

Questions and Answers to RFP for Nonprofits:

1. Are there additional guidelines regarding the grant such as limit on pages?

Answer: There are no additional guidelines and there is no limit on pages. Your application should be complete and accurate.

2. Do the funds have to be used for 1 site or can it be multiple sites?

Answer: If your agency holds the same program at more than one site, the funds can be used at multiple sites. It has to be used for the same program.

3. Do we have to spend the funds down in 1 year?

Answer: Yes, the funds ideally should be spent within one year. If there are circumstances to extend the contract period, we will take them into consideration. HUD would like to see the funds spent within the year and the projects complete.

4. Is there a specialized format that is needed for this RFP to be considered, font requirements?

Answer: There are no specific format or font requirements.

5. What is the specific indemnification language required on insurance?

Answer: The SUBRECIPIENT shall carry sufficient insurance coverage in an amount satisfactory to CITY and as required to protect Agreement assets from loss due to theft, fraud, and/or undue personal injury or property. Comprehensive General Liability insurance shall be obtained (Limits: \$1,000,000/\$2,000,000 (per occurrence/annual aggregate)). Where applicable Comprehensive Automobile Liability coverage shall be obtained, including all owned Automobiles; Non-Owned Automobiles; Hired Car Coverage (limits: \$500,000/\$1,000,000 (per occurrence/annual aggregate)). On all policies, the City of Springfield shall be listed as Additional Insured there shall be a stipulations that insurance provided shall not terminate, lapse or otherwise expire, prior to thirty (30) days written notice to that effect, given by the insurance carrier to the City, and that the insurance carrier will not invoke the defense of performance of governmental function of the provider in performing their contract with the City.

6. Can an agency apply for CDBG funds as well as the Energy Improvement Capital Funding?

Answer: Yes, the agency can apply for more than one grant.

7. Are Churches eligible for HUD funds?

Answer: For a church to be eligible for funding under this program the Church must be located within a CDBG eligible target area. The Church must also run programs for low to moderate income Springfield residents out of the facility it is proposing to improve. The proposed project must also show an increase or prevent the loss of service capacity.