.8 million. This program aims to plant 2,400 trees mostly on private property over the next three years. The Division also received \$6 million in federal grant funding for the "Springfield Speaks for the Trees" Urban and Community Forestry Grant through the USDA Forest Service. These funds will be used to complete an Urban Forest Management Plan, Urban Woodland Plans, maintain thousands of existing street trees, and plant 1,500 new trees over the next 5 years. Finally, the Forestry Division was awarded \$1 million of the City's Community Change Grant through the USEPA which will fund the planting of an additional 1,500 trees across the City.

The Forestry Division also updated its web page significantly improving information delivery to the public. Information related to various grant programs and regulations for public trees is easily accessible. The Division has also contributed to social media posts presented by PBRM highlighting the important work the Forestry Division undertakes.

PARKS DEPARTMENT

Program Summaries

Golf Courses

Golf Courses	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	1,885,947	1,909,876	2,081,813
FTEs	7.0	8.0	8.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
# of golf leagues	30	30	40
# of tournaments	20	20	40
# of rounds of golf	71,000	39,800	71,000

Citywide Strategic Priority: Healthy Neighborhoods

Highlights

Our goal through our municipal golf courses is to provide residents and neighbors with quality golf facilities by operating Franconia and Veteran's Memorial Golf Courses. In total, the two courses generate 70,000 rounds of competitively priced golf on an annual basis. A \$6 million dollar renovation of both club houses will be completed in May, 2025.

Veterans' Memorial Golf Course: 18-holes, Par 72, 6,100 yards

Franconia Golf Course: 18-holes, Par 71, 6,318 yards

Fiscal Year 2026 Budget and Program Summaries

PARKS DEPARTMENT

Program Summaries

Maintenance

Maintenance	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	6,144,710	6,588,312	6,379,758
FTEs	39.0	41.0	40.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
# of residential site work by Clean City	1,892	1,523	1,800
# of lots cleaned by Clean City	1,151	1,122	1,000
# of athletic fields maintained	722	700	1,000
# of terraces maintained	104	104	150
# of flowers planted	100	100	150
# of acres debrushed	355	300	400

Citywide Strategic Priority: Healthy Neighborhoods

Highlights

The goal of the Maintenance Program is to responsibly care for and maintain over 50 parks, 48 school grounds, and 160 traffic islands and terraces, totaling over 2,630 acres. Its responsibilities include playground equipment repair, park building maintenance and repair, trash and litter clean-up and removal, athletic field maintenance, mowing, trimming, leaf and fall clean-up and disposal, vegetation management, and illegal dumping reporting and remediation.

The Division has had an active construction season. The Division is implementing 16 CPA projects, as well as renovation and improvement projects in parks city-wide, including but not limited to, Greenleaf Park, Springfield Bike & Skate Park (Gurdon Bill), Harriet Tubman Park, Magazine Park, Forest Park, Jaime Ulloa Park, Calhoun Park, Adams Park and Barrows Park.

Infrastructure Improvement: Maintenance of 55 buildings and 25 structures as well as drainage systems, sidewalks, roads, bridges, and dams. The requests include repairs for park buildings. The department has also coordinated the study for Old First Church through a CPA grant received to study this historical landmark at Court Square.

Clean City: Acts as the authority on illegal dumping identification, reporting, and remediation; provides property management services for the “abandoned house” portfolio. Increase camera coverage resulting in more citations.

Turf Maintenance: Maintains 91 athletic fields at 31 locations. Successfully implemented the organic lawn care program and researched options for expanding the program city-wide.

Court Maintenance: Maintains outdoor hard courts (tennis/basketball) at city-owned locations.

Terrace Maintenance: Maintains 160 traffic islands & terraces, covering over 70 acres.

Horticulture: Provides advanced plant care for terraces, gateways, and parks.

ROCA: The two crews have been a tremendous support to the Mayor’s Clean Sweep Program.

PARKS DEPARTMENT

Program Summaries**Administration**

Administration	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	1,636,911	1,760,868	1,770,622
FTEs	17.0	19.0	19.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
# of safety seminars held annually	3	3	3
# of days taken to update the Parks website with program changes	1	1	1

Citywide Strategic Priority: Fiscal & Operational Excellence; Healthy Neighborhoods

Highlights

The Administration Division provides administrative, managerial, and operational support for the PBRM Divisions. Specific areas of responsibility include planning, budgeting, purchasing, facilities management, staffing, grant application and management, and volunteer coordination. Administration staff continues to realize a high degree of success in obtaining grants for the department. The department is very proud of its high success rate in reciting state and federal grants for the Park System. The department is also managing over \$3.2 million in CPA grant funds. These grants are addressing long-term requests from the neighborhood councils. The administration staff continues to be the vital core of the department.

PARKS DEPARTMENT

FY26 Budget Adjustments

Program Budget Adjustments	FY24 Actual	FY25 Actual	FY26 Recommended
Service Requests			
Personal Services	(283,734)	8	(266,757)
OTPS	(809,921)	(381,680)	(366,038)
Capital	-	(295,764)	-
Total Adjustments	(1,093,655)	(677,436)	(632,795)

Notes

- ◆ Personal Services: Decrease \$266,757
 - ◇ Decrease due to salary adjustments and historical spending
- ◆ OTPS: Decrease \$366,038
 - ◇ Decrease due to 3% OTPS reduction from FY25 budget and historical spending

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Fiscal Year 2026 Budget and Program Summaries

FACILITIES DEPARTMENT

Mission

The Facilities Division of PBRM (Parks, Buildings, and Recreation Management) is committed to maintaining our school and public buildings in a manner that will sustain a safe, healthy and productive learning and working environment for students, staff, and visitors in all of our schools, municipal buildings, and grounds.

FY25 Department Highlights

The Facilities Division is proud to have coordinated, during the past 16 years, over \$680M of investment in repairs to buildings and new construction, as well as overall improved management practices in the daily oversight of the city's municipal buildings and properties. The Facilities Division is responsible for all aspects of the maintenance, repair, and daily operations of all municipal and school buildings and grounds. This includes over 90 buildings and approximately 6.5 million square feet of space, with building ages ranging from the late 1800's through 2024. PBRM continues to provide an environment in municipal and school buildings that ensures the health and safety of the students, municipal workforce, and residents visiting the facilities. The department is proud of the work of our 40 member trades staff. Their work ethic, determination and talent are saving the city hundreds of thousands of dollars on an annual basis.

FY26 Budget Highlights

- ◆ Funds 25.0 General Fund FTEs, consistent with FY25.
- ◆ Funding maintained for all necessary departmental operations.

General Fund Operating Budget	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Personal Services	1,306,071	1,329,464	1,395,210	65,746	4.9%
OTPS	2,986,473	3,086,478	3,063,884	(22,594)	-0.7%
Capital	-	-	-	-	0.0%
Total General Funds	4,292,544	4,415,942	4,459,094	43,152	1.0%

Department Staff

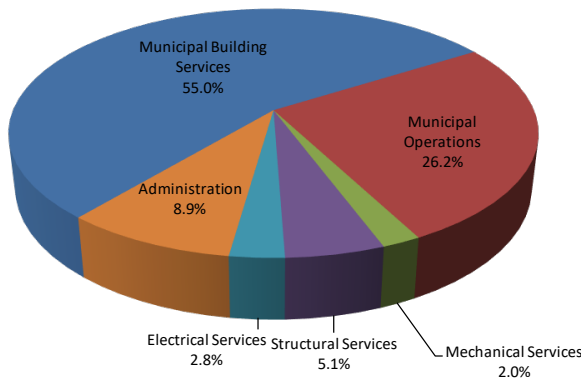
Department FTEs	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
General Fund FTEs	28.0	25.0	25.0	-	0.0%
Total FTEs	28.0	25.0	25.0	-	0.0%

Fiscal Year 2026 Budget and Program Summaries

FACILITIES DEPARTMENT

Program Summaries

Program Expenses



Municipal Building Services - Custodial and general maintenance services to City buildings.

Municipal Operations - Utility costs and tradesman-related OTPS costs associated with City building maintenance.

Electrical/Structural/Mechanical - OTPS costs for outsourced maintenance to City buildings.

Program Budgets

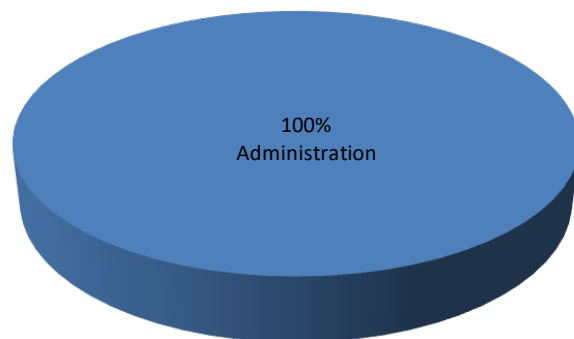
GF Program Expenses	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
Municipal Building Services	2,314,937	2,390,877	2,450,353	59,476	55.0%
Municipal Operations	1,111,361	1,198,938	1,169,713	(29,225)	26.2%
Mechanical Services	86,653	90,060	90,060	-	2.0%
Structural Services	224,612	227,803	227,803	-	5.1%
Electrical Services	123,422	125,704	125,704	-	2.8%
Administration	431,559	382,560	395,460	12,900	8.9%
Total General Fund Expenditures	4,292,544	4,415,942	4,459,094	43,152	100%
Total External Funds Expenditures	-	-	-	-	0.0%
Total All Funds Expenditures	4,292,544	4,415,942	4,459,094	43,152	100%

Revenue Summary

TOTAL REVENUE: \$110,000

- ♦ **Miscellaneous Revenue - Solar Credits**

Program Revenue



Departmental Revenue

Program Revenue	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	% of Total
Administration	112,599	100,000	110,000	10,000	10.0%
Total Departmental Revenue	112,599	100,000	110,000	10,000	10.0%

Fiscal Year 2026 Budget and Program Summaries

FACILITIES DEPARTMENT

All Funds Budget Detail

	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
General Fund Operating Budget					
Personal Services	1,306,071	1,329,464	1,395,210	65,746	4.9%
OTPS	2,986,473	3,086,478	3,063,884	(22,594)	-0.7%
Capital	-	-	-	-	0.0%
Total General Funds	4,292,544	4,415,942	4,459,094	43,152	1.0%

	FY24 Actual	FY25 Available	FY26 Projected	Variance FY26-FY25	Percent Change
External Funds Budget					
Grant Funds	-	-	-	-	0.0%
Enterprise/Revolving Funds	-	-	-	-	0.0%
Donations/Trusts	-	-	-	-	0.0%
Other Funding	-	-	-	-	0.0%
Total External Funds	-	-	-	-	0.0%
All Funds Budget	4,292,544	4,415,942	4,459,094	43,152	1.0%

All Funds Revenue Detail

	FY24 Actual	FY25 Adopted	FY26 Recommended	Variance FY26-FY25	Percent Change
Department Revenue					
Miscellaneous Revenue	110,083	100,000	110,000	10,000	10.0%
Reimb For Prior Year Expenditure	2,516	-	-	-	0.0%
Total Departmental Revenue	112,599	100,000	110,000	10,000	10.0%

	Type of Funding	Expiration Date	FY24 Actual	FY25 Available	FY26 Projected
External Funding Sources					
			-	-	-
			-	-	-
<i>Subtotal FY26 Anticipated Grants</i>			-	-	-
<i>Subtotal FY26 Other Funds</i>					
Total External Funds			-	-	-

Fiscal Year 2026 Budget and Program Summaries

FACILITIES DEPARTMENT

Program Summaries

Facilities Administration

Facilities Administration	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	431,559	382,560	395,460
FTEs	7.0	5.0	5.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
% of EEs participating in State-mandated ethics training	100%	100%	100%
Tonnage of trash from School Buildings	2,875	1,852	35,000
Tonnage of recyclable materials from School buildings	425	375	500
Recycling Rate for Springfield School Department	10%	13%	15%

Citywide Strategic Priority: Fiscal and Operational Excellence

Highlights

The Facilities Division of Parks Buildings and Recreation Management is dedicated to the management and oversight of all public buildings. The division maintains a licensed trade staff of approximately forty people who work across all recognized trade disciplines. The trades staff are managed by three zone managers, an aquatics director and three clerical support staff. The zone managers are responsible for dedicated areas of the City / School Department who work under the Director of Buildings and Executive Director of Parks Buildings and Recreation Management. Collectively this group is responsible for approximately one hundred and ten structures (110) as of 2025. The Division operates and maintains a computer-based work management system, Munis- Fieldwork, which receives work orders from building liaisons reviews them, assigns them and records completion details. This system reports that across the Facilities servicing departments, the division oversaw the completion of five thousand seven hundred and nineteen work orders (5719) between Jan 1, 2024 and Jan 1, 2025.

Fiscal Year 2026 Budget and Program Summaries

FACILITIES DEPARTMENT

Program Summaries

Facilities Operations

Facilities Operations	FY24 Actual	FY25 Adopted	FY26 Recommended
Budget	3,860,985	4,033,383	4,063,634
FTEs	21.0	20.0	20.0
Performance Metrics	FY24 Actual	FY25 YTD	FY26 Goal
Total Work Order Completed	5,829	3,652	6,000
Carpentry	826	576	900
Plumbing	1,322	918	100
HVAC	1,169	715	750
Glazier	121	57	150
Electrical	788	440	850
Pipefitter	166	85	200
Miscellaneous (Elevator, Flooring, Abatement, Sheetmetal, Burner, FA/FS, Asphalt, Keys)	1,437	861	2,150
Open Work Orders	14	421	250

Citywide Strategic Priority: Fiscal and Operational Excellence

Highlights

The Division typically oversees between five and ten million dollars in school funded capital renewal programs aimed at reducing the burden of deferred maintenance across a portfolio with an aging urban building stock. This is challenged annually by the ever-shortening summer break and the ever-changing world of public procurement. This past summer represented the culmination of a three-year sprint to complete the ESSR funded project load which included the installation of twenty-five school playgrounds installed simultaneously, interior renovations at multiple sites- (Balliet Elementary, Pottenger, Alice Beal, Sci-Tech, STEM), the installation of the new Putnam High School Turf field and the completion of approximately sixty million dollars (60) in HVAC upgrades via the ESCO agreement. This work will result in ten (10) additional schools with air conditioning by the fall of 2025. We were also able to add air conditioning to several key gymnasiums while we work to determine solutions to improve their HVAC condition. We are presently in process of rebuilding four (4) school centrifugal chillers to further our commitment to maintain what we have beyond its useful life.

The Facilities Division also prepares and submits the annual statements of Interest to the Mass School Building Authority. We are proud to announce that in the past year, the division secured a record- ten (10) invitations into MSBA programs including five (5) new roofs, four (4) window and door replacements and one (1) new combined new school facility. We hope to continue this success into the future with an even more robust submission this year. All of these projects result in 80% reimbursement to the City for all project related costs.

We continue to see a drastic increase in materials costs as well as a scarcity in technical components since the pandemic. Due to our aging building stock, we have also seen a steady increase in annual repairs to fire life safety systems in municipal and school buildings. Elevator repairs costs also continue to be a serious concern for the coming fiscal year with a contract re-bid forecasted this fiscal.

FACILITIES DEPARTMENT

FY26 Budget Adjustments

Program Budget Adjustments	FY24 Actual	FY25 Actual	FY26 Recommended
Service Requests			
Personal Services	-	(124,799)	-
OTPS	(294,095)	(128,964)	(22,594)
Total Adjustments	(294,095)	(253,763)	(22,594)

Notes

- ◆ OTPS: Decrease \$22,594
 - ◇ Decrease due to historical spending and 3% OTPS reduction from FY25 Budget

Section 11

Planning Documents

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Analysis of Outstanding Debt: FY25 Debt Affordability Study

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Analysis of Outstanding Debt

City of Springfield, Massachusetts

January 30, 2025

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- Appendix A: Debt Analysis Definitions
- Appendix B: Current Outstanding Debt Issuances

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THE CITY OF SPRINGFIELD, MASSACHUSETTS

Dear Mayor Sarno and Members of the City Council:

It is my pleasure to present this year's annual analysis of the City of Springfield's existing debt. The Office of Administration and Finance (A&F) publishes this study each year to serve as a user-friendly examination of current and future debt issued on behalf of the residents of the City. A&F utilizes this analysis to make informed decisions regarding the City's debt and financial position; taking into account the affordability of issuing new debt on top of existing debt obligations.

In this report, we measure the affordability of debt by determining the annual amount of debt service and other debt-like payment obligations as a percentage of general fund revenues. Debt service as a percent of general fund revenues is a commonly accepted standard for measuring debt capacity. It provides a true indication of the relative cost of the City's debt by comparing the City's debt service payments with the amount of revenue available to pay those obligations.

In addition to managing debt, Springfield has maintained its process of continually assessing capital needs and offsetting project costs to outside funding sources whenever possible. The following debt affordability analysis will show that, consequent to these efforts, the City of Springfield has been in a position to strategically invest in its infrastructure and capital needs.

In 2023 and 2024, the City issued short-term bond anticipation notes (BANs), to fund ongoing projects. Short-term borrowing allows the City to fund ongoing projects during their early stages, without issuing bonds. Oftentimes, the City is able to complete projects under initial budget projections, due to cost savings and value engineering. Short-term borrowing allows the City to avoid selling debt for costs it may not actually incur on a project. In general, the City issues debt for a project once it is substantially completed, to avoid incurring excess interest expenses by borrowing more than it needs for a project. However, if the City expects interest rates to rise in the future, it may issue debt earlier in a project cycle to avoid higher interest costs.

In March of 2024, the City issued \$35.1 million in bonds to fund a variety of projects and public safety vehicles throughout Springfield. Of that, \$14.6 million was issued to fund the development of Duggan Park, which will be an age-friendly inclusive community park also and includes an athletic complex that provides a middle and high school level field for various sports and field events. This issuance also included \$7.4 million for fixing municipal roofs throughout

the City as well as \$6 million for the construction and improvements to Court Square. The remaining \$7.6 million was issued to pay the costs associated with the redevelopment of Greenleaf Park, construction and improvements of roads and sidewalks throughout the City, and the beginning phases for the implementation a new Public Safety CAD/RMS System, which combines the Springfield Fire and Police dispatch systems onto one platform.

One of the established benchmarks reviewed by the municipal bond industry is the general fund balance as a percent of total revenues. The industry standard is 15% or greater and Springfield is well above at 23.4%, which is a significant accomplishment for the City. This benchmark is an indicator of strong fiscal management and budgetary flexibility, and contributes to the City's high bond rating.

Annually, the City publishes a Capital Improvement Plan (CIP), which provides a detailed view of the capital needs within the City of Springfield. This comprehensive capital plan includes roads, sidewalks, parks, land, buildings, equipment, fleet and other capital asset needs. The CIP will serve as a guiding document for capital funding decisions in future years. The Fiscal Year 2025-2029 Capital Improvement Plan (CIP) indicates there is over \$1.35 billion in capital needs in the City. The Fiscal Year 2026-2030 Capital Improvement Plan process is currently underway and the updated CIP will be published in March of 2025.

Along with a strong debt strategy, the City is maximizing its ability to tackle the City's capital needs by offsetting project costs with grant awards, and funding provided by state and federal agencies. Projects that would have been unaffordable otherwise, are made possible through the City's close partnership with outside agencies. For example, our continued relationship with the Massachusetts School Building Authority (MSBA), has allowed the City to move forward on projects we would have never been able to afford otherwise. MSBA's Accelerated Repair Program (ARP) initiative is an innovative, competitive grant program that represents a unique opportunity for the City. The main goals of the ARP are to improve learning environments for children and teachers, reduce energy usage, and generate cost savings for the Commonwealth's towns and cities. To date, the MSBA has invited the City to take part in this program to repair and/or replace roofs, HVAC systems, windows, and doors in over thirty schools.

The City is currently working with the MSBA on a feasibility study for the construction and redevelopment of German Gerena Elementary School, as part of the MSBA core program. This will be the next large school project for the City of Springfield since the completion of the now co-located Brightwood/Lincoln and, most recently, DeBerry/Swan school projects. The MSBA's reimbursement rate is expected to be 80%, less any ineligible costs. The City has strategically created a declining debt repayment schedule, which will allow Springfield to layer debt into the budget, while still allowing the City to make necessary investments in other service areas.

Despite the City's ability to leverage outside funding, its proactive steps to refinance debt at lower rates when possible, and sound borrowing policies, the City's ability to issue debt for new projects in the coming years will be constrained by a number of factors. Springfield continues to face rising non-discretionary costs, crowding out room in the budget for an increase in debt service payments.

The pressures of rising non-discretionary costs squeeze out room for debt service in the budget, and rising project costs will be managed by the City through a careful evaluation of capital needs and a commitment to a sustainable debt structure. As debt service is itself a non-discretionary budget item, the City must be careful to ensure that its investment in capital projects today, does not result in service cuts to residents in future years.

With that in mind, it's important to note that the City's current authorization of unissued debt totals \$792.7M. Of that, \$755M is attributed to pension obligation bonds and \$37.7M is attributed to current and ongoing capital projects. The City will issue debt in the coming years for these projects. An issuance of short-term BANs is planned for FY25 to fund any on-going projects in their early stages.

As of April 2024, Standard and Poor's (S&P) reaffirmed our AA- rating, with a stable outlook. This reflects S&P's opinion of the City's very strong management with multiyear financial and capital planning, which has enabled strong budgetary performance and stronger financial reserves. It also demonstrates that Standard & Poor's strongly believes in the City's ability to make difficult decisions and budget adjustments to maintain to maintain budgetary balance, despite the large pension and other postemployment benefits (OPEB) liabilities and costs. The S&P rating continues to be the highest rating in the City's history, which has been held for the past seven years. Credit ratings have an integral role in the municipal bond market and are one factor that affects the interest rates the City pays on its debts.

I hope this analysis is helpful to you and welcome the opportunity to provide any additional information that would be useful to you, and the residents of our community.

Very truly yours,



Cathy Buono
Chief Administrative and Financial Officer

Springfield Debt Overview

Mandated by Chapter 468 of Acts and Resolves of 2008, the City of Springfield's Office of Administration and Finance is required to provide a yearly review of the City's current outstanding debt. This analysis is designed to:

1. To show financial officials and citizens the current state of debt management.
2. To indicate whether the City of Springfield can afford more debt in either the current fiscal year, or future years, as debt service payments decline.

The City of Springfield has a total of \$310.1 million in outstanding permanent debt. Of this, \$223.4 million is principal and \$83.4 million is interest payments due on the debt. This debt consists of issuances dating back to fiscal year 2015, up to the most recent debt issuance in March 2024. This study demonstrates that Springfield is currently within its debt capacity as mandated by the City's financial ordinances, Chapter 4.44.070, which states "General Fund debt service as a percentage of general fund revenues, net of debt exclusions – should not exceed eight percent (8%)". Currently, the City is at less than half this limit.

Debt Service as a % of General Fund Revenue		
2024 Total Debt Service	\$	21,857,590
2024 General Fund Revenue	\$	944,416,581
Debt Capacity		2.3%

Source: Hilltop Securities, Springfield 2024 ACFR

Analysis of City Debt

The City's net debt service totals \$278.3 million over twenty-nine years. Project balances that make up this debt range from smaller amounts, some below \$50,000, to the largest - \$40.2 million for the new DeBerry-Swan co-located elementary school.

There are many different ways to examine the City's debt. This document first examines the policy questions associated with our debt: for what purpose was the debt issued and how has the City decided to structure its debt repayment schedule? The study then examines what this debt tells us about Springfield's finances.

The latter analysis, what Springfield's outstanding debt can tell us as a measure of the health of the City's finances, relies on benchmarks established by the three major ratings agencies: Moody's Investors Service, Standard & Poor's, and Fitch Ratings. These benchmarks measure our ability to repay our debt, highlight areas for further investigation and public discourse, and provide an overview of the information that will be used by rating agencies to determine Springfield's future bond rating. When Springfield wants to issue bonds, its bond rating reflects the credit worthiness of the City, which in turn has a direct impact on the interest rate the City

will pay on its bonds. The higher the bond rating, the lower the risk of default, and the less risk an investor is taking in purchasing our bonds.

Annual Debt Service

The City is legally obligated to pay the principal and interest associated with a bond issuance before all expenses, including salary obligations. This annual payment is known as the *debt service payment*. Because of the mandatory nature of this expense, the City must be cognizant of debt service payments when issuing new debt and deciding whether or not the City has the ability to increase those payments.

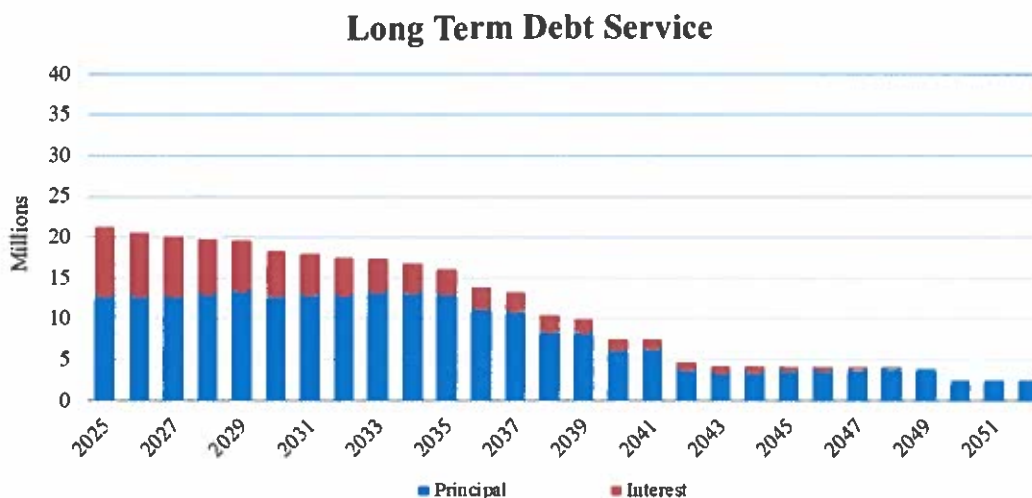


Figure 1: Debt service repayment schedule, Hilltop Securities

The City’s debt service repayment schedule, as of June 30, 2024, is outlined in the chart above (Figure 1). In fiscal year 2010, the City took advantage of the Qualified School Construction Bond (QSCB) Act. This borrowing requires a “bullet” payment at the end of a seventeen-year borrowing term. This “bullet” payment is reflected in the large \$28.9 million debt service payment due in 2027. In order to prepare for this expense, the City has been, and will continue to invest the required payments (\$776,910 annually) for the bond into a “sinking fund” each year. At the end of the term, the City will use the sinking fund to pay this bullet payment. Aside from this one instance, the City works to maintain a relatively smooth debt schedule; so as to not front or back load debt service payments.

As illustrated above in Figure 1, the City has entered into a declining debt service payment schedule. Each year, prior bond issuances are fully paid, and “fall off” our debt schedule, decreasing the City’s annual long-term debt service obligation. This means that the City has additional bonding capacity for new capital improvement projects in future years.

In 2015, the City took advantage of this declining debt schedule and sold \$50.5 million of bonds for new projects, including demolitions, street and sidewalk repairs, school improvements, and city facility construction and improvements. The next sale occurred in February 2017, when the City issued \$44.3 million in debt for numerous capital improvement projects. That same year, in March 2017, the City sold bonds for Union Station. In March 2019, the City sold \$27.9 million

in bonds for additional capital projects, including the Springfield Culinary and Nutrition Center, the East Forest Park Library, \$2.5 million in new roads and sidewalks, and multiple MSBA school construction and repair projects. In November 2020, the City sold bonds for \$39.5 million. The bulk of the issuance, \$31.6 million, was for ongoing costs related to the replacement of Brightwood and Lincoln elementary schools, another \$4 million was issued for the remediation and renovation of Court Square, and the remaining \$3.9 million was issued for MSBA projects for Sci-Tech, Milton Bradley and South End Middle schools. In March 2022, the City sold \$47.2 million in bonds for DeBerry Swan School, including DeBerry Park and MCDI Demo, \$1.1 million for the Forestry Operations Center, \$3.1 million in new roads and sidewalks, \$1 million for Watershops Dam and \$10.1 million for Citywide and Police Department vehicles. In March of 2024, the City sold \$14.6 million in bonds for Duggan Park, \$1 million for Greenleaf Park, \$6 million for roads and sidewalks, \$7.4 million for municipal roofs, \$6 million for Court Square Improvements and \$60K for Public Safety CAD/RMS System Implementation.

Generally abiding by a practice to sell long-term debt every two years, depending on interest rates, the City plans on issuing more debt in March 2026. This issuance is expected to top \$60 million, and will include costs related to SS4A safety improvements to corridors and intersections, roof and window replacements to multiple schools throughout the City, including Rebecca Johnson, Milton Bradley, Glenwood, Commerce, Indian Orchard, Pottenger, Bowles, Central and Sumner Ave Schools, \$3.3 million for two new Fire Apparatus, \$1.9 million for the Dwight Street project, grant matches for Neal and Gurdon Bill Park, and continued funding to implement the new CAD system for Emergency Communications. By strategically selling debt this way, the City will continue to have a declining debt schedule and keep payments between fiscal years consistent. The City's goal is to maintain a similar level of payments each year to ensure large debt service payments are not unfairly shifted to residents in the future.

It is important to note that not selling debt for needed capital projects does not necessarily spare the City, or its taxpayers, from financial liability. For example, if a school building requires roof repairs, deferring this project to future fiscal years simply pushes the expense onto future budgets. At the same time, over the following years, the City may end up paying higher repair costs out of its operating budget, due to leaks in the roof. Thus, it can sometimes make sense to think of deferred maintenance as a form of "off the books debt," since these expenses will still be required eventually, and the City may end up paying "interest" in the form of expensive short-term repairs to maintain an asset that requires major capital investments.

In the past, the City's ability to refund some of its outstanding bonds using proceeds from new bonds sold at lower interest rates resulted in future cost savings that provide the City with a larger debt capacity each year. This larger debt capacity enables more debt to be issued for high priority capital improvement projects.

Purpose of Issuance

Of the City's \$223.4 million (principal only) debt, \$121.8 million (54.5%), was issued to finance school projects and \$101.6 million (45.5%), was issued for all other municipal purposes, such as public safety vehicles, trash trucks, roads, sidewalks, flood control systems, libraries, and parks.

Project/Type	Total	Percent of Total
City Facility	33,938,900	15.2%
Demolition	5,150,000	2.3%
Equipment	5,355,000	2.4%
Other	3,280,000	1.5%
Park/Land	22,974,600	10.3%
Streets/Sidewalks	30,855,000	13.8%
Technology	85,000	0.0%
City Total	101,638,500	45.5%
School Total	121,786,500	54.5%
Grand Total	223,425,000	100%

In prior years, the majority of the City's debt has been dedicated to school facilities due to the high need for repair, renovation, and construction projects. Additionally, many construction projects for school buildings are eligible for partial reimbursement from the Massachusetts School Building Authority (MSBA). This allows the City to complete school related projects at lower cost to the City's general fund.

School related debt also accounts for a larger amount of the City's outstanding principal because construction projects can be amortized across a longer period, generally 20-30 years. Many City projects have a short useful life, such as vehicles or IT equipment. The City can only issue bonds with a term as long as the maximum useful life of the item for which it is borrowing. This causes debt issued for City purposes to fall off the debt schedule more quickly than school related debt. Thus, City projects will make up a large proportion of all outstanding principal shortly after the City sells debt, but it will also tend to pay that principal off faster than School debt, which is generally issued for 20-30-year terms. A&F projects that School projects will continue to represent the majority of Springfield's outstanding debt for the next several years, due to the construction of the Brightwood-Lincoln and DeBerry-Swan co-located schools and future construction of German Gerena School.

Composition of Debt

Springfield may issue debt for numerous purposes. Cities and towns deliver many services, from education and public safety, to transportation, recreation and social services. Each service has different capital needs associated with it. Education, for example, requires the construction and maintenance of buildings in which to educate children. Education debt should therefore be heavily skewed toward building and facility debt. It is rare for the City to issue debt for non-facility or grounds related projects for the School Department. As shown below in Figure 2, the City's outstanding debt is mainly comprised of debt for buildings and facilities: City Facility (15.0%), Demolitions (2.3%), and Streets/Sidewalks (13.8%).

Outstanding Total Debt City Projects as of January 30, 2024

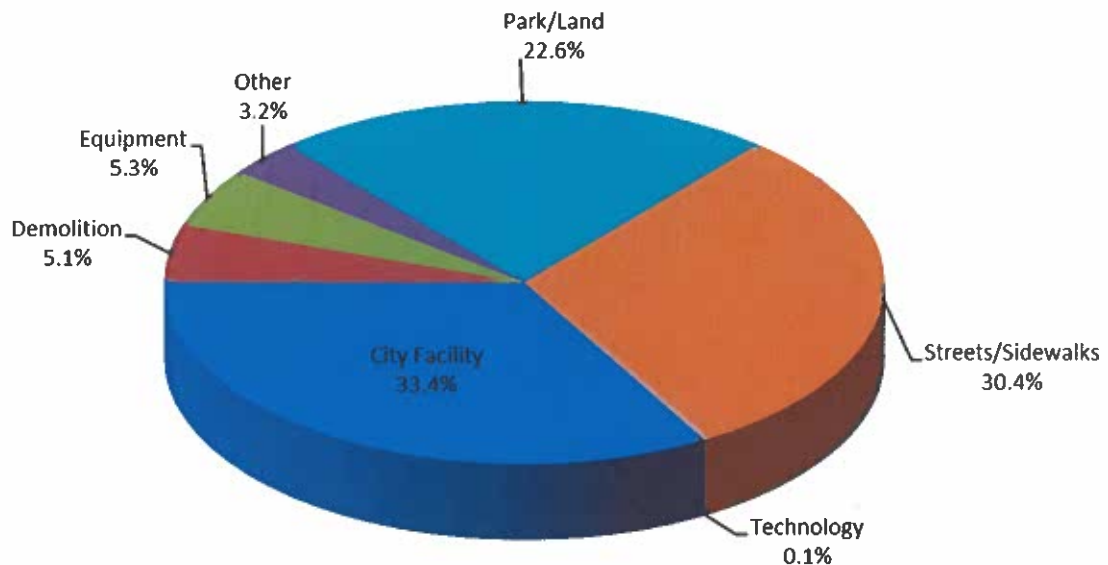


Figure 2: Breakdown of outstanding City debt, Hilltop Securities

General government services, however, should have a much more diverse mix of facility and non-facility debt. For example, debt related to parks and recreation should include some building debt, but also substantial non-facility debt, including the renovation of fields, pools, and other projects. Public Safety debt would normally include a mix of facility and non-facility debt, with non-facility debt being comprised mainly of vehicle, apparatus, and equipment purchases. These non-facility debt categories account for 31.1% of the total City debt as shown in Figure 2 above.

Examining non-facility debt, the City has begun to make substantial investments in equipment, parks, land purchases, the demolition of blighted and condemned buildings, technology, and improvements to our road and sidewalk infrastructure. The City's Capital Improvement Plan (CIP) indicates there will be considerable funding needed in the future in these areas. These projects are also to promote economic development in Springfield. Notably, the vast majority of debt categorized as for "other" purposes, has been issued for the management of the Bondi's Island landfill and repairs to the City's flood control system.

In FY09, the City instituted another source of funding for capital expenditures: "pay-as-you-go" capital, or "pay-go." To fund pay-go, the City appropriates 1.5% of local source operating revenues to finance capital improvements via cash, in lieu of issuing debt. This appropriation is required by the City's financial ordinances and policies (Ch. 4.44.050.). Pay-go allows the City to reduce its overall borrowing costs by funding smaller, routine projects through the operating budget.

The City uses pay-go to fund emergency infrastructure repair projects, vehicle replacements, IT upgrades for software, security and servers, and park and building renovations. Pay-go allows the City to fund design work and studies to better prepare for grant applications, and to fund

appropriations for matching grants. This funding source is a major reason for the City's ability to often bear less than half of the cost of large capital projects.

Net Debt Service

As mentioned in the Purpose of Issuance section, the City of Springfield has a total outstanding debt portfolio (principal only) of \$223.4 million as of January 30, 2025. When interest is included, the total cost of this debt is \$306.8 million. However, this is not the actual amount that the City pays in debt service. The City receives reimbursements for certain debt-funded projects, as well as interest earnings on its QSCB sinking fund which, when subtracted from the \$310.1 million in total debt service, leaves a balance of \$278.3 million of liability (principal and interest). Figure 3 below shows net debt service through 2034.

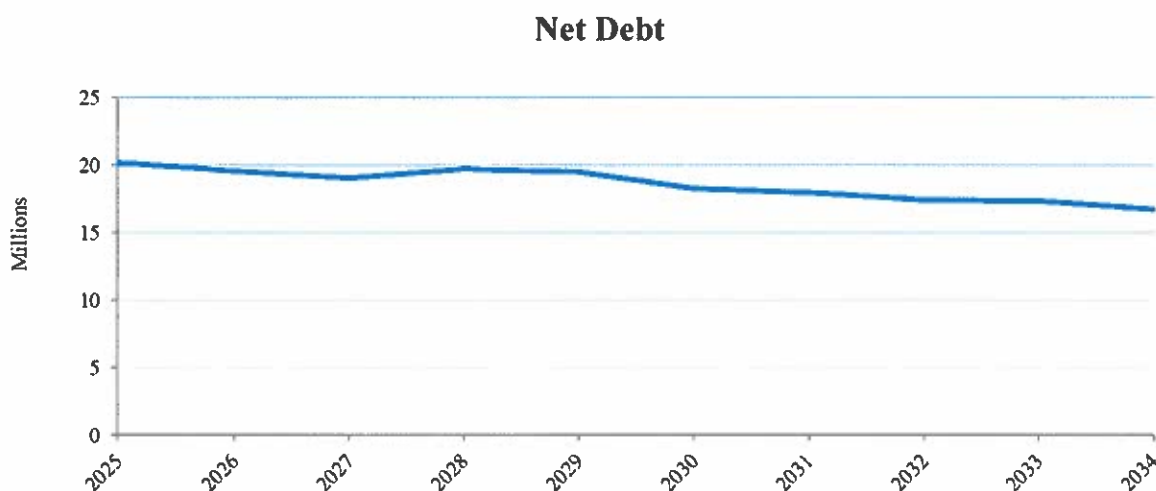


Figure 3: Net Debt Service payments; Hilltop Securities

In previous years, the City had been approved to receive school construction assistance on various school construction projects under a program managed by the MSBA. Under the terms of this program, the City was required to incur general obligation debt financing for the full costs of those school construction projects. The MSBA then provided annual grant distributions to the City to offset the annual debt service costs on these projects as the City repaid the bonds.

Industry Benchmarks

The municipal bond industry has established benchmarks that it uses to examine cities and towns across the nation. These benchmarks are intended to provide insight into a community's ability and willingness to repay the debt it issues and can be valuable tools for communities to evaluate their financial management strategies. This analysis is intended to provide insight into our finances and our ability to support debt and public investment.

What is included in this report and what is not?

This report assumes the continuation of normal operations for the City of Springfield. A&F has calculated the following measurements as part of the analysis.

Measure	Industry Standard	FY2024	FY2025
General Fund Balance as a % of Total Revenues	15% or greater	23.1%	23.4%
Debt Service as a % of General Fund Revenue	0% - 8%	3.1%	2.3%
Debt Service as a % of General Fund Expenditures	0% - 8%	2.5%	2.4%
Percent of Debt Retired in Ten Years	65% - 100%	60.8%	60.8%
Debt as a Percentage of EQV	0% - 5%	2.0%	1.7%
Total Outstanding Debt Per Capita	\$0 - \$1,000	\$1,450.21	\$1,453.91
Total Debt as a Percentage of Total Personal Income	0% - 7%	5.6%	5.4%
Undesignated Fund Balance as a % of Revenues	10% or greater	15.9%	15.2%
Overall Net Debt as a % of Full Value	1.5% - 5%	2.5%	2.1%
Taxpayer Concentration % of Property Value Held by Top Ten Taxpayers	0% - 15%	9.7%	8.2%

Figure 5: Municipal Bond Industry Benchmarks

Debt Service as a Percentage of General Fund Expenditures

This benchmark measures the City's ability to finance debt within its current year budget. It is similar to the measurement of household income dedicated to mortgage payments that banks use when assessing borrowers. This is the most immediate measure for determining a City's ability to pay its debt service; however, it only examines the ability to pay for debt within a community's existing budget. Cities and towns that have excess levy capacity – communities that do not tax to the maximum of their Proposition 2 ½ limitation – would have greater ability to pay for debt than this measure suggests, because they have additional taxing capacity.

The City's measure of debt service as a percentage of General Fund expenditures is strong, with 2.4% of the Fiscal Year 2025 budget dedicated to debt service. This measure has been trending down over the last seven fiscal years due to decreases in total debt service and an increase in the City's general fund revenue.

Each year, the City is required to fund a capital reserve account at a level equal to at least one-and one-half percent of property taxes from the prior fiscal year (Chapter 4.44.060). Many cities and towns that are economically comparable to Springfield have higher ratios of debt service to general fund expenditures. Springfield should continue to maintain this ratio at a similar level in future years to ensure that debt service payments do not crowd out funding for services in future budgets. The City should also aim to keep its debt service ratio from declining, as this would denote a lack of investment in long-term capital needs, which carries its own liability for the City's taxpayers due to the costs associated with deferred maintenance.

Debt Service as a Percentage of General Fund Expenditures (Fiscal Year 2025)

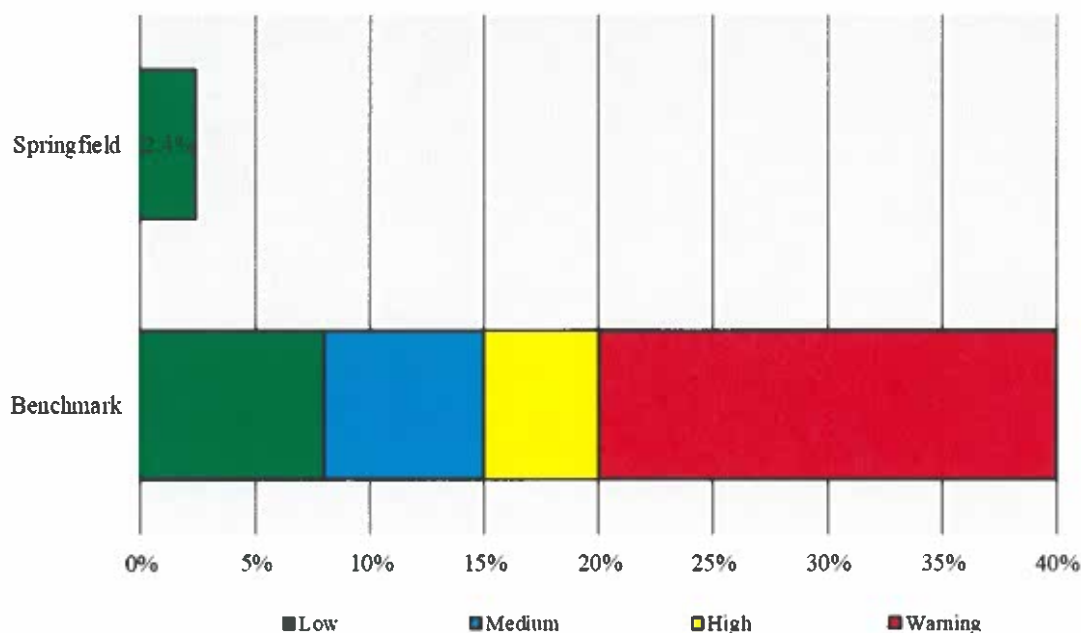


Figure 6: Ratio of Budgeted Debt Service Payments over Total General Fund Budget

The City's relatively low ratio of debt service to general fund expenditures provides more budgetary flexibility to address financial problems as they arise. Debt payments are not discretionary. Courts have ruled these payments must be made, even before salary payments for employees. Communities with high levels of debt service relative to operating expenditures have a larger portion of their budget dedicated to payments that must be made regardless of the community's financial situation. The City has strategically restructured its debt service payments in order to have declining payments in future years. This not only makes the debt service more affordable, but also allows the City to layer on more debt in future fiscal years.

Debt Service as a % of General Fund Expenditures	
2025 Total Debt Service	\$ 21,966,126
2025 Budgeted General Fund Expenditures	\$ 928,717,433
Debt Capacity	2.4%

Source: Hilltop Securities, Springfield FY2025 Adopted Budget

Figure 7: Calculation of Debt Service as a percent of Budgeted General Fund Budget

Debt Retirement: Percent Retired within Ten Years

The speed with which a community retires its debt indicates a number of important factors. Included in these are:

- Willingness to repay debt: rapid repayment of principal indicates that a community is committed to repaying its debt. This “willingness to pay” is measured in a number of ways and is particularly important to those who lend money to others, as it provides them proof of the borrower’s intention to repay the money they borrowed.
- Ability to repay debt: rapid repayment of principal indicates that a city or town has the financial resources necessary to repay debt quickly. This demonstrates a level of financial stability; communities that are experiencing financial difficulty are unlikely to repay their debt in an accelerated manner.
- Prevention of future problems: rapid debt retirement ensures that a community is not “back loading” its debt, as the City once did, locking itself into debt repayments that are affordable now, but that will grow unaffordable in the future. Back loading debt is a sign of poor financial management – either overspending is intentional, or managers are unable to make the difficult, short-term decisions to balance the budget using a more appropriate debt financing structure.

The percentage of debt retired within ten years is particularly important in determining whether debt has been back loaded. Back loading occurs when the cost of debt is pushed off into the future, reducing current year payments, while increasing future ones. Back loading increases the cost of debt in the long term, as cities are forced to pay interest on the principal they borrowed for a longer time. Back loading debt can result in cities being forced to reduce expenditures, cut programs, or increase taxes to make debt service payments. Prior to 2005, the City back loaded debt issuances, causing major spikes in its debt service payments in future years. This problem was alleviated through “front loading” debt and making a number of other modifications to the City’s debt structure.

Failure to invest in maintenance and capital, otherwise known as deferred maintenance, can be considered a form of debt back loading because capital needs still must be addressed at some point. Avoiding the costs of maintenance or investment only delays the financing of these improvements, and it increases the likelihood that capital will fail *en masse*, resulting in unaffordable costs for future taxpayers. Delaying capital investment also tends to make projects more expensive, because costs tend to increase over time.

The City has since adopted an aggressive debt retirement schedule. 60.8% of the principal borrowed by the City will be repaid within ten years and all current debt will be retired by 2052, as shown in Figures 8 and 9 below. This places the City well within the “good” ranking established by bond rating agencies. Because of this schedule, the City will be able to borrow additional money to continue investing in its facilities, infrastructure, and other capital projects. Even with all of the recent capital investment, the City is well within a healthy range for this benchmark.

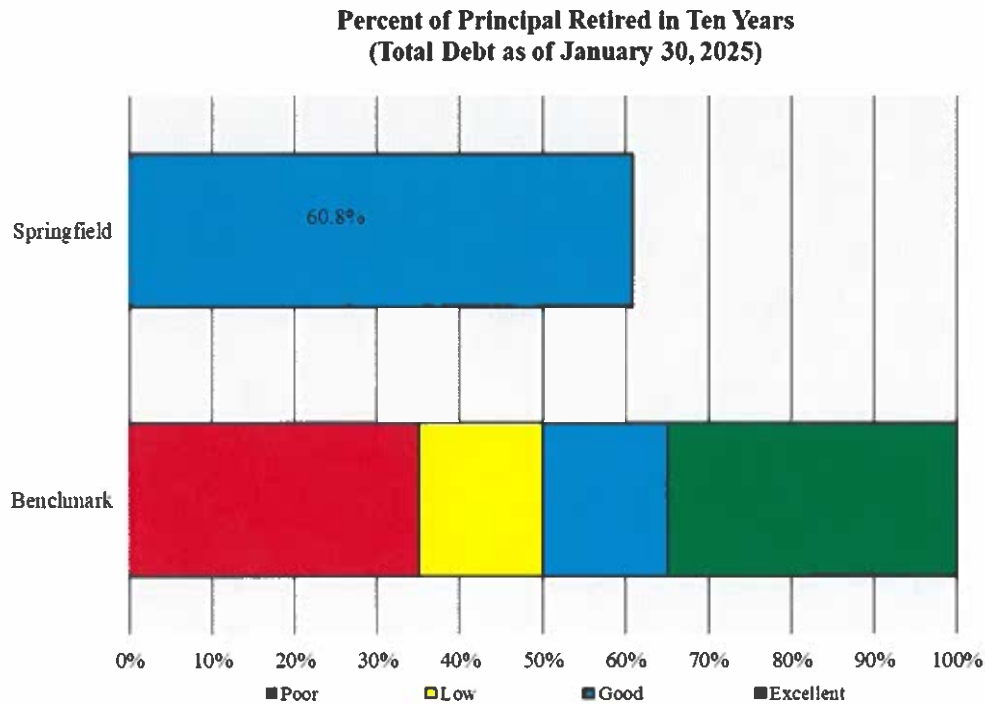


Figure 8: Percent of Debt retired in 10 years.

Percent of Debt Retired in Ten Years	
Total Debt Retired in 10 Years	\$ 188,559,667
Total Outstanding Debt Service	\$ 310,054,870
Percent of Debt Retired in Ten Years	60.8%

Source: Hilltop Securities

Figure 9: Calculation of Total Debt (Principal + Interest) retired in 10 years.

Furthermore, the City’s overall debt retirement ranking indicates a strong willingness to repay debt. Examining this ratio in conjunction with the City’s overall debt schedule indicates that the City has not back loaded debt; the City’s overall debt structure is prudent and well within the industry benchmarks.

Debt as a Percentage of Full Property Value (EQV)

Debt as a percentage of full property value (known in government finance circles as “equalized value,” or EQV) measures the ability of a community’s property tax base to support borrowing. The majority of revenue in Massachusetts communities comes from property taxation; therefore, this ratio examines a community’s debt relative to its main revenue source.

However, in Springfield, roughly 60% of overall revenue comes from state aid, while 40% comes from local source revenue. Thus, this measure is helpful, but not deeply informative, because it looks at total outstanding debt, not debt service payments. Examining debt as a ratio of full property value does not say much about the affordability of that debt. A small amount of debt issued at a high rate of interest can be more expensive than a larger amount of debt issued at

a lower interest rate. Further, in Massachusetts communities are limited in their ability to access their property tax base by Proposition 2 ½. This measure is a helpful benchmark to compare communities to one another, but is not an absolute measure of debt affordability because of the aforementioned issues.

Mass. Gen. Laws (M.G.L) Ch. 44§10 dictates the City's debt limit be no more than 5% of the equalized value. The City's ratio of debt to property value is currently 1.7%, which is considered "low" by rating agencies (Figure 10). As indicated above, this measure does not directly relate to the City's ability to pay for this debt. This ratio does not take into account debt structure (how much money is due at what point in time for each issuance), or timing of payments. Furthermore, it fails to consider the City's ability to access property values due to Proposition 2 ½.

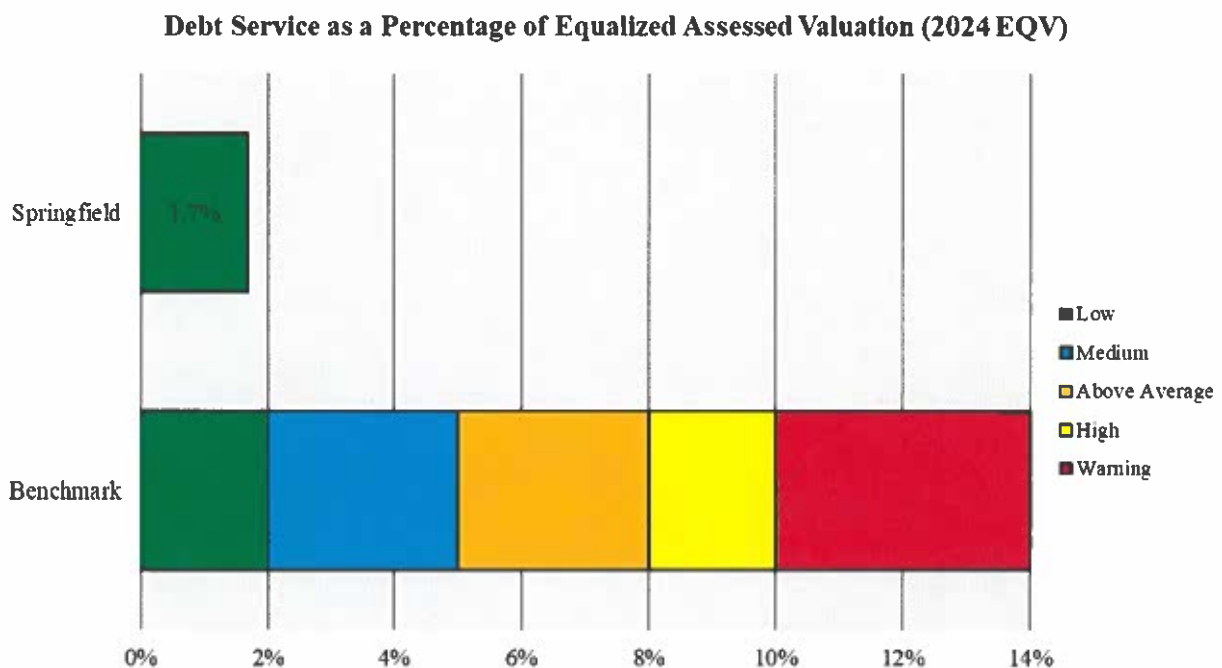


Figure 10: Ratio of Debt to Estimated Property Value

Debt as a Percentage of EQV	
Total Outstanding Debt (Principal)	\$ 223,425,000
2024 EQV (Equalized Valuation)	\$ 13,220,617,400
Debt as a Percentage of EQV	1.7%

Source: Hilltop Securities, Springfield 2024 ACFR

Figure 11: Calculation of Outstanding Principal as a percent of EQV.

Debt per Capita

Debt per capita examines the amount of debt the City has issued per person in the community. This is not intended to be a literal measure, because debt is not issued to benefit individuals, but

rather the community as a whole. This measure provides a sense of the cost of the capital investments in a community and, at its most extreme, how much money would be required from each resident to repay the community's debt, if for some reason immediate repayment was required.

Debt per capita can be a useful measure when examining similar communities. By and large, comparable communities should issue similar amounts of debt for various capital purposes. However, even similarly sized communities have significant differences, so this measure should not be examined in absolute terms, but rather in the context of the unique requirements and challenges facing each community. It should also be viewed in light of Proposition 2 ½, which limits a community's ability to access its property tax base. Proposition 2 ½ can force communities to issue debt for smaller projects that communities in other states would pay for in cash.

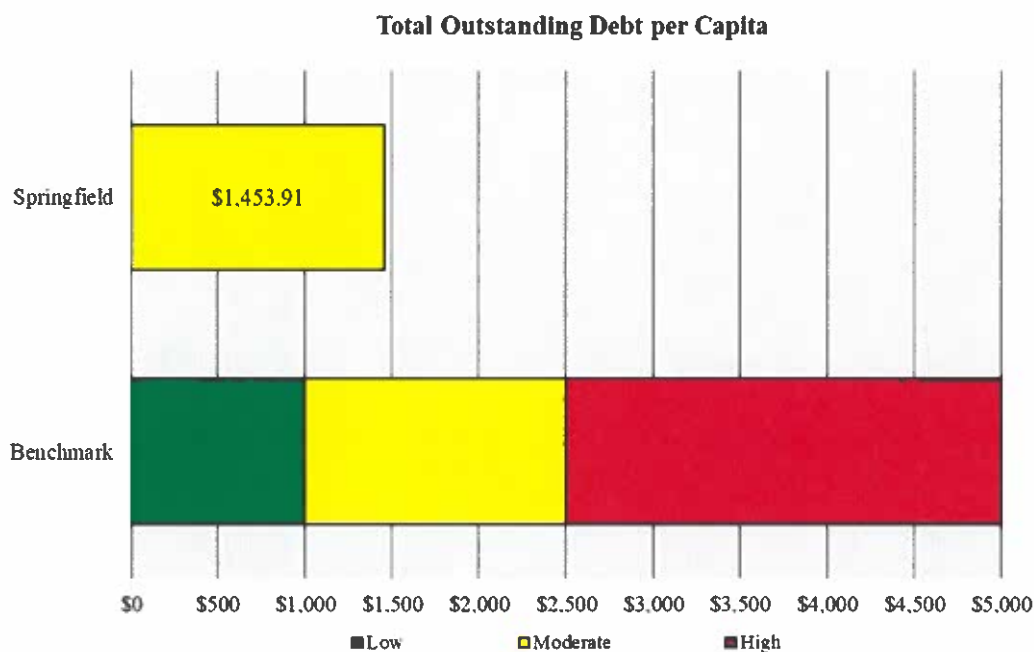


Figure 12: Estimated Debt per person.

Total Outstanding Debt Per Capita	
Total Outstanding Debt (Principal)	\$ 223,425,000
2023 Population Estimate	153,672
Total Outstanding Debt Per Capita	\$ 1,453.91

Source: Hilltop Securities, U.S. Census Bureau

Figure 13: Calculation of outstanding debt per person

The City's level of debt per capita is considered moderate by rating agencies. This rating is not completely unexpected, as the City has a large number of aging facilities (particularly schools)

and infrastructure. The City is currently performing large school renovation projects, and funding the replacement of schools and other facilities. Because of the City’s major capital needs, which necessitate the issuance of debt every few years, this measurement will continue to fluctuate, as it is dependent on the City’s total outstanding principal.

Debt as a Percentage of Total Personal Income

Like the ratio of debt to property value, the ratio of debt to personal income is a measure of affordability of the debt issued by a community. While property values provide the base that supports property taxation, it is personal income that allows people to buy goods and services, make investments, and pay their taxes. Debt as a percentage of total personal income tells us how affordable debt is based on the income characteristics of a city or town.

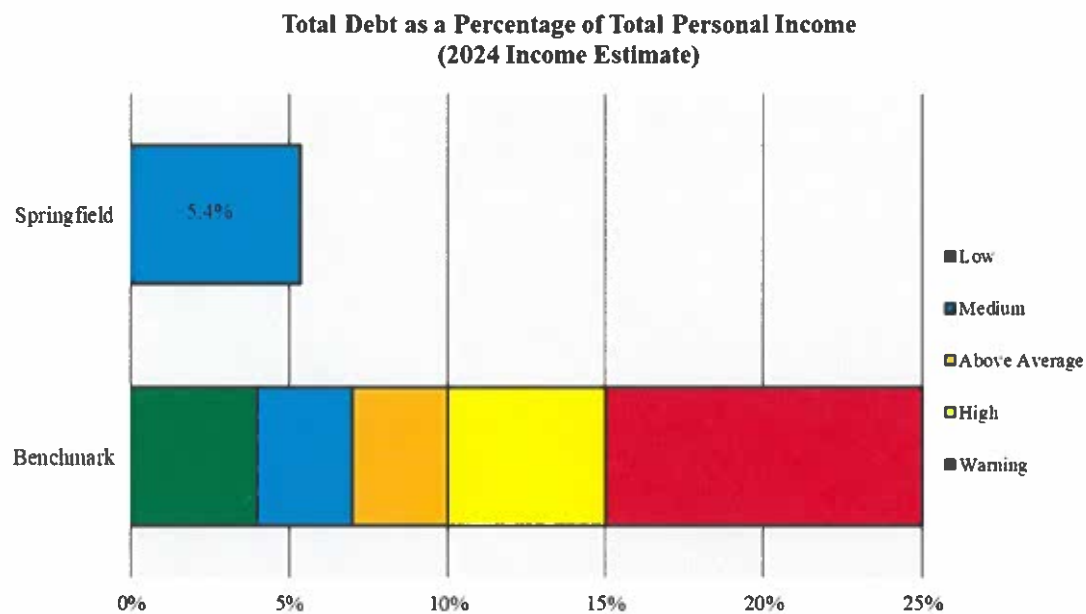


Figure 14: Ratio of debt to personal income.

Total Outstanding Debt Per Capita as a Percentage of Total Personal Income Per Capita		
Total Outstanding Debt Per Capita	\$	1,453.91
2024 Per Capita Income	\$	27,054
Total Outstanding Debt Per Capita as a Percentage of Total Personal Income Per Capita		5.4%

Source: U.S. Census Bureau, Hilltop Securities

Figure 15: Calculation of debt to personal income.

Springfield’s ratio of debt to personal income is considered “average” by credit rating agency standards. This means that the City’s debt is comparable to a moderate share of a residents’ income. Unlike the prior measure, however, this does not examine the cost of the debt, but

focuses on the amount of debt issued. In other words, this measure does not take into account the net debt service or timing of debt payments.

The ratio of debt to personal income appears to be less favorable than that of debt to total property value, which indicates a disparity between home values and income. This variance is caused by the inclusion of commercial and industrial property values that are included in the debt to total property value calculation, but not in the debt to personal income ratio. The City would not be able to provide the same level of services and investment in infrastructure without commercial and industrial property tax revenues. This highlights the need for economic development to be a top priority of the City.

Overall Net Debt as a percentage of Full Value

Overall Net Debt as a percentage of full value, sometimes referred to as the “Debt Burden” of the community, measures the value of a city’s debt compared to the value of a city’s assessed real property. This is a ratio measuring the value of the municipality's net debt compared to the total EQV of the City.

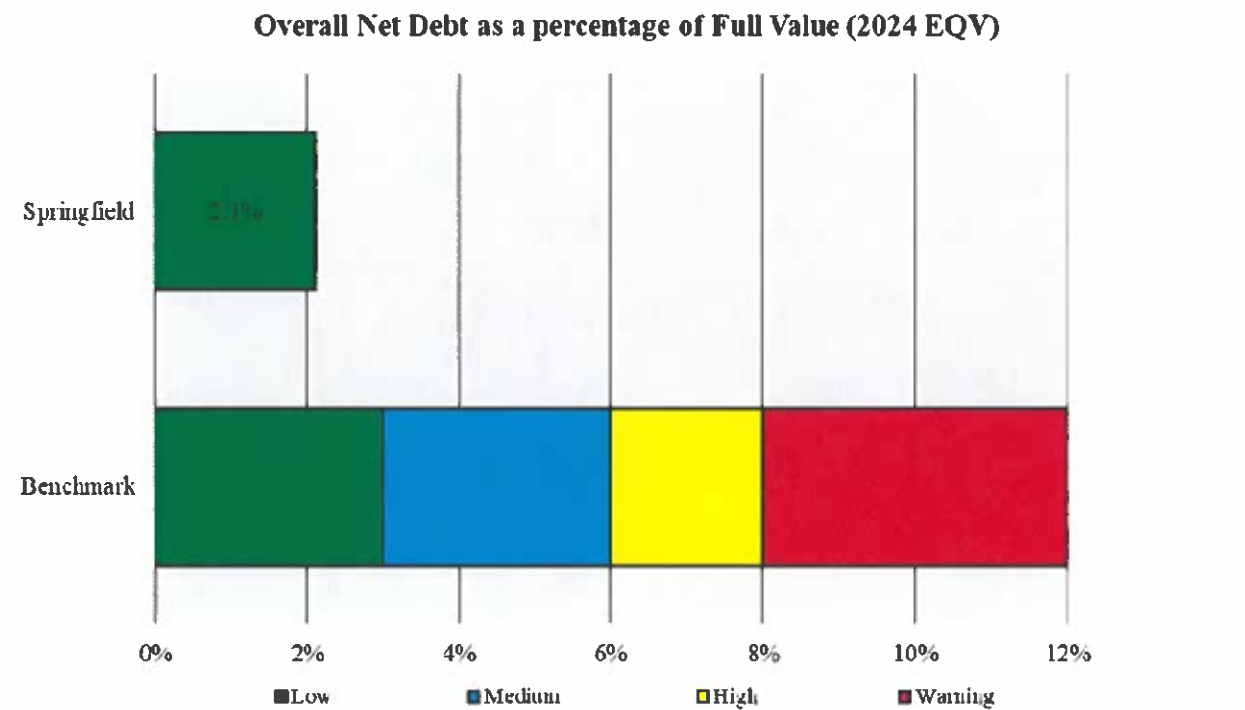


Figure 16: Ratio of Net Debt to EQV.

Overall Net Debt as a percentage of EQV	
Total Outstanding Net Debt	\$ 278,284,656
2024 EQV (Equalized Valuation)	\$ 13,220,617,400
Overall Net Debt as a percentage of EQV	2.1%

Source: Hilltop Securities, Springfield 2024 ACFR

Figure 17: Calculation of net debt to EQV.

This is one of the factors that determine the quality of a municipal bond issue. The lower the City's debt is relative to the assessed value of its property, the less risky its bonds are deemed to be. Ultimately, the more leveraged a tax base is, the more difficult it is to afford additional debt. Debt burdens that range from 0-3% tend to be viewed as low. The City's level of debt burden is 2.1%.

Conclusion

Since Fiscal Year 2005, the City of Springfield has strengthened its financial position by instituting clear and strict financial policies, passing responsible budgets, and continually reassessing capital needs through a comprehensive five-year capital investment plan; all within the fiscal constraints illustrated in this debt affordability analysis.

In March 2023, Standard and Poor's (S&P) affirmed the City of Springfield's AA- rating with a stable outlook, a high investment grade. The reaffirmation of our AA- rating demonstrates that Standard & Poor's strongly believes in the City's financial management and ability to make difficult decisions to balance the budget. S&P credited the City for having strong budgetary flexibility, very strong management with "strong" financial policies and practices, and an experienced and capable management team. The S&P rating continues to be the highest rating in the City's history, and one that the City has maintained for the last eight years. Credit ratings have an integral role in the municipal bond market and are one factor that affects the interest rates the City pays on its debts.

The low debt service to general fund expenditures ratio in the City's budget demonstrates our ability to pay our debts. This is the most important short-term measure of our ability to pay our debts; however, it only examines the ability to pay for debt within a community's existing budget. With only 2.4% of the Fiscal Year 2025 budget dedicated to debt service, the City's measure of debt service as a percentage of General Fund expenditures is strong. This measure has been trending down consistently over the decade (6.5% in FY15, 5.8% in FY16, 5.3% in FY17, 4.6% in FY18, 4.2% in FY19, 4.0% in FY20, 3.6% in FY21, 3.4% in FY22, 3.3% in FY23, and 2.5% in FY24) even as the City has issued more debt, due to strong revenue growth.

According to the measures presented in this analysis, the City is in a solid debt position, but can still improve its finances. One way to improve the City's ability to take on debt is to foster an environment that promotes jobs and increase citizens' wealth. These policies will help decrease the ratio of debt to total income and decrease debt per capita. This will bring Springfield more in line with other communities in the Commonwealth.

As noted above, Springfield continues to take advantage of funding from state and federal agencies, such as FEMA, HUD, DOT, MSBA, and EEA. As a result, the City has generally been responsible for less than half of the funding on the projects it issues debt for over the past nine years.

However, despite its access to outside funding, increasing revenues, and strong stewardship of its debt, the City still needs to be conservative in how it decides to invest in future projects. As

mentioned in the opening of this report, rising non-discretionary costs continue to crowd out room for debt service in the budget, while project costs have been increasing due to market factors in recent years.

The City is steadily and strategically moving in the right direction. Our high credit rating allows us to pay back loans at a lower interest rate, which in turn allows the City to issue more debt for citywide projects. The more capital projects the City can afford to invest in, the more the City can work to spur economic development in Springfield. When we invest in our infrastructure and economy, the spin-off effects are new business investment and rising property values—resulting in more funding for the maintenance of streets, parks, libraries, and public buildings. A healthy economy positively affects school graduation rates, job creation, poverty, unemployment rates, and crime. All of these positive effects increase citizens' morale and make Springfield a more attractive city for current and future residents.

Appendix A

Debt Analysis Definitions

Consistent with the City's financial policies as well as standard business practices, the City of Springfield has only issued debt to finance capital investment. Appendix B of this report is a summary of all projects financed by debt that are currently outstanding. Each of these projects is a capital project, and the expenditures are considered capital investments.

The City of Springfield defines **capital** as buildings, facilities, land, infrastructure or major equipment with an estimated useful life of at least ten years and costs at least \$25,000. Similarly, any improvements to capital which would extend the useful life of capital being improved by at least five years may be considered capital if it costs at least \$25,000.

A **capital investment** is the expenditure of funds to improve existing City infrastructure, extend its useful life, buildings, or acquire new capital assets. This is considered an investment because the funds expended are used to reduce costs and/or improve services over a multi-year timeframe.

Debt Service is the cost of repaying debt that has been issued. This includes principal and interest payments. Move definitions to appendix at end.

Municipal debt: usually bonds and notes – is a tool for financing investments in the infrastructure and capital equipment that permits government to provide services to the public. In its most basic form, debt occurs when a city or town borrows from lenders. The money that is borrowed is usually repaid over a number of years, and the lender usually charges interest to the borrower as compensation for allowing someone else to use their money. To begin to understand municipal borrowing, a few key terms are important:

Bond: A long-term financing tool that allows a community to borrow money to finance certain investments. Municipal bonds in Massachusetts are generally issued with a fixed interest rate and carry a term of between 10 and 30 years.

Note: A financing tool generally used for short-term needs, such as “bridge financing” during construction. In Massachusetts, notes are generally issued as one-year debt which can be “rolled” for a maximum of five years.

Term: The length of time a bond or note is outstanding. In other words, if a community borrows money for 20 years to finance the construction of City Hall, the “term” of the debt is 20 years. In five years, the “remaining term” would be 15 years.

With rare exception – exceptions which are authorized by the Commonwealth on a case-by-case basis through special legislation – municipal debt can only be incurred for investment in the capital needs of a community. State finance law permits communities to issue debt for the following purposes:

Public Works

- Construction and reconstruction of roads, bridges, sidewalks, walls and dikes, and for the acquisition of land
- Construction and reconstruction of municipal buildings, including schools
- Traffic signals, public lighting, fire alarm and police communication equipment

Municipal Equipment

- Departmental equipment, including fire equipment and heavy equipment such as graders, street sweepers, trash trucks, and semi-automated recycling trucks.
- Costs for design, development and purchase of computer software and equipment

Energy

- Energy conservation, to pay for energy audits or to implement alternative energy technologies

Environmental

- Asbestos abatement in municipal buildings
- Preservation and restoration of lakes and ponds

Recreational

- Construction of parks and playgrounds
- Construction of skating rinks, outdoor swimming pools, golf courses, tennis courts and other outdoor recreational facilities

Debt should be issued to finance capital improvements that will maintain or improve the rate of return on taxpayer dollars. Stated another way, debt should be issued to finance capital projects that prevent things from getting worse, make things better or improve operations, services or efficiency.

There are a number of reasons to issue debt to finance capital investment. As the City recovered from the June 2011 tornado and October 2011 snow storm, certain projects, such as the construction and reconstruction of the heavily damaged Elias Brookings Elementary and Mary Dryden Elementary Schools, could only be afforded by spreading their cost over many years. The MSBA Grant Program requires the City to appropriate the full cost of the project, before any reimbursements from MSBA can be requested, which required the issuance of debt.

The issuance of debt to finance projects with a long life is also considered “fair.” This equity concern is grounded in the argument that today’s taxpayers should not pay the entire cost of projects that will benefit future residents; rather, the people who benefit from the project should pay for its costs. As benefits from the investment will accrue over time, the costs should be paid over time as well. This requires the issuance of debt.

As an example, the City has bonded for the construction of a new Brookings Elementary School that could provide educational services for 50 years. It would not be “fair” to finance the project

through direct cash appropriation because today's taxpayers would pay for its entire cost. Those who moved into Springfield in two years could receive 48 years of benefit without paying any of the cost, and those who moved out of Springfield in five years would have paid 50 years of cost but received only five years of benefit.

Similarly, it would not be "fair" or cost effective to bond for the project and structure the debt in such a way that the City would not pay the starting costs associated with the construction until 20 years from now. In other words, as the City issues debt, it begins paying back the principal and interest as to not back load the debt service schedule for future years to fund. The City's financial policies require the City to structure its debt in such a way that the City pays for the construction based on the depreciation of that building.

Debt management is the application of financial knowledge to ensure that our debt is structured in the manner that saves as much money as possible for our residents and protects our taxpayers from the risks associated with debt. Proper debt management can help the City take advantage of opportunities that suddenly arise and can help us predict and resolve problems before they occur. Specifically, proper debt management allows the City to plan additional debt issuances. The benefit of this is to allow the City to determine those projects that would be viewed as top priorities.

Debt management also helps a community ensure the cost of its debt is fair and equitable. Part of this fairness is issuing debt whose term does not exceed the useful life of the asset it finances. This reduces overall costs by placing a limit on the term of the debt and ensures that taxpayers will not be required to pay for assets that no longer exist, and therefore are no longer providing a public benefit.

Proper debt management should incorporate communication with the public to ensure the people we serve are fully informed of the ways in which their government is financed. This analysis continues the City's efforts to improve communication about public finances.

Appendix B

Current Outstanding Debt Issuances

City of Springfield, Massachusetts
Long-Term Debt Outstanding as of January 30, 2025
General Fund Tax-Supported

Date	Principal	Interest	Total P+I	Federal Subsidy QSCB	Net D/S
6/30/2025	12,500,000	8,622,740	21,122,740	(966,442)	20,156,297
6/30/2026	12,500,000	8,048,000	20,548,000	(966,442)	19,581,558
6/30/2027	12,565,000	7,468,825	20,033,825	(966,442)	19,067,383
6/30/2028	12,775,000	6,922,050	19,697,050		19,697,050
6/30/2029	13,145,000	6,351,625	19,496,625		19,496,625
6/30/2030	12,475,000	5,782,175	18,257,175		18,257,175
6/30/2031	12,645,000	5,271,500	17,916,500		17,916,500
6/30/2032	12,670,000	4,769,700	17,439,700		17,439,700
6/30/2033	13,045,000	4,266,300	17,311,300		17,311,300
6/30/2034	12,930,000	3,806,750	16,736,750		16,736,750
6/30/2035	12,705,000	3,355,069	16,060,069		16,060,069
6/30/2036	10,915,000	2,935,978	13,850,978		13,850,978
6/30/2037	10,645,000	2,535,744	13,180,744		13,180,744
6/30/2038	8,290,000	2,145,781	10,435,781		10,435,781
6/30/2039	8,145,000	1,832,263	9,977,263		9,977,263
6/30/2040	5,900,000	1,527,541	7,427,541		7,427,541
6/30/2041	6,095,000	1,334,400	7,429,400		7,429,400
6/30/2042	3,490,000	1,167,944	4,657,944		4,657,944
6/30/2043	3,030,000	1,028,344	4,058,344		4,058,344
6/30/2044	3,135,000	920,156	4,055,156		4,055,156
6/30/2045	3,250,000	808,181	4,058,181		4,058,181
6/30/2046	3,350,000	696,606	4,046,606		4,046,606
6/30/2047	3,455,000	581,581	4,036,581		4,036,581
6/30/2048	3,580,000	462,956	4,042,956		4,042,956
6/30/2049	3,550,000	338,750	3,888,750		3,888,750
6/30/2050	2,170,000	215,800	2,385,800		2,385,800
6/30/2051	2,245,000	145,275	2,390,275		2,390,275
6/30/2052	2,225,000	72,313	2,297,313		2,297,313
Total	223,425,000	83,414,350	306,839,350	(2,899,327)	303,940,022

Par Amounts Of Selected Issues June 30, 2024

February 12 2015 Series A SQ -Forest Park Middle School Renovation (OSQ)	1,915,000
February 12 2015 Series A SQ -Landfill Closure (OSQ)	605,000
February 12 2015 Series A SQ -Elias Brookings Elementary School Replace (OSQ)	985,000
February 12 2015 Series A SQ -Mary Dryden Veterans Memorial School Remodel (OSQ)	1,320,000
February 12 2015 Series A SQ -Union Station (OSQ)	1,220,000
February 12 2015 Series A SQ -Central HS Science Lab Remodeling (OSQ)	3,730,000
February 12 2015 Series A SQ -Boston Rd Corridor Improvements I (ISQ)	1,875,000
February 12 2015 Series A SQ -Boston Rd Corridor Improvements II (ISQ)	690,000
February 12 2015 Series A SQ -School Roof Replacement - HS of Science/Tech (OSQ)	365,000
February 12 2015 Series A SQ -Ells School Roof Replacement (OSQ)	110,000
February 12 2015 Series A SQ -South End Middle School Roof Replacement (OSQ)	80,000
February 12 2015 Series A SQ -Springfield Public Day HS Roof Replacement (OSQ)	105,000
February 12 2015 Series A SQ -Pine Point Library Design & Construction I (ISQ)	440,000
February 12 2015 Series A SQ -Pine Point Library Design & Construction II (ISQ)	385,000
February 12 2015 Series A SQ -Chestnut Middle School Roof (OSQ)	275,000
February 12 2015 Series A SQ -Putnam School (OSQ)	3,575,000
February 12 2015 Series A SQ -ESCO Phase II (ISQ)	6,105,000
February 12 2015 Series A SQ -Parker St Road Improvements (ISQ)	450,000
February 12 2015 Series A SQ -City Hall HVAC Improvements (ISQ)	990,000
February 12 2015 Series A SQ -Land Acquisition/Remediation - Catherine St (ISQ)	1,740,000
February 12 2015 Series C SQ -Adv Ref 2-7-07 Putnam School Renovation (ISQ)	205,000

February 12 2015 Series C SQ -Adv Ref 2-7-07 Our Lady Hope School Reno (ISQ)	385,000
February 12 2015 Series C SQ -Adv Ref 2-7-07 Various School & Water (ISQ)	80,000
February 12 2015 Series C SQ -Adv Ref 2-7-07 Demolition 1 (ISQ)	215,000
February 12 2015 Series C SQ -Adv Ref 2-7-07 Demolition 2 (ISQ)	125,000
February 12 2015 Series C SQ -Adv Ref 2-7-07 Demolition 3 (ISQ)	235,000
February 12 2015 Series C SQ -Adv Ref 2-7-07 Financial Software (ISQ)	25,000
February 12 2015 Series C SQ -Adv Ref 2-7-07 Fire Station Land Acquisition (ISQ)	84,600
February 12 2015 Series C SQ -Adv Ref 2-7-07 Fire Upgrades (ISQ)	100,000
February 12 2015 Series C SQ -Adv Ref 2-7-07 Library Upgrades (ISQ)	105,000
February 12 2015 Series C SQ -Adv Ref 2-7-07 Police Dept Renovation (ISQ)	944,400
February 12 2015 Series C SQ -Adv Ref 2-7-07 Police - Fire Design (ISQ)	318,900
February 12 2015 Series C SQ -Adv Ref 2-7-07 Hope-Baptist Land Acq (ISQ)	50,000
February 12 2015 Series C SQ -Adv Ref 2-7-07 Treetop Park Renovation (ISQ)	40,000
February 12 2015 Series C SQ -Adv Ref 2-7-07 Marshall Roy Park Renovation (ISQ)	40,000
February 12 2015 Series C SQ -Adv Ref 2-7-07 Land Acquisition (ISQ)	50,000
February 12 2015 Series C SQ -Adv Ref 2-7-07 Project Management (ISQ)	27,100
February 12 2015 Series C SQ -Adv Ref 2-7-07 ESCO (ISQ)	2,180,000
February 23 2017 -School Dense Wireless (Hardware) (ISQ)	281,500
February 23 2017 -Kennedy School - Windows & Doors (ISQ)	1,175,000
February 23 2017 -Kensington School - Windows & Doors (ISQ)	395,000
February 23 2017 -Daniel Brunton Elementary School (ISQ)	435,000
February 23 2017 -Mary M Walsh School - Windows & Doors (ISQ)	430,000

February 23 2017 -Public Day High School - Windows & Doors (ISQ)	270,000
February 23 2017 -STEM Middle School - Roof Replacement (ISQ)	335,000
February 23 2017 -Food Service Building (ISQ)	5,730,000
February 23 2017 -50 East Street Planning (ISQ)	525,000
February 23 2017 -50 East Street Renovation (ISQ)	6,910,000
February 23 2017 -Senior Center Planning (ISQ)	650,000
February 23 2017 -Senior Center Construction (ISQ)	2,943,500
February 23 2017 -South End Community Center Construction (ISQ)	2,915,000
February 23 2017 -Skill & Technical Training Facility (ISQ)	1,420,000
February 23 2017 -ECOS (ISQ)	1,220,000
February 23 2017 -Landfill (Bondis Island) (OSQ)	1,495,000
February 23 2017 -Demolition 1 (ISQ)	390,000
February 23 2017 -Demolition 2 (ISQ)	420,000
February 23 2017 -Demolition 3 (ISQ)	785,000
February 23 2017 -Roads/Sidewalks 1 (ISQ)	1,890,000
February 23 2017 -Roads/Sidewalks 2 (ISQ)	200,000
March 15 2017 -Union Station	2,670,000
March 28 2019 -East Forest Park Library Construction (ISQ)	2,470,000
March 28 2019 -Marcus Kiley Middle School Windows & Doors (OSQ)	1,440,000
March 28 2019 -Kensington Ave School Windows & Doors (OSQ)	300,000
March 28 2019 -Mary Lynch Elementary School Windows & Doors (OSQ)	305,000
March 28 2019 -Alfred Zanetti Magnet School Windows & Doors (OSQ)	590,000

March 28 2019 -Balliet Elementary School (OSQ)	480,000
March 28 2019 -Balliet Middle School (OSQ)	255,000
March 28 2019 -DeBerry Elementary School Feasibility Study (OSQ)	275,000
March 28 2019 -Food Service Building Phase II (ISQ)	7,035,000
March 28 2019 -City Hall Remodeling (ISQ)	925,000
March 28 2019 -Downtown Police Kiosks (ISQ)	390,000
March 28 2019 -Stearns Sq Park & Duryea Way Redevelopment (ISQ)	1,210,000
March 28 2019 -Riverfront Park Reconstruction (ISQ)	1,305,000
March 28 2019 -Citywide Vehicles & Equipment (ISQ)	805,000
March 28 2019 -Downtown Revitalization- Main Street (ISQ)	1,200,000
March 28 2019 -Roads and Sidewalks (ISQ)	2,025,000
March 28 2019 -City Flood Control System (ISQ)	3,280,000
November 19 2020 -Brightwood-Lincoln Elementary School (OSQ)	30,350,000
November 19 2020 -South End Middle School Window/Door Replace (OSQ)	330,000
November 19 2020 -Milton Bradley Elem School Roof Replace (OSQ)	1,265,000
November 19 2020 -Springfield High School Boiler Replacement (OSQ)	2,140,000
November 19 2020 -Court Square Hotel Building Revitalization (OSQ)	3,825,000
March 29 2022 -Homer-Deberry School Construction 1 (OSQ)	1,555,000
March 29 2022 -Homer-Deberry School Construction 2 (OSQ)	40,130,000
March 29 2022 -DeBerry Park Development 1 (ISQ)	2,440,000
March 29 2022 -DeBerry Park Development 2 (ISQ)	45,000
March 29 2022 -MCDI Building Demo 1 (ISQ)	2,160,000

March 29 2022 -MCDI Building Demo 2 (ISQ)	820,000
March 29 2022 -Indian Orchard Boiler Replacement (OSQ)	425,000
March 29 2022 -Sumner Ave Boiler Replacement (OSQ)	490,000
March 29 2022 -Harris School Boiler Replacement (OSQ)	1,105,000
March 29 2022 -High School Windows & Doors (OSQ)	1,630,000
March 29 2022 -Forestry Operations Center Construction (ISQ)	1,080,000
March 29 2022 -Roads/Sidewalks (ISQ)	3,090,000
March 29 2022 -Watershops Pond Dam (OSQ)	990,000
March 29 2022 -DPW Vehicles (ISQ)	2,270,000
March 29 2022 -Fire Vehicles (ISQ)	590,000
March 29 2022 -DPW Trash Vehicles (ISQ)	1,690,000
May 2 2024 -Public Safety Cad/ Rms System (ISQ)	60,000
May 2 2024 -Duggan Park I (ISQ)	4,000,000
May 2 2024 -Duggan Park II (ISQ)	10,600,000
May 2 2024 -Greenleaf Park (ISQ)	1,000,000
May 2 2024 -Municipal Roofs (ISQ)	7,400,000
May 2 2024 -Roads/ Sidewalks (ISQ)	6,000,000
May 2 2024 -Court Square Improvements (ISQ)	6,000,000
TOTAL	223,425,000

Capital Improvement Plan

Fiscal Years 2026 - 2030

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City of Springfield, Massachusetts

Fiscal Years 2026 – 2030 Capital Improvement Plan



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March 30, 2025

Honorable Mayor Domenic J. Sarno, Members of the City Council, and Residents:

As part of the City of Springfield’s continuing efforts to develop robust long-term strategic planning initiatives, I present to you the FY26-FY30 Capital Improvement Plan (CIP). The CIP includes a list of all capital improvement needs throughout the City, and the estimated costs associated with these projects. The estimated cost for all requested projects totals \$1.33 billion. The highest priority, “Grade A” projects, those that are most highly ranked on the eight evaluative criteria used to analyze projects, and which best support the Mayor’s strategic priorities, total \$382.9 million. These projects include investments in public safety, upgrades to our schools and municipal buildings, road resurfacing, citywide systemic safety interventions and numerous projects aimed at driving economic development, while improving the safety, mobility, and the quality of life of the residents of Springfield.

The past fourteen years began with Springfield facing a host of natural and man-made disasters, and most recently, a pandemic. Springfield had just regained control of its financial destiny, following the disbandment of the Finance Control Board in June 2009. In the following years, Springfield had to weather the worst economy since the Great Depression, a tornado that tore through the City in June 2011, and rise above the trials and tribulations of the unprecedented COVID-19 pandemic. Despite these trials, through strong fiscal management policies and the strategic use of capital investment, Springfield continues to move forward with the strongest bond rating in its history, a stabilization reserve of almost \$71.6 million, and close to a billion in new capital investments in public infrastructure throughout the City.

A major focus in capital improvement over the past several years has been the rebuilding of elementary schools in the City. The new Brightwood-Lincoln co-located elementary school campus opened its doors to students for the 2021-2022 school year. The newly constructed school, located in the City’s north-end neighborhood, is a leading example of a high-performance green building. It was awarded the LEED (Leadership in Energy, Efficiency, and Design) gold certification, which is an award that is globally recognized, by implementing measurable strategies like carbon offsets and low-emission materials. Furthermore, construction was completed for the new \$95 million state-of-the-art DeBerry-Swan co-located elementary campus. The new school opened its doors to students, families and teachers for the 2023-2024 school year. The next big project for the City is for the re-location and reconstruction of the new German Gerena Community School in the North End of Springfield. Planning has begun and a feasibility study is currently underway for this project. The investment of these new schools shows the City’s commitment to education, neighborhoods, and residents. The City has invested over \$750 million in its schools over time by either building news ones, as mentioned above, or renovating and upgrading existing schools to meet the growing needs of the 21st century.

A great focus has been placed on the construction of athletic fields throughout the City, which will provide significant benefits to the public and school communities, and its residents. The



creation of Ted Plumb Field at Duggan Middle School is almost complete. The project consisted of constructing a new state-of-the-art synthetic turf football field surrounded by a new rubberized running track, athletic field lighting, two new basketball courts, a community garden, accessible walkways, a new fitness area for the community, as well as upgrades to the existing grass baseball, softball and soccer fields, improved parking areas and an amenity's building to accompany the fields. This project will be completed in phases and is on track to be fully completed in the fall of 2025.

Another athletic field project the City is proud to have completed is the Central High School Athletic Field upgrade. The project provides the Central High School community and student athletes with two new state-of-the-art synthetic turf fields, which will accommodate baseball, softball, soccer, lacrosse, and football. This project introduces the *first* synthetic turf athletic field available for Springfield Public School use. The new field's area provides a significant benefit to the school community, a reduced maintenance burden, and provides accessible walkways for spectators to enjoy the games. This upgrade project was a unique opportunity to expand the world class facility at Central High School and continues to nurture the athletic community for years to come.

In fiscal year 2025, \$11.3 million has been authorized to make future improvements on various projects throughout the City. This includes \$1.9 million to fund the Dwight Street Renovations project, which consists of the reconstruction of part of Dwight Street. Modifications are primarily safety related, focused on reducing vehicular speeds, wayfinding clarification, and the strengthening of pedestrian and bicycle accommodations. The City funding for this project is a 1/3 – 2/3 split for a Transportation Construction Grant received by the Massachusetts Gaming Commission. \$2.5 million has been authorized to fund the beginning phases of the German Gerena Community School project. This funding will begin the feasibility study to assess the proposed reconstruction of the school are part of the Massachusetts School Building Authority (MSBA) Core Program.

The City has also appropriated continued funding for Massachusetts School Building Authority ("MSBA") Accelerated Repair Projects. In fiscal year 2025, the City authorized \$1.05 million for roof and window replacements and upgrades for nine schools across the City, including Glenwood School, High School of Commerce, Indian Orchard Elementary, Samuel Bowles Elementary, Sumner Avenue Elementary, Mary O. Pottenger Elementary, Milton Bradley, Rebecca M. Johnson, and Central High School. This will extend the useful life of the schools and preserve assets that otherwise are capable of supporting the required educational programs.

Public safety also remains a top priority. City's newly integrated Computer Aided Dispatch (CAD) and Records Management system continues to be a major project. The City is consolidating its two current CAD systems onto one platform. The ability to run both Police and Fire Department dispatch communications through a consolidated system allows for a coordinated public safety response, a decrease in call processing time, the delivery time of incident-related supplemental information, and ultimately reducing emergency response time. Fire dispatch communications successfully went live in March 2024 and Police dispatch is slated



to go live in the upcoming year. Our public safety departments continue to be a priority, and the implementation of the new CAD and records management system is another major investment in facilities and technology in recent years. Also, as mentioned above for FY25, \$3.3 million will be used for the purchase of two fire apparatus for City, which will replace some of the Springfield Fire Department's (SFD) aging fleet that are at the end of their useful lives. The replacement of these vehicles continues the provision of public safety and will improve, and contribute to, the quality of life for the citizens of the City of Springfield by protecting, serving, and working with the community. Another \$2.5 million will be used for costs associated with procuring new Body-Worn Cameras, Tasers and necessary IT software upgrades for the Springfield Police Department (SPD). This purchase will provide the latest in innovative technology to first responders and ensure that the response calls for service can be handled in the safest and most efficient ways possible. This purchase will allow SPD to maintain critical public safety programs in the best interest of both officers and citizens alike.

A major focus continues to be placed on the investment of city-wide vehicle replacements. These investments save money on repair costs and reduce the amount of time vehicles spend out of service. Last year \$5 million was appropriated to fund the purchase of five new solid waste trucks and a portion of the DPW's aging fleet. These purchases have allowed for DPW to continue collecting trash on a daily basis. The City plans on authorizing more funding in the near future continue the replacement of the aging fleet and is also in the process of creating a new 5-year master vehicle replacement plan for the all City vehicles, including DPW and public safety fleets.

The City will also be putting a total of \$18.7M, \$15M of which is grant funded with a \$3.7M City match, towards safety improvements to 10 corridors and 15 intersections throughout Springfield in 2025/2026. This project will allow for the City to keep up with the constant deterioration of roadway by addressing resurfacing and reconstruction every 20 years. This funding will allow for us to meet this requirement and keep our road safe for resident and visitors.

The City will continue to build on the hundreds of millions of dollars in private and public investment in Springfield's downtown that occurred over the last decade. One of the recent investments of ARPA (American Rescue Plan Act) funds was used for the acquisition of three properties in the City's Metro Center census tract for \$2.75M. The portfolio totals over 130K gross sq. ft of opportunity in the heart of downtown's central business and entertainment district. Funding is being used to reduce the negative impacts that the properties currently have on the neighborhood and to position them for future productive reuse. The City has selected a preferred developer in 2024 and is working to finalize a strategic redevelopment vision for these critical properties. Reactivation of these long-underutilized buildings will have a transformative impact on the neighborhood and overall stability of the City's downtown. The portfolio's redevelopment and reuse will produce jobs, increase the tax base and potentially creating additional housing units to bring a balance to the current stock seen within the Metro Center area. The building's return to the tax rolls is also emblematic of how public investment can help spur private development, which in turn allows the City to provide more resources for residents.



Thoughtful financial planning and adherence to our fiscal policies has allowed the City to make these investments, and they will continue to be essential to the City's capital planning process. As of April 2024, Standard and Poor's (S&P) reaffirmed the City of Springfield's AA- rating. The affirmation of our AA- rating demonstrates that Standard & Poor's strongly believes in the City's financial management and ability to make difficult decisions to balance the budget. Strategic investment and restructuring the City's outstanding debt, when possible, has enabled Springfield to afford more large-scale projects, and Springfield's strong bond rating continues to allow the City to borrow money at low interest rates.

Over a decade ago, Springfield regained control of its financial destiny. The City's new financial policies were soon put to the test by the trials of the Great Recession, the impact of natural disasters and weathering through a global pandemic. Through its commitment to sound fiscal policies, and strategic use of capital investments, the City continues to overcome these challenges. Since the June 2011 tornado, Springfield has seen more than \$4 billion worth of economic development, development that has been supported by investments made through the City's capital planning process.

Our planning process will continue identifying needs throughout the City, while developing new strategies for improving all residents' quality of life. This year's plan addresses these needs, with new investments in economic development, public safety, and our schools. It is a roadmap for the next five years that focuses on upgrading and modernizing the City's infrastructure and facilities, expanding the City's economic base and helping improve the City's diverse and vibrant neighborhoods all while continuing to follow a transformative approach. Springfield is proud of its recent accomplishments and will continue to make strategic capital investments as "The City of Firsts."

Sincerely,

A handwritten signature in black ink, reading "Cathy Buono". The signature is fluid and cursive, with the first name "Cathy" and last name "Buono" clearly distinguishable.

Cathy Buono
Chief Administrative and Financial Officer



Capital Plan Overview

The City of Springfield’s \$1.33 billion five-year Capital Improvement Plan (CIP) is updated annually. It acts as the City’s roadmap for the acquisition, renovation or construction, of new or existing facilities and infrastructure. The CIP is implemented purposefully to address the Mayor’s five strategic priorities; public safety, education, economic vitality, healthy neighborhoods, and fiscal and operational excellence. All of these efforts are directed toward achieving the City’s mission: “To provide a high quality of life for residents, businesses, and visitors.”

The CIP document outlines major spending needs for construction and equipment acquisition projects over the next five years. It provides policymakers with a framework for financing future projects, coordinating the disparate needs of the City, and planning for future risks and demands. A capital project, according to Section 4.44.050 (A) of Springfield’s financial ordinances, is “...a facility, object or asset costing more than \$25,000 with an estimated useful life of ten years or more.”

The City develops a Capital Improvement Plan in February or March of each year. Projects are ranked in the CIP based on a quantitative analysis of eight evaluative criteria. The CIP also lists the funding required for the estimated cost of each project. High priority projects represent the City’s most immediate investment priorities. These projects will provide the highest return on investment for Springfield’s taxpayers. The goal of the CIP is to create a logical, data-driven, comprehensive, integrated, and transparent capital investment strategy that addresses infrastructure, road, sidewalk, park, land, building, equipment, technology, fleet, and other capital needs of the City.

The administration oversees all aspects of the CIP, with multiple City departments playing an integral role in its development. The Office of Administration & Finance oversees the financial aspects of the CIP’s development and maintains a record of expenses for each project. The City’s Department of Capital Asset Construction (DCAC) is responsible for the management and oversight of construction, major renovation, and repair projects involving existing City assets. The Planning and Economic Development Department manages new development or redevelopment projects. The Facilities Department also plays an integral role in capital projects by managing routine maintenance, repair, and renovations of the City’s facilities. The Department of Public Works is responsible for the repair and maintenance of City roadways, sidewalks, and flood control systems, key pieces of the City’s infrastructure.

Funding Strategies

Projects that are included in the CIP are not guaranteed funding. The CIP is a reflection of the needs of the City, but not all of these needs can be met in a single five-year period. Due to financial constraints, the City continues to face a significant challenge in meeting all capital demands. The CIP quantifies estimated costs for all of the City’s capital needs, and facilitates the process of matching of limited resources to the City’s most high priority needs.

In past years, work on many buildings and road projects was deferred, due to budgetary constraints. More recently, the City has made a concerted effort to address these capital needs by restructuring its debt, and increasing its capacity for future debt issuances. The City is finally reaping the benefits of these efforts and has



had an increased ability to address high priority CIP projects, as evidenced by the large number of high priority projects completed over the past seven years.

“Fiscal impact” is the most heavily weighted evaluative criteria used to score projects in the CIP. Practically, this weighting means that the opportunity to reduce the City’s share of a project’s cost by leveraging outside funding sources will move a project higher up on the CIP list. This allows the administration to ensure that it getting the maximum benefit per City dollar spent on capital improvement projects. This also serves to incentivize City departments to work hard to secure outside funding sources.

This strategy has proven very successful in recent years, and the City continues to leverage alternative funding sources to help reduce overall project costs. The following sources have been used to help the City fund projects listed on this and prior years’ CIPs.

- Federal and State funding – There continues to be an effort to seek federal and state funds for projects such as school rehabilitations, road and dam repairs, emergency mitigation projects, and economic development projects. Springfield has received considerable funding from:
 - Federal Emergency Management Agency (FEMA)
 - Massachusetts School Building Authority (MSBA)
 - Housing and US Department of Urban Development (HUD)
 - Massachusetts Emergency Management Agency (MEMA)
 - Federal Transportation and Highway departments (FHWA)
 - American Rescue Plan Act (ARPA)
 - Mass Housing Authority & Economic Development - MassWorks
- Federal, State, and Private Grants –There continues to be an effort to seek grants for projects such as park rehabilitation, first responder equipment, the repair of dams, the rehabilitation of roads, and energy efficiency projects. Gaining access to grant funds will require the City to maximize the use of its grants management capabilities.
- Strategic use of Pay-As-You-Go (Pay-Go) capital funds – The Pay-Go capital account is established by Springfield’s financial ordinances. The purpose of the Pay-Go account is to fund smaller capital projects through the annual operating budget. By financial ordinance, the City is required to fund the Pay-Go account with 1.5% of the local source revenue, which was approximately \$4.9 million for FY25. These funds are used strategically to pay for emergency projects, small capital projects, and for projects that do not fulfill debt issuance requirements. Pay-Go funding also allows the City to efficiently meet required grant matches on capital projects, and has given the City the flexibility to access millions in additional grant funds
- Bond issuances – On an annual basis, the City conducts a Debt Affordability Analysis. This study monitors the factors that rating agencies and other stakeholders use to evaluate the amount of debt the City has, as well as its ability to afford new debt. This study helps City leaders make financially sound decisions about issuing new debt. This is particularly important because the City is legally required to pay for debt service before all other City expenses.



- Use of reserves or other one-time funds for certain one-time capital projects.
- Inventory analysis – By regularly taking an inventory of City assets, the City can determine the need to replace pieces of small equipment. This also ensures that departments are properly storing and maintaining important tools that are essential for their operations.
- Use of unexpended bond proceeds – On a continuing basis, the Office of Administration & Finance compiles a list of projects funded by bond proceeds in an effort to determine if there are surplus proceeds after any project has been completed. When projects are completed, meaning that all tasks are finished and all expenses have been paid, any money left in the bond account is considered an unexpended bond proceed. Unexpended bond proceeds are generally the result of changes in the scope of a project, cost savings, or higher than anticipated reimbursements from outside agencies for expenses that were initially deemed “ineligible.”

Surplus bond proceeds, usually from a project coming in under budget, have been used to fund much needed projects: the Cass Street and Carew Street intersection near Mercy Hospital, the purchase of vehicles for the Fire Department, emergency repairs to Dickinson Street following a washout, the consolidated emergency communications project, improvements to the sound and lighting systems at Symphony Hall, much needed repairs to sand traps at Franconia and Veterans Memorial municipal golf courses, and to fund the difference required to complete Massachusetts School Building Authority (MSBA) projects including Central High School boiler replacement, and Glickman Elementary and Balliet Elementary School window replacements.

State law places limits on the use of unexpended bond proceeds. Any project funded by unexpended bond proceeds must have a useful life that is greater than or equal to the useful life of the project for which the debt was issued. Since most City debt is issued for building renovation or construction projects, unexpended bond proceeds are often limited for use in other building projects.

Debt Issuances

In most cases, the City can only afford capital projects by spreading their costs over many years. To accomplish this, the City issues long-term bonds, repayable over a term of years related to a project’s useful life. For example, the purchase of vehicles or equipment is repaid over a term of five to ten years, whereas a construction project would be repaid over a term of twenty to thirty years.

Issuing debt to finance projects with a long useful life is also more equitable to taxpayers than paying for the entire cost of a project upfront. Today’s taxpayers should not pay the entire cost of a project that will benefit future residents. Rather, the people who benefit from the project should pay for its costs. As benefits from the investment will accrue over time, the costs should be paid over time as well.

Generally abiding by a practice to sell long-term debt every two years, depending on interest rates, the City issued long-term debt in November 2020 for \$39.5 million. The bulk of the issuance, \$31.6 million was for ongoing costs related to the replacement of Brightwood and Lincoln elementary schools. Another \$4 million was issued for the remediation and renovation of Court Square, and the remaining \$3.9 million was issued for MSBA projects for Sci-Tech, Milton Bradley and South End Middle schools. Following the two-year practice,



the City issued long-term debt in March 2022. Making up over half of the City’s request is the replacement of DeBerry and Homer elementary schools on the site of the existing DeBerry Elementary School. Renamed the DeBerry-Swan School, this transformative project was approved by the MSBA in June 2020. The project is expected to top \$95M, with MSBA’s reimbursement rate expected to be 80%, less any ineligible costs. In addition, the City demolished the dangerous and blighted former MCDI building, and relocated and redesigned DeBerry Park, renamed Samuel Bolden Park, both in the school’s vicinity. The recent construction of four new elementary schools represents Springfield’s largest investment in many years.

Again, in March of 2024, the City issued \$35.1 million in bonds to fund a variety of projects and public safety vehicles throughout Springfield. Of that, \$14.6 million was issued to fund the development of Duggan Park, which will be an age-friendly inclusive community park, which includes an athletic complex that provides a middle and high school level field for various sports and field events. This issuance also included \$7.4 million for fixing municipal roofs throughout the City as well as \$6 million for the construction and improvements to Court Square. The remaining \$7.6 million was issued to pay the costs associated with the redevelopment of Greenleaf Park, construction and improvements of roads and sidewalks city-widen and the beginning phases for the implementation of the new CAD/RMS system. The City plans to issue long-term debt again in March 2026. Springfield has strategically created a declining debt repayment scheduled, as detailed in our FY25 Debt Affordability Study, which will allow us to layer debt for these new projects into our budget, while still allowing us to make necessary investments in other service areas, such as public safety.

Pay-As-You-Go Capital (Pay-go)

According to the financial ordinances section 4.44.050 (K) of the City of Springfield, as part of its capital planning policies, shall, “*maintain net tax-financed capital improvement expenditures (pay-as-you-go) at a level of one and one-half percent of local source revenue.*” In recent years, that has worked out to about \$4.9M set aside in the City’s operating budget for pay-go capital expenses.

Because this funding comes from the operating budget, pay-go capital projects are typically lower in cost than projects funded by borrowing. This allows the City to conduct smaller, routine projects for which it would be less-than-optimal to issue debt. Pay-go is also more cost effective than borrowing, because the City does not pay interest or other borrowing expenses to use this funding source.

The City often uses Pay-go funding as a source for grant matches, small capital improvements, emergency maintenance needs, or to offset one-time capital costs that are requested by Departments which do not meet the overall cost or useful life for a debt issuance. This can include technology upgrades, office furniture, or vehicle replacements. The City is proud of the financial flexibility this funding source gives the City, and it has allowed the City to take advantage of many outside funding sources.

School Department Funding

The Springfield Public Schools have been able to use ESSER funding toward capital improvement projects, which began in September 2022. A total of \$185.8M has been used toward HVAC upgrades throughout the schools, an upgraded data network, and a virtual school relocation, as mentioned previously. In addition, Springfield Public Schools provide considerable funding for the ongoing maintenance of School Department facilities. Although generally smaller in scale than MSBA funded Accelerated Repair Projects, these projects



represent the ongoing maintenance required to keep Springfield’s schools safe, clean, and energy efficient. In FY25, these planned investments totaled about \$1.05 million. These projects include the roof and window replacements to nine schools across the City.

Leveraging All Funding Sources Available

High priority capital projects will continue to be financed using a combination of outside funding sources, debt, and pay-as-you-go capital. Through strategic planning and its ability to leverage outside funding opportunities, the City will continue to push forward and address its capital needs while maintaining financial sustainability and adhering to its fiscal policies.

Projects Completed in Fiscal Year 2025

The City’s newly integrated Computer Aided Dispatch (CAD) and Records Management system began implementation in 2024. The City is consolidating its two current CAD systems onto one platform, which allows for a coordinated public safety response, a decrease in call processing time, and reducing emergency response time. Fire dispatch communications successfully went live in March 2024. Police dispatch is slated to go live this upcoming year. This achievement signifies a multi-year, multi-division project that will transform the way in which 911 calls are processed within the City.

The Department of Public works was able to complete a handful of crucial projects in FY24, including resurfacing \$9M worth of public roadways, private roadways, and municipal parking lots. They also completed numerous design and construction projects in various City neighborhoods utilizing ARPA funds. DPW successfully completed emergency repairs to the Abbe Brook Culvert following the unanticipated flooding event in September 2024.

Phase one of the construction of the new Duggan Middle School Stadium, which includes the new Ted Plumb Field was completed. The development of Duggan Park will increase park and open space by 22 acres and will be maintained as a public park. Phase two construction of the stadium is also complete and phase three has begun.

The new DeBerry/Swan School was completed and open to students, families, and teachers for the 2023-2024 school year. This project is now in closeout with the MSBA.

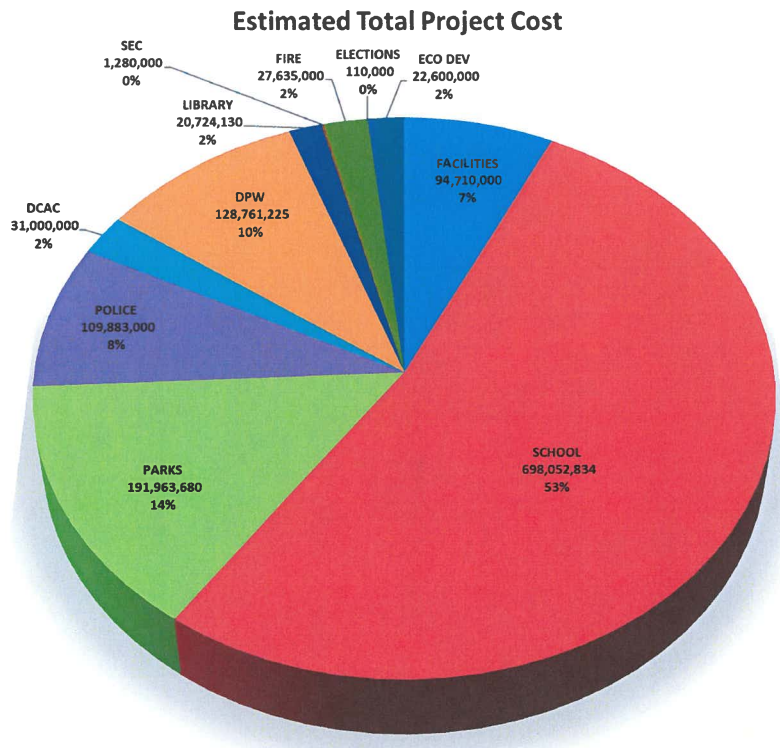
Breakdown of Fiscal Year 2026 Capital Requests

The capital plan is a fluid document that will be subject to change during the year as priorities change and additional information becomes available. This year the final submissions totaled \$1,326,719,869. The chart below shows the breakdown of the 364 projects submitted by departments by priority.



Priority	Range	Number of Entries	FY26 Estimated Total Project Cost
A	100-63	50	382,996,000
B	62-49	129	633,579,328
C	48-26	128	199,704,250
D	25-0	57	110,440,291
TOTAL		364	1,326,719,869

As pointed out in the FY25 Debt Affordability Study, a majority of the City’s debt is dedicated to facilities projects. That is because construction and renovation projects tend to be the most expensive. This is reflected in the CIP with the number of Schools, Facilities, and DCAC entries totaling 192 projects, accounting for \$792.8 million in project costs. When a project is added to the CIP, the total estimated project cost is entered, even if the MSBA or another outside source will be contributing to the project.



The complete FY26 Capital Improvement Plan can be found in Appendix A of this document.



Major Ongoing and Upcoming Projects

Body Worn Cameras

This is a 5-year contract, which has begun in Fiscal Year 2025. It includes 550 new cameras, 350 tasers and the necessary IT software upgrades for the Springfield Police Department (SPD). This purchase will provide the latest in innovative technology to first responders and ensure that the response calls for service can be handled in the safest and most efficient ways possible. This purchase will allow SPD to maintain critical public safety programs in the best interest of both officers and citizens alike.

Dwight Street Improvements

This project consists of the reconstruction of Dwight Street from Worthington to State Streets. Modifications are primarily safety related, focused on reducing vehicular speeds, wayfinding clarification, and the strengthening of pedestrian and bicycle accommodations which began construction in July 2024 and is slated to finish in 2025.

Safe Streets and Roads for All (SS4A) Project

This project is underway and focuses on safety improvements to 10 corridors and 15 intersections throughout Springfield. This project will allow for the City to keep up with the constant deterioration of roadway by addressing resurfacing and reconstruction. This funding will allow for us to meet this requirement and keep our road safe for resident and visitors and is slated for completion in 2026.

German Gerena Community School

Planning for the construction and relocation of the new German Gerena Community School in the North End of Springfield. This project is currently in the feasibility study phase to assess the proposed reconstruction. The project has been invited into the MSBA Core Program, which is a competitive program intended for new construction, addition, and/or renovation projects.

Ted Plumb Athletic Field at Duggan Middle School

Consisting of the construction of a new state-of-the-art synthetic turf football field surrounded by a new rubberized running track, this project will be performed in three separate phases. Phase one included the construction of the football field in the summer of 2023 and was completed in the fall of 2023. The second phase will begin in the summer of 2024 and will be completed in the fall of 2024, which will include a new fitness area for the community as well as upgrades to the existing grass baseball, softball and soccer fields. The third phase will begin in the summer of 2025 and will be completed in the fall of 2025, and will include improved parking areas and an amenity's building to accompany the field.



\$30 Million Authorization for Various City Projects

The City has authorized \$30 million to be allocated for municipal projects, which includes \$14.6 million toward the construction of the new Ted Plumb athletic field at Duggan Park, a \$1 million grant funding match for improvements to Walker Grandstand located in Forest Park, a \$1 million grant funding match for improvements to Greenleaf Park, \$7.4 million towards improvements for new roofs at the DPW building located on Tapley Street in Springfield and the Fire Headquarters, and \$6 million allocated for road and sidewalk improvements throughout the City.

\$10 Million Toward Public Event Facilities

The City has appropriated \$10 million toward renovations and improvements of event and public facilities throughout Springfield. Improvements are being made the Carriage house, located in Forest Park, which holds public events such as weddings, large gatherings, etc. Improvements are also being made to Cyr Arena, which holds public skate night and hockey events for all ages, open to residents and visitors. Also, renovations at Veterans and Franconia Golf Course Club Houses will be complete in 2025, which is an opportunity to complete necessary repairs at both buildings while fostering growth of the renowned golf courses in Massachusetts. All of these venues are revenue sources for the City.

Conclusion

This plan is intended to provide a detailed view of the capital needs within the City of Springfield. The total estimated cost of capital requests for FY26 through FY30 is \$1.33 billion. The highest priority projects total \$382.9 million. Strategic financial planning is the most important factor in allowing the City to continue to fund much needed capital investments. The City continues to leverage funds from outside agencies to fund high priority projects identified in the CIP. The City of Springfield has maintained its ‘AA-’ credit rating from Standard and Poor’s (S&P), which was reaffirmed in April 2024.

Due to the City’s high bond rating, the City was able to issue \$39.5 million in Fiscal Year 2020, \$66.2 million in Fiscal Year 2022, and \$39.4 million in Fiscal Year 2024, while taking advantage of low interest rates. Additionally, the City plans to issue long-term debt in Fiscal Year 2026. By leveraging funding from a variety of outside sources, the City was only responsible for slightly less than half of the costs associated with these projects.

The City of Springfield has taken a transformative approach to upgrading and modernizing the City’s aging infrastructure and facilities, expanding the City’s economic base, and helping to improve the City’s diverse and vibrant neighborhoods. This Capital Improvement Plan is the City’s investment roadmap for the next five years and will be strategically implemented to provide Springfield’s residents with an improved quality of life, and a more efficient and effective government.



Appendices

Appendix A: Capital Improvement Plan

PRIORITY	DEPT	PROJECT NAME	ESTIMATED TOTAL PROJECT COST
A	DPW	CITYWIDE SYSTEMIC SAFETY INTERVENTIONS PROJECT	18,766,000
A	DPW	ROAD RESURFACING (AND RELATED REPAIRS I.E. SIDEWALK/DRIVEWAY) - ONGOING	20,000,000
A	DPW	FLOOD PREVENTION SYSTEM (FPS) CURTAIN DRAINS NORTHERLY SECTION	8,275,000
A	POLICE	RECONSTRUCTION OF POLICE HEADQUARTERS	100,000,000
A	DPW	CITY OWNED BRIDGE MAINTENANCE AND REPAIRS	2,500,000
A	DPW	GERENA/BIRNIE AVE.	2,000,000
A	PARKS	CITYWIDE - POND DREDGING	11,000,000
A	DPW	FLOOD CONTROL SYSTEM MAINTENANCE	2,500,000
A	DPW	ARMORY ST LANDFILL UPGRADES	200,000
A	FIRE	Bomb Squad Equipment Replacement	300,000
A	POLICE	Fleet - CRUISER REPLACEMENTS - ONGOING The request is to keep the funding at \$1.5M per year.	7,500,000
A	FIRE	Department Radio Replacement	600,000



A	DCAC	GERENA SCHOOL REPLACEMENT	149,500,000
A	PARKS	BARNEY CARRIAGE HOUSE REPAIRS- PHASE 2	1,000,000
A	PARKS	PECOUSIC BROOK (FOREST PARK)	1,500,000
A	PARKS	UPPER VAN HORN DAM (PHASE 2)	8,500,000
A	PARKS	FOREST PARK ROADWAYS	950,000
A	PARKS	CITYWIDE - LIGHTING AND SECURITY CAMERA	1,500,000
A	PARKS	FOREST PARK - TRAIL RENOVATIONS	750,000
A	PARKS	HABITAT MANAGEMENT	1,000,000
A	PARKS	FIVE MILE POND PARK - PHASE 2	2,000,000
A	PARKS	CITYWIDE - REPLACEMENT PLAYGROUND EQUIPMENT	1,200,000
A	PARKS	TRIANGLE/TERRACE RESTORATIONS	750,000
A	PARKS	FOREST PARK - AMPHITHEATER	750,000
A	FACILITIES	SCI-TECH ELEVATOR UPGRADES	2,500,000
A	FACILITIES	DUGGAN MIDDLE SCHOOL ELEVATOR UPGRADE	750,000
A	FACILITIES	INDIAN ORCHARD ELEMENTARY CHILLER	500,000



A	FACILITIES	CITY HALL - WINDOW REPLACEMENT AND REPAIRS TO LEADED WINDOWS	6,250,000
A	PARKS	CITY CEMETARIES	400,000
A	FACILITIES	EARLY CHILDHOOD CENTER - REPLACE 3 ROOF TOP UNITS	350,000
A	PARKS	CITYWIDE BASEBALL FIELD REPAIR. REDO INFIELDS	1,500,000
A	FACILITIES	CITY HALL AIR HANDLERS	2,500,000
A	FACILITIES	SYMPHONY HALL FIRE SPRINKLER HEAD REPLACEMENT	250,000
A	FACILITIES	DPW GARAGE - VEHICLE EXHAUST SYSTEM/ RTUS	1,500,000
A	PARKS	FOREST PARK MAINTENANCE BUILDING	1,000,000
A	FACILITIES	RECLAIM SMALL LOT AT 233 ALLEN	25,000
A	FACILITIES	SPRINGFIELD MUNICIPAL OPS CENTER (DPW TAPLEY) - GARAGE FUEL PUMPS	1,500,000
A	PARKS	CYR ARENA ROOF	1,000,000
A	FACILITIES	RAYMOND SULLIVAN SAFETY NEW ROOF	750,000
A	PARKS	CITY WIDE PICKLEBALL	1,000,000
A	PARKS	WIFI IN CITY PARKS	2,000,000
A	PARKS	WIFI IN FOREST PARK	2,000,000



A	FACILITIES	FIRE REPAIR BUILDING - GENERATOR	35,000
A	FACILITIES	DPW FIRE ALARM REPLACEMENT	500,000
A	FACILITIES	CITY HALL ROOF	5,000,000
A	FACILITIES	SYMPHONY HALL ROOF	5,000,000
A	FACILITIES	FIRE HQ CHILLER, AHUS	2,000,000
A	LIBRARY	MASON SQUARE - FRONT/REAR VESTIBULE FAÇADE NEEDS TO BE REPLACED	45,000
A	PARKS	NATHAN BILL PARK IMPROVEMENTS	1,000,000
A	PARKS	MARSHALL ROY PARK IMPROVEMENTS	600,000
B	PARKS	SOUTH BRANCH PKWY CULVERT IMPROVEMENTS	500,000
B	PARKS	NAHORNIAC PARK PHASE 2	300,000
B	PARKS	VAN HORN PARK PHASE 2	1,500,000
B	FACILITIES/SPS	HVAC Upgrades Glickman	7,069,270
B	FACILITIES/SPS	HVAC Upgrades Beal	5,750,976
B	FACILITIES/SPS	HVAC Upgrades Talmadge	5,891,853
B	FACILITIES/SPS	HVAC Upgrades Freedman	7,404,607



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B	FACILITIES/SPS	HVAC Upgrades Glenwood	6,143,396
B	FACILITIES/SPS	HVAC Upgrades Dorman	5,455,231
B	FACILITIES/SPS	HVAC Upgrades Kennedy	18,195,340
B	FACILITIES/SPS	HVAC Upgrades Duggan	24,469,913
B	FACILITIES/SPS	HVAC Upgrades Liberty	5,072,034
B	FACILITIES/SPS	HVAC Upgrades Kiley	26,950,994
B	FACILITIES/SPS	HVAC Upgrades Ells	6,042,111
B	FACILITIES/SPS	HVAC Upgrades Lynch	5,830,478
B	FACILITIES/SPS	HVAC Upgrades South End	6,558,870
B	FACILITIES/SPS	HVAC Upgrades Zanetti	8,143,970
B	FACILITIES/SPS	Kitchen upgrades Ells	1,200,000
B	FACILITIES/SPS	Kitchen upgrades Beal	1,200,000
B	FACILITIES/SPS	Kitchen upgrades Public Day Elementary	1,200,000
B	FACILITIES/SPS	Kitchen upgrades Balliet Elementary	1,200,000
B	FACILITIES/SPS	Kitchen Equipment Upgrades at Liberty Prep	63,000



B	FACILITIES/SPS	Kitchen Refrigeration/Freezer Upgrades at Gerena	75,000
B	FACILITIES/SPS	Kitchen Refrigeration/Freezer Upgrades at ECC	120,000
B	PARKS	BARNEY CARRIAGE HOUSE REPAIRS- PHASE 3	1,000,000
B	PARKS	COLONY HILL TERRACE PHASE 2	90,000
B	PARKS	CITY-WIDE WOODLAND DEBRIS CLEANUP	10,000,000
B	LIBRARY	CENTRAL LIBRARY - PHASE II - WIRING	1,131,867
B	PARKS	FOUNTAIN LAKE DAM - REPAIR	1,500,000
B	PARKS	PORTER LAKE DAM - REPAIR	1,500,000
B	POLICE	RADIO REPAIR - MICROWAVE LINKS KILEY,	300,000
B	PARKS	FOREST PARK MEMORIAL GROVE	15,000,000
B	DPW	DPW VEHICLE REPLACEMENT - NON-PUBLIC SAFETY (ONGOING)	15,549,978
B	LIBRARY	CENTRAL LIBRARY - PHASE II	8,843,625
B	POLICE	EXPAND SHOTSPOTTER	65,000
B	POLICE	BLDG - SEPARATE AIR HANDLER FOR GARAGE	250,000
B	DCAC	SYMPHONY/CITY HALL ROOF	5,000,000



B	DPW	PRIVATE WAYS - RESURFACING	10,000,000
B	FACILITIES	KENNEDY - HAZS MAT ABATEMENT & CEILING TILES	4,600,000
B	LIBRARY	FOREST PARK LIBRARY - MAIN LEVEL 2 NEW HANDICAP BATHROOMS	80,000
B	PARKS	FOREST PARK NEIGHBORHOOD EROSION & MAIN GREETING ROAD CULVERT	3,000,000
B	FACILITIES	WHITE ST./ KENSINGTON AVE ELEM. REPLACEMENT MSBA	100,000,000
B	FACILITIES	WASHINGTON ELEMENTARY REPLACEMENT MSBA	100,000,000
B	FIRE	Station Gym Equipment Replacement	120,000
B	LIBRARY	EAST SPRINGFIELD BRANCH LIBRARY - RENOVATION AND ADDITION/ BUILDING ACCESSABILITY- MBLC GRANT Application to be submitted 05/2024	9,500,000
B	FACILITIES	CITY HALL - PERIMETER SECURITY	1,500,000
B	SEC	Windows for SEC Building	300,000
B	FACILITIES	COMMERCE - ROOF REPLACEMENT - Schematic Design 2025	4,500,000
B	FACILITIES	SUMNER AVE ELEMENTARY - ROOF REPLACEMENT - Schematic Design 2025	3,000,000
B	FACILITIES	SYMPHONY HALL - EMERGENCY GENERATOR	220,000
B	FIRE	REPAVING CRUMBLING APPARATUS BAY APRONS	800,000
B	PARKS	UPGRADES TO ALL CITY PARKS FOR UNIVERSAL ACCESSIBILITY	750,000



B	SEC	RECONFIGURATION OF SEC BACKUP SITE	300,000
B	SEC	Recorder	250,000
B	FACILITIES	VARIOUS LOCATIONS (SCHOOL) - FIRE ALARM SYSTEM UPDATES	9,000,000
B	PARKS	GOLF COURSE MAINTENANCE BUILDINGS	3,500,000
B	POLICE	Radio Repair - Not needed in FY 2026	145,000
B	SEC	Accessibility	30,000
B	SEC	Adequate Site Security	400,000
B	FACILITIES	CENTRAL HIGH - PAVING PARKING LOT	2,000,000
B	FIRE	SIXTEEN ACRES FIRE STATION REPLACEMENT	17,850,000
B	PARKS	HORTICULTURAL CENTER/BOTANICAL GARDEN	7,000,000
B	FIRE	Fire Hose Replacement	125,000
B	FACILITIES	REBECCA JOHNSON - WINDOWS & DOORS - Schematic Design 2025	5,000,000
B	FACILITIES	BOLAND - ROOF REPLACEMENT - 2025 MSBA SOI	3,000,000
B	FACILITIES	INDIAN ORCHARD ELEMENTARY - ROOF REPLACEMENT - Schematic Design 2025	1,500,000
B	FACILITIES	HARRIS ELEMENTARY - ROOF REPLACEMENT	1,500,000



B	FACILITIES	BRUNTON - ROOF REPLACEMENT - 2025 MSBA SOI	1,200,000
B	FACILITIES	GLENWOOD SCHOOL - ROOF REPLACEMENT - Schematic Design 2025	760,000
B	FACILITIES	CENTRAL HIGH - REMAINING PUMPS NOT REPLACED WITH MSBA PROJECT	150,000
B	PARKS	REPLACEMENT OF MAINTENANCE EQUIPMENT	2,000,000
B	PARKS	FOREST PARK - AQUATIC GARDENS AND FERN GROVE RESTORATION	1,200,000
B	PARKS	FOREST PARK - COMFORT SHELTER/DROP-IN CENTER	1,000,000
B	POLICE	Academy - AED REPLACEMENTS	80,000
B	ECO DEV	MAIN STREET/CONVENTION CENTER/COURT SQUARE DISTRICT IMPROVEMENTS	5,000,000
B	DPW	CREST STREET OUTFALL OVERHAUL	750,000
B	LIBRARY	FOREST PARK LIBRARY- RENOVATE COMMUNITY ROOM	35,000
B	PARKS	UPDATE STREET TREE INVENTORY AND TREE REPLACEMENT PROGRAM	10,000,000
B	DCAC	CAMPANILE AND PLAZA RESTORATION	26,000,000
B	DPW	SIDEWALK REPLACEMENT PROGRAM & VARIOUS LOCATIONS - ADA RETROFITS	7,500,000
B	FACILITIES	SCHOOLS- SWITCH GEAR REPLACEMENT: BLANKET ENTRY	750,000
B	FACILITIES	WALSH - ELECTRICAL FPE PANEL REPLACEMENT	150,000



B	LIBRARY	CENTRAL LIBRARY - REPLACE WORN CARPETING THROUGHOUT THE BUILDING	164,551
B	PARKS	UPGRADE PARK/ SCHOOL ATHLETIC FIELDS	3,000,000
B	PARKS	CITYWIDE - SPLASH PAD REPLACEMENT (CITY UPGRADES)	1,000,000
B	PARKS	FOREST PARK STONE HOUSE	500,000
B	ECO DEV	CHESTNUT STREET TWO-WAY CONVERSION/APREMONT TRIANGLE PLAN	6,600,000
B	DPW	NPDES PHASE II PERMIT COMPLIANCE - STORM DRAIN OUTLET TESTING	5,000,000
B	DPW	REPLACEMENT OF VEHICLES/EQUIP. - ENTERPRISE FUND - ONGOING	11,279,264
B	FACILITIES	MILTON BRADLEY SCHOOL - REPLACE DECKTRON UNIT (POOL)	1,500,000
B	PARKS	BRECKWOOD POND DAM - REPAIR	1,500,000
B	PARKS	FOREST PARK MAGAWISKA RD STABILITY AND DRAINAGE	800,000
B	PARKS	FOREST PARK - LOOP TRAIL	500,000
B	FIRE	Training Prop	150,000
B	FACILITIES	POTTENGER - WINDOWS & DOORS - Schematic Design 2025	2,500,000
B	FIRE	FIRE EQUIPMENT STORAGE FACILITY	2,500,000
B	PARKS	CITYWIDE - BASKETBALL COURT IMPROVEMENTS	1,200,000



B	PARKS	CITYWIDE - TENNIS COURTS	1,000,000
B	PARKS	MYRTLE STREET PARK - PHASE 2	300,000
B	POLICE	BODY WORN CAMERAS & TASERS	7,500,000
B	POLICE	IT - SOFTWARE	68,000
B	FACILITIES/SPS	Phase 1 Paving (10-12 Schools)	2,000,000
B	PARKS	SOUTH BRANCH PARKWAY - GUNNERY SERGEANT THOMAS J. SULLIVAN PARK	750,000
B	PARKS	MCKNIGHT GLEN IMPROVEMENTS	500,000
B	PARKS	FORESTRY - WOOD RECYCLING PROGRAM	500,000
B	PARKS	PARK SIGNAGE PROGRAM AND REPLACEMENT PROJECT	600,000
B	PARKS	FOREST PARK MUSEUM AND COMMUNITY SPACE	1,200,000
B	PARKS	MERRICK PARK PEDESTRIAN WALKWAYS	500,000
B	PARKS	FOREST PARK - DUCK POND OUTLETS IMPROVEMENTS	1,000,000
B	PARKS	FOREST PARK - ZOO DRAINAGE REPAIR	500,000
B	PARKS	CAMP WILDER PARK AND QUARRY POND	300,000
B	FACILITIES	ESCO PHASE III	7,500,000



B	FACILITIES	EAST SPRINGFIELD BRANCH LIBRARY - HVAC UPGRADES	120,000
B	FACILITIES	GLENWOOD - PLUMBING SYSTEM REPAIRS	150,000
B	PARKS	GATEWAY ENTRANCE PROGRAM	1,500,000
B	FACILITIES	CITY HALL- COUNCIL CHAMBERS	550,000
B	PARKS	JAIME ULLOA PARK - PHASE 3	1,000,000
B	FACILITIES	FOREST PARK LIBRARY - HVAC	300,000
B	FACILITIES	BRUNTON - QUAD PARTITIONS	500,000
B	FACILITIES	CITY HALL - BOILERS STEAM TRAPS, FITTING INSTULATION	2,500,000
B	PARKS	CYR ARENA - ZAMBONI	500,000
B	PARKS	FOREST PARK BUILDINGS	2,000,000
B	PARKS	HUBBARD PARK PHASE 2	750,000
B	PARKS	VETERAN'S GOLF COURSE IMPROVEMENTS	2,000,000
B	PARKS	FRANCONIA GOLF COURSE IMPROVEMENTS	2,000,000
B	FACILITIES	AC INSTALLATION IN REMAINING SCHOOLS	7,000,000
B	POLICE	ESU - TRU BEAR CATThis has been a request for over 10 years	317,000



B	LIBRARY	INDIAN ORCHARD-ELEVATOR	50,000
B	PARKS	BARNEY POND RESTORATION	4,250,000
C	PARKS	FOREST PARK OUTDOOR FITNESS COURSE	300,000
C	PARKS	FOREST PARK CLAY TENNIS COURTS	1,500,000
C	PARKS	LOON POND PHASE 2	1,500,000
C	PARKS	NORTH RIVERFRONT PARK EXPANSION	1,500,000
C	PARKS	CITY-WIDE TREE PLANTING (INCLUDING SET BACK PLANTINGS)	2,500,000
C	PARKS	DOG PARK PHASE 2	1,200,000
C	PARKS	WESSON PARK	750,000
C	PARKS	ZOO IMPROVEMENTS	2,000,000
C	PARKS	OLD FIRST CHURCH	17,773,680
C	FACILITIES	CENTRAL HIGH - DRAINAGE PARKING LOT	675,000
C	FACILITIES	VAN SICKLE - ROOF REPLACEMENT - 2025 MSBA SOI	10,000,000
C	FACILITIES	DORMAN - ROOF REPLACEMENT (MAIN BUILDING) - 2025 MSBA SOI	1,500,000
C	FACILITIES	CITYWIDE - HAZARDOUS WASTE SITE CLEANUPS	150,000



C	FACILITIES	POTTENGER - REPLACE HALLWAY & CLASSROOM CEILING	600,000
C	PARKS	TREE NURSERY	500,000
C	PARKS	CHICOPEE RIVER WATERFRONT (INDIAN ORCHARD)	500,000
C	PARKS	CAMP STAR ANGELINA REDEVELOPMENT	2,000,000
C	FACILITIES	KENNEDY - POOL REPLACEMENT AND BUILDING REPAIRS	6,000,000
C	PARKS	BLUNT PARK - PHASE 3	2,000,000
C	PARKS	NORTH RIVERFRONT PARK BOAT HOUSE	16,000,000
C	PARKS	ACQUIRE MARGINAL LOTS VIA TAX TITLE PROCESS	500,000
C	FACILITIES/SPS	Kitchen upgrades Brunton	1,200,000
C	FACILITIES/SPS	Kitchen upgrades Public Day High School	1,200,000
C	FACILITIES/SPS	Kitchen upgrades Freedman	1,200,000
C	FACILITIES/SPS	Kitchen upgrades Bowles	1,200,000
C	FACILITIES/SPS	Kitchen Equipment Upgrades at Boland	151,500
C	FACILITIES/SPS	Kitchen Equipment Upgrades at Zanetti	38,000
C	FACILITIES/SPS	Kitchen Equipment Upgrades at Kennedy	38,000



C	FACILITIES/SPS	Kitchen Equipment Upgrades at Duggan	38,000
C	FACILITIES/SPS	Kitchen Refrigeration/Freezer Upgrades at Chestnut	120,000
C	FACILITIES/SPS	Kitchen Refrigeration/Freezer Upgrades at Lynch	200,000
C	FACILITIES	HARRIS ELEMENTARY - WINDOWS AND DOORS - FUTURE MSBA SOI	3,000,000
C	PARKS	CONSTRUCTION OF A NEW DRIVING RANGE	2,000,000
C	PARKS	FOREST PARK - BOWLES FOUNTAIN RESTORATION	400,000
C	POLICE	DB - FURNITURE	100,000
C	DPW	STORMWATER OUTFALL IMPROVEMENTS & INFRASTRUCTURE REPAIRS	10,145,000
C	FACILITIES	VARIOUS LOCATIONS (SCHOOL) - UST REMOVAL	1,350,000
C	FACILITIES	CITY HALL - EMERGENCY GENERATOR	225,000
C	FACILITIES	VARIOUS LOCATIONS (MUNICIPAL) - UST REMOVAL	150,000
C	LIBRARY	ALL BRANCHES - ELECTRICAL OUTLETS ACCOMMODATE LAPTOPS	60,000
C	PARKS	GREENLEAF PARK TRAFFIC SIGNAL / FRONT ENTRANCE	2,500,000
C	PARKS	MEADOW BROOK RAVINE RESTORATION	1,500,000
C	PARKS	VACANT LOT IMPROVEMENTS - SIX CORNERS	250,000



C	ECO DEV	FORMER INDIAN ORCHARD FIRE STATION NEIGHBORHOOD REDEVELOPMENT	5,000,000
C	FACILITIES	OLD FIRST CHURCH RESTORATION	18,000,000
C	DPW	SEDIMENT BASINS BOND'S ISLAND LANDFILL	200,000
C	PARKS	FOREST PARK - DR. SEUSS TRAIL	1,200,000
C	DPW	STORMWATER DRAINAGE CHANNELS ON THE NORTH, SOUTH AND EAST SLOPES OF BONDI ISLAND LANDFILL	1,300,000
C	ECO DEV	DINING DISTRICT TRAFFIC AND PEDESTRIAN CIRCULATION PLAN	5,000,000
C	FACILITIES	CITY HALL - ESPLANADE/ CONCRETE RESTORATION AROUND MUN. COMPLEX	1,500,000
C	FACILITIES	SCI-TECH - GYM REPAIRS - ROOF DRAINS, FLOOR REPAIR	150,000
C	FACILITIES	SCHOOL GYM BLEACHER REPLACEMENTS	1,200,000
C	FACILITIES	CITY HALL ANNEX - WINDOWS - PHASE I	350,000
C	FACILITIES	INDIAN ORCHARD FIRE STATION- PARKING LOT	150,000
C	FACILITIES	SIXTEEN ACRES FIRE STATION - PARKING LOT	135,000
C	FACILITIES	CITY HALL ANNEX - FLOORING	75,000
C	PARKS	OPEN SPACE - CHICOPEE/SPRINGFIELD LINE	250,000
C	PARKS	SURVEY OF PLAYGROUNDS	50,000



C	FACILITIES	VARIOUS LOCATIONS (SCHOOL) - SECURITY IMPROVEMENTS	5,000,000
C	FACILITIES	FIRE ALARM BUILDING - COMPLETE RENOVATION	1,500,000
C	FACILITIES	WHITE SCHOOL - INSTALL DROP CEILING	200,000
C	FACILITIES	WHITE STREET FIRE STATION -	45,000
C	FACILITIES	SCI TECH FIRE ALARM SYSTEM	500,000
C	PARKS	CRAFTSMEN CORNER AND ICIE JONES REALTY (FIVE MILE POND) PURCHASE	750,000
C	LIBRARY	SIXTEEN ACRES; EAST SPFLD; INDIAN ORCH - REPLACE PHONE SYSTEM	50,000
C	FACILITIES	BOLAND - HVAC SYSTEM	2,000,000
C	FACILITIES	CHESTNUT - HEATING SYSTEM	1,750,000
C	FACILITIES	MASON SQ. BRANCH - PARKING LOT REPAIRS	250,000
C	FACILITIES	PINE POINT LIBRARY - PARKING LOT REPAIRS	175,000
C	FACILITIES	DORMAN ELEMENTARY SCHOOL - REPLACE ELECTRICAL SERVICE	350,000
C	PARKS	FREEDMAN SCHOOL - PARK DESIGN AND CONSTRUCTION	750,000
C	DPW	VEHICLE AND EQUIPMENT STORAGE	12,000,000
C	FACILITIES	SYMPHONY HALL - EXTERIOR	2,000,000



C	FACILITIES	CITY WIDE - ENERGY LANDSCAPE EFFICIENT DESIGN	1,500,000
C	FACILITIES	BEAL - BATHROOM RENOVATION	500,000
C	FACILITIES	LIBERTY - BATHROOM REPLACEMENT	500,000
C	FACILITIES	DORMAN - BATHROOM RENOVATIONS	400,000
C	FACILITIES	FREEDMAN - BATHROOM RENOVATION	360,000
C	FACILITIES	ELLS - BATHROOM UPGRADE	210,000
C	LIBRARY	MASON SQUARE - REPAVE PARKING LOT AND SIDEWALKS	62,000
C	LIBRARY	FOREST PARK LIBRARY - WINDOW REPLACEMENT	400,000
C	FACILITIES	CITY HALL - BRICK REGROUT	1,000,000
C	FACILITIES	CARRIAGE HOUSE - MAJOR REPAIRS (CPA)	350,000
C	FACILITIES	FIRE HEADQUARTERS - REPLACE GENERATOR	250,000
C	FACILITIES	SYMPHONY HALL - INTERIOR WALLS	150,000
C	FACILITIES	SYMPHONY HALL - RIGGING UPGRADE ABOVE CEILING	30,000
C	FACILITIES	HARRIS SCHOOL CHILLERS	1,500,000
C	LIBRARY	MASON SQUARE LIBRARY- CARPET	49,909



C	LIBRARY	BRIGHTWOOD LIBRARY- CARPET	31,280
C	LIBRARY	AED- AUTOMATED EXTERNAL DEFIBRILATORS FOR LIBRARY SYSTEM	40,898
C	LIBRARY	FOREST PARK LIBRARY - CENTRAL AIR CONDITIONING	45,000
C	POLICE	Academy - Hand Gun Replacements	660,000
C	POLICE	BLDG - 130 PEARL ST. UPPER PARKING LOT IMPROVEMENTS	80,000
C	POLICE	Radio - NICE LOG RECORDER - Not needed, but the current recorder is going on 5 years and may need to be updated or replaced in the near future	250,000
C	PARKS	BEAUREGARD & SCHIAVINA MEMORIAL PARK - PHASE 2	850,000
C	PARKS	GERRISH PARK	200,000
C	FACILITIES	MASON SQ. FIRE STATION - WINDOWS	125,000
C	FACILITIES	INDIAN ORCHARD FIRE STATION- WINDOWS	150,000
C	FACILITIES	SIXTEEN ACRES FIRE STATION - WINDOWS	150,000
C	PARKS	ADVANCED ENTRY SYSTEM	1,500,000
C	FACILITIES	BEAL - ELECTRICAL PANELS	300,000
C	LIBRARY	FOREST PARK LIBRARY - CIRCULATION DESK	50,000
C	Fire	Station 8 Window Replacement	95,000



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C	Fire	Fire Fleet Replacement	195,000
C	Fire	Carew St Roof Replacement	110,000
C	FACILITIES	MILTON BRADLEY - WINDOWS & DOORS - 2025 MSBA SOI	12,500,000
C	ECO DEV	ABATEMENT/DEMOLITION 137-141 LYMAN STREET	1,000,000
C	FACILITIES	BRUNTON - POD AIR HANDLER UNITS & CONDENSORS	400,000
C	FACILITIES	DRYDEN - PARKING LOT PAVING/EXTENSION	250,000
C	PARKS	CAMEROTA PROPERTY (FIVE MILE POND) PURCHASE	2,000,000
C	FACILITIES	CHESTNUT - INTERIOR COUNTRYARD REPAIRS	600,000
C	DPW	PORTABLE WIRELESS VEHICLE LIFT SYSTEMS (2 SETS, 4 COLUMNS PER SET)	100,000
C	DPW	LEACHATE REMOVAL IMPROVEMENTS	200,000
C	FACILITIES	VAN SICKLE - REPLACE BATHROOM PARTITIONS	2,000,000
C	PARKS	FOREST PARK ZOO FENCE	300,000
C	FACILITIES	DPW OFFICE CENTER - RENOVATION OF FIRST FLOOR	4,000,000
C	DPW	GARAGE FLOOR RECOATING	376,470
C	FACILITIES	N. MAIN ST. FIRE STATION - NEW ROOF	350,000



C	FACILITIES	INDIAN ORCHARD FIRE STATION- NEW ROOF	350,000
C	FACILITIES	FIRE ALARM BUILDING - NEW ROOF	350,000
C	DPW	BOBCAT FOR BONDI ISLAND	69,513
C	DPW	SAND SHED FOR WINTER OPERATIONS	50,000
C	FACILITIES	MILTON BRADLEY - INTERIOR UPGRADES	500,000
C	FACILITIES	LYNCH - BATHROOM RENOVATIONS	120,000
C	FACILITIES	SCHOOL MILLWORK REPLACEMENTS: CLASSROOM CABINETRY/ SINKS	500,000
C	FACILITIES	SCI-TECH - AIR HANDLER REPLACEMENTS	2,500,000
C	PARKS	GUNN SQUARE PARK	300,000
C	FACILITIES	TALMADGE - CONSTRUCTION OF RESTROOM AREAS - FACULTY	400,000
D	Fire	Quint replacement	1,500,000
D	FACILITIES	GERENA SCHOOL - RECONSTRUCT BIRNIE AVENUE	7,000,000
D	FACILITIES	GERENA SCHOOL - 'A' TUNNEL & RAMP RENOVATIONS INTERIOR	3,500,000
D	FACILITIES	FIRE SPRINKLER INSTALL AT SCHOOLS (CODE): BLANKET ENTRY	4,000,000
D	FACILITIES	GERENA SCHOOL - HVAC REPLACEMENTS & UPGRADES - 2020 MSBA SOI	20,000,000



D	FACILITIES	WASHINGTON - WINDOWS & DOORS - 2025 MSBA SOI	2,500,000
D	FACILITIES	COMMERCE HIGH CHILLERS - FUTURE MSBA	2,500,000
D	FACILITIES	CITY HALL ANNEX - RENOVATE	5,000,000
D	FACILITIES	FIRE REPAIR BUILDING - COMPLETE RENOVATION	1,250,000
D	FACILITIES	GERMAN GERENA COMMUNITY ELEMENTARY SCHOOL - REPLACE 3 CHILLERS	1,189,791
D	FACILITIES	VARIOUS LOCATIONS (SCHOOL) - FLOOR VAT MASTIC ABATEMENT: BLANKET ENTRY	500,000
D	FACILITIES	HIGH SCHOOL OF COMMERCE - REPLACE 2 CHILLERS	800,000
D	FACILITIES	EAST SPRINGFIELD BRANCH LIBRARY - NEW PARKING LOT	300,000
D	FACILITIES	KENSINGTON ELEMENTARY SCHOOL - REPLACE ELECTRICAL SERVICE	350,000
D	FACILITIES	KENSINGTON - BATHROOM REPLACEMENT	800,000
D	FACILITIES	CITY HALL - RESTORE SCONCES ON CITY HALL AND THE CAMPANILE	100,000
D	FACILITIES	GERENA SCHOOL - 'C' TUNNEL AND RAILROAD BRIDGE	5,500,000
D	FACILITIES	SOUTH END MIDDLE - ASBESTOS PLASTER ABATEMENT	4,250,000
D	FACILITIES	KENSINGTON - ASBESTOS PLASTER ABATEMENT	750,000
D	FACILITIES	WALSH - ASBESTOS PLASTER ABATEMENT	700,000



D	FACILITIES	FACILITIES ADMIN - PARKING LOT REPAVING	250,000
D	FACILITIES	CITY HALL, SYMPHONY HALL - BRONZE DOORS RESTORATION	500,000
D	FACILITIES	COMMERCE - ADVANCED EMS	1,600,000
D	FACILITIES	GERENA SCHOOL - NEW ROOF AT "A" & "D" BUILDINGS	1,100,000
D	FIRE	TWO FIRE APPARATUS	3,290,000
D	ELECTIONS	POLL BOOKS/EXPRESS LOCATION	110,000
D	FACILITIES/SPS	Kitchen upgrades South End Middle School	1,200,000
D	FACILITIES/SPS	Kitchen upgrades Walsh	1,200,000
D	FACILITIES/SPS	Kitchen upgrades Glickman	1,200,000
D	FACILITIES/SPS	Kitchen upgrades Talmadge	1,200,000
D	FACILITIES/SPS	Kitchen Equipment Upgrades at Harris	120,000
D	FACILITIES/SPS	Kitchen Equipment Upgrades at Milton Bradley	60,500
D	FACILITIES/SPS	Kitchen Equipment Upgrades at ECC	53,000
D	FACILITIES/SPS	Kitchen Equipment Upgrades at Putnam	56,000
D	FACILITIES/SPS	Kitchen Equipment Upgrades at Dryden	56,000



D	FACILITIES/SPS	Kitchen Equipment Upgrades at Sci-Tech	120,000
D	FACILITIES	GAR HALL - RENOVATE	4,000,000
D	FACILITIES	SIXTEEN ACRES FIRE STATION - INTERIOR RENOVATIONS	750,000
D	FACILITIES	FIRE HEADQUARTERS - WINDOWS	150,000
D	FACILITIES	WHITE SCHOOL - BATHROOM REPLACEMENT	800,000
D	FACILITIES	BEAL - REPAVE PARKING LOT	150,000
D	FACILITIES	OLD HOMER - REPAVE	500,000
D	FACILITIES	DPW GARAGE - NEW OVERHEAD DOORS	250,000
D	FACILITIES	BEAL - REPLACE PORTABLE CR'S	5,000,000
D	FACILITIES	HARRIS ELEMENTARY - REPAVE PARKING AREA	500,000
D	FACILITIES	VARIOUS LOCATIONS (SCHOOL) - UPDATE THEATRES	2,800,000
D	FACILITIES	VAN SICKLE - REPLACE FLOOR AND CARPET	720,000
D	FACILITIES	SCI-TECH - FLOOR TILE REPLACEMENT PROGRAM	320,000
D	FACILITIES	WASHINGTON - FLOOR TILE REPLACEMENT	150,000
D	FACILITIES	VARIOUS LOCATIONS (SCHOOL) - TSI/SURFACING MATERIALS ABATEMENT	7,500,000



D	FACILITIES	VARIOUS LOCATIONS (SCHOOL) - CLOCK/INTERCOM	2,200,000
D	FACILITIES	VARIOUS LOCATIONS (SCHOOL) - PAINTING PROJECTS	1,000,000
D	FACILITIES	FOREST PARK LIBRARY - BUILD OUT SHELL SECTION	400,000
D	FACILITIES	CHESTNUT - REPLACE STAGE CURTAINS	60,000
D	FACILITIES	DPW OFFICE CENTER - RENOVATION OF SECOND FLOOR	8,000,000
D	FACILITIES	DPW E-BUILDING - INTERIOR RENOVATIONS	500,000
D	LIBRARY	FOREST PARK LIBRARY- CEILING RENOVATION	85,000
			1,326,719,869



Appendix B: Capital Improvement Process

Capital Improvement Process

Departments submit capital requests to the Office of Administration & Finance electronically along with necessary supporting documentation (See Appendix A for a summary of requested projects). Requests are captured in a database maintained by the Office of Administration & Finance and are reviewed by the Capital Improvement Committee. This process is required by City ordinance and is consistent with best practices regarding capital investment.

Database Requirements - All capital requests are submitted in electronic format and include the following information:

- | | |
|----------------------------|--------------------------|
| • Project Category | • Project Urgency |
| • Project Type | • Project Benefits |
| • Department Priority | • Fiscal Impact |
| • Estimated Project Cost | • Legal Obligations |
| • Proposed Funding Sources | • Public Service Impact |
| • Project Description | • Completed Prior Phases |

Categories - Capital projects are categorized into one of eleven categories:

- Building (School, City) – This includes acquisition, replacement, renovation, and addition to, construction or long-term lease of a building or a major component thereof.
- Infrastructure (IT) – This category includes wireless and fiber networks, technology upgrades and other technology improvements of a lasting nature that are not building structures.
- Infrastructure (Roadways/Sidewalks, Other) – This category includes roadwork, sidewalks, traffic signals, drainage systems and other improvements of a lasting nature that are not building structures.
- Equipment (Vehicular) – This includes equipment capable of self-propulsion from one location to another.
- Equipment (IT) – This category includes all purchases that meet the definition of a capital item in the area of technology such as computers, digital copiers, printers, telephone systems and software programs.
- Equipment (Other) – This includes all other equipment that meets the definition of a capital project item but is not capable of self-propulsion.
- Land/Parks/Fields - This category includes the acquisition, replacement, renovation, addition to, construction or long-term lease of parks and playing fields. If the acquisition of land is associated with the acquisition of a building or an infrastructure project, the project would be categorized in those respective categories.
- Salary – This category includes salary for staff associated with a specific project and helps to determine what, if any, operating costs are included in the project plan.



- Other – This category includes all capital projects that do not fall in the categories listed above.

Types - Each project is further classified into one of three different types of projects:

- New – The purchase, acquisition or construction of new capital, as distinct from the purchase of new capital items to replace existing capital.
- Rehab – Large-scale renovations and repairs to capital assets, such as building system replacements, equipment overhauls and other items intended to extend the useful life of an existing capital asset.
- Demolition – This includes commercial and residential building demolition.

Capital Improvement Committee - The Capital Improvement Committee is responsible for identifying and prioritizing the City's needs and coordinating them with the operating budget. The Committee is comprised of the Chief Administrative and Financial Officer, the Budget Director, the Director of Public Works, the Director of Parks, Buildings and Recreation, the Director of the City's Capital Asset Construction Department and the Director of Economic Development and Planning for the City and a representative of the City Council. Any member who has an interest in any item before the committee must recuse him or herself from deliberations on that item. For the FY25 planning process the Committee members included:

- Chief Administrative and Financial Officer – Cathy Buono
- Deputy Chief Administrative and Financial Officer – Lindsay Hackett
- Director of Department of Public Works – Christopher Cignoli
- Director of Parks, Building/Recreation – Thomas Ashe
- Director of Capital Asset and Construction – Peter Garvey
- Chief Development Officer – Timothy Sheehan
- Deputy Director of Economic Development – Brian Connors
- Capital Improvement Analyst – Erin Hand

The Capital Improvement Committee reviews each submission. After appropriate review and consideration, the committee establishes project priorities giving quantitative measures of need and justification as established by the rating department and reviewed by the committee.

Criteria - Each project is ranked on eight criteria:

- Overall fiscal impact - Will the project bring in additional revenue or will it cost additional money to operate? Are there funding sources other than the general fund for this project?
- Impacts on service to the public - Will residents receive better service if the project is conducted? Will it address a public health, safety, accreditation or maintenance need?



- Promotion of Economic growth – How significant of an impact is the project to economic development?
- Legal obligations and mandates – Does the project improve compliance with federal law, state law, or local ordinance?
- Operation and maintenance impact - Is the asset currently broken and in need of immediate replacement?
- Relationship to other projects/coordination - If the project is a multi-year project, have prior phases been previously conducted?
- Resiliency improvement and resolution – What does the project do for vulnerable populations or in the wake of chronic stress or an acute shock?
- Public perception of need – What is the awareness level of need for the project and who requested it?

FY26 Capital Improvement Criteria
Criteria 1 - Project Funding / Fiscal Impact - 25%
Criteria 2 - Impact on Service to The Public - 15%
Criteria 3 - Promotes Economic Development - 15%
Criteria 4 - Legal Obligations and Mandates - 15%
Criteria 5 - Operation and Maintenance Impact - 10%
Criteria 6 - Relationship to Other Projects/Coordination - 10%
Criteria 7 - Resiliency Improvement and Resolution - 5%
Criteria 8 - Public Perception of Need - 5%

Each criterion above receives a different weight as seen in Appendix C. Each project is assigned to one of four priority levels based on the overall weighted score.

The capital plan is intended to be a fluid document that will be subject to change each year as priorities change and additional information becomes available. All final requests approved by the Capital Improvement Committee will be submitted for final review and approval to the Mayor and the City Council.

Appendix C: Rating Criteria

CRITERIA 1 – OVERALL FISCAL IMPACT

Weight: 5

Rationale: Limited resources exist for competing projects. This requires that each project's full impact on the City's budget be considered in rating and evaluating projects. Projects that are self-funded or have a large proportion of external funding will receive higher ratings than those that do not, as these projects have less impact on the funding portion of our capital budget.



Considerations: Ratings for this factor will consider these major points:

- A. Capital cost of the project relative to all other project requests.
- B. Impact of the project on City operating costs and personnel levels.
- C. Whether the project requires City appropriation or is funded from agency, grant funds, matching funds or generated revenue.
- D. Impact on the City's tax revenue or fee revenue.
- E. Will external funding be lost should the project be delayed?

Illustrative Ratings:

Criteria 1 - Project Funding / Fiscal Impact - 25%
5 - Less than 10% City funding
4 - Less than 30% City funding
3 - Less than 50% City funding
2 - More than 50% City funding, decreases operating costs
1 - More than 50% City funding, operating costs remain the same
0 - More than 50% City funding, increases operating costs

CRITERIA 2 – IMPACT ON SERVICE TO THE PUBLIC

Weight: 3

Rationale: Consideration will be given to capital projects that address health, safety, accreditation or maintenance issues as well as those that improve the services provided by a department. Service is broadly defined, as are the City's objectives in meeting the health, safety or accreditation needs of our residents and/or improved operations of an existing department.

Considerations: Ratings for this factor will consider these major points:

- A. Whether the project focuses on a service that is currently a “high priority” public need.
- B. Whether the project has immediate impact on service, health, safety, accreditation or maintenance needs.
- C. Whether the service is already being provided by existing agencies.

Illustrative Ratings:

Criteria 2 - Impact On Service To The Public - 15%
5 - Project would address an immediate public health or safety need
4 - Project would improve service and addresses a public health or safety need
3 - Project would improve service to meet current desired goals
2 - Project would address deficiencies or problems with existing services; would establish new service
1 - Project would maintain existing standard of service
0 - Project not related to maintaining an existing standard of service



CRITERIA 3 – PROMOTES ECONOMIC DEVELOPMENT

Weight: 3

Rationale: Some projects offer a regional, citywide, or neighborhood benefit, enticing home buyers and business owners by making the City an attractive place to live or work. Criteria 3 assesses projects based on the impact to the City’s economic development efforts.

Considerations: Ratings for this factor will consider these major points:

- A. Whether the project enhances the City’s economic vitality by stimulating the local economy, increasing revenue, improving government effectiveness, or reducing operating costs.

Illustrative Rating:

Criteria 3 - Promotes Economic Development - 15%
5 - Significant regional benefit
4 - Citywide improvement
3 - Benefits large portion of City
2 - Benefits one neighborhood
1 - Assists in the elimination of slum and blight
0 - No impact

CRITERIA 4 - LEGAL OBLIGATIONS AND COMPLIANCE

Weight: 3

Rationale: Some projects are essentially mandatory due to court orders, federal mandates, or state laws that require their completion. These projects should receive higher consideration than those which are considered discretionary. Criteria B evaluates both the severity of the mandate and the degree of adherence to state and federal laws.

Considerations: Ratings for this factor will consider these major points:

- A. Whether the City is under direct court order to complete this project.
- B. Whether the project is needed to meet requirements of federal or state legislation.

Illustrative Ratings:

Criteria 4 - Legal Obligations And Mandates - 15%
5 - City or Department is currently under court order to take action
4 - Project is necessary to meet existing state and federal requirements
3 - Legislation is under discussion that would require the project in future
2 - There is no legal or court order or other requirement to conduct the project
1 - Project requires change in state or law to proceed
0 - Project requires change in federal or law to proceed



CRITERIA 5 – URGENCY OF MAINTENANCE NEEDS

Weight: 2

Rationale: The City’s most immediate goal in both capital and operating finance is to maintain current service levels for our citizens, businesses and visitors. Capital projects that are essential to maintain services, protect investments, or restore service that have been interrupted due to failure of capital assets will receive the highest rating in this criterion.

Considerations: Ratings for this factor will consider these major points:

- A. Whether a service is currently interrupted.
- B. Whether the project as requested will result in full restoration of an interrupted service.
- C. Whether the project is the most cost-effective method of providing or maintaining a service.
- D. Where a service is not currently interrupted, the likelihood that it will be in the next five years if the project is not funded.
- E. Whether costs of the project will increase (beyond inflation) if the project is delayed.
- F. Whether the agency has prepared a comprehensive maintenance/rehabilitation/replacement schedule and the project is due under that schedule.

Illustrative Ratings:

Criteria 5 - Operation and Maintenance Impact - 10%
5 - Service is currently interrupted and the project will restore service in the most cost-effective manner possible
4 - Service is likely to be disrupted in a five-year horizon if the project is not funded
3 - The project is necessary to maintain an orderly schedule for maintenance and replacement
2 - The cost of the project will increase in future (beyond inflation) if it is delayed at this time
1 - There is a minor risk that costs will rise or service will be interrupted if the project is not funded
0 - There is no financial or service risk in delaying or not funding the project

CRITERIA 6 – PRIOR PHASES

Weight: 2

Rationale: Some projects are developed in phases due to their complexity or size. In such cases, the need has already been established by a prior commitment of funding. Therefore, continuation of the project will be given higher consideration.

Considerations: Ratings for this factor will consider these major points:

- A. Whether the project has received prior funds.
- B. Whether the project requires additional funding to be operational.



Illustrative Ratings:

Criteria 6 - Relationship to Other Projects/Coordination - 10%
5 - All but the final phase has been fully funded
4 - Multiple phases have been fully funded
3 - Multiple phases have been partially funded
2 - The first phase has been fully funded
1 - The first phase has been partially funded
0 - No prior phases have been funded or partially funded

CRITERIA 7 – RESILIENCY

Weight: 1

Rationale: Some projects are developed in an effort to mediate unseen risks or disasters the City could face. These projects take a proactive approach to alleviating chronic stresses to the City to assist with resilience efforts after a disaster.

Considerations: Ratings for this factor will consider these major points:

- A. Whether the project addresses stresses that weaken the fabric of a city on a daily or cyclical basis, examples include: High unemployment, Overtaxed or inefficient public transportation system, Endemic violence, Chronic food and water shortages
- B. Whether the project addresses response to a vulnerable population after a disaster. A vulnerable population is a group or community whose circumstances present barriers to obtaining or understanding information or accessing resources. Typically, lower-income persons are considered vulnerable populations since they are less able to recover from the effects of disasters.

Illustrative Ratings:

Criteria 7 - Resiliency Improvement and Resolution - 5%
5 - Resolves chronic stressors to the City
4 - Resolves response to vulnerable population after shock
3 - Improves chronic stressors to the City
2 - Improves response to vulnerable population after shock
1 - Enhances natural resources
0 - No impact

CRITERIA 8 – PERCEPTION

Weight: 1

Rationale: This criterion refers to project assessment of the extent of public support or interest group advocacy and/or opposition.

Considerations: Ratings for this factor will consider these major points:



- A. Whether the project has been identified by a plan, Government official or public organization.
- B. The public's perception of the project, positive or negative.

Illustrative Ratings:

Criteria 8 - Public Perception of Need - 5%
5 - Identified in comprehensive plan, project plan or other study
4 - Specific project request from the City Council
3 - Project request from neighborhood organization or other group
2 - Public perception of need known to City department
1 - Knowledge of public perception of need unknown
0 - Public opposition

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Multi-Year Financial Forecast

Fiscal Years 2026 - 2029

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CITY OF SPRINGFIELD, MASSACHUSETTS MULTI-YEAR FINANCIAL PLAN



FISCAL YEARS 2026-2029

PREPARED BY:
CITY OF SPRINGFIELD, MASSACHUSETTS
OFFICE OF ADMINISTRATION AND FINANCE



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City of Springfield, Massachusetts
Multi-Year Financial Plan (FY26-FY29)
March 30, 2025

March 30, 2025

Honorable Mayor Domenic J. Sarno, Members of the City Council, and Springfield Residents:

I am pleased to present to you the City of Springfield's Multi-Year Financial Plan ("MYFP") for Fiscal Years 2026-2029. In compliance with City ordinance, the MYFP is meant to highlight projected revenue and expenditures for the next four years, using conservative assumptions. This plan serves as a vital tool that allows the City to see the long-term impact of its financial decisions and avoid future fiscal stress.

As the City's Chief Administrative and Financial Officer, it is critical for me that we make strategic and appropriate budgetary decisions that provide core services to our residents while maintaining continued fiscal sustainability. I am proud of the fact that through strategic planning, the City has successfully balanced the budget each year since the disbandment of the Financial Control Board in 2009, and notably, for the past ten years, without the use of any stabilization reserves. Currently, our reserves equal \$71.5M with a goal to grow this number by transferring free cash to reserves each fiscal year.

We continue to manage both our revenue and expense budgets to generate free cash. This is highlighted by the fact that we ended FY24 with a surplus, and were able to certify \$21.3M in free cash in FY25. This accomplishment was a direct result of the City's strong fiscal management. The City further leveraged this success into future earnings by investing \$44.9M from the City's stabilization reserve account into 1-year U.S. Treasury notes, capitalizing on interest rates of approximately 5%, which will bring the City more than \$2M in returns to be directed towards lowering tax bills, providing financial relief for our citizens. This is the second year that the City of Springfield, the first community in the Commonwealth to take advantage of this innovative financial investment strategy, was able to do so thanks to sound and prudent fiscal management policies. Furthermore, the combination of strong fiscal policies and our ability to maintain the discipline essential to the City's overall fiscal health has prompted Standard and Poor's to maintain our AA- bond rating and encouraged Moody's to reaffirm our A2 rating.

Multi-Year Financial Summary

Based on conservative assumptions, the City is projecting to have budgetary deficits ranging from \$21.3M in FY26 and growing to \$58.9M in FY29.

Expense vs. Revenue	FISCAL 2025 ADOPTED	FISCAL 2026 PROJECTED	FISCAL 2027 PROJECTED	FISCAL 2028 PROJECTED	FISCAL 2029 PROJECTED
Expense	928,717,433	993,820,561	1,038,527,580	1,079,751,851	1,125,176,970
Revenue	928,717,433	972,486,782	1,002,611,049	1,033,832,974	1,066,291,939
SURPLUS / (GAP)	-	(21,333,779)	(35,916,531)	(45,918,877)	(58,885,032)

Even with annual MGM revenue that Springfield began receiving back in FY19, spending growth is projected to outpace revenue growth during the four-year period highlighted in this plan. This forces the City to continue making difficult decisions and tough compromises in upcoming fiscal years, in order to strategically manage our spending growth while still maintaining core services for our residents.

Fiscal Challenges

Meeting the demands of an urban city with limited revenue is always a challenge; specifically, when over 60% of the City's budget is a direct pass-through of State Aid to the School Department. The remaining City budget relies heavily on property tax revenue, however Proposition 2 ½ sets strict limitations to the amount that we can levy each year. In 2009, Springfield's property values declined \$1B, which severely dropped our levy ceiling, which is the maximum amount that we can levy in property taxes. Despite property values having increased, Springfield was capped at our levy ceiling for several years, resulting in a loss of millions of dollars in new growth revenue. From FY11-FY19 alone, the City lost approximately \$50M in property tax revenue due to these levy limitations. Thankfully, the last few years have allowed some breathing room between the City's tax levy and the levy ceiling. As property values continue to grow, it's important that we maximize any opportunity to capture revenue associated with that growth.

Another challenge the City faces is a continual rise in operating costs. Non-discretionary spending amounts to over 80% of the City's overall budget and includes net school spending, debt service, health insurance, and the annual appropriation to the Springfield Retirement System. We are strongly committed to addressing Springfield's low



pension funded ratio, as evidenced by an aggressive payment schedule that increased the FY18 and FY19 appropriation by 14% and 15%, respectively, with annual increases of 9% that began in FY20. In FY23, the City transferred \$15M of certified free cash into the Springfield Pension Reserve Fund. The City then invested these funds in 1-year U.S. Treasury Notes, for a yield of \$2.1M received in FY25, to be used towards future pension payments, bringing the total up to \$19.4M. We make Free Cash contributions to the Springfield Other Post-Employment Benefits (OPEB) Trust which has grown from \$15.1M to its current balance of \$18M. As long as we continue to maintain the current payment schedule, Springfield's unfunded actuarial accrued liability (UAAL) will be fully funded by FY34. A recent actuarial valuation, which was performed in 2022, helped the City assess the best strategy for proactively addressing this liability.

Budget Priorities

The City will continue to make strategic investments in public safety to combat the public perception of crime. In FY25 the Police Department made significant strides toward the successful implementation of its new body-worn camera and taser program, and an upgraded Computer-Aided Dispatch and Records Management System. The investment in these initiatives has helped to increase transparency and response, improving the safety of citizens and officers alike, making Springfield the largest police department in Massachusetts to have full-scale programs of this kind. The Police Department will continue funding critical department initiatives including the IA Pro software used to identify patterns of undesirable behavior in order to improve employee training. In addition to the IA Pro, the Department will also continue using PowerDMS for the purpose of meaningful policies and procedures. While these are additional expenses within the operating budget, the department will strategically utilize grant funding to offset as much of the cost as possible.

Despite its best efforts, the Police Department struggles to stay ahead of attrition. The department currently has forty-seven (47) recruits in the academy, and will begin strategically planning for the next class after the current recruits graduate in the spring. Even with this proactive approach, however, the department continually operates at staffing levels that are less than desired. This can be attributed to veteran officers retiring earlier than ever before, as they recognize the dangers and stress of their profession and leave as soon as they are eligible to receive their full pension. This amounts to decades of experience lost, which is detrimental when trying to train a newer force of officers.

Through the strategic planning of more frequent police academies, the department hopes it can maintain a healthy balance of veteran and newly trained officers throughout its various divisions. To that end, the City plans to continue funding the successful North End Initiative, four C-3 Policing Units, the Ordinance Squad, and the Metro Policing Unit in Downtown Springfield. These initiatives are highly effective in crime reduction, as evidenced by FBI crime statistics which demonstrate a 45% decline in violent crime over the past several years. Investing in the Springfield Police Department will ensure it is operating at its full capacity in order to improve residents' and visitors' perceptions of safety in downtown areas, while continuing the concentration on quality neighborhood policing.

We will also continue our efforts towards enhanced public safety within the Springfield Fire Department, as well as Springfield Emergency Communications. Highlights of these investments include:

- Continued funding of full staffing for firefighters, which allows for additional firefighters per shift and ensures proper manpower when responding to calls for service.
- Funding for new fire apparatus', allowing the department to maintain its proactive replacement schedule and avoid costly repairs associated with an older fleet.
- Continued funding for turnout gear and SCBA air bottles, which align with NFPA standards and hold an additional 15 minutes of air capacity, giving firefighters more time to handle fires without interruption.
- Continuation of a health & wellness program that helps to decrease work-related injuries and sustain the overall health of the department.
- In FY24, additional funding has been allocated for new Frontline QA/DOR software, enabling virtual data storage and multi-location access for the department.
- Funding for Equature, which enhances EMS operations with advanced recording and transcription tools.
- Continued funding for Smart911 software, which provides Dispatchers a more effective method of obtaining information for emergency 911 calls.

Continuous investments will also be made to help improve the quality of life in our neighborhoods. The Downtown Cleaning Crew will continue its upkeep of all downtown area parks that serve as "gateways" to the North & South End. The popular Sidewalk Crew continues to address the extensive list of much needed sidewalk repairs and



City of Springfield, Massachusetts
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replacements as well as stump grinding, which was added in FY22 throughout Springfield. The ROCA Clean Sweep Initiative was added as part of the FY25 budget process, and dedicates two five-member teams to respond to quality-of-life calls throughout the City to address litter and trash concerns. These two crews are crucial to ensuring healthy neighborhoods that are inviting to all those who live, visit, and work in the City of Springfield.

In addition to the exciting initiatives introduced in recent years, we will maintain funding for other critical services as well. We will continue to fund the care and maintenance of all City parks, traffic islands and terraces. Funding will also be provided to maintain a full staff of Code Enforcement Inspectors in both the Building & Housing Divisions, along with increased hours for Building Inspectors to accommodate the demands of large-scale commercial projects throughout Springfield. Furthermore, funding will be provided for the continuation of the Mayor's Clean City Program.

Lastly, the City will continue to maintain its curbside trash pickup services. We recently invested in new solid waste vehicles in a proactive effort to replace an aging fleet of existing trucks. This helps to reduce costly vehicle repair and maintenance expenses and, more importantly, ensure that our residents' trash continues to be picked up in a timely and efficient manner. Free single-stream recycling and yard waste pickup are also still available along with low-cost bulk pickup, and free hazardous waste drop-off.

Beyond the investments highlighted in the preceding paragraphs, the City continues to strategically invest in other crucial services such as education, new and improved school facilities, and many others. Moving forward, we will carefully evaluate the most critical needs of each City and School department to ensure key operations are maintained and that the residents, businesses, and visitors of Springfield receive the quality services they deserve.

Conclusion

This plan is meant to provide an honest outlook of the City's finances and the struggles we are facing. Despite the projected deficits summarized in this plan, the City has faced similar budget gaps in the past and has been able to successfully balance the budget each year with little to no use in reserves. It is important to all of us that we do what is necessary so that taxpayer dollars are spent in a manner that is most efficient, effective, and legal and I take my role in this very seriously.

I look forward to working with you on the FY26 budget planning process and I am open to all ideas that will positively benefit our city.

Sincerely,

Cathy Buono,
Chief Administrative and Financial Officer



City of Springfield, Massachusetts
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March 30, 2025

Financial Forecast (FY26-FY29)

	FISCAL 2025 ADOPTED	FISCAL 2026 PROJECTED	FISCAL 2027 PROJECTED	FISCAL 2028 PROJECTED	FISCAL 2029 PROJECTED
<i>SPENDING ASSUMPTIONS</i>					
Administration and Finance Division	17,034,608	21,616,349	22,171,722	22,784,355	23,375,700
Development Division	4,661,211	4,754,436	4,849,524	4,946,515	5,045,445
General Government Division	4,814,304	4,910,590	5,008,802	5,108,978	5,211,157
Non-Mayoral Division	1,931,833	1,970,470	2,009,879	2,050,077	2,091,078
Health and Human Services Division	12,800,875	13,056,893	13,318,030	13,584,391	13,856,079
Public Safety Division	89,540,822	94,506,805	96,419,957	98,372,068	100,363,937
Public Works Division	20,515,754	20,926,069	21,344,591	21,771,483	22,206,912
Parks & Facilities Division	17,270,811	17,911,991	18,264,316	18,623,687	18,990,245
School Department	627,288,835	670,974,557	697,881,905	725,874,881	754,997,582
Debt	23,143,037	22,796,751	26,265,233	24,229,274	24,141,154
Health Insurance & Fringe	32,193,376	35,332,070	38,794,765	42,615,175	46,830,527
Pensions	67,489,816	73,196,616	79,930,704	87,284,329	95,314,487
Other Spending	10,032,151	11,866,965	12,268,151	12,506,640	12,752,664
Total	928,717,433	993,820,561	1,038,527,580	1,079,751,851	1,125,176,970
<i>REVENUE ASSUMPTIONS</i>					
Property Taxes	269,239,817	282,550,861	289,677,133	296,981,561	304,468,600
Local Receipts	74,934,137	72,863,529	72,767,029	72,684,465	72,714,821
State Aid	578,543,479	617,072,392	640,166,888	664,166,948	689,108,517
Reserves	-	-	-	-	-
Net School Spending	-	-	-	-	-
Certified Free Cash/T-Bill Interest	6,000,000	-	-	-	-
Casino Revenue	-	-	-	-	-
Total	928,717,433	972,486,782	1,002,611,049	1,033,832,974	1,066,291,939
SURPLUS / (GAP)	-	(21,333,779)	(35,916,531)	(45,918,877)	(58,885,032)

Summary

The City of Springfield is governed by strict financial policies adopted as ordinances in September of 2009, which dictate that the Chief Administrative and Financial Officer produce and issue a four-year financial plan by March 30th of each year. The purpose of this plan is to provide reasonable revenue and expenditure estimates that the City will experience in upcoming fiscal years ("FY"). This serves as a vital tool for the City as a way to see the long-term impact of its financial decisions while maintaining fiscal sustainability both now and in the future.

This Multi-Year Financial Plan shows the adopted budget for the current fiscal year (FY25), along with the projected budgets from FY26 through FY29. The projected budgets were created by using appropriate and conservative assumptions for revenues and expenses, including:

- 9.1% increase in the scheduled pension payment from FY26-FY29.
- 10.5% increase in projected health insurance costs.
- Adherence to the City's debt schedule.
- The MYFP uses the Governor's proposed FY26 budget, which compared to the FY25 final state budget allowed for a 8.0% in Chapter 70 Aid, and a 2.2% increase in Unrestricted General Government Aid ("UGGA").
- 2.5% increase in property tax revenue.
- No use of one-time revenue resources / reserves.
- Departmental spending growth ranging up to 2%.
- Level-funded local receipts.



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As demonstrated in this plan, Springfield's operating costs are projected to outpace revenue during each of the next four fiscal years. Operational costs include legal and contractual obligations, employee salaries and benefits including our pension obligation, and citywide fixed expenses. With limited amounts in State Aid and property taxes, the City is unable to generate all of the revenue needed to fully support the operational costs desired. Even with the introduction of MGM Casino revenue in FY19, as outlined in the Host Community Agreement, the City still faces projected deficits ranging from \$21.3M in FY26 and growing to \$58.9M in FY29.

A challenge the City faces for FY26 is the impact of the Municipal Revenue Growth Factor ("MRGF") on the projected budget deficit. The MRGF is a calculation which determines the percentage of revenue growth a municipality has recognized when compared to the previous fiscal year, and includes the following revenue sources:

- Local Receipts (Motor Vehicle/Other Excise Tax, Payments In-Lieu of Taxes, Fines and Forfeitures, etc.)
- General Revenue Sharing (UGGA & State-Owned Land Reimbursements)
- Property Tax Levy Limit and Estimated New Growth

Once this percentage is determined, it is then used to help to calculate the municipality's "Required Local Contribution" in funding to be allocated towards education. Largely driven by increase in property values, Springfield's Tax Levy Limit for FY25 increased by approximately \$13M. As a result, this increased our MRGF, which in turn increased our Required Local Contribution. To quantify, our required contribution to the School Department rose from \$51.5M in FY25 to \$54.3M in FY26.

To better understand how the MRGF will negatively impact our projected deficit, it is most beneficial to view the numbers from a high level. The table below shows the amount of Unrestricted General Government Aid received by the City in FY24 and FY25 as well as the amount projected to be received in FY26 based on the Governor's budget and compares it against our Required Local Contribution.

Municipal Revenue Growth Factor - FY24 - FY26 Comparison			
Category	FY24	FY25	FY26
Unrestricted GG Aid	\$ 45,256,815.00	\$ 46,614,520.00	\$ 47,640,039.00
Required Local Contribution	\$(48,026,085.00)	\$(51,503,174.00)	\$(54,330,699.00)
Total	\$ (2,769,270.00)	\$ (4,888,654.00)	\$ (6,690,660.00)

Based on the calculations shown above, the amount of UGGA we are projecting to receive in FY26 falls short of our Required Local Contribution. Because UGGA is directly "passed through" to the School Department to fund this contribution, any shortfall will result in the City having to identify additional funding within our operating budget in order to meet the requirement. As illustrated in the table above, the City will need to identify \$6.7M from an already limited pool of discretionary funding, a \$1.8M increase over an already difficult gap to close the year before.

Another challenge the City faces is the cost of recycling. For years, Springfield had not incurred a cost to dispose of recycled goods, only trash. Springfield is now required to pay for these services at a rate of nearly double what it costs for trash. We are expecting to pay about \$115.21 per ton of trash, and \$144.15 per ton for recycling in FY26. Based on annual recycling tonnage amounts, this represents a \$1.1M expense the City must now incur.

In addition, in November 2022 the Massachusetts Department of Environmental Protection initiated a mandatory program for mattress recycling for all municipalities within the Commonwealth. The program required that all mattress recycling vendors must be registered and certified by the DEP. As a result, the City could no longer include mattresses in the standard bulk collection, and had to enter into a contract with one of the few approved vendors at the time. The cost for disposing of mattresses has now increased to \$27 per mattress, with additional monthly fees of approximately \$3,575 for the trailer and transportation, and our fee for residents has now increased to \$16, while our fee for bulk pickup remains at \$8.

While Springfield allocates all trash-related services to a separate Enterprise Fund, the added costs of recycling and mattress disposal directly impacts our General Fund budget. Each fiscal year we are required to supplement the



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Enterprise Fund, due to a shortage in revenue collection that does not meet operational expenses. The FY26 projected supplement of \$9.0M, which is allocated from the General Fund, increased due to the recycling and mattress expenses. By pulling additional funds away from an already-limited pool of money, we are forced to develop innovative solutions in order to balance our budget.

As illustrated in the preceding paragraphs, growing expenses and limited revenue sources force the City to make difficult budgetary decisions in order to maintain operations. It is important to note that over 80% of the City budget is non-discretionary, meaning that the costs are mandated by law or ordinance. Non-discretionary expenditures include budget items such as school funding, debt service payments, employee health insurance, workers compensation claims, and the capital reserve fund. This means that the discretionary costs, which make up only 20% of the entire City budget, must assume all of the reductions required to balance the budget. While these budget items are not legally mandated, they encompass many essential functions for the City, including public safety forces, library operations, parks maintenance, road construction, veterans' support, and other key services. This forces the City's administration to develop creative solutions in an effort to reduce costs in an effective and efficient manner.

FY26-FY29 Projected Expenditures

	FISCAL 2025 ADOPTED EXPENDITURES	FISCAL 2026 PROJECTED EXPENDITURES	FISCAL 2027 PROJECTED EXPENDITURES	FISCAL 2028 PROJECTED EXPENDITURES	FISCAL 2029 PROJECTED EXPENDITURES
City Non-Discretionary					
SCHOOLS	627,288,835	670,974,557	697,881,905	725,874,881	754,997,582
MUSEUM	1,320,000	1,320,000	1,320,000	1,320,000	1,320,000
DEBT SERVICE	19,181,437	18,520,988	21,882,576	19,697,050	19,496,625
STATE ASSESSMENTS	3,806,569	3,889,136	3,986,364	4,086,023	4,188,174
CONTRIBUTION RETIREMENT PENSION	67,489,816	73,196,616	79,930,704	87,284,329	95,314,487
BENEFITS	32,193,376	35,332,070	38,794,765	42,615,175	46,830,527
CAPITAL RESERVE FUND	3,961,601	4,275,763	4,382,657	4,532,223	4,644,529
PARKING CONTRACT	1,165,901	1,495,219	1,525,124	1,555,626	1,586,739
PAY-AS-YOU-GO CAPITAL	4,989,680	5,162,609	5,436,662	5,544,990	5,657,751
Subtotal (Non-Discretionary)	793,590,591	849,499,028	893,935,524	935,125,473	980,866,944
City Discretionary					
CITY DEPARTMENTS	135,126,841	144,321,533	144,592,056	144,626,378	144,310,025
Subtotal (Discretionary)	135,126,842	144,321,533	144,592,056	144,626,378	144,310,026
Total Expenditures	928,717,433	993,820,561	1,038,527,580	1,079,751,851	1,125,176,970

Revenue Assumptions

The State Aid projections illustrated in this plan are based on Governor Healey's FY26 proposed budget, which was released on January 23rd, 2025.

Chapter 70

The City's largest source of revenue is State Aid from Chapter 70 funds, which is devoted exclusively to education. Created from the Education Reform Act of 1993, the Commonwealth determines every municipality's required local contribution. A municipality's local contribution, combined with its Chapter 70 Aid, equals the school district's net school spending requirement, which is the minimum the district must spend on education each fiscal year. The projection assumes a 8.0% increase in FY26 consistent with the Governor's budget and a 4% increase in the remaining years of the plan based on pupil estimates.

Charter School Tuition Reimbursements

The Commonwealth has committed to providing assistance to municipalities whose resident students attend charter schools. Sending districts shall be reimbursed a portion of the costs associated with students attending charter schools; 100% of the tuition for the first year, and 25% for each of the next five years. The projection assumes a \$2.7M decrease in Charter School reimbursements for FY26, based on the Governor's budget. The remaining years of the projection assume an annual 3.5% increase.



Unrestricted General Government Aid (UGGA)

Unrestricted General Government Aid is undedicated revenue provided by the State for municipal services. The Governor's budget includes an allocation of \$47.6M, an increase of 2.2%, with future years projected to grow by 1%. As mentioned earlier in this document, this revenue is directly passed through to the School Department to ensure Springfield meets its required local contribution, despite being "unrestricted" in how it can be spent.

Other State Aid

Listed below are the assumptions for the other State Aid categories Springfield receives:

- **Veterans' Benefits** - The City receives a 75% reimbursement on all eligible spending towards veterans' financial, medical and burial benefits. The projection assumes the Governor's FY26 budget recommendation for Veterans' Benefits.
- **Tax Exemptions** - Chapter 59 of Massachusetts General Laws sets a series of exemptions for Veterans and their surviving spouses, persons over 65 years old and legally blind persons. Those who meet the requirements as stated by Chapter 59 receive exemptions from their property taxes, ranging from \$175 to full exemption. The State partially reimburses municipalities for these exemptions. The projection assumes the Governor's FY26 budget recommendation for tax exemptions.
- The State reimburses municipalities for a portion of the taxes lost on state-owned land. The projection assumes the Governor's FY26 budget recommendation for PILOT payments.

Property Taxes

The Commonwealth of Massachusetts is unique in that it limits property tax assessments levied by its municipalities. Under Proposition 2 ½, Springfield cannot tax higher than 2.5% of the total and full cash value of all taxable property. This is known as the levy ceiling. Under the statute, the maximum amount that a municipality can levy in property taxes each year is referred to as the levy limit. There are only three avenues through which the levy limit can be increased; a 2.5% increase over the prior year levy limit, new growth recognized in the tax base, or a voter override. The levy limit must always be below or the same as the levy ceiling.

A side effect of Proposition 2 ½ is that it severely limits the revenue a municipality can collect when property values decline. From FY09 to FY13, Springfield experienced over \$1B in declining property values, which drastically reduced our levy ceiling. Although property values eventually began to rise, the levy ceiling remained very low, which prohibited the City from fully capturing its levy capacity. Property values did not fully recover to FY08 levels until FY18. From FY12 through FY19, the City of Springfield lost over \$42.8M in property tax revenue due to these levy limitations.

Despite the lost revenue over those eight years, Springfield has now broken away significantly from its levy ceiling, with \$59.9M in override capacity. This substantial gap between our levy limit and levy ceiling is an extremely positive change and can be attributed to a healthy rise in property values, a sign of economic strength that hasn't been this prominent since prior to the recession more than a decade ago. It is through this strong growth in our values that we are able to address structural deficits without the need to make major service reductions. The administration is hopeful that this trend will continue and that no money is being left on the table due to circumstances beyond our control.

The United States is currently in its longest economic expansion of the modern era. When a recession does occur, it will likely have a negative impact on property values. As seen before in 2008, this could once again cause the City's tax levy to fall, even as expenses continue to rise. With this in mind, the City has been proactive in building strong reserves during this expansion, so that it can weather the next economic downturn without being forced to make major service reductions.

Although some new growth is anticipated in FY26 and future years, this MYFP takes a conservative measure by not building it into the revenue projections. The City will continue to monitor this closely and, if appropriate, seek legislative solutions to help capture new growth revenue in future fiscal years.



Local Receipts

The category includes motor vehicle excise, rooms occupancy tax, fees and fines, interest income, license and permit revenue, among others. In general, the forecast for Local Receipts does not substantially change on an annual basis unless it is affected by a legal change such as a fee or fine increase, or a new type of revenue. Most recently the City adopted the local option to tax 3% on the retail sale of adult-use marijuana. This introduced a new stream of revenue for the City, currently projected at over \$1M for FY26.

PILOT

The Payments in Lieu of Taxes (“PILOT”) revenue assumes a gradual decline based on the agreements in place and their expiration dates. Some agreements may be renewed which would positively impact revenue collections. As these PILOT agreements expire, the City should see the tax revenue proportionally increase as these entities cycle back onto the tax rolls.

Reserves

Reserve balance is one of the most important factors in determining a municipality’s financial health. The general rule of thumb is to save in the good years and spend in the bad years – which promotes financial stability and sustainability. We have been fortunate to balance our budget without the use of reserves for the past 9 years. Our financial ordinances require a stabilization reserve balance between 5% - 15% of our general fund budget. Monetarily, that range is between \$46.4M - \$139.3M based on the FY25 Adopted Budget of \$928.7M. Currently our reserve balance of \$71.5M, or 7.7%, is at the low end of that requirement. Continuing to add to and preserve our overall reserve balance requires commitment and determination, but it is one of the most worthwhile decisions we can make in terms of financial responsibility.

Spending Assumptions

Overall, the projection represents level service funding for the entire forecast period. Even with this assumption, there are areas of the budget that continue to grow and will be accommodated with the revenue available. Listed below are the assumptions for spending within the largest categories of the City’s budget.

City Departments

The projection assumes a 2% increase for nearly all City Departments, which encompass the cost of living increases for non-bargaining employees, settled collective bargaining contracts, and those currently being negotiated.

School Department

The School Department projection is based on a projected enrollment increase and the required funding rate per student, set out by the Commonwealth’s calculation for “Net School Spending (NSS)”. This is the required amount of annual spending on schools that the Chapter 70 formula dictates, and is a combination of state aid for schools and the district’s required contribution.

The current projection assumes a 7.7% increase for FY26 and 3.5% thereafter, with approximately 90% of the School Department budget being offset by State Aid. The difference will be a direct cost to the City. In addition to the City’s contribution to meet NSS, it also is responsible for non-NSS costs such as transportation, leases and adult basic education (“ABE”), all of which must be funded through the City’s operating budget without any support from State Aid. Transportation costs alone are projected to increase more than 8% in FY26 and these costs are highly dependent on the amount and operation of local charter schools.

Debt Service

The City’s debt service projection uses the current debt schedule, which is designed to have the debt service number decline over the next several years. However, it is hoped that by maintaining a level debt service payment, the City can make strategic investments in its capital needs, as spelled out in the Capital Improvement Plan.



Health Insurance

The City of Springfield has annually saved millions of dollars by receiving its health insurance through the Group Insurance Commission (“GIC”). The GIC, which provides and administers health insurance for approximately 425,000 members throughout the Commonwealth, seeks to identify low cost plans that are affordable for not only for its members, but also the municipal agencies in which they work for.

This financial forecast conservatively assumes a 10.5% increase for health plan expenses based on the GIC projected FY26 growth. This is a strategic effort to ensure that the City is accounting for a large increase in insurance rates, should this occur during any given year. Due to the large budgetary cost associated with our health insurance benefit, it is vital that we always seek a fiscally responsible solution in order to preserve our limited financial resources.

Retirement

The City’s municipal pension remains the lowest funded in the Commonwealth, with a current funding ratio of 40.1% and an unfunded liability totaling \$901.2M. Poor market and economic conditions are contributing factors that led to Springfield’s low pension funded ratio. Pension funds rely heavily on growth of approximately 7.00% a year from investments; any return lower than this would have adverse effects on the unfunded liability amount. In 2008, the fund reported losing 28% of its value due to the stock market crash of that year. Although the market has since rebounded, limited revenue sources have made it challenging to contend with higher pension payments.

To address this issue, the City deliberately lowered its rate of return to reflect market rates and assumed an aggressive payment schedule with the goal to be fully funded by FY34, six years earlier than the state-mandated deadline. As part of this, the City increased its FY18 and FY19 pension appropriations by 14% and 15%, respectively. To further bolster our efforts towards addressing this liability, the City transferred in an additional \$2M from its Pension Stabilization Reserve Fund in October 2018, and \$1.1M in Free Cash in March 2019. In FY23, with an unprecedented amount of certified Free Cash, the City made the forward-thinking decision to move \$15M into the Pension Stabilization Reserve Fund, bringing the current balance to 19.4M. These acts are a testament to the administration’s commitment to developing creative solutions that will continue to reduce the liability and thus improve the City’s overall financial position.

Looking ahead, the payment projections for the upcoming fiscal years shown on this plan are based on the City’s most recent pension funding schedule, which was evaluated and finalized in 2022. Annual Payment increases which equate to 9% over the previous year’s amount continue in FY26, and will remain that way until the liability is fully funded in FY34. Developing this aggressive payment schedule certainly addresses the City’s low pension problem; however, it also comes with concerning fiscal challenges.

The FY26 pension appropriation amounts to \$121.3M, which is divided amongst three separate entities; the City of Springfield, the Springfield Housing Authority, and the Springfield Water and Sewer Commission. Given that pension is currently the third largest expense in the City’s operating budget, significant increases in annual payments will likely have an impact on City services if alternative revenue sources are not actualized. To avoid future risk, the City will continue to reassess its pension funding schedule every two years when the actuarial valuation is updated.

Conclusion

Based on these assumptions, it is clear that spending growth will continue to outpace revenue growth for the coming years, forcing the City to develop creative solutions. It is important to note that the revenue assumptions in this document are conservative and will be updated as more information becomes available concerning property values or other revenue opportunities. In future years, we look towards the spin off effect of all the City’s economic development projects, as this will continue to grow our tax base and generate new growth, allowing the City more financial flexibility.

Despite the projected budget gaps in the coming fiscal years, the City has overcome similar deficits in the past. We have successfully balanced and maintained the City’s annual operating budget by making strategic and compassionate decisions that align with the administration’s top policy priorities. This approach will not change, and we will continue to make thoughtful, sustainable financial decisions that are in the best interest of the City’s taxpayers.

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Appendices

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Appendix A

Glossary of Municipal Finance Terms^{*}

^{*} The terms contained in this glossary are all applicable to Massachusetts municipal finance, but may not necessarily appear in this document.

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Abatement: A reduction or elimination of a real or personal property tax, motor vehicle excise, a fee, charge, or special assessment imposed by a governmental unit. Granted only on application of the person seeking the abatement and only by the committing governmental unit.

Account Code: An expenditure classification based on the types or categories of spending, such as personnel services, employee benefits, purchase of services, supplies and materials, intergovernmental, other charges and expenses, capital outlay and debt service.

Accounting System: The total set of records and procedures, which are used to record and report information on the financial operations of an organization.

Accrual Basis of Accounting: Accounting transactions are recorded to a fiscal year when the underlying economic event takes place, and without regard for when the cash receipt or cash disbursement occurs. Revenues are recorded when the revenue-generating activities are performed, and expenses are recorded when goods or services are received. The City's solid waste program (trash pick up) is an example of this whereas other general funds are on a modified accrual basis of accounting.

Adequate Yearly Progress (AYP): As required by the federal No Child Left Behind Act (NCLB), all schools and districts are expected to meet or exceed specific student performance standards in ELA and Mathematics each year. AYP determinations are issued yearly based on the performance of all students and for student groups to monitor the interim progress toward attainment of grade-level proficiency by the 2025-2026 school year. Prior to 2003, AYP determinations were based on aggregate student performance.

Appropriated Fund Balance: The amount of fund balance estimated to be available from previous years and designated for use in the current year and/or ensuing years.

Appropriation: An authorization made which permits officials to incur obligations and to make expenditures of public funds. Appropriations are usually made for fixed amounts and are typically granted for a one-year period.

Assessed Valuation: The estimated value of real estate or other property by a government as a basis for levying taxes. The value may only be a fraction of the property's market value.

Assessed Value Tax Rate: The amount of tax levied for each \$1,000 of assessed valuation.

Assets: Property owned by the City, which has a monetary value and must be recorded.

Balanced Budget: A budget in which non-one-time revenue equals or exceeds expenditures.

Bond: A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects, such as buildings, sewage treatment facilities and water distribution systems.

Bond Anticipation Notes (BANs): Short-term interest-bearing securities issued in anticipation of a long-term issuance at a later date. The notes are retired from proceeds of the bond issue to which they are

related.

Bond Rating (Municipal): A credit rating assigned to a municipality to help investors assess the future ability, legal obligation, and willingness of the municipality (bond issuer) to make timely debt service payments. Stated otherwise, a rating helps prospective investors determine the level of risk associated with a given fixed-income investment. Rating agencies, such as Moody's and Standard and Poor's, use rating systems, which designate a letter or a combination of letters and numerals where AAA is the highest rating and C1 is a very low rating.

Budget: A comprehensive financial plan of operation which allocates available revenues among competing expenditure requirements for a given time period.

Budget Calendar: The schedule of key dates or milestones, which the City follows in the preparation, adoption, and administration of the budget.

Budget Gap: The difference between total estimated revenue sources and the total requested budget amounts for any given fiscal year. The budget gap must be reduced to \$0 before the Mayor submits his recommended budget for City Council approval and adoption.

Budget Document: The official document prepared by the Mayor and Finance Department, which presents the proposed budget to the City Council.

Budget Message: An introductory statement of the proposed budget presented in narrative form. The budget message explains principal budget issues, provides a summary of the most important aspects of the budget, changes from the previous fiscal years, and the views and recommendations of the Mayor.

Budget Transfer: Modifications to the operating budget, which involve the transfer of appropriations within and between organizational units and accounts.

Budgetary Control: The control or management of a governmental unit in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and estimated revenues.

Capital Assets: A fixed facility, object or asset costing more than \$25,000 with an estimated useful life of ten (10) years or more. Capital assets are also called fixed assets.

Capital Improvements: Physical assets, purchased or constructed, the acquisition of land, and improvements to land or buildings. Capital improvements typically involve buildings, water and sewage systems, roads, and recreational facilities.

Capital Outlay: Expenditures for land, equipment, vehicles, or machinery that results in the acquisition of or addition to fixed assets.

Cash Management: An effort to manage cash flows in such a way that interest and penalties paid are minimized and interest earned is maximized.

Carryover: If goods or services which have been encumbered in the year are not received by June 30th

of that fiscal year, and the commitment is still valid, then the encumbrance remains open at year-end and is carried forward into the next fiscal year with an equal portion of the prior year's budget to cover the eventual pay out. (See also Encumbrance and prior year expenditures).

Cherry Sheet: Named for the cherry colored paper on which they were originally printed, the Cherry Sheet is the official notification to cities, towns and regional school districts of the next fiscal year's state aid and assessments. The aid is in the form of distributions, which provide funds based on formulas and reimbursements that provide funds for costs incurred during a prior period for certain programs or services.

Composite Performance Index (CPI): The Composite Performance Index (CPI) is a 100-point index that combines the scores of students who take standard MCAS tests (the Proficiency Index) with the scores of those who take the MCAS-Alternate Assessment (MCAS-Alt) (the MCAS-Alt Index) and is a measure of the extent to which students are progressing toward proficiency in ELA and Mathematics, respectively.

Contingency: A budgetary reserve set aside for unforeseen expenditures.

Debt Service: The payment of principal and interest on borrowed funds, according to a predetermined payment schedule.

Deficit: The excess of an entity's liabilities over its assets and/or the excess of expenses over revenues, during a specified accounting period.

Delinquent Taxes: Taxes that remain unpaid as of the close of business on the date due, after which a penalty for nonpayment is attached and interest begins to accrue.

Department: The highest organizational level for the provision and delivery of a specific governmental service or closely related services. A department may be composed of sub-departments, agencies, programs, etc.

Depreciation: Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence. This represents the decrease in value of physical assets due to use and the passage of time.

Designated Fund Balance: A component of Fund Balance that indicates the portion of Fund Balance, that is segregated by City management for specified future purposes.

Disbursement: Payment for goods and services.

Employee Benefits: Employee benefits includes, but is not limited to, the City's appropriations for retirement, worker's compensation benefits, health, dental, and unemployment costs.

Encumbrance: The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for future expenditures. They cease to be encumbrances and become expenditures when the goods/services have been received or rendered and payment is made.

Enterprise Fund: A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to ensure that revenues are adequate to meet all necessary expenditures on full accrual accounting procedures.

Equalized Valuations (EQV): The determination of an estimate of the full and fair cash value of all property in the Commonwealth as of a certain taxable date. EQVs have historically been used as a variable in distributing some state aid accounts and for determining county assessments and other costs.

Equalization: An annual assessment of real estate to ensure that assessments accurately reflect current market values. Equalization revenue is the annual increase or decrease in collected revenue resulting from adjustments to the assessment of existing property in the City. This annual increase or decrease is due to value changes rather than to new construction/growth.

Estimated Revenues: The amount of projected revenue to be collected during the current or ensuing fiscal year.

Expenses: Charges incurred for the operation of an organization, such as maintenance, interest, travel, mileage, equipment, rentals, utilities, professional services, contracts, and other charges.

Federal Emergency Management Agency (FEMA): FEMA is an agency of the United States Department of Homeland Security, initially created by Presidential Reorganization Plan No. 3 of 1978 and implemented by two Executive Orders. On 1 April 1979. The primary purpose of FEMA is to coordinate the response to a disaster that has occurred in the United States and that overwhelms the resources of local and state authorities.

Federal Highway Administration (FHWA): The FHWA is a division of the United States Department of Transportation that specializes in highway transportation. The agency's major activities are grouped into two "programs," the Federal-aid Highway Program and the Federal Lands Highway Program. Its role had previously been performed by the Office of Road Inquiry, Office of Public Roads and the Bureau of Public Roads.

Fiscal Restraint: The practice of restraining growth in expenditures and disbursements to stay within revenue forecasts.

Fiscal Year (FY): A twelve-month period designated as the operations year for an organization, also called the budget year. For the City, the fiscal year is July 1 to June 30. The fiscal year for the State of Massachusetts is the same. The Federal fiscal year is October 1 to September 30.

Fixed Assets: Property of high value and long-term character such as land, buildings, machinery and other equipment.

Foundation Budget: The Commonwealth's calculation of an "adequate" spending level for a district.

Free Cash: Remaining, unrestricted funds from operations of the previous fiscal year including unexpended free cash from the previous year, actual receipts in excess of revenue estimates shown on

the tax recapitulation sheet, and unspent budget amounts. Free cash is not available or appropriation until certified by the Director of Accounts.

Full Faith and Credit: A pledge of the general taxing power of a government to repay debt obligations, typically used in reference to bonds.

Full Valuation: The term used to indicate a property appraisal at 100% of market value at a specified point in time.

Full Value Tax Rate: The amount of property tax levy for each \$1,000 of full valuation on all properties, to arrive at a desired total tax collection.

Fund: An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

Fund Accounting: Organizing the financial records of a municipality into multiple, segregated locations for money. A fund is a distinct entity within the municipal government in which financial resources and activity (assets, liabilities, fund balances, revenues, and expenditures) are accounted for independently in accordance with specific regulations, restrictions or limitations. Examples of funds include the general fund and enterprise funds. Communities whose accounting records are organized according to the Uniform Municipal Accounting System (UMAS) use multiple funds.

Fund Balance: The difference of a fund's total assets versus its total liabilities. A negative fund balance, sometimes called a fund deficit, occurs when liabilities exceed assets. When assets exceed liabilities it is called a surplus. There are three subcomponents of fund balance: reserve; designated; and undesignated fund balances.

Generally Accepted Accounting Principles (GAAP): A uniform set of reporting standards derived by certain authoritative bodies, principally the Governmental Accounting Standards Board, with the intended purpose of fairly presenting the results of an organization's financial activities. The City of Springfield prepares and reports its financial statements in accordance with GAAP.

General Fund: The largest fund within the City, which accounts for most of the City's financial resources. General Fund revenues include property taxes, licenses and permits, local taxes, service charges, and other types of revenue. This fund includes expenditures and financing for most of the basic operating services, such as public safety, health and human services, finance, data processing, parks and recreation, and public works.

General Obligation Bonds (GOBs): Bonds for which a government pledges its full faith and credit to ensure repayment. The term GOB is used to refer to bonds, which are to be repaid from taxes and other general revenues.

Government Finance Officers Association (GFOA): The GFOA is a professional organization whose purpose is to enhance and promote the professional management of governments for the public benefit by identifying and developing financial policies and best practices and promoting their use through education, training, facilitation of member networking, and leadership.

Graduation Rate: All Massachusetts public high schools and districts at the grade 9-12 grade span must meet or exceed the State's graduation rate standard for all reportable student groups in order to make AYP. The graduation rate is one of two criteria (the other being the fulfillment of local requirements) required by the Department as a condition for high school graduation.

Grant: A contribution of assets (usually cash) by one governmental unit or other organization to another. Generally the largest contributions made to local governments are from the state and federal governments. Grants are usually made for specified purposes.

Interest: The price paid for the use of money, or the return on investment obtained from investing money.

Liability: Debt or other legal obligations arising out of transactions in the past, which must be liquidated, renewed, or refunded at some future date. The term does not include encumbrances.

Line-Item Budget: A budget that lists each expenditure category (personal services, purchase of services, supplies and materials, etc.) and revenue category (state aid, departmental revenue, etc.) separately, along with the dollar amount budgeted for each specified category.

Local Receipts: Locally generated revenues, other than real and personal property taxes. Examples include motor vehicle excise, investment income, hotel/motel tax, fees, rentals, and charges. Annual estimates of local receipts are shown on the tax rate recapitulation sheet.

Long Term Debt: Debt with a maturity date of more than one year after the date of issuance.

Management Initiatives: Changes to internal business practices undertaken by City Managers to improve efficiency, productivity, and customer satisfaction.

Mandate: Any responsibility, action or procedure that is imposed by one sphere of government on another through legislative, executive, or judicial action as a direct order, and/or that is required as a condition for reimbursement of expenditures.

Massachusetts Comprehensive Assessment System (MCAS): The Massachusetts Comprehensive Assessment System (MCAS) is the Commonwealth's student academic assessment program. 2009 school and district AYP findings were based on the results of MCAS tests administered in grades 3-8 and 10 in ELA and Mathematics.

MCAS-Alternate Assessment (MCAS-Alt): While the majority of students with disabilities take standard paper and pencil MCAS tests, either with or without accommodations, the MCAS-Alt is used to assess the attainment of students who, by reason of severe and complex disabilities, are not able to participate in the standard MCAS testing program. According to federal rules, up to one percent of the student population assessed using the MCAS-Alt may be included in AYP determinations using the MCAS-Alt Index. The MCAS-Alt is a portfolio review of student work and other student data, designed to measure knowledge of the key concepts and skills outlined in the learning standards of the Massachusetts Curriculum Frameworks. The portfolio consists of a structured collection of products, compiled throughout the school year, that document the student's performance of skills and understanding based on the Curriculum Framework in the content area being assessed.

MCAS-Alt Index: The MCAS-Alt Index is a measure of the distribution of student performance among students with significant cognitive impairments (up to 1% of all students assessed statewide) who demonstrate performance equivalent to each of the five MCAS Alternate Assessment performance levels (*Progressing, Emerging, Awareness, Portfolio Incomplete, Portfolio not Submitted*). The number of students at each MCAS-Alt performance level is multiplied by the number of MCAS-Alt Index points associated with each and divided by the total number of students. The result is a number between 0-100, called the MCAS-Alt Index.

Massachusetts Emergency Management Agency (MEMA): MEMA is a Commonwealth of Massachusetts agency that coordinates Federal, State, local and private resources throughout the Commonwealth during times of disasters and emergencies.

Maturity Date: The date at which full and/or final payment of principal and interest is due on debt obligations.

Mission Statement: A mission statement is a broad, philosophical statement of the purpose of an agency, specifying the fundamental reasons for its existence. A mission statement is a written statement of purpose that can be used to initiate, evaluate, and refine business activities.

Modified Accrual Basis of Accounting: The modified accrual basis is used for all funds except for the proprietary funds. Accounting transactions for revenue are recognized when they become susceptible to accrual, that is when they become both measurable and available to finance expenditures of the current period. "Available" means collectible in current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recognized when the fund liability is incurred.

Municipal Bond: Bond issued by a state, local or government authority in the U.S. The interest is exempt from U.S. Federal taxation and usually from state taxation within the state of issue.

MUNIS: MUNIS is the financial software of record used by the City of Springfield.

Natural Resources Conservation Service (NRCS): The NRCS was formerly known as the Soil Conservation Service (SCS), and is an agency of the United States Department of Agriculture (USDA) that provides technical assistance to farmers and other private landowners and managers.

No Child Left Behind (NCLB): Signed into law by President George W. Bush on January 8, 2002, NCLB is the principal federal law affecting public education from kindergarten through high school. NCLB is built on four pillars: expanded local control and flexibility; doing what works based on scientific research; accountability for results; and more options for parents.

Non-Discretionary: Funds appropriated and expended to pay for utilities and/or utility type expenditures. Common descriptions associated with these types of expenditures are, heat, light, and electric. Other types of expenditures may be controlled at this level such as the fuel for the school buses.

Operating Budget: The portion of the budget that pertains to daily operations and provides basic governmental services. The operating budget contains all appropriations and revenues necessary to operate the government.

Other than Personal Services (OTPS): This acronym is a catch-all used by Springfield City personnel when discussing a certain group of operating expenditure categories. OTPS includes Purchase of Services, Supplies and Materials, Intergovernmental Charges, and Other Charges & Expenditures. Additional detail on these expenditure classifications can be found in Appendix B.

Outcome: Measurable or tangible consequences associated with a program service, e.g., reduction in fire deaths or percent of juveniles not reconvicted within 12 months.

Output: Quantity or number of units produced. Outputs are activity-oriented, measurable and usually under managerial control.

Participation: A required component of AYP calculations, the Participation figure shows the number of students who participated in MCAS/MCAS-Alt tests (# assessed) divided by the number of students enrolled (# enrolled) on the date MCAS tests are administered, including LEP students enrolled in U.S. schools for the first time. As a matter of federal law, the minimum participation rate required to make AYP is 95%.

Performance Level: Student results on MCAS and MCAS-Alt tests are assigned one of four performance levels:

MCAS performance levels in grades 4-8 and 10 – *Advanced, Proficient, Needs Improvement, or Warning/Failing.*

For grade 3 only, a fourth performance level is *Above Proficient.*

MCAS-Alt performance levels (called *alternate achievement standards*) provide information that allows meaningful interpretation of student achievement and the progress these students have made in learning the academic skills and content addressed by all students at that grade level, even though the skills and content have been addressed well below the grade-level expectations of their peers – *Progressing, Emerging, Awareness, or Portfolio Not Submitted.*

Post Employment Benefits: These include health benefits provided to retirees and are normally recorded when incurred. However, there are long-term, future costs associated with these benefits that accrue during the period that the employees actually are rendering their services to the City. That liability is required to be actuarially determined and recognized for financial reporting purposes.

Premium Compensation: Additional premiums paid to eligible City employees for working under specific conditions.

Principal: The par value or face value of a bond, note, or other fixed amount security, not including accrued interest.

Property Tax: Citywide taxes levied on all real property according to the property's valuation and tax rate.

Pupil Enrollment: For any budget year, the number of pupils enrolled.

Request for Proposals (RFP): A document used by the City to request offers when competitive sealed bidding for the purchase of goods or services is not practical or advantageous. An RFP is generally used

when precise specifications cannot be developed or are not appropriate and price is only one of several evaluation factors to be weighed by the City in awarding the bid.

Reserve: An account used to indicate that a portion of an operating fund's "fund balance" is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Reserved Fund Balance: One of three components of total fund balance, which indicates the portion of fund balance that cannot be appropriated because of legal restrictions (e.g., encumbrance from prior year budget for contracts to be completed).

Revenue: Funds that the government receives as income. It includes such items as tax payments, fees for specific services, receipts from other governments (state aid), fines, forfeitures, grants and interest income.

Revenue Forecast: A projection of future City revenue collections.

Revolving Fund: An accounting mechanism that allows a community to raise revenues from a specific service and use those revenues without appropriation to support the service. The aggregate of all revolving funds may not exceed ten percent of the amount raised by taxation by the city or town in the most recent fiscal year, and no more than one percent of the amount raised by taxation may be administered by a single fund.

Tax Base: The aggregate value of taxed items. The base of the City's real property tax is the market value of all real estate in the City.

Tax Levy: The total amount to be raised by property taxes for the purpose stated in the City's financial plan for various funds.

Tax Rate: The amount of tax levied for each \$1,000 of assessed valuation.

Tax Rate Limit: The maximum legal property tax rate at which a municipality may levy a tax. The limit may apply to taxes raised for a particular purpose or for general purposes.

Tax Roll: The certified list of assessed/taxable values prepared by the Assessor and presented to the taxing authority each year.

Taxes: Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefits, such as special assessments.

Undesignated Fund Balance: One of three components of total fund balance, which indicates the portion of fund balance that is neither legally restricted (e.g. encumbered) or specifically segregated for future purposes (e.g. designated).

User Fees: The direct payment of a fee for receipt of a public service by the party benefiting from the service. An example would be payment for use of a park swimming pool.

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Appendix B

Expense Code Classifications

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Expenditure accounts are distinguished from other accounts by use of an account code beginning with a "5." These account codes have been defined by Massachusetts Department of Revenue (DOR) by the Uniform Massachusetts Accounting System (UMAS) most recently updated in August 2007 and is applicable to all political subdivisions in the Commonwealth.

The major breakdowns of expenditure categories and detailed lists of the items normally charged to each are provided below. Since all numbers in the range are not assigned, the City of Springfield has built in additional detail by using the unassigned numbers. Use of the available numbers is conditionally permitted by the DOR as long as any modification is logically consistent with the structure set forth in the UMAS manual.

- 5000 Personal Services
- 5100 Fringe Benefits
- 5200 Purchase of Services
- 5400 Supplies and Materials
- 5600 Intergovernmental Expenditures
- 5700 Other Charges & Expenditures
- 5800 Capital Outlay
- 5900 Debt Service

A further breakdown of these object codes into a more detailed classification of expenditures by object code is used for budget and accounting purposes in the City.

5000 - Personal Services

Personal Services consists of cost of salaries, wages and related employment benefits. This includes, but is not limited to, regular wages, overtime, part-time and temporary staff pay, shift differential, merit pay, educational pay, and holiday pay. An employee is defined as a person working for another person or a business firm for pay. Persons not meeting the requirements of this definition who are paid for performing services for the City are considered contractors and are paid under the category of Purchase of Services (code 5200).

5100 - Fringe Benefits

Fringe benefits fall into three main categories: benefits paid directly to employees, benefits paid on behalf of employees, and other personal services.

Fringe benefits paid to employees include vacation pay, sick leave, maternity leave, standard holiday pay, court leave, educational leave, military leave, time paid for official union activities, and bereavement leave.

Fringe benefits paid on behalf of employees consist of the City's matching share of Medicare and Social Security as well as Health insurance policies.

Other Personal Service benefits paid by the City may include tuition reimbursement, career incentive payments, in-service training, uniform or clothing allowance, unused sick-leave buyback or other stipends determined by the City.

5200 & 5300 - Purchase of Services

Generally used to code the cost of purchased professional services; specifically for services, which require professional methods or are specialized in nature, that are not rendered by City personnel. Examples include: medical, psychological, veterinary and laboratory services; legal, expert testimony and court stenographic services; architectural, engineering and appraisal services; computer software development and maintenance services (not inclusive of pre-programmed software); interpretive services (bilingual and hearing impaired); nursing, counseling, teaching, actuarial and other expert, professional consultants and contractors; stenographic services, serving jurors, special counsel and trial expense, other expert and professional services, reward and other fees for services, non-employees.

PURCHASE OF SERVICES		
ENERGY		Proper Use:
521010 Oil Heat	Energy Services received from public or private
521015 Electricity	utility companies.
521020 Natural Gas	For Facility Management/School Business Office
521030 Water/Sewer	Use Only.
REPAIRS AND MAINTENANCE		Proper Use:
524010 Rep & Maint - Vehicles	Repair and energy services not provided directly by
524015 Rep & Maint - Equipment	municipal personnel. This includes contracts and
524020 Rep & Maint - Office Equipment	agreements covering the upkeep of buildings and
524030 Rep & Maint - Buildings	equipment.
524035 Rep & Maint - Operating Cost	
524040 Rep & Maint - Software	Examples: Building & grounds, recreational
524045 Rep & Maint - Computer Hardware	facilities, communication lines, HVAC equipment,
524050 Rep & Maint - Telephones	machine tools, computer equipment, office
524060 Rep & Maint - Parking Meters	furnishings.
524070 Rep & Maint - Signs	
RENTAL AND LEASE		Proper Use:
527010 Rental - Building	Renting or leasing land, buildings, equipment, and
527020 Rental - Equipment	vehicles.
527030 Rental - Office Equipment	Examples: Data processing equipment, photo-
527040 Rental - Vehicles	copiers, recreational facilities, communication
527050 Rental - Storage	equipment, HVAC equipment.
OTHER PROPERTY SERVICES		Proper Use:
529100 Waste Removal Services	Property related services.
529200 Demolition Services	Examples: Custodial service contracts, snow
529300 Landscaping Services	removal contracts, solid waste disposal contracts.
529400 Snow Removal Services	
PROFESSIONAL SERVICES		Proper Use:
530105 Professional Services	Services which by their nature can be performed
530130 Program Evaluation	by persons of firms with specialized skills and
530140 Translation Services	knowledge.
530150 Consultant/Student Instruction	Examples: Food service management, manage-
530180 Supplemental Tutoring Services	ment consultant, student testing, accounting/audit
530600 Engineer & Architectural, Surveys	architectural/engineering, legal, tutoring, labor
530900 Legal Services	relations.

OTHER PURCHASED SERVICES			Proper Use:
531010	Alarm/Guard Services	Services which by their nature can be performed by persons of firms with specialized skills and knowledge. While a product may or may not result from the transaction, the primary reason for purchase is the service provided. Examples: Professional development, reimbursement to educational agencies for instructional services to students, medical and dental services, any service temporary in nature, safety testing, testing and monitoring services, environmental study.
531020	Seminars/Education/Training/Workshop	
531030	Tuition	
531040	Dues and Memberships	
531050	Moving Services	
531060	Exhibitions/Admissions	
531070	Exterminations	
531080	Physical Therapy	
531100	Medical & Dental	
531200	Printing/Binding	
531300	Debris Removal	
531500	Test/Inspections	
531710	Hired Equipment	
531730	Temporary Services	
531740	Insurance Premiums	
SCHOOL TRANSPORTATION			Proper Use:
533100	Contract Carrier	Transporting children to/from school and school activities. Examples: Instructional field trips, SPED transportation, school year and summer transportation services, various school athletic event and alternative school transportation.
533200	Special Education	
533300	Athletics	
533400	Instruction	
533500	Other (Tokens)	
COMMUNICATIONS			Proper Use:
534050	Data Communication Services	Transmitting messages or information through all means. Examples: Postage, newspaper advertising, telephone and wireless phone services, delivery services, internet use, and e-rate services.
534100	Postage and Delivery	
534200	Telephone	
534300	Advertising	
534400	Audio/Video	
RECREATION			Proper Use:
535100	Officials/Referees	Recreation activities. Examples: Entertainers, lecturers, films, museum or event admission fees, athletic event official fees, and museum or event admission fees.
535200	Special Events	
535300	Recreation Playground	
535400	Pool Cleaning	

5400 - Supplies and Materials

A supply item is any article or material, which meets at least one of the following conditions:

It is consumed in use;

It loses its original shape or appearance with use;

It is expendable; that is, if the article is damaged or some of its parts are lost or worn out, and is usually better to replace it with an entirely new unit rather than repair it;

It is an inexpensive item whose small unit cost (less than \$5,000) makes it inadvisable to capitalize the item; it loses its identity by incorporation into a different or more complex item.

SUPPLIES AND MATERIALS			
ENERGY SUPPLIES			Proper Use:
541100	Energy Supplies	Expendable supplies purchased to provide energy.

OFFICE SUPPLIES			Proper Use:
542010	Office Supplies	Expendable supplies/materials used in offices.
542300	Software	Examples: Toner, print cartridges, stationery, paper, pens, forms, pencils, paper clips, software, and software licenses.
BUILDING SUPPLIES			Proper Use:
543100	Mechanical/Engineer Supplies	Supplies to repair or maintain buildings owned by a municipality.
543200	Electrical Supplies	
543500	Hardware Supplies	Examples: HVAC items, plumbing, hand/power tools, floor/wall/window coverings, electrical, paint, glass, doors, and ballasts.
543600	Lumber/Wood Supplies	
543700	Paint/Materials Supplies	
544000	Roofing Supplies	
544100	Flooring Supplies	
544200	Ceiling Supplies	
544300	HVAC Supplies	
544600	Glass Supplies	
544900	Preventative Maintenance Supplies	
CUSTODIAL AND HOUSEKEEPING			Proper Use:
545100	Custodial & Housekeeping Supplies	Expendable supplies related to custodial and house-keeping functions.
			Examples: Cleaning supplies, brooms, rags, and mops.
GROUNDSCAPING/LANDSCAPING SUPPLIES			Proper Use:
546100	Fertilizer	Expendable supplies related to groundskeeping functions.
546200	Pesticides & Herbicides	Examples: Rakes, hoes, and other tools, paint for grounds, loam, grass seed, lime, soil/sod, fertilizers, trees/shrubs, track cinders, pesticides and herbicides.
546300	Seed	
546400	Trees	
RECREATION SUPPLIES			Proper Use:
547200	Recreation Supplies	Expendable supplies related to recreation functions.
			Examples: Tents, summer program supplies, lifeguard chairs, plaques, trophies, and medals.
VEHICLE SUPPLIES			Proper Use:
548100	Vehicle Supplies/Parts/Accessories	Expendable supplies utilized for maintenance purposes in municipally owned motor vehicles.
548400	Gasoline and Diesel	Examples: Gasoline, anti-freeze, batteries, tires/tubes, motor oil/lubricants, parts and accessories.
FOOD SERVICE SUPPLIES			Proper Use:
549100	Food	Expendable supplies used for food service purposes.
549300	Paper Goods	Examples: Perishables/non-perishables, serving utensils.
MEDICAL SUPPLIES			Proper Use:
550300	Pharmaceutical Drugs	Expendable supplies and materials used for surgical or medical purposes.
550500	Therapy Supplies	
550600	Disposable Supplies	Examples: First aid kits, chemical/solutions, sutures, instruments, isotopes, veterinary, cold packs, etc.
550700	Nursing Materials	
EDUCATION SUPPLIES			Proper Use:
551200	Textbooks	Expendable supplies and materials used for educational purposes.
551300	Library Materials	
551400	Subscriptions	Examples: Test materials, teaching aids, workbooks, textbooks, kindergarten supplies, athletic equipment, books and processing, plan books/registers, maps/charts,
551600	Classroom	
551700	Other Supplies	

Appendix

551800	Athletic Supplies	special education supplies, encyclopedias, audio-visual
551900	Testing Materials	supplies, and magazine subscriptions.
PUBLIC WORKS SUPPLIES			Proper Use:
553200	Mixes	Expendable supplies and materials used for public
553800	Salt	works operational purposes.
OTHER SUPPLIES			Proper Use:
558100	Crime Prevention Supplies	Expendable supplies utilized for purposes not classified
558105	Weapons and Ammunition	elsewhere.
558110	K9 Supplies	Examples: Firefighting, crime prevention, uniforms/other
558200	Uniform, Clothing	clothing, training guns, ear/eye protection.
558400	Safety Items Supplies	
558600	Photo Lab Supplies	

5600 – Intergovernmental Expenditures

Any payments made to Federal, State, or County agencies for services provided to the City of Springfield are classified as Intergovernmental Expenditures. State Assessments that are listed on the Cherry Sheet are also considered to be Intergovernmental Expenditures.

INTERGOVERNMENTAL			
C.S. ASSESSMENTS			Proper Use:
563000	RMV Non-Renewal Surcharge	Amounts paid to the state for services provided by the
563100	Special Education	State.
563900	Mosquito Control	
564000	Air Pollution District	
564100	Planning Council	
566300	Regional Transit - PVT	
566500	School Choice Assessment	Proper Use:
566600	Charter School Assessment	Amounts paid to entities other than federal, state,
			or county, for municipal services, provided by others
569200	Intergov. - Lic, Fees, Permits	Proper Use:
569300	Employer Match - Medicare Tax - EMP MED	
569500	Petty Cash	Expenses for intergovernmental functions not classified
569800	Federal - Other	elsewhere.
569900	State - Other	

5700 – Other Charges & Expenditures

The 5700 series should be used whenever a charge does not qualify for any of the previously mentioned expenditure categories. In-state and out-of-state travel, dues and memberships, property, liability and fidelity insurance, expenditures for court judgments against the City, and veterans'

OTHER CHARGES AND EXPENSES			
TRAVEL			Proper Use:
571100	In State Travel	Transportation, meals, hotel, and other travel expenses
			incurred within the Commonwealth.
572100	Out of State Travel	Transportation, meals, hotel, and other travel expenses
			incurred outside the Commonwealth.

JUDGMENTS			Proper Use:
576100	Damages	Expenditures from current funds for court judgments
576400	Settlement Claims	against the local unit.
VETERANS SERVICES			Proper Use:
577100	Benefits	Payments for veterans benefits as provided by law.
577200	Funerals	
577300	Sold/Sailors Graves	For Veterans Office Use Only.
577400	Patriotic Functions	
577500	Vets - Ordinary Benefits	
577510	Vets - Fuel	
577520	Vets - Nursing Home	
577530	Vets - Doctor Bills	
577540	Vets - Medication Drugs	
577550	Vets - Hospital	
577560	Vets - Dental	
577570	Veterans Benefits	
OTHER UNCLASSIFIED ITEMS			Proper Use:
578200	Reserve for Contingency	Expenditures for items not classified elsewhere.
578300	Salary & Position Adjustments	
578700	Indirect Costs	
579000	Flow Through - LEA	

5800 - Capital Outlay

These codes should be used whenever possible to monitor expenditures for eventual capitalization of fixed asset acquisitions. Capital Outlay expenditures fall into the following categories:

Land - Expenditures for the acquisition of land, air rights, water rights, and mineral rights.

Buildings - Expenditures for the direct purchase of or major capital improvements to existing buildings. Capitalized lease obligations for buildings would be charged here as would new construction performed by a contracted vendor.

Site Improvements - Expenditures for major capital improvement of sites and adjacent ways after acquisition.

Additional Equipment - Expenditures for equipment, which increases the number of items of equipment available (e.g., a local government's first police car or a sixth car to expand a fleet of five).

CAPITAL OUTLAY			
CAPITAL OUTLAY			Proper Use:
580100	Land	Payments for capital outlay acquisitions.
580200	Building	
580400	Building Improvements	
580500	Furniture & Fixtures	
580600	Machinery & Equipment	
580700	Vehicles	
580800	Infrastructure	
580900	Computer Hardware	
581500	Vehicles - Leases	

582000	Lease - Other	
584000	Site Improvement	
589000	Depreciation	

5900 – Debt Service

Debt Service is defined as the repayment cost, usually stated in annual terms and based on an amortization schedule, of the principal and interest on any particular bond issue. The three components of debt service are as follows:

Maturing Principal on Long-Term Debt - Disbursements to repay the principal portion of long-term debt;

Interest on Long-Term Debt - Disbursements to pay the interest owed on long-term debt.

Interest on Notes - Disbursements to pay the interest owed on notes and other short-term borrowings.

DEBT SERVICE			
DEBT SERVICE			Proper Use:
591000	Long Term Debt - Principal	Disbursements to repay the principal portion or interest
591200	Long Term Debt - Interest	owed on long-term debt.
591400	QSCB Sinking Fund Acct	
592100	LTD Interest Non State Qualified	
595000	Temporary Loans/Principal	
595050	Temporary Loans/Interest	
595100	Cost of Issuance	

**CITY OF SPRINGFIELD
EXPENDITURE OBJECT CODES**

PERSONAL SERVICES		530140 Translation Services	544900 Preventative Maintenance Supplies	JUDGEMENTS	
SALARIES & WAGES		530150 Consultant/Student Instruction	CUSTODIAL & HOUSEKEEPING		576100 Damages
501000 Salaries & Wages		530180 Supplemental Tutoring Services	545100 Custodial & Housekeeping Supplies	576400 Settlement Claims	
501199 Salaries & Wages -Quinn Bill/Educ Inc.		530600 Engineer & Architectural, Surveys	LANDSCAPING SUPPLIES		VETERANS SERVICES
502000 Board Members Salaries & Wages		530900 Legal Services	546100 Fertilizer	577100 Benefits	
503000 Temporary Salaries & Wages		OTHER PURCHASED SERVICES		577200 Funerals	
504000 Summer Help		531010 Alarm/Guard Services	546200 Pesticides & Herbicides	577300 Sold/Sailors Graves	
505000 Holiday Pay		531020 Seminars/Education/Training/Workshop	546300 Seed	577400 Patriotic Functions	
506000 Overtime		531030 Tuition	546400 Trees	577500 Vets - Ordinary Benefits	
506050 Court Time		531040 Dues and Memberships	RECREATION SUPPLIES		577510 Vets - Fuel
507000 Bonus		531050 Moving Services	547200 Recreation Supplies	577520 Vets - Nursing Home	
507500 Allowances - Clothes, Tools etc		531060 Exhibitions/Admissions	VEHICLE SUPPLIES		577530 Vets - Doctor Bills
508000 Shift Differential		531070 Exterminations	548100 Vehicle Supplies/Parts/Accessories	577540 Vets - Medication Drugs	
509000 Additional Pay		531080 Physical Therapy	548400 Gasoline and Diesel	577550 Vets - Hospital	
509010 Additional Pay - Class Coverage		531100 Medical & Dental	FOOD SERVICE SUPPLIES		577560 Vets - Dental
509900 Imputed Income		531200 Printing/Binding	549100 Food	577570 Veterans Benefits	
509950 Lost Time		531500 Test/Inspections	549300 Paper Goods	OTHERWISE UNCLASSIFIED	
509999 Payroll Suspense School		531710 Hired Equipment	MEDICAL SUPPLIES		578200 Reserve for Contingency
BENEFITS		531730 Temporary Services	550300 Pharmaceutical Drugs	578300 Salary & Position Adjustment	
517010 Health/Life Insurance		531740 Insurance Premiums	550500 Therapy Supplies	578700 Indirect Costs	
517020 Retirement		SCHOOL TRANSPORTATION	550600 Disposable Supplies	579000 Flow-Through-LEA	
517021 Non-Contributory		533100 Contract Carrier	550700 Nursing Materials	CAPITAL OUTLAY	
517030 Unemployment		533200 Special Education	EDUCATION SUPPLIES		580100 Land
517040 Workers' Compension - Indemity		533300 Athletics	551200 Textbooks	580200 Building	
517050 Workers' Compension - Medical		533400 Instruction	551300 Library Materials	580400 Building Improvements	
PURCHASE OF SERVICES		533500 Other (Tokens)	551400 Subscriptions	580500 Furniture & Fixtures	
ENERGY		COMMUNICATIONS		580600 Machinery & Equipment	
521010 Oil Heat		534050 Data Communication Services	551600 Classroom	580700 Vehicles	
521015 Electricity		534100 Postage and Delivery	551700 Other Supplies	580800 Infrastructure	
521020 Natural Gas		534200 Telephone	551800 Athletic Supplies	580900 Computer Hardware	
521030 Water/Sewer		534300 Advertising	551900 Testing Materials	584000 Site Improvement	
REPAIRS AND MAINTENANCE		534400 Audio/Video	PUBLIC WORKS SUPPLIES		589000 Depreciation
524010 Rep & Maint - Vehicles		RECREATION		DEBT SERVICE	
524015 Rep & Maint - Equipment		535100 Officials/Referees	OTHER SUPPLIES		591000 Long Term Debt - Principal
524020 Rep & Maint - Office Equipment		535200 Special Events	558100 Crime Prevention Supplies	591200 Long Term Debt - Interest	
524030 Rep & Maint - Buildings		535300 Recreation Playground	558200 Uniform, Clothing	595000 Temporary Loans/Principal	
524040 Rep & Maint - Software		535400 Pool Cleaning	558400 Safety Items Supplies	595050 Temporary Loans/Interest	
524045 Rep & Maint - Computer Hardware		SUPPLIES AND MATERIALS		595100 Cost of Issuance	
524050 Rep & Maint - Telephones		ENERGY SUPPLIES		599999 Prior Year Expenditures	
524060 Rep & Maint - Parking Meters		541100 Energy Supplies	INTERGOVERNMENTAL CHARGES		
524070 Rep & Maint - Signs		OFFICE SUPPLIES		CHERRY SHEET ASSESSMENTS	
RENTAL AND LEASE		542010 Office Supplies	563000 RMV Non-Renewal Surcharge		
527010 Rental - Building		542300 Software	563100 Special Education		
527020 Rental - Equipment		BUILDING SUPPLIES	563900 Mosquito Control		
527030 Rental - Office Equipment		543100 Mechanical/Engineer Supplies	564000 Air Pollution District		
527040 Rental - Vehicles		543200 Electrical Supplies	564100 Planning Council		
527050 Rental - Storage		543500 Hardware Supplies	566300 Regional Transit - PVTa		
OTHER PROPERTY SERVICES		543600 Lumber/Wood Supplies	566500 School Choice Assessment		
529100 Waste Removal Services		543700 Paint/Materials Supplies	566600 Charter School Assessment		
529200 Demolition Services		544000 Roofing Supplies	569200 Intergov. - Lic, Fees, Permits		
529300 Landscaping Services		544100 Flooring Supplies	569300 Employer Match - Medicare Tax		
529400 Snow Removal Services		544200 Ceiling Supplies	569900 State - Other		
PROFESSIONAL SERVICES		544300 HVAC Supplies	OTHER CHARGES & EXPENSES		
530105 Professional Services		544600 Glass Supplies	TRAVEL		
			571100 In State Travel		
			572100 Out of State Travel		

Appendix C
Property Taxes
Collection and Levy Data

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Percentage Share of City's Assessed Valuation and Levy Share of Taxable Property

FY	Residential Value	% of Value	Tax Rate	Tax Levy	% of Levy
2007	5,776,964,500	77.71%	\$ 16.04	\$ 92,662,511	63.67%
2008	6,036,956,400	77.33%	\$ 16.03	\$ 96,772,411	63.05%
2009	5,484,722,870	75.74%	\$ 17.89	\$ 98,121,692	60.17%
2010	5,252,153,800	75.09%	\$ 19.50	\$ 102,416,999	59.96%
2011	5,155,722,500	75.27%	\$ 19.49	\$ 100,485,032	60.36%
2012	5,038,856,200	74.36%	\$ 19.83	\$ 99,920,518	58.99%
2013	4,858,355,700	72.55%	\$ 19.71	\$ 95,758,191	57.20%
2014	5,025,199,000	72.64%	\$ 19.71	\$ 99,046,672	57.27%
2015	5,079,607,100	72.10%	\$ 19.67	\$ 99,915,872	56.73%
2016	5,225,634,600	71.82%	\$ 19.66	\$ 102,735,976	56.48%
2017	5,553,040,400	72.51%	\$ 19.66	\$ 109,172,774	57.04%
2018	5,780,377,200	72.86%	\$ 19.68	\$ 113,757,823	57.36%
2019	5,987,324,700	72.90%	\$ 19.68	\$ 117,830,550	57.40%
2020	6,402,194,493	73.33%	\$ 19.53	\$ 125,034,858	57.79%
2021	7,018,786,800	74.38%	\$ 18.90	\$ 132,655,071	58.31%
2022	7,563,612,002	75.66%	\$ 18.82	\$ 142,347,178	59.98%
2023	8,675,183,438	76.94%	\$ 17.05	\$ 147,911,878	60.99%
2024	9,730,827,463	77.55%	\$ 16.06	\$ 156,277,089	61.03%
2025	10,443,372,537	77.25%	\$ 15.68	\$ 163,752,081	60.18%

FY	Commercial Value	% of Value	Tax Rate	Tax Levy	% of Levy
2007	1,003,757,800	13.50%	\$ 31.91	\$ 32,029,911	22.01%
2008	1,079,322,350	13.82%	\$ 32.04	\$ 34,581,488	22.53%
2009	1,072,958,950	14.82%	\$ 36.98	\$ 39,678,022	24.33%
2010	1,052,016,750	15.04%	\$ 39.25	\$ 41,291,657	24.17%
2011	1,045,580,000	15.27%	\$ 38.97	\$ 40,746,253	24.47%
2012	1,009,971,300	14.91%	\$ 39.99	\$ 40,388,752	23.84%
2013	1,047,246,800	15.64%	\$ 38.98	\$ 40,821,680	24.39%
2014	1,064,979,700	15.39%	\$ 39.04	\$ 41,576,807	24.04%
2015	1,156,136,600	16.41%	\$ 38.77	\$ 44,823,416	25.45%
2016	1,200,394,800	16.50%	\$ 38.60	\$ 46,335,239	25.47%
2017	1,210,558,400	15.81%	\$ 39.07	\$ 47,296,517	24.71%
2018	1,206,763,700	15.21%	\$ 39.28	\$ 47,401,678	23.90%
2019	1,250,878,800	15.23%	\$ 39.30	\$ 49,159,537	23.95%
2020	1,293,996,307	14.82%	\$ 39.23	\$ 50,763,475	23.46%
2021	1,365,682,200	14.47%	\$ 39.23	\$ 53,575,713	23.55%
2022	1,369,511,798	13.70%	\$ 39.04	\$ 53,465,741	22.53%
2023	1,443,635,062	12.80%	\$ 36.40	\$ 52,548,316	21.67%
2024	1,585,361,837	12.63%	\$ 35.41	\$ 56,137,663	21.92%
2025	1,707,395,046	12.63%	\$ 35.22	\$ 60,134,454	22.10%

FY	Total Value	% of Value		Tax Levy	% of Levy
2007	7,433,650,520	100.00%		\$ 145,527,361	100.00%
2008	7,807,142,500	100.00%		\$ 153,489,174	100.00%
2009	7,241,274,580	100.00%		\$ 163,078,974	100.00%
2010	6,994,818,900	100.00%		\$ 170,816,604	100.00%
2011	6,849,328,730	100.00%		\$ 166,484,866	100.00%
2012	6,776,007,950	100.00%		\$ 169,389,217	100.00%
2013	6,696,353,300	100.00%		\$ 167,403,337	100.00%
2014	6,918,393,170	100.00%		\$ 172,956,973	100.00%
2015	7,044,928,510	100.00%		\$ 176,111,383	100.00%
2016	7,276,422,130	100.00%		\$ 181,896,375	100.00%
2017	7,657,956,090	100.00%		\$ 191,411,830	100.00%
2018	7,933,255,850	100.00%		\$ 198,322,897	100.00%
2019	8,212,646,840	100.00%		\$ 205,285,710	100.00%
2020	8,730,101,570	100.00%		\$ 216,358,653	100.00%
2021	9,436,213,510	100.00%		\$ 227,490,720	100.00%
2022	9,996,905,570	100.00%		\$ 237,342,959	100.00%
2023	11,274,728,450	100.00%		\$ 242,535,316	100.00%
2024	12,548,427,300	100.00%		\$ 256,048,299	100.00%
2025	13,519,351,193	100.00%		\$ 272,088,050	100.00%

FY	Personal Prop. Value	% of Value	Tax Rate	Tax Levy	% of Levy
2007	418,233,820	5.63%	\$ 31.91	\$ 13,345,841	9.17%
2008	444,536,550	5.69%	\$ 32.04	\$ 14,242,951	9.28%
2009	440,601,660	6.08%	\$ 36.98	\$ 16,293,449	9.99%
2010	461,359,650	6.60%	\$ 39.25	\$ 18,108,366	10.60%
2011	463,175,130	6.76%	\$ 38.97	\$ 18,049,935	10.84%
2012	560,357,950	8.27%	\$ 39.99	\$ 22,408,714	13.23%
2013	631,025,200	9.42%	\$ 38.98	\$ 24,597,362	14.69%
2014	665,647,970	9.62%	\$ 39.04	\$ 25,986,897	15.03%
2015	640,954,110	9.10%	\$ 38.77	\$ 24,849,791	14.11%
2016	678,618,930	9.33%	\$ 38.60	\$ 26,194,691	14.40%
2017	719,957,490	9.40%	\$ 39.07	\$ 28,128,739	14.70%
2018	730,855,150	9.21%	\$ 39.28	\$ 28,707,990	14.48%
2019	742,412,040	9.04%	\$ 39.30	\$ 29,176,793	14.21%
2020	791,535,670	9.07%	\$ 39.23	\$ 31,051,944	14.35%
2021	792,918,510	8.40%	\$ 39.23	\$ 31,106,193	13.67%
2022	797,030,870	7.97%	\$ 39.04	\$ 31,116,085	13.11%
2023	861,859,550	7.64%	\$ 36.40	\$ 31,371,688	12.93%
2024	921,043,700	7.34%	\$ 35.41	\$ 32,614,157	12.74%
2025	1,040,947,610	7.70%	\$ 35.22	\$ 36,662,175	13.47%

FY	Industrial Value	% of Value	Tax Rate	Tax Levy	% of Levy
2007	234,694,400	3.16%	\$ 31.91	\$ 7,489,098	5.15%
2008	246,327,200	3.16%	\$ 32.04	\$ 7,892,323	5.14%
2009	242,991,100	3.36%	\$ 36.98	\$ 8,985,811	5.51%
2010	229,288,700	3.28%	\$ 39.25	\$ 8,999,581	5.27%
2011	184,851,100	2.70%	\$ 38.97	\$ 7,203,647	4.33%
2012	166,822,500	2.46%	\$ 39.99	\$ 6,671,232	3.94%
2013	159,725,600	2.39%	\$ 38.98	\$ 6,226,104	3.72%
2014	162,566,500	2.35%	\$ 39.04	\$ 6,346,596	3.67%
2015	168,230,700	2.39%	\$ 38.77	\$ 6,522,304	3.70%
2016	171,773,800	2.36%	\$ 38.60	\$ 6,630,469	3.65%
2017	174,399,800	2.28%	\$ 39.07	\$ 6,813,800	3.56%
2018	215,259,800	2.71%	\$ 39.28	\$ 8,455,405	4.26%
2019	232,031,300	2.83%	\$ 39.30	\$ 9,118,830	4.44%
2020	242,375,100	2.78%	\$ 39.23	\$ 9,508,375	4.39%
2021	258,826,000	2.74%	\$ 39.23	\$ 10,153,744	4.46%
2022	266,750,900	2.67%	\$ 39.04	\$ 10,413,955	4.39%
2023	294,050,400	2.61%	\$ 36.40	\$ 10,703,435	4.41%
2024	311,194,300	2.48%	\$ 35.41	\$ 11,019,390	4.30%
2025	327,636,000	2.42%	\$ 35.22	\$ 11,539,340	4.24%

2020									
	Valuation	% of Value	Tax Rate	Levy	% of Levy	Value Chg	% Value Chg	Levy Chg	% Levy Chg
Residential	6,402,194,493	73.33%	\$19.53	\$ 125,034,858	57.79%	414,869,793	6.48%	\$ 7,204,308	5.76%
Commercial	1,293,996,307	14.82%	\$39.23	\$ 50,763,475	23.46%	43,117,507	3.33%	\$ 1,603,938	3.16%
Industrial	242,375,100	2.78%	\$39.23	\$ 9,508,375	4.39%	10,343,800	4.27%	\$ 389,545	4.10%
Personal	791,535,670	9.07%	\$39.23	\$ 31,051,944	14.35%	49,123,630	6.21%	\$ 1,875,151	6.04%
	=====			=====		=====		=====	
TOTAL	8,730,101,570			\$ 216,358,653		517,454,730	5.93%	11,072,942	5.12%
		Levy Increase		\$ 11,072,943	5.39%				

2021									
	Valuation	% of Value	Tax Rate	Levy	% of Levy	Value Chg	% Value Chg	Levy Chg	% Levy Chg
Residential	7,018,786,800	74.38%	\$18.90	\$ 132,655,071	58.31%	616,592,307	9.63%	\$ 7,620,212	6.09%
Commercial	1,365,682,200	14.47%	\$39.23	\$ 53,575,713	23.55%	71,685,893	5.54%	\$ 2,812,238	5.54%
Industrial	258,826,000	2.74%	\$39.23	\$ 10,153,744	4.46%	16,450,900	6.79%	\$ 645,369	6.79%
Personal	792,918,510	8.40%	\$39.23	\$ 31,106,193	13.67%	1,382,840	0.17%	\$ 54,249	0.17%
	=====			=====		=====		=====	
TOTAL	9,436,213,510			\$ 227,490,720		706,111,940	8.09%	11,132,067	5.15%
		Levy Increase		\$ 11,132,067	5.15%				

2022									
	Valuation	% of Value	Tax Rate	Levy	% of Levy	Value Chg	% Value Chg	Levy Chg	% Levy Chg
Residential	7,563,612,002	75.66%	\$18.82	\$ 142,347,178	59.98%	544,825,202	7.76%	\$ 9,692,107	7.31%
Commercial	1,369,511,798	13.70%	\$39.04	\$ 53,465,741	22.53%	3,829,598	0.28%	\$ (109,972)	-0.21%
Industrial	266,750,900	2.67%	\$39.04	\$ 10,413,955	4.39%	7,924,900	3.06%	\$ 260,211	2.56%
Personal	797,030,870	7.97%	\$39.04	\$ 31,116,085	13.11%	4,112,360	0.52%	\$ 9,892	0.03%
	=====			=====		=====		=====	
TOTAL	9,996,905,570			\$ 237,342,959		560,692,060	5.94%	9,852,238	4.33%
		Levy Increase		\$ 9,852,238	4.33%				

2023									
	Valuation	% of Value	Tax Rate	Levy	% of Levy	Value Chg	% Value Chg	Levy Chg	% Levy Chg
Residential	8,675,183,438	76.94%	\$17.05	\$ 147,911,878	60.99%	1,111,571,436	14.70%	\$ 5,564,700	3.91%
Commercial	1,443,635,062	12.80%	\$36.40	\$ 52,548,316	21.67%	74,123,264	5.41%	\$ (917,424)	-1.72%
Industrial	294,050,400	2.61%	\$36.40	\$ 10,703,435	4.41%	27,299,500	10.23%	\$ 289,479	2.78%
Personal	861,859,550	7.64%	\$36.40	\$ 31,371,688	12.93%	64,828,680	8.13%	\$ 255,602	0.82%
	=====			=====		=====		=====	
TOTAL	11,274,728,450			\$ 242,535,316		1,277,822,880	12.78%	5,192,357	2.19%
		Levy Increase		\$ 5,192,357	2.19%				

2024									
	Valuation	% of Value	Tax Rate	Levy	% of Levy	Value Chg	% Value Chg	Levy Chg	% Levy Chg
Residential	9,730,827,463	77.55%	\$16.06	\$ 156,277,089	61.03%	1,055,644,025	12.17%	\$ 8,365,211	5.66%
Commercial	1,585,361,837	12.63%	\$35.41	\$ 56,137,663	21.92%	141,726,775	9.82%	\$ 3,589,346	6.83%
Industrial	311,194,300	2.48%	\$35.41	\$ 11,019,390	4.30%	17,143,900	5.83%	\$ 315,956	2.95%
Personal	921,043,700	7.34%	\$35.41	\$ 32,614,157	12.74%	59,184,150	6.87%	\$ 1,242,470	3.96%
	=====			=====		=====		=====	
TOTAL	12,548,427,300			\$ 256,048,299		1,273,698,850	11.30%	13,512,983	5.57%
		Levy Increase		\$ 13,512,983	5.57%				

Appendix

TOP 25 TAXPAYERS FISCAL YEAR 2025

Rank	Owner	Use	2025 Total Value	2025 Total Tax	2025
					272,088,050 % of Levy
1	INSTAR ELECTRIC COMPANY	Utility	\$ 485,709,350	\$ 17,106,683	6.29%
2	EVERSOURCE GAS	Utility	\$ 255,047,570	\$ 8,982,775	3.30%
3	MASSACHUSETTS MUTUAL LIFE INSURANCE	Insurance	\$ 62,272,300	\$ 2,175,515	0.80%
4	CNR SPRINGFIELD LLC	Industrial	\$ 61,741,000	\$ 2,174,518	0.80%
5	SOLUTIA INC	Industrial	\$ 56,402,920	\$ 1,986,483	0.73%
6	D AMOUR GERALD E & CHARLES L & DONALD H	Office/Warehouse	\$ 44,270,986	\$ 1,559,224	0.57%
7	FIVE TOWN STATION LLC	Retail	\$ 36,509,190	\$ 1,285,854	0.47%
8	VERIZON NEW ENGLAND	Utility	\$ 35,524,600	\$ 1,251,176	0.46%
9	1277 LIBERTY STREET 10190746 LLC	Retail	\$ 34,008,700	\$ 1,190,223	0.44%
10	MASSPOWER LLC	Energy	\$ 33,000,000	\$ 1,162,260	0.43%
11	BC COLONIAL ESTATES LLC	Residential	\$ 56,387,300	\$ 888,301	0.33%
12	PAPYRUS EQUITIES LLC	Residential	\$ 53,666,100	\$ 855,027	0.31%
13	WASON AVENUE PARTNERS LLC	Medical	\$ 23,487,500	\$ 827,230	0.30%
14	CHESTNUT PARK PRESERVATION LP	Residential	\$ 43,645,800	\$ 775,338	0.28%
15	SPRINGFIELD FOODSERVICE CORPORATION	Warehouse	\$ 19,669,200	\$ 692,749	0.25%
16	STOCKBRIDGE VENTURES LLC	Apartments	\$ 39,026,000	\$ 661,405	0.24%
17	MITTAS HOSPITALITY LLC & DD DEVELOPMENT	Hotel/Office	\$ 16,990,300	\$ 595,078	0.22%
18	COMCAST OF MASSACHUSETTS II IN	Cable T.V. and Internet	\$ 15,521,460	\$ 546,666	0.20%
19	HGI LLC	Hotel/Restaurant	\$ 15,412,700	\$ 542,835	0.20%
20	SYSTEM COORDINATED SERVICES INC	Medical	\$ 15,367,200	\$ 541,233	0.20%
21	PYNCHON TOWNHOUSES LLC	Residential	\$ 33,274,600	\$ 521,746	0.19%
22	DOMANICO AND SCHOELLKOPF ASSOCIATES &	Warehouse	\$ 14,664,600	\$ 516,487	0.19%
23	KAGR2 SPRINGFIELD 3640, LLC	Medical	\$ 14,312,300	\$ 504,079	0.19%
24	LOWES HOME CENTERS INC	Retail	\$ 14,260,980	\$ 502,272	0.18%
25	NEOS REALTY LLC	Medical	\$ 13,481,700	\$ 474,825	0.17%
	TOTAL		\$ 1,493,654,356	\$ 48,319,984	17.76%

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Appendix D

City of Springfield Financial Policies

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Chapter 42. FINANCES

Article VII. Financial Policies

[Adopted FCB 4-9-2009 (Title 4, Ch. 4.44, of the 1986 Code)]

§ 42-28. Compliance with finance laws; annual updates.

A. All City employees, agents, boards, commissions and authorities shall comply with all General Laws, Special Acts of the Commonwealth, and City ordinances that relate to finance and financial management.

B. By September 30 of each year, the Finance Department shall provide to all departments an update regarding the financial policies and ordinances of the City of Springfield. By November 1 of each year, the Law Department shall provide to all departments an annual update regarding changes to municipal finance law and regulations that may impact departmental operations.

§ 42-29. Budget ordinances.

A. The Mayor shall propose to the City Council and the City Council shall adopt balanced budgets in which non-one-time revenue equals or exceeds expenditures.

B. The City will not balance the budget by using one-time or other nonrecurring revenues to fund ongoing expenditures. Transfers from "free cash" and a "stabilization reserve fund" shall be the only exception; appropriation from free cash or a stabilization reserve fund to fund ongoing expenditures shall require a written disclosure by the Chief Administrative and Financial Officer of the size of the appropriation, the remaining balance in reserve after said appropriation and a projection as to how the City will finance these recurring expenses in upcoming fiscal years.

C. The City will not use budgetary procedures that balance the budget at the expense of future years, including postponing or deferring payment of expenses already incurred, accruing future year revenues, or rolling over short-term debt.

D. The annual budget shall include the following sections: the expenditure budget, a summary of the City's financial condition, an analysis of revenues used in the proposed budget, a proposed allotment schedule for the budget as required by Chapter 656 of the Acts of 1989, an analysis of outstanding debt and a summary of the City's capital condition, including municipal buildings, infrastructure, equipment, rolling stock and information technology.

E. The City's annual budget shall be adopted at the level of departmental salaries, expenses and capital.

F. The budget will provide for adequate maintenance and the replacement of capital plant and equipment. In the event that the budget is not able to provide for adequate maintenance and replacement of capital plant and equipment, the City will identify and report on the funding gap and the maintenance, equipment and capital which are not funded in the proposed budget. All budgetary procedures will conform with existing state and local regulations.

G. The Chief Administrative and Financial Officer shall produce and issue a four-year financial plan for the City by March 30 of each year. Said plan shall be comprised of reasonable revenue estimates and all expenditures the City may reasonably experience during said period. All assumptions contained in the forecasts shall be clearly presented within the forecast document.

H. Within two weeks of the start of the fiscal year, the Comptroller shall encumber all personnel service funds in all departments for the entire fiscal year for each budgeted position then occupied by an employee.

I. The Comptroller shall provide to the Mayor and City Council a monthly report of revenues and expenditures at the line item level.

§ 42-30. Revenue.

A. The City's annual budget shall include a revenue budget that is created in line item detail for City operations.

B. The City will estimate its revenue using conservative methods and present this along with the balanced budget.

C. The Chief Administrative and Financial Officer shall review and propose to the City Council an updated fee schedule for each of the City's departments no less than every two years to ensure the cost of services is being adequately recovered.

D. The City may build into its revenue base from one fiscal year to the next an increase in each revenue line item of no more than 3%, with the exception of:

(1) Real and personal property taxes, the increase of which shall not exceed the revenue permitted under law, with "new growth" set at a level certified by the Assessors as reasonable;

(2) Chapter 70 (school) aid and school building assistance payments from the commonwealth, which shall be budgeted in an amount no greater than the estimates provided by the Commonwealth of Massachusetts; and

(3) Certain fees and fines, which may increase more than 3% only if the underlying cost of the fee or fine is increased. In such an instance, the City may budget the entire increase associated with the fee and/or fine so long as said revenue assumptions are certified as reasonable by the Chief Administrative and Financial Officer.

E. Any revenue increase in excess of the three-percent limit established herein shall be considered upwardly volatile revenue and may only be expended to increase reserve fund levels or to fund nonrecurring capital expenditures.

F. The City will maintain property assessment for the purpose of taxation at full and fair market value, as prescribed by state law.

G. The City shall collect all revenue using fair and consistent methods, exercising all powers provided to it under law. On or before May 30 of each year, the City shall commence tax title proceedings against all properties that owe property taxes to the City.

§ 42-31. Self-supporting operations.

A. The City shall annually adopt the rates and fees for all enterprise fund activities, and the Chief Administrative and Financial Officer shall propose no less than every two years the rates and fees for all other rate- and fee-supported services in City government.

B. In the event that an enterprise fund requires General Fund or other support because its revenue does not fully support its operations, the Finance Director and relevant department head shall make a report to City Council regarding the fund, its revenue and expenditure position and the reason a deficit occurred.

§ 42-32. Capital planning.

A. For purposes of this article, the term "capital" shall refer to a facility, object or asset costing more than \$25,000 with an estimated useful life of 10 years or more.

B. The capital improvement program will directly relate to the long-range plans and policies of the City.

C. The capital improvement plan shall be issued by March 30 of each year and shall be produced by and in the form designated by the Chief Administrative and Financial Officer. At a minimum, the capital improvement plan shall be a "rolling" five-year plan which shall be submitted to the City Council for approval annually.

D. The capital improvement plan shall be reviewed by the Capital Improvement Planning Committee and shall include all capital expenditures proposed by the various departments. The Committee shall recommend in each year of the plan the capital investments to be funded and how these expenditures should be financed.

E. The Capital Improvement Planning Committee shall be comprised of the City's Chief Administrative and Financial Officer or his/her designee, the Finance Director, a representative from the City Council, the Director of Parks, Buildings and Recreation Management, the Budget Director, the Planning Director, the Director of Capital Asset Construction, the Director of Public Works and the Director of Community and Economic Development or other officials with different titles who perform the duties of said positions. Any member with an interest in a capital item before the Committee shall recuse him/herself from deliberations regarding said items. The Committee shall provide its recommendations in writing to the Mayor and City Council. Any capital funding request that is at variance from the Committee's recommendation shall be accompanied by a written justification of the variance, including a comparison of cost-benefit analyses for the affected projects.

F. Except as required by an emergency, all approved capital projects must be part of the adopted capital improvement plan. Capital projects that were not included in the capital improvement plan may not be conducted unless an emergency has occurred and a written report explaining the emergency has been provided to the City Council.

G. All capital expenditure decisions shall analyze the potential use of alternative energy and fuel-/energy-efficient technologies and devices, and the use of recycled materials and environmentally preferable products.

H. The capital improvement plan shall include a multiyear forecast of annual debt service requirements for items in the plan to permit the examination of the future implication of debt issuance.

I. Each capital item in the capital improvement plan shall be accompanied by an analysis that includes the identification and cost estimation of additional operational and personnel costs associated with that capital improvement.

J. All proposals for capital improvements shall include a proposed source of funding for each capital improvement. Pay-as-you-go capital funding shall be considered as a financing source for each proposed capital improvement.

K. As part of a comprehensive capital improvement program, the City shall maintain net tax-financed capital improvement expenditures (pay-as-you-go) at a level of 1 1/2% of local source revenue.

L. The Finance Director shall review the finances and status of all capital projects no less than annually. For a non-construction capital expenditure, the City shall conduct project close-out within six months of project completion. For a construction-related capital expenditure, the City shall conduct project close-out within nine months of the end of construction. The City shall release unexpended bond proceeds within six months of project close-out and may reuse said proceeds consistent with the provisions of Massachusetts General Law.

§ 42-33. Financial reserve.

A. The City shall maintain an undesignated fund balance of between 5% and 15% of General Fund revenues, less debt exclusions.

B. In the event that the City's undesignated fund balance falls below 5% of General Fund revenues, less debt exclusions, a plan for specific expenditure reductions and/or revenue increases that will bring the City into compliance with the minimum fund balance requirement shall be submitted to the City Council during the next budget cycle.

C. Pursuant to the provisions of Chapter 656 of the Acts of 1989, the City shall maintain a reserve for extraordinary expenses of at least 1% and not greater than 3% of the prior year's tax levy. No direct drafts shall be permitted from this fund, but transfers may be made from it in the same manner as required for other budgetary transfers.

D. The amount of money to be held in free cash shall not be less than 3% nor more than 6% of General Fund operating revenue, less debt exclusions.

E. The City shall maintain a primary stabilization reserve fund equal to between 5% and 15% of General Fund operating revenues, less debt exclusions. As prescribed by Massachusetts General Law, however, at no time may an appropriation into this fund exceed 10% of the previous year's property tax levy, nor can the fund balance exceed 10% of the equalized value of the City.

F. Pursuant to the provisions of Chapter 169 of the Acts of 2004, the City shall annually fund a capital reserve of at least 1.5% of the committed property taxes from the prior fiscal year. Said fund may be expended on capital projects for which the City may issue bonds for a term of 10 years or longer as provided for in Chapter 44 of the Massachusetts General Laws.

G. Whenever the City is self-insured for the purposes of property, liability and/or workers' compensation insurance, it shall maintain a Self-Insurance Reserve Fund that may be expended to pay for the loss of or damage to municipal property, loss or damage to which would be covered by property and liability insurance had the City purchased it. Said reserve may also be used to pay justified damage, liability and workers' compensation claims against the City and shall be in the amount of 5% of the aggregate assessed valuation of City Hall, Symphony Hall and the Campanile.

§ 42-34. Debt.

A. The City shall comply with debt limitations as detailed in Massachusetts General Law.

B. The City shall manage the issuance of debt in line with the following debt ratios:

(1) General Fund debt service as a percentage of General Fund revenues, net of debt exclusions: not to exceed 8%.

(2) Enterprise Fund debt service as a percentage of enterprise operating revenue: not to exceed 15%.

(3) Percentage of total debt that will be retired at the end of 10 years: at least 65%.

C. Short-term debt, such as bond anticipation notes, tax anticipation notes, or grant anticipation notes, may be used when it provides immediate financing and an interest rate advantage, or if there is an advantage to delaying long-term debt until market conditions are more favorable.

D. The City may use inter-fund and inter-account operating loans rather than outside debt instruments to meet short-term cash flow needs. Such loans may only occur if the affected fund or account has excess funding available and the use of these funds will not impact the fund's or account's current operations. All such loans shall be repaid by June 30 of each year.

E. Any bond anticipation debt will be retired within six months after completion of the project it financed.

F. Short-term debt will not be rolled over beyond two years without a principal pay down or as prescribed by state law.

G. The term of debt issued to finance capital improvements or procurements may not exceed the useful life of the asset or improvement so financed.

H. The City shall conduct debt financing on a competitive basis unless, for reasons of market volatility, unusual financing structure or a complex security structure the City would be better served through negotiated financing.

I. In all instances in which the City issues bonds or notes of a term exceeding 12 months, the City shall utilize the services of a financial advisor firm to advise it on structuring the transaction, issues related to the compensation paid to firms involved in the transaction and other items. Said firm may not have served as underwriter for a City debt transaction during the 36 months prior to the issuance of the bonds or note then being financed.

J. The Finance Director shall annually conduct and release to the public a report on the amount and affordability of debt issued by the City, using established and generally accepted benchmarks as a basis for comparison.

K. The City shall establish and maintain a debt schedule that avoids large increases in debt service on a year-to-year basis, and shall seek to use an "equal principal" repayment structure rather than a level debt service structure.

L. The City may issue refunding bonds if the savings associated with the refunding are at least twice the cost of issuing the refunding bonds, there are positive savings in each year of the refunding bonds so issued, the present value of the savings is at least 3% of the par amount of the refinancing issuance, and the refunding bonds do not extend the term of the debt to be refinanced.

M. The City may not use bond proceeds to finance operating expenses other than those certified by the Chief Administrative and Financial Officer as being specifically related to implementation of the project. The City may not use bond accounts or bond proceeds as a source of inter-fund or inter-account operating loans.

N. The City shall comply with all federal and state government laws and policies with regard to arbitrage earnings on bond proceeds.

§ 42-35. Cash management.

A. The City shall manage its cash resources in a prudent and diligent manner with an emphasis first on safety of principal, second on liquidity and third on financial return on invested cash. The Treasurer/Collector shall ensure that investment managers who invest municipal funds operate in a manner consistent with these requirements.

B. Except when cash is invested in the Massachusetts Municipal Depository Trust, the City shall not invest cash in instruments with a term exceeding 365 days. Cash invested outside of the Massachusetts Municipal Depository Trust shall only be invested in cash, money market funds and certificates of deposit, with a preference for insured certificates of deposit where appropriate. The City shall not invest in derivatives of cash products or any structured financial vehicle.

C. The Treasurer/Collector shall submit a written report with regard to the City's cash investments to the Office of Internal Audit no less than quarterly. Said report shall be in the form required by the Director of Internal Audit and shall document the City's cash investments in detail to ensure compliance with Massachusetts General Law and relevant policies and ordinances.

D. Except as otherwise provided for in Massachusetts General Law, all fees, fines and other revenue shall be collected by the Office of the City Collector. The Finance Director may permit individual departments to collect fees, fines and other revenue if, in his/her judgment, said department has established proper policies, procedures and controls and that said controls are followed at all times. All receipts collected by any department shall be forwarded to the City Collector on a daily basis or on another schedule as may be approved in writing by the Finance Director.

E. The Finance Director shall develop, document and publish a system of internal controls for cash management, including but not limited to receipt of money, safeguarding of assets, verification of accuracy, use of financial computer systems, promotion of operational efficiency, proper segregation of duties and others.

§ 42-36. Financial reporting and reconciliation.

A. All department heads shall notify the Chief Administrative and Financial Officer in writing within one week of becoming aware of noncompliance with any financial ordinance or policy of the City of Springfield. The Chief Administrative and Financial Officer shall provide a written report to the City Council when the City fails to comply with any financial policy of the City of Springfield. Said report shall occur within three weeks of the failure to comply, and shall be updated no less than annually. This shall explicitly include instances of intentional noncompliance, such as the use of nonrecurring revenue (reserves) to support the operating budget, failure to maintain minimum reserve fund levels, and others.

B. The Comptroller shall produce and present to the Mayor and Chief Administrative and Financial Officer a statement of monthly revenues and monthly expenditures, both of which shall be compared to budget estimates and historical trends.

C. The Treasurer/Collector shall reconcile the City's revenues and bank accounts on a monthly basis, within 15 business days of the close of each month.

D. The City shall reconcile revenues and expenditures for each fiscal year within two months of the end of the fiscal year.

§ 42-37. Financial responsibilities of departments.

A. All departments authorized to collect receipts by the Finance Director shall remit them to the City Collector on a daily basis, or on another schedule approved by the Finance Director in writing on a case-by-case basis.

B. All departments shall utilize the City's central accounting system and shall post all financial transactions thereto in a timely manner.

C. No department shall open an account in any financial institution or maintain a checkbook or other means of receiving or making payments without the prior written approval of the Finance Director, and departments may not make any payment outside of the City's central financial system.

D. No department shall be permitted to over-expend a line item in its budget unless authorized to do so by Massachusetts General Law, and then only after following the procedures established in said laws. Pursuant to Chapter 656 of the Acts of 1989, any department head who over-expends his/her budget may be held individually and personally liable and required to make payment to the City in the amount of the over-expenditure, with determination of said liability made by the Mayor.

E. No department may seek procurement for any capital project for which funding is not legally available via appropriation, bond funding, grant funding, gift or other legal source unless specifically permitted by law. In instances where law permits procurement

without a previously identified funding source, said department must seek and receive the approval of the Finance Director prior to initiating procurement activity.

F. All departments that issue fines and tickets under law and City ordinance shall provide written monthly reports to the Finance Director of the number and dollar value of tickets issued and paid. Said report shall be reconciled prior to submission so as to provide an accurate accounting of collections and outstanding unpaid balances to date.

G. The City shall commence and actively pursue collections activities against properties which are delinquent on their property taxes and personal property taxes at the earliest time frame permitted by law.

§ 42-38. Grants.

A. The Grant Director shall oversee all grants for the City of Springfield and, to the extent permitted by law, for the Springfield Public School Department. With the approval of the Chief Administrative and Financial Officer, he/she shall establish policies and procedures regarding the management and administration of grants, including the submission of grant applications for funding.

B. Departments shall be encouraged to pursue all available grants funding consistent with the mission and strategic direction of the department and the City.

C. All grant applications shall be reviewed by the Grant Director prior to submission. Departments shall provide all information requested by the Grant Director in a timely manner to allow proper oversight and reporting to grantors and others.

D. To the extent allowed by the granting entity, all grant applications which seek to fund personnel costs shall request funding for fringe benefit costs. A department applying for a grant which cannot pay for fringe benefits shall stipulate to the Grant Director in advance how the department will pay for the related fringe benefit costs.

E. Grant funds shall be expended prior to the expenditure of General Fund operating budgets whenever possible. Grant reimbursements shall be submitted in a timely manner; a schedule for submitting grant reimbursements, which shall be binding on all parties, may be established by the Finance Director if he/she finds that reimbursements are not taking place in a timely manner.

F. Department heads shall notify the Finance Director no later than three months prior to the expiration of a grant if they reasonably believe grant funds may be returned unspent to the granting agency.

G. All employees, entities, boards, commissions or others which submit grant applications requiring a City match shall identify an available source of funding which shall serve as the matching funding for the grant, prior to submitting the grant to the Grant Director for review.

H. No employee paid in whole or in part from the General Fund shall be moved to being funded by a grant without the prior written approval of the Finance Director. No employee who is paid in whole or in part from a grant shall be moved to being funded by the General Fund without the prior written approval of the Finance Director.

Appendix E
Fiscal Year 2026
City of Springfield
City Council
Appropriation Orders

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Appendix F

Fiscal Year 2026 Recommended Budget

Schedule of Appropriations

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City of Springfield - Fiscal Year 2026
Mayor's Recommended Budget
Schedule of Appropriations - General Fund

Fund	Func	Dept	Classification	FISCAL 2026 RECOMMENDED GENERAL FUND
0100	10	111	CITY COUNCIL	590,859
0100	10	111	Personal Services	573,410
0100	10	111	Expenses	17,448
0100	10	111	Capital	-
0100	10	121	MAYOR	731,351
0100	10	121	Personal Services	711,452
0100	10	121	Expenses	19,899
0100	10	121	Capital	-
0100	10	129	OFFICE OF MANAGEMENT AND BUDGET	1,326,873
0100	10	129	Personal Services	1,156,533
0100	10	129	Expenses	170,340
0100	10	129	Capital	-
0100	10	132	DEPT 3-1-1	601,951
0100	10	132	Personal Services	549,916
0100	10	132	Expenses	52,035
0100	10	132	Capital	-
0100	10	133	FINANCE	2,995,848
0100	10	133	Personal Services	-
0100	10	133	Expenses	2,995,848
0100	10	133	Capital	-
0100	10	133	PAY-AS-YOU-GO CAPITAL	5,162,609
0100	10	133	Personal Services	-
0100	10	133	Expenses	-
0100	10	133	Capital	5,162,609
0100	10	135	COMPTROLLER	558,732
0100	10	135	Personal Services	551,265
0100	10	135	Expenses	7,467
0100	10	135	Capital	-
0100	80	135	STATE ASSESSMENTS	3,902,181
0100	80	135	Personal Services	-
0100	80	135	Expenses	3,902,181
0100	80	135	Capital	-

0100	10	135	PROVISION FOR UNCOMPENSATED ABSENCES	(1,700,000)
0100	10	135	Personal Services	(1,700,000)
0100	10	135	Expenses	-
0100	10	135	Capital	-
0100	10	135	RESERVE FOR CONTINGENCIES	250,000
0100	10	135	Personal Services	-
0100	10	135	Expenses	250,000
0100	10	135	Capital	-
0100	10	136	INTERNAL AUDIT	526,187
0100	10	136	Personal Services	321,190
0100	10	136	Expenses	204,997
0100	10	136	Capital	-
0100	10	138	OFFICE OF PROCUREMENT	713,296
0100	10	138	Personal Services	549,563
0100	10	138	Expenses	163,733
0100	10	138	Capital	-
0100	10	141	BOARD OF ASSESSORS	1,269,934
0100	10	141	Personal Services	1,032,564
0100	10	141	Expenses	237,370
0100	10	141	Capital	-
0100	10	145	TREASURER	1,687,558
0100	10	145	Personal Services	709,362
0100	10	145	Expenses	978,196
0100	10	145	Capital	-
0100	70	145	DEBT SERVICE	19,074,465
0100	70	145	Personal Services	-
0100	70	145	Expenses	-
0100	70	145	Capital	19,074,465
0100	70	145	CAPITAL RESERVE FUND	3,976,460
0100	70	145	Personal Services	-
0100	70	145	Expenses	-
0100	70	145	Capital	3,976,460
0100	10	146	COLLECTOR	594,436
0100	10	146	Personal Services	412,195
0100	10	146	Expenses	182,241
0100	10	146	Capital	-
0100	10	147	PARKING CONTRACT	1,305,670
0100	10	147	Personal Services	-

0100	10	147	Expenses	1,305,670
0100	10	147	Capital	-
0100	10	151	LAW	3,361,417
0100	10	151	Personal Services	2,753,073
0100	10	151	Expenses	608,344
0100	10	151	Capital	-
0100	10	152	DEPARTMENT OF HR & LABOR RELATIONS	1,352,643
0100	10	152	Personal Services	826,945
0100	10	152	Expenses	525,698
0100	10	152	Capital	-
0100	90	152	BENEFITS	35,229,643
0100	90	152	Personal Services	-
0100	90	152	Expenses	35,229,643
			<i>Health Insurance</i>	31,299,813
			<i>Unemployment</i>	129,310
			<i>Workers Compensation Indemnity</i>	563,146
			<i>Workers Compensation Medical Claims</i>	1,439,855
			<i>Medicare - Employer Match</i>	1,797,519
0100		152	EMPLOYEE BENEFITS DEPARTMENT	370,943
0100		152	Personal Services	360,651
0100		152	Expenses	10,292
0100		152	Capital	-
0100	10	154	PAYROLL DEPARTMENT	-
0100	10	154	Personal Services	-
0100	10	154	Expenses	-
0100	10	154	Capital	-
0100	10	155	INFORMATION TECHNOLOGY DEPARTMENT	5,483,168
0100	10	155	Personal Services	1,314,741
0100	10	155	Expenses	4,150,427
0100	10	155	Capital	18,000
0100	10	161	CITY CLERK	842,627
0100	10	161	Personal Services	758,779
0100	10	161	Expenses	83,847
0100	10	161	Capital	-
0100	10	162	BOARD OF ELECTION COMMISSION	702,432
0100	10	162	Personal Services	450,982
0100	10	162	Expenses	251,450
0100	10	162	Capital	-

0100	10	175	PLANNING DEPARTMENT	1,561,477
0100	10	175	Personal Services	1,111,428
0100	10	175	Expenses	450,049
0100	10	175	Capital	-
0100	10	190	FACILITIES MANAGEMENT	4,459,094
0100	10	190	Personal Services	1,395,210
0100	10	190	Expenses	3,063,884
0100	10	190	Capital	-
0100	10	193	CAPITAL ASSET CONSTRUCTION	601,609
0100	10	193	Personal Services	543,890
0100	10	193	Expenses	57,719
0100	10	193	Capital	-
0100	20	210	POLICE	61,727,316
0100	20	210	Personal Services	56,593,427
0100	20	210	Expenses	4,905,711
0100	20	210	Capital	228,178
0100	20	220	FIRE	29,486,202
0100	20	220	Personal Services	27,005,581
0100	20	220	Expenses	2,472,121
0100	20	220	Capital	8,500
0100	20	241	BUILDING - CODE ENFORCEMENT	2,158,402
0100	20	241	Personal Services	2,094,069
0100	20	241	Expenses	64,333
0100	20	241	Capital	-
0100	20	242	HOUSING - CODE ENFORCEMENT	1,169,208
0100	20	242	Personal Services	962,818
0100	20	242	Expenses	206,390
0100	20	242	Capital	-
0100	20	250	EMERGENCY COMMUNICATIONS	2,513,536
0100	20	250	Personal Services	2,335,294
0100	20	250	Expenses	178,242
0100	20	250	Capital	-
0100	20	292	TJ O'CONNOR ANIMAL CONTROL	1,967,375
0100	20	292	Personal Services	1,073,887
0100	20	292	Expenses	893,488
0100	20	292	Capital	-
0100	30	300	SCHOOL DEPARTMENT	669,974,557
0100	30	300	SCHOOL DEPARTMENT	624,705,180

0101	30	300	SCHOOL TRANSPORTATION	45,269,377
0100	40	400	DEPARTMENT OF PUBLIC WORKS	13,020,112
0100	40	400	Personal Services	5,692,322
0100	40	400	Expenses	7,327,790
0100	40	400	Capital	-
0100		400	ENTERPRISE FUND SUPPLEMENT	8,152,341
0100		400	Personal Services	-
0100		400	Expenses	8,152,341
0100		400	Capital	-
0100	50	520	HEALTH & HUMAN SERVICES	2,414,373
0100	50	520	Personal Services	1,946,514
0100	50	520	Expenses	467,859
0100	50	520	Capital	-
0100	50	541	DEPARTMENT OF ELDER AFFAIRS	789,653
0100	50	541	Personal Services	542,967
0100	50	541	Expenses	246,686
0100	50	541	Capital	-
0100	50	543	VETERANS SERVICES	1,642,728
0100	50	543	Personal Services	392,081
0100	50	543	Expenses	1,250,647
0100	50	543	Capital	-
0100	60	610	LIBRARY	6,091,570
0100	60	610	Personal Services	4,312,629
0100	60	610	Expenses	1,753,941
0100	60	610	Capital	25,000
0100	90	613	MUSEUM	1,320,000
0100	90	613	Personal Services	-
0100	90	613	Expenses	1,320,000
0100	90	613	Capital	-
0100	60	630	PARKS DEPARTMENT	12,723,776
0100	60	630	Personal Services	6,670,778
0100	60	630	Expenses	5,780,708
0100	60	630	Capital	272,290
0100	90	911	NON-CONTRIB. PENSIONS	-
0100	90	911	Personal Services	-
0100	90	911	Expenses	-
0100	90	911	Capital	-

0100	90	911	CONTRIBUTION RETIREMENT PENSION	73,011,616
0100	90	911	Personal Services	-
0100	90	911	Expenses	73,011,616
0100	90	911	Capital	-
<i>TOTAL</i>				985,696,226

City of Springfield - Fiscal Year 2026				
Departmental Submissions				
Schedule of Appropriations - Trash Enterprise Fund				
Fund	Func	Dept	Classification	FISCAL 2026 MAYOR REC ENTERPRISE FUND
6500	40	400	TRASH ENTERPRISE	14,455,478
6500	40	400	Personal Services	3,802,819
6500	40	400	Expenses	10,652,660
6500	40	400	Capital	-
TOTAL				14,455,478