

AMENDMENT # 2 TO CITY CONTRACT NO. 20160322

CONTRACT FOR PHOTOCOPIER SERVICES & PRINTER SUPPLIES

WHEREAS, on or about OCTOBER 1, 2015 the **CITY OF SPRINGFIELD, MASSACHUSETTS**, a municipal corporation within the County of Hampden, Commonwealth of Massachusetts, with its principal offices at 36 Court Street, Springfield Massachusetts acting by and through the Springfield Office of Procurement ("OOP"), a municipal department with the approval of its Mayor (hereinafter called the "City" or "Owner"), and **RICOH USA., with an address of 1 Interstate Drive, West Springfield MA** (hereinafter referred to as the "Vendor").

WHEREAS, the Springfield Office of Procurement ("OOP") requires the services of a qualified Vendor for providing Photocopier Services & Printer supplies to various city departments; and

WHEREAS, the Vendor has the qualifications and experience necessary to provide the needed supplies and services to OOP; and

WHEREAS, this is a contract for providing photocopier services & printer supplies to Springfield municipal departments were procured under Chapter 30B by the Massachusetts "COMMBUYS" a division of Operational Services

NOW THEREFORE, the City and the Vendor agree to amend the Agreement under the following terms and conditions by the addition of the following clause(s):

- 1) Extend the contract Term: The parties agree to extend the Blanket Agreement for the initial term from October 1, 2015 to September 30, 2016.

All other terms and conditions of the Agreement not amended herein shall remain in full force and effect during the extended term of the Agreement.

SIGNATURE PAGE TO FOLLOW

IN WITNESS WHEREOF, the CITY OF SPRINGFIELD, and RICOH USA, have caused this Amendment #1 to be executed in duplicate under seal as of the date the document is executed by all parties listed on the signature page, or their lawful successors in office.

FOR THE CONTRACTOR,
RICOH USA

By: *Sherrie Price*
Name: Sherrie Price
Title: VP, Sales
Date: 8-2-16

FOR THE CITY OF SPRINGFIELD:

Approved:

James Hamer
Office of Procurement
Date Signed _____, 2016

ML Approved as to Appropriation: *D/A*

Jim Baliff
City Comptroller, *OK*
Date Signed 8/3, 2016

Approved as to Form:

Pat Korb
City Solicitor
Date Signed 8/3, 2016

Approved:

ILM
CAFO
Date Signed 8/10, 2016

Approved:

Domenic J. Sarno
DOMENIC J. SARNO
MAYOR
Date Signed 8/10, 2016



Master Blanket Purchase Order PO-14-1080-OSD01-OSD10-00000000829

Header Information

Purchase Order Number:	PO-14-1080-OSD01-OSD10-00000000829	Release Number:	0	Short Description:	OFF32
Status:	3PS - Sent	Purchaser:	Maryellen Osborne	Receipt Method:	Quantity
Fiscal Year:	2014	PO Type:	Blanket	Minor Status:	
Organization:	Operational Services Division	Location:	OSD10 - Ashburton RM1017	Type Code:	Statewide Contract
Department:	OSD01 - Operational Services Division	Entered Date:	03/22/2014 11:08:32 AM	Control Code:	
Alternate ID:		Retainage %:	0.00%	Discount %:	0.00%
Days ARO:	0	Release Type:	Direct Release	Pcard Enabled:	No
Print Dest Detail:	If Different	Tax Rate:		Actual Cost:	\$0.00
Catalog ID:					
Contact Instructions:					
Special Instructions:					

Agency Attachments:

- [Ricoh Attach 1BP OFF32 CostSheet compass.xls](#)
- [Ricoh Attach 1BP OFF32 CostSheet Formatted 1.xls](#)
- [Ricoh Attach 1C OFF32 CostSheet Formatted72012.xls](#)
- [Ricoh Attach 1CP OFF32 CostSheet compass.xls](#)
- [Ricoh Attach 3D OFF32 CostSheet Formatted.xls](#)
- [Ricoh Attach 4 OFF32 formatted.xls](#)
- [Ricoh Attach AuthorizedDealers Revised.doc](#)
- [Ricoh Attach B OFF32 AuthSalesSvc formatted.doc](#)
- [Buyout Form Oct2011.xlsx](#)
- [ContractAdministrationFeeReport 02 13 2009.doc](#)
- [OFF32 ECF Rev 0811.doc](#)
- [OFF32 ECF OptionalPage.doc](#)
- [OFF32 Frequently Asked Questions Jan12.doc](#)
- [OFF32 Leasing Partner XRef.xlsx](#)
- [OFF32ContractUserGuideRevised01302013.docx](#)
- [MP2852 Approved PriceReduction.xlsx](#)
- [OFF32 RicohAmericasCorporation Cost5 formatted1.xls](#)
- [OFF32RicohCat1B Sept2012Final.xlsx](#)
- [Ricoh Cat1B CostSheet 11 12 14 Revised.xls](#)
- [OFF32 Category 1B Final March2015.xls](#)
- [OFF32 Ricoh-1.docx](#)
- [OFF32 Vendor Sales and SDP Report Template 09 14 2015 v8-6.xlsb](#)

Vendor Attachments:

Agency Attachment
Forms:

Vendor Attachment
Forms:

Primary Vendor Information & PO Terms

Vendor: 220109 - Ricoh Americas
Mike Pallotta
5 Dedrick Place
West Caldwell, NJ 07008
Email: Mike.Pallotta@Ricoh-
usa.com
Phone: 9786211276
Website: Ricoh-Usa.com

**Payment
Terms:**

**Shipping
Terms:**

**Shipping
Method:**

Freight Terms:

PO
Acknowledgements:

Document	Notifications	Acknowledged Date/Time
Change Order 1	Emailed to Mike.Pallotta@Ricoh-usa.com at 05/07/2014 05:51:29 PM	10/03/2014 04:15:50 PM
Change Order 2	Emailed to Mike.Pallotta@Ricoh-usa.com at 12/10/2014 03:56:39 PM	12/15/2014 11:15:35 AM
Change Order 3	Emailed to Mike.Pallotta@Ricoh-usa.com at 12/24/2014 12:01:17 PM	
Change Order 4	Emailed to Mike.Pallotta@Ricoh-usa.com at 03/12/2015 03:20:59 PM	03/16/2015 11:28:31 AM
Change Order 5	Emailed to Mike.Pallotta@Ricoh-usa.com at 04/08/2015 11:29:40 AM	04/08/2015 02:18:31 PM
Change Order 6	Emailed to Mike.Pallotta@Ricoh-usa.com at 04/29/2015 12:11:41 PM	
Change Order 7	Emailed to Mike.Pallotta@Ricoh-usa.com at 09/15/2015 10:23:38 AM	
Change Order 8	Emailed to Mike.Pallotta@Ricoh-usa.com at 09/15/2015 03:55:04 PM	09/17/2015 10:38:54 AM
Change Order 9	Emailed to Mike.Pallotta@Ricoh-usa.com at 05/02/2016 11:19:36 AM	

Master Blanket/Contract Vendor Distributor List

Vendor ID	Alternative ID	Vendor Name	Preferred Delivery Method	Vendor Distributor Status
220109		Ricoh Americas	Email	Active

Master Blanket/Contract Controls

Master Blanket/Contract Begin Date: 04/27/2011 Master Blanket/Contract End Date: 09/30/2016
Cooperative Purchasing Allowed: Yes

Organization	Department	Dollar Limit	Dollars Spent to Date	Minimum Order Amount
ALL ORG - Organization Umbrella Master Control	AGY - Agency Umbrella Master Control	\$0.00	\$228,392.71	\$0.00

Item Information

1-5 of 14
1 2 3

Print Sequence # 1.0, Item # 1: Photocopier, Facsimile, Digital Duplicator Equipment and Service; Photocopier, Facsimile, Digital Duplicator, and Printer Supplies, See attachments and call for pricing 3PS - Sent

UNSPSC Code: 44-10-00
Office machines and their supplies and accessories
44-10-00-00
EPP - Office machines and their supplies and accessories
44-10-00-00-0000
Office machines and their supplies and accessories

Receipt Method	Qty	Unit Cost	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
Quantity	1.0	\$0.00	EA - Each	0.00	\$0.00		\$0.00	\$0.00

Manufacturer: Brand: Model:
Make: Packaging:

Print Sequence # 2.0, Item # 2: Digital Multifunctional Photocopiers and Production Equipment 3PS - Sent

UNSPSC Code: 44-10-00
Office machines and their supplies and accessories
44-10-00-00
EPP - Office machines and their supplies and accessories
44-10-00-00-0000
Office machines and their supplies and accessories

Receipt Method	Qty	Unit Cost	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
Quantity	1.0	\$0.00	EA - Each	0.00	\$0.00		\$0.00	\$0.00

Manufacturer: Brand: Model:
Make: Packaging:

Print Sequence # 3.0, Item # 3: Authorized New Digital Multifunctional Black & White Photocopiers 3PS - Sent

UNSPSC Code: 44-10-00
Office machines and their supplies and accessories
44-10-00-00
EPP - Office machines and their supplies and accessories
44-10-00-00-0000
Office machines and their supplies and accessories

Receipt Method	Qty	Unit Cost	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
Quantity	1.0	\$0.00	EA - Each	0.00	\$0.00		\$0.00	\$0.00
Manufacturer:			Brand:		Model:			
Make:			Packaging:					

Print Sequence # 4.0, Item # 4: Authorized New Digital Multifunctional Color Photocopiers 3PS - Sent

UNSPSC Code: 44-10-00
 Office machines and their supplies and accessories
44-10-00-00
 EPP - Office machines and their supplies and accessories
44-10-00-00-0000
 Office machines and their supplies and accessories

Receipt Method	Qty	Unit Cost	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
Quantity	1.0	\$0.00	EA - Each	0.00	\$0.00		\$0.00	\$0.00
Manufacturer:			Brand:		Model:			
Make:			Packaging:					

Print Sequence # 5.0, Item # 5: Authorized New Digital Multifunctional Black & White Production Photocopiers 3PS - Sent

UNSPSC Code: 44-10-00
 Office machines and their supplies and accessories
44-10-00-00
 EPP - Office machines and their supplies and accessories
44-10-00-00-0000
 Office machines and their supplies and accessories

Receipt Method	Qty	Unit Cost	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
Quantity	1.0	\$0.00	EA - Each	0.00	\$0.00		\$0.00	\$0.00
Manufacturer:			Brand:		Model:			
Make:			Packaging:					

Exit