



FISCAL YEAR

2019

APPLICATION FOR ABATEMENT OF REAL PROPERTY TAX

Mass General Laws, Chapter 59, Section 59 THIS APPLICATION IS NOT OPEN TO PUBLIC INSPECTION (See General Laws Chapter 59, Section 60)

MUST BE FILED WITH THE BOARD OF ASSESSORS ON OR BEFORE THE CLOSE OF BUSINESS ON FRIDAY, FEBRUARY 1, 2019

Mail to: OFFICE OF THE BOARD OF ASSESSORS 36 COURT ST. SPRINGFIELD, MASSACHUSETTS 01103

THIS FORM MUST BE COMPLETED IN ITS ENTIRETY

1. TAXPAYER INFORMATION:

PLEASE PRINT CLEARLY

Name(s) of Assessed Owner:

Last Name

First Name

Name(s) and Status of Applicant (if other than Assessed Owner)

Last Name

First Name

 Subsequent Owner (acquired title after January 1 on _____, 201__
 Administrator/Executor
 Lessee

 Mortgagee
 Other. Please specify

Mailing Address of Owner/Applicant. If AGENT, you MUST attach a written copy of authorization on behalf of the taxpayer.

Number

Street

City/State

Zip

Telephone

Day

Evening

2. PROPERTY IDENTIFICATION:

Complete using information as it appears on the tax bill.

Each Parcel MUST have its own application.

Number

Street

2019 Assessed Valuation

\$

PARCEL ID

CLASS CODE

Applicant's Opinion of Value as of 1/1/18
(REQUESTED)

BILL NUMBER

LAND SIZE

\$

3. EXPLAIN THE REASON(S) FOR THIS OVERVALUE APPLICATION:

Circle reason why abatement is warranted:

Overvalue

Incorrect Classification

Disproportionate Assessment

Other

YOU SHOULD PROVIDE INFORMATION TO SUPPORT YOUR OPINION OF VALUE Please use the space below to explain why you believe an abatement is warranted. Attach additional pages if necessary.

4. SIGNATURES:

Note: The application is not considered valid until it has been signed.

Subscribed this _____ day of _____, 2019. Under the pains and penalties of perjury.

Signature of Applicant :

If not an Individual, signature of Authorized Officer and his/her Title

Print or Type Name/Title/Address and Telephone Number

THE FILING OF THIS APPLICATION DOES NOT STAY THE COLLECTION OF YOUR TAX. TO AVOID A LOSS OF APPEAL RIGHTS OR ADDITION OF INTEREST AND OTHER COLLECTION CHARGES THE TAX SHOULD BE PAID AS ASSESSED. SEE REVERSE FOR IMPORTANT INFORMATION.

THIS FORM APPROVED BY THE COMMISSIONER OF REVENUE

TAXPAYER INFORMATION ABOUT THE ABATEMENT PROCEDURE

A. REASONS FOR ABATEMENT. An abatement is a reduction in the tax assessed on your property for the fiscal year. TO DISPUTE YOUR VALUATION OR ASSESSMENT OR TO CORRECT ANY BILLING PROBLEM OR ERROR THAT CAUSED YOUR TAX BILL TO BE HIGHER THAN IT SHOULD BE YOU MUST APPLY FOR AN ABATEMENT. You may apply for an abatement if your property is (1) **OVERVALUED** (assessed value is more than the fair cash value on January 1 for any reason, including clerical, data processing errors or assessment of property that is non-existent or not taxable to you); (2) **DISPROPORTIONATELY** assessed in comparison with other properties; (3) **CLASSIFIED** incorrectly as residential, open space, commercial or industrial real property, or partially or fully exempt.

B. WHO MAY FILE AN APPLICATION. You may file an application if you are; (1) the assessed or subsequent (acquiring title after January 1) owner of the property; (2) the owner's administrator or executor; (3) a tenant paying rent who is obliged to pay more than one-half of the tax; (4) a person owning or having an interest in or possession of the property; or (5) a mortgagee if the assessed owner has not applied. In some cases, you must pay all or a portion of the tax before you can file.

C. WHEN AND WHERE APPLICATION MUST BE FILED: Your application **MUST** be filed with the Board of Assessors by the close of business on or before the date of the first installment payment of the actual tax bill mailed for the fiscal year is due, unless you are a mortgagee. If so, your application **MUST** be filed during the last 10 days of the abatement period. Actual tax bills are those issued after the tax rate is set. Applications filed for omitted, revised or reassessed taxes must be filed within 3 months of the date the bill for those taxes was mailed. **THESE DEADLINES CANNOT BE EXTENDED OR WAIVED BY THE ASSESSORS FOR ANY REASON. IF YOUR APPLICATION IS NOT TIMELY FILED, YOU LOSE ALL RIGHTS TO AN ABATEMENT AND THE ASSESSORS CANNOT, BY LAW, GRANT YOU ONE. TO BE TIMELY FILED, YOUR APPLICATION MUST BE: (1) RECEIVED BY THE ASSESSORS ON OR BEFORE THE CLOSE OF BUSINESS ON THE FILING DEADLINE DATE OR (2) MAILED BY UNITED STATES MAIL, FIRST CLASS POSTAGE PRE-PAID, TO THE PROPER ADDRESS OF THE ASSESSORS ON OR BEFORE THE FILING DEADLINE AS SHOWN BY A POSTMARK MADE BY THE UNITED STATES POSTAL SERVICE.**

D. PAYMENT OF TAX. Filing an application does not stay the collection of your taxes. In some cases, you must pay all the preliminary and actual installments of the tax when due to appeal the assessors' disposition of your application. Failure to pay the tax assessed when due may also subject you to interest charges and collection action. To avoid any loss of rights or additional charges, you should pay the tax as assessed. If an abatement is granted and you have already paid the entire year's tax as abated, you will receive a refund of any overpayment.

E. ASSESSOR'S DISPOSITION. Upon applying for an abatement, you may be asked to provide the assessors with written information about the property and permit them to inspect it. Failure to provide the information or permit an inspection within 30 days of the request may result in the loss of your appeal rights. The Assessors have 3 months from the date your application is filed to act on it unless you agree in writing before that period expires to extend it for a specific time. If the Assessors do not act on your application within the original or extended period, it is deemed denied. You will be notified in writing whether an abatement has been granted or denied.

F. APPEAL. You may appeal the disposition of your application to the Appellate Tax Board. The appeal must be filed within 3 months of the date the Assessors acted on your application, or the date your application was deemed denied, whichever is applicable. The disposition notice will provide you with further information about the appeal procedure and deadline.

DISPOSITION OF APPLICATION (ASSESSORS' USE ONLY)

ABATEMENT APPROVED	REFUND	ABATEMENT DENIED
Date	Assessed Tax	Denial Date
Assessed Value	Abatement	Notice Sent
Abatement	Adj. Tax	Deemed Denied
Adjusted Value	Cert. No.	Notice Sent
Assessors Signature	Date Sent	Assessors Signature
Date:	In Final Settlement/No ATB Petition	Date
Date:	Agreed NOT to abate (FINAL SETTLEMENT)	
Date:	Agreed TO abate (FINAL SETTLEMENT)	

APPELLATE TAX BOARD - IN FINAL/ COURT SETTLEMENT

In Final Settlement of ATB Case		
Date	Withdrawn NO abatement	Assessed Tax \$
Docket	Withdrawn WITH abatement	Abatement \$
Assessed Value		Adj. Tax \$
Abatement Value		Cert. No.
Adjusted Value		Date Sent
Assessors Signature	Decision By ATB	
Date:	No Abatement	
Date:	Abatement	
Date:		

<p>ASSESSORS OFFICE 36 COURT ST. SPFLD. MA 01103 COMMONWEALTH OF MASSACHUSETTS</p> <p>CERTIFICATE NO. _____</p> <p>APPLICATION NO. _____</p> <p>FISCAL YEAR 2019</p> <p>APPLICATION FOR ABATEMENT OF REAL PROPERTY</p> <p>REAL PROPERTY TAX _____ PERSONAL PROPERTY TAX _____</p> <p>APPLICANT: _____</p> <p>ADDRESS: _____</p>	<p>PROPERTY LOCATION:</p> <p>PROPERTY IDENTIFICATION</p>	
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