



20140582
Blanket Contract

City of Springfield Blanket Contract Tracer Document

The purpose of this document is to provide continuous responsibility for the custody of **BLANKET CONTRACTS** during the processing period.

INSTRUCTIONS: Upon receipt, please initial and write in the date of receipt. When your department has approved and signed the blanket contract, please initial and date in the forwarding section and deliver to the next department.

DEPARTMENT	DATE RECEIVED		DATE FORWARDED TO NEXT DEPT.	
	Initials	Date	Initials	Date
Office of Procurement			JPM	12/19/13
City Comptroller	MLG	12/9/13	MLG	12/10/13
Law	MLG	12/11	MLG	12/17
CAFO		12/14	J	12/18
Mayor	JG	12/18/13	JG	12/19/13
Office of Procurement				

Vendor No.: 11317 Blanket Contract No.: 20140582 Blanket Contract Date: 11/1/13

Blanket Contract Amt.: \$30,000.00 Issue Date: 11/19/2011 Renewal Date: 11/1/14

Appropriation Code1:
 Appropriation Code2:
 Appropriation Code3:
 Appropriation Code4:

Description of Funding Source:

Bid No.: NA Requisition No.: PO No.:

Vendor Name: LANGUAGE CONNECTIONS, LLC.

Blanket Contract Type: STATE CONTRACT PRF-48

Blanket Contract Purpose: FOREIGN LANGUAGE&TRANSLATION SVCS-PRF-48

Originating Dept.: CITY-WIDE-OFFICE OF PROCUREMENT

Expiration Date: 10/31/2014 Amendment Date: Extension Date:

TYPE OF DOCUMENT (Please select at least one):
 New Renewal Amendment Extension

CITY OF SPRINGFIELD CONTRACT FORM FOR USE WITH STATE CONTRACTS

City information:

Department: City-Wide Blanket Contract Chief Procurement Officer: Lauren Stabilo

Vendor information:

Name: Language Connections, LLC

Address: 2001 Beacon Street, Suite 103, Boston, MA 02135

Phone #: 617-731-3510 Fax#:

E-Mail: Frederique.ellis@languageconnections.com

State Contract #: PRF-48 (Exhibit # 1) State Contract Expiration Date: June 30, 2016

Description of Goods/Services to be provided:

Foreign Language Interpretation & Translation Services for services Awarded Category PRF-48

1) Goods/Services: The vendor agrees to provide the goods or services described in the State Contract attached hereto as Exhibit #1, according to the terms and conditions of the above-referenced State Contract, and this Agreement #**20140582**. Any contrary or additional terms contained in the quotes submitted by vendors are of no force and effect.

2) Term: This Agreement shall commence as of November 1, 2013 and shall continue through June 30, 2016 unless earlier terminated according to this Agreement or Exhibit #1.

3) Compensation:

A) Maximum liability of City: The City's maximum liability under this Agreement shall not exceed Thirty Thousand and 00/100 Dollars (\$30,000), per year.

B) Pricing and Invoices: The vendor shall be paid for the goods or services requested by the City according to the pricing contained in the state contract. Invoices must include the following minimum information: purchase order number, quantity and description of items or services shipped/provided, unit price, total dollar amount, vendor invoice number, and state contract number. Following execution of this Agreement in full, and the issuance of purchase orders for individual purchases under this Agreement, invoices will be paid within 30 days of receipt and approval. The City is tax exempt.

C) The City shall not be liable for any services, expenses, or costs in connection with this Agreement in excess of the amount set forth in paragraph 3(A).

D) The Vendor is an independent contractor as such any taxes and other requirements of federal, state and local governmental bodies, including worker's compensation insurance, shall be its sole responsibility.

4) Successors and Assigns: The City and the Vendor each bind themselves and their legal representatives to all covenants of this Agreement. Neither the City nor the Vendor shall assign any interest in this Agreement or transfer any interest in the same without prior written approval of the other party thereto.

5) Applicable law and exclusive forum: The laws of the Commonwealth of Massachusetts shall govern the validity, interpretation, construction and performance of this Agreement.

6) Compliance with laws: The Vendor shall comply with all applicable state, federal and local laws, and all applicable rules and regulations promulgated by all local, state and national boards, bureaus and agencies.

7) Extent of agreement: This Agreement together with the State Contract which is incorporated herein by reference, and the Exhibits attached hereto, represent the entire and integrated Agreement between the City and the Vendor and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by the Vendor and the authorized designees of the City listed below.

IN WITNESS WHEREOF, the City of Springfield and the Vendor have executed this Agreement as of the date the same is signed by all parties hereto, on the latest date noted below.

<p>LANGUAGE CONNECTIONS, LLC.</p> <p><i>[Signature]</i></p> <p>Date signed: <u>11/25/2013</u></p>	<p>CITY OF SPRINGFIELD</p> <p><i>[Signature]</i></p> <p>Office of Procurement</p>
<p><i>NA</i> Approved as to Appropriation: <i>N/A</i></p> <p><i>[Signature]</i> <u>12/10/13</u></p> <p>Office of the Comptroller</p> <p>Approved as to Form:</p> <p><i>[Signature]</i></p> <p>Law Department</p>	<p><i>[Signature]</i></p> <p>CAFO</p> <p><i>[Signature]</i></p> <p>Mayor, Domenic J. Sarno</p> <p>Date signed: <u>12/18/13</u></p>

LIMITED LIABILITY CERTIFICATE

I, ** Leo GALPERIN a resident of BROOKLINE
in the State Massachusetts, DO HEREBY CERTIFY: that I am the
Member/Manager of Language Connections, LLC
a Limited Liability Company duly organized and existing under and by virtue of the laws of the State of
Massachusetts and that I have custody of the records of such
Company; and that as of the date herein below recited authorized Frederique Ellis
Manager (Officer)
is the Manager of such Company to execute and deliver in the name
TITLE
and on behalf of the Limited Liability Company the following:

**CONTRACT WITH THE CITY OF SPRINGFIELD FOR FOREIGN LANGUAGE
INTERPRETATION & TRANSLATION SERVICES FOR THE CITY OF SPRINGFIELD UNDER
STATE CONTRACT PRF-48**

WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal

of such Company this 3rd day of December, 2013

(Affix)
(Seal)
(Here)

** 
Member/Manager

* THIS MUST BE THE NAME OF THE PERSON AUTHORIZED IN YOUR BY-LAWS
TO SIGN CONTRACTS

** SINCE AN OFFICER CANNOT CERTIFY HIMSELF, THIS MUST BE SIGNED BY
SOMEONE OTHER THAN THE ONE SIGNING THE CONTRACT

COLLUSION OR FRAUD STATEMENT

THE UNDERSIGNED CERTIFIES UNDER PENALTIES OF PERJURY THAT THIS BID IS IN ALL RESPECTS BONA FIDE, FAIR AND MADE WITHOUT COLLUSION OR FRAUD WITH ANY OTHER PERSON. AS USED IN THIS SECTION THE WORD "PERSON" SHALL MEAN ANY NATURAL PERSON, JOINT VENTURE, PARTNERSHIP, CORPORATION OR OTHER BUSINESS OR LEGAL ENTITY.

Frederique Ellis

(NAME OF PERSON SIGNING BID)

Frederique Ellis

(SIGNATURE)

Language Connections

(COMPANY)

TAX CERTIFICATION AFFIDAVIT FOR CONTRACTS

Individual Social Security Number _____ State Identification Number _____ Federal Identification Number 56-2342253

Company: Language Connections

P.O. Box (if any): _____ Street Address Only: 2001 Beacon St.

City/State/Zip Code: Brighton, MA 02135

Telephone Number: 617.566.1528 Fax Number: 617.731.3700

List address(es) of all other property owned by company in Springfield: _____

Please Identify if the bidder/proposer is a:

Corporation _____

Individual _____ Name of Individual: _____

Partnership _____ Names of all Partners: _____

Limited Liability Company X Names of all Managers: Frederique ELLIS, Leo GALPERIN

Limited Liability Partnership _____ Names of Partners: _____

Limited Partnership _____ Names of all General Partners: _____

You must complete the following certifications and have the signature(s) notarized on the lines below. Any certification that does not apply to you, write N/A in the blanks provided.

FEDERAL TAX CERTIFICATION

I, Leo Galperin certify under the pains and penalties of perjury that Language Connections LLC to my best knowledge and belief, has/have complied with all United States Federal taxes required by law.

Language Connections Bidder/Proposer/Contracting Entity Authorized Person's Signature Date: 12-3-13

CITY OF SPRINGFIELD TAX CERTIFICATION

I, N/A certify under the pains and penalties of perjury that _____, to my best knowledge and belief, has/have complied with all City of Springfield taxes required by law (has/have entered into a Payment Agreement with the City).

Bidder/Proposer/Contracting Entity Authorized Person's Signature Date: _____

COMMONWEALTH OF MASSACHUSETTS TAX CERTIFICATION

Pursuant to M.G.L. c. 62C §49A, I, Leo Galperin certify under the pains and penalties of perjury that Language Connections to my best knowledge and belief, has/have complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

Leo Galperin Bidder/Proposer/Contracting Entity Authorized Person's Signature Date: 12-3-13
Notary Public

STATE OF Massachusetts Dec. 3, 2013
County of Suffolk, ss.

Then personally appeared before me [name] Leo Galperin [title] President of [company] Language Connections being duly sworn, and made oath that he/she has read the foregoing document, and knows the contents thereof; and that the facts stated therein are true of his/her own knowledge, and stated the foregoing to be his/her free act and deed and the free act and deed of [company name] Language Connections

Boris Milman
Notary Public
Commonwealth of Massachusetts
My Commission Expires February 18, 2016

My commission expires: _____

YOU MUST FILL THIS FORM OUT COMPLETELY AND, SIGNATURES MUST BE NOTARIZED ON THIS FORM AND YOU MUST FILE THIS FORM WITH YOUR BID/CONTRACT. TAX AFFIDAVITS THAT ARE NOT SIGNED AND NOTARIZED WILL BE REJECTED.



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Vendor(s)

Document Number: PRF48 Issued By: Operational Services Division / Professional and Institutional Services Procurement

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Vendor Information

Company Name: Language Connections
 Doing Business As (DBA):
 Programs:
 Comments:
 Name: Frederique Ellis
 Title:
 Address 1: 2001 Beacon Street
 Address 2: Suite 103
 City: BOSTON
 State or Province: MA
 Postal Code: 02135
 Country: US
 Phone1: 617-731-3510
 Phone2:
 Phone3:
 Fax1:
 Fax2:
 E-mail: frederique.ellis@languageconnections.com
 Website:
 Effective Start Date: 04/04/2011 02:51PM
 Effective End Date: 03/31/2014 03:00AM
 Vendor Code 1: VC6000009654
 Vendor Code 2: 13

Quick Tips...
Information presented here is entered by the Contract Manager list on the Issuer(s) tab of this record.

Public purchasers and contract vendors seeking clarifications or corrections should contact the issuer.

Contract vendors who want to report a SDO-certification, formerly SOMWBA-certification status error should submit this [form](#) as instructed.

To access files attached on a displayed page, either:

Select the View icon (eyeglasses) to access any single file.

Use the Select All on this Page and Download Files Selected on this Page options to access multiple files.

If you do not have the file decompression software or utilities which enable this feature, a trial demonstration of WinZip for PC's is available at www.winzip.com.

Vendor Documents

WARNING:
If this tab consists of more than one (1) page, you must navigate to each additional page using the number or Next/Last hyperlinks, then use the file View or Download

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Files tools
to access
the
additional
files.

One item found.

Select	<u>Upload Date</u>	<u>Document Description</u>	<u>View</u>
<input type="checkbox"/>	03/08/2013	Rate Sheet	



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Summary

Document Number: PRF48 Issued By: Operational Services Division / Professional and Institutional Services Procurement

[Summary](#) [Rules](#) [Issuer\(s\)](#) [Forms & Terms](#) [Vendor\(s\)](#) [Updates](#) [Other Information](#)

Document Title: Foreign Language Interpretation and Translation Services
Document Status: ACTIVE **Version:** 00015
Amendment Reason: NO VENDOR ACTION REQUIRED: Posting of Statement of Work document on Forms & Terms tab.

Estimated Value (US\$): 5,000,000.00 **Small Procurement - Estimated Value \$10,000 to No \$150,000:**

Estimated Units: Not Available **Large Procurement - Estimated Value greater than Yes \$150,000 :**

Start Date: 03/30/2011 10:24AM **Last Changed Date:** 10/01/2013 01:15PM
End Date: 06/30/2014 03:00AM **Award Date:** 03/30/2011 11:59PM

Max End Date: 06/30/2016 03:00AM
 Issuer *may* exercise renewal options. See Rules tab for renewal information, if any.

Comm-PASS Professional Services / HUMAN RESOURCES-Interpret/Translate-Non-Category: English Speakers

Procurement Type: Open to All Eligible Public Entities
Applicable MGL c. 7, § 22; c. 30, § 51, § 52; 801 CMR 21.00
Procurement Law:

Statewide Contract: Yes **Contains Federal Stimulus:** No **Contains EPP:** No
Contains MBE/WBE/DBE: Yes **Contains Prompt Pay Terms:** Yes **Seek Quotes:** Required

Search Key Words: Written Translation, Oral Interpretation, Grace Poirier Bill William Funk

Description: 10/1/2013: SOW document posted on Forms & Terms tab. 3/11/13: Vendor hyperlinks removed as they are required to redirect readers to a landing page having contract information not just the vendor's home page. 3/8/13: Rate Sheet updated for inclusion of vendor that had been deleted. 1/3/13: The email address for submitting completed Sales and SDP Reports has been corrected in the template under the "Forms & Terms" tab 12/31/12: Quarterly Reporting is require of ALL Vendors, see original RFR for report submission schedule. Use template under "Forms & Terms" tab. This is a statewide contract for Foreign Language Interpretation and Translation Services. PLEASE SEE THE "Vendor" tab for vendor information and the "Forms and Terms" tab for general contract information.

Related Solicitation PRF48 Number:

Quick Tips...

To inquire about a particular Solicitation, Contract, or Bidder Forum, contact the person listed on the Issuer tab within the specific record.

Please note that all information and file attachments contained in each tab of any Comm-PASS record are hereby incorporated by reference into the Solicitation, Bidders' Conference (Forum), and resulting Contract, if any, of that record.

It is the responsibility of every bidder to check Comm-PASS for both:

Any addenda or modifications to a Solicitation for which they intend to bid by monitoring the "Last Change" field on the Solicitation's summary page to ensure that they have the most recent Solicitation files; and,

Any Bidder Forum records related to a Solicitation for which they intend to bid by using the Search for Bidders' Forum function on the Conduct Business menu to ensure that they have access to information regarding physical bidders' conferences, functionality which supports submission of written questions during the defined question period, and all questions and answers associated with the Solicitation, if any.

The Commonwealth of Massachusetts and its subdivisions accept no liability and will provide no accommodation to vendors who submit a bid based upon an out-of-date solicitation document or to vendors who submit a bid without reviewing the related Bidders' Forum information.

To access files attached on a displayed page, either:

Select the View icon (eyeglasses) to access any single file.

Use the Select All on this Page and Download Files Selected on this Page options to access multiple

files.

If you do not have the file decompression software or utilities which enable this feature, a trial demonstration of WinZip for PC's is available at www.winzip.com.

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PRF48-Foreign Language Interpreters and Translators

Vendor Name	Interpretation Services	Translation Services	Telephonic Interpretation	Voice-over Services	Simultaneous Interpretation*
Baystate Interpreters, Inc.					
Routine Service	\$75/hr	\$.30/word	\$.25/min	n/a	\$80/hr
Expedited Service	\$80/hr	\$.30/word	\$.25/min	n/a	\$80/hr
Cambodian Mutual Assistance Asso.					
Routine Service	\$55/hr	\$.12/word	n/a	\$65/hr	n/a
Expedited Service	\$60/hr	\$.14/word	n/a	\$65/hr	n/a
Catholic Charities					
Routine Service	\$85/hr	\$.35/word	n/a	n/a	n/a
Expedited Service	\$85/hr	\$.40/word	n/a	n/a	n/a
Central MA Area Health Education Ctr.					
Routine Service	\$60/hr	\$.44/word	n/a	n/a	n/a
Expedited Service	\$70/hr	\$.52/wprd	n/a	n/a	n/a
Centro Latino, Inc.					
Routine Service	\$75/hr	\$.40/word	n/a	n/a	n/a
Expedited Service	\$75/hr	\$.40/word	n/a	n/a	n/a
CETRA, Inc.					
Routine Service	\$102/hr	\$.24/word	n/a	n/a	\$114/hr
Expedited Service	\$153/hr	\$.36/word	n/a	n/a	\$171/hr
Corporate Translation Services, Inc.					
Routine Service	n/a	\$.40/word	n/a	n/a	n/a
Expedited Service	n/a	15%	n/a	n/a	n/a
Cross Cultural Communication Systems					
Routine Service	\$85/hr	\$.50/word	\$1.15 /min	n/a	\$175/hr
Expedited Service	\$95/hr	\$.70/word	\$1.15 /min	n/a	\$185/hr
Eduardo Berinstein Translations LLC					
Routine Service	n/a	\$.25/word	n/a	\$100/hr	n/a
Expedited Service	n/a	\$.30/word	n/a	\$150/hr	n/a
GlobalVision International, Inc.					
Routine Service	n/a	\$.30/word	n/a		n/a
Expedited Service	n/a	\$.40/word	n/a		n/a
Interpreters and Translators, Inc.					
Routine Service	\$85/hr	\$.29/word	\$1.79/min	n/a	n/a
Expedited Service	\$90/hr	\$.35/word	\$1.79/min	n/a	n/a
Interpreters Associates, Inc.					
Routine Service	\$54/hr	\$.19/word	n/a	\$80/hr	n/a
Expedited Service	\$60/hr	\$.22/word	n/a	\$80/hr	n/a
JTG, Inc.					
Routine Service and Expedited Service	n/a	\$.28/word	n/a	n/a	n/a
Language Bridge, LLC					
Routine Service	\$55/hr	\$.25/word	n/a	n/a	n/a
Expedited Service	\$55/hr	\$.35/word	n/a	n/a	n/a
Language Connection, LLC	See Vendor tab for complete rate distribution				
Routine Service (\$ range)	\$50-\$115	\$.24-\$.31	n/a	250-1200	\$106/hr
Expedited Service	20%	20%	n/a	20%	20%
Language Line Services, Inc.					
Routine Service	n/a	\$.28/word	\$.79/min	n/a	\$150/hr
Expedited Service	n/a	\$.34/word	\$.79/min	n/a	\$175/hr

* Simultaneous Interpretation might require an additional fee for headsets and receivers.

PRF48-Foreign Language Interpreters and Translators

Lone Star Interpreters LLC					
Routine Service	\$55/hr	\$.12/word	\$.55/min	\$80/hr	\$65/hr
Expedited Service	\$60/hr	\$.14/word	\$.55/min	\$80/hr	\$65/hr
Mario R. Martinez					
Routine Service	n/a	\$.14/word	n/a	n/a	n/a
Expedited Service	n/a	\$.15/word	n/a	n/a	n/a
Patricio Endara					
Routine Service	\$55/hr	\$.23/word	\$.50/min	n/a	n/a
Expedited Service	\$55/hr	\$.25/word	\$.75/min	n/a	n/a
Qwest Communications Corporation					
Routine Service and Expedited Service	n/a	n/a	\$.95/min	n/a	n/a
	n/a	n/a	\$.95/min	n/a	n/a
Rapport International, LLC					
Routine Service	\$150/hr	\$.34/word	\$2/min	n/a	n/a
Expedited Service	\$185/hr	\$.38/word	\$2/min	n/a	n/a
TransFluenci, LLC					
Routine Service and Expedited Service	\$65/hr	\$.28/word	n/a	n/a	n/a
WorldWide Interpreters, Inc.					
	n/a	\$.32/word	\$.92/min	n/a	n/a

* Simultaneous Interpretation might require an additional fee for headsets and receivers.

CONTRACT USER GUIDE



How to Use the Foreign Language Interpretation and Translation Services Statewide Contract

Contract #: PRF48

Contract Duration: 03/30/2011 thru 06/30/2014

MMARS #: PRF48*

Options to renew: 2 one year renewals to 06/30/2016

Contract Manager: William Funk - 617-720-3329 William.Funk@state.ma.us

This contract contains: Small Business Purchasing Program (SBPP) and Supplier Diversity Office (SDO) Program

Last change date: 11/ 8/12

Contract Summary

This contract covers Foreign Language Interpretation, Translation, Telephonic Interpretation, Simultaneous Interpretation Services and Equipment, and Voice-over Services. (American Sign Languages (ASL) is not covered under this contract but is available through Massachusetts Commission for the Deaf & Hard of Hearing (MCD) under their contract MCD04). PRF48 has been awarded to 23 vendors who are identified on Comm-PASS under the PRF48 Contract "Vendor" tab.

Services Available (see "Additional Information" section below):

- Foreign Language Interpretation Services;
- Translation Services;
- Voice-over Services;
- Telephonic Services; and
- Simultaneous Interpretation Services and Equipment

Benefits and Cost Savings

- Solution-based contract through sub-agreements ("Statement(s) of Work")
- Departments can negotiate a maximum rate equal to, or lower than, listed rates
- Hiring entities will not pay additional invoices related to project based engagements
- Meeting deliverables can be the basis for payments with a breakdown of costs

Who Can Use This Contract?

Applicable Procurement Law and Regulation:

- Massachusetts General Law (MGL) c. 7, § 22; MGL c. 30, § 51, § 52; OSD Regulation 801 CMR 21.00

Eligible Entities:

- Cities, towns, districts, counties and other political subdivisions;
- Executive, Legislative and Judicial Branches, including all Departments and elected offices therein;
- Independent public authorities, commissions and quasi-public agencies;
- Local public libraries, public school districts and charter schools;
- Public hospitals, owned by the Commonwealth;
- Public institutions of high education;
- Public purchasing cooperatives;
- Non-profit, UFR-certified organizations that are doing business with the Commonwealth;
- Other states and territories with no prior approval by the State Purchasing Agent required; and
- Other entities when designated in writing by the State Purchasing Agent.

Pricing and Purchase Options

Purchase Options: Purchases made through this contract will be direct outright purchases.

Compensation Structure/Pricing & Expenses:

- Execute a sub-agreement ("Statement of Work") before any a hiring engagement begins;
- A "Statement of Work" template is available under the "Forms & Terms" tab;
- Secure references as appropriate;
- The "Rate Sheet" is on the Forms & Terms tab;
- Project based pricing may be proposed instead of a maximum billing rate (*see pricing*);
- Rates include delivery of a final product: *i.e.* development, editing and finalization;
- Rates also include: travel, communications, overhead, overtime;
- Invoices are required to be submitted within 30-days; and
- Some expedited service rates are equal to routine service rates or a small percent additional.

Additional Information

Services Defined/Described:

Interpretation: the process of understanding and analyzing a spoken or signed message and re-expressing that message faithfully, accurately and objectively in another language, taking the cultural and social context into account. The purpose of interpreting is to enable communication between two or more individuals who do not speak each other's languages.

- **Translation:** the conversion of a written text into a corresponding written text in a different language.
- **Telephonic Interpretation:** interpreting carried out remotely, with the interpreter connected by telephone to the principal parties, typically provided through a speaker-phone or headsets.
- **Simultaneous Interpretation Services and Equipment:** vendors can provide services and equipment for simultaneous interpretation that includes: transmitters, receivers, microphones, headphones, and earphones. *Note: This does not include video services.*
- **Voice -over Services:** vendors produce inflection free voice to broadcast live or pre-recorded public service announcements to communicate across linguistic and cultural boundaries.

Awarded Vendors: Awarded active vendors are listed below. Refer to the "Vendor" tab of *Comm-PASS* for vendor involvement in any of the following programs which will have the appropriate icon appearing against their name. Affiliated Commonwealth programs include "Small Business Purchasing Program" (SBPP), "Supply Diversity Office Certification" (SDO, formerly SOMWBA Certification), "Supplier Diversity Program" (SDP, formerly AMP), "Environmentally Preferable Products Program" (EPP) & "Prompt Pay Discount" (PPD).

(21 active vendors of 23 awarded vendors), see below:



Vendor	Contact Name	Phone Number	Email	Program
Baystate Interpreters, Inc.	Darrin Brooks	888-663-8000	dbrooks@baystateinterpreters.com	SBPP
Catholic Charitable Bureau of the Archdiocese Boston	Will Leitch	617-451-7925	will_leitch@ccab.org	
Central MA Area Health Ed Center	John True	508-756-6676	jtrue@cmahec.org	SBPP, SDO
Centro Latino, Inc	Juan Vega	617-884-3238 x202	jvega@centrolatino.org	SBPP, SDO
CETRA, Inc	Matt Richman	215-635-7090	matt@cetra.com	
Corporate Translation Services	Justin Paukert	360-433-0413	justin.paukert@ctslanguagelink.com	
Cross Cultural Communication Systems	Zarita Araujo-Lane	781-729-3736	zaraujo_lane@embracingculture.com	SBPP, SDO
Eduardo Berinstein TranslationsLLC	Eduardo Berinstein	617-874-0241	eduardo@ebtranslations.com	SBPP, SDO
GlobalVision International, Inc	Nabil Freij	508-616-6660 x4	nabil@globalvis.com	SBPP
Interpreters and Translators, Inc	Renee Jones	860-647-0686 x109	rjones@ititranslates.com	SDO
Interpreters Associates, Inc	Ana Maria Liebl	617-886-5110	anamaria@interpretersassociates.com	SBPP, SDO
JTG, Inc	Ahmed Shehata	571-527-2791	ahmed.shehata@jtg-inc.com	
Language Bridge, LLC	dba Lyudmila Dubinchik	413-754-3488	Mila_Dubinchik@lbridge.com	SBPP, SDO
Language Connections	Frederique Ellis	617-731-3510	frederique.ellis@languageconnections.com	SBPP
Language Line Services	Julie Metzger	877-862-1302	jmetzger@languageline.com	
Lone Star Interpreters LLC	Marie-Paule Mills	832-399-2100 x101	marie.mills@lonestarinterpreters.com	
Mario R. Martinez. d/b/a Springtime Company	Mario Martinez		jackbras2003@yahoo.com	
Patricio Endara	Patricio Endara	508-624-9322	pendara@verizon.net	SBPP
Qwest Communications Corp	Catherine Pauling	617-233-0238	commofma@qwest.com	
Rapport International	Wendy Pease	978-443-2540	wendypease@rapportintl.com	SBPP, SDO
TransFluenci, LLC	Jessica Ridley	413-737-1888	jessica@transfluenci.com	SBPP, SDO

Strategic Sourcing Services Team Members

- Paul Cabral HHS paul.cabral@state.ma.us
- Omar Cabrera DPH omar.cabrera@state.ma.us
- Charles Caron DPH charles.caron@state.ma.us
- Joy Connell DMH joy.connell@state.ma.us
- Sokonthea Dao DPH Sokonthea.dao@state.ma.us
- Marisa de la Paz DWD marisa.delaPaz@state.ma.us
- Margaret Van Gelder DDS margaret.vangelder@state.ma.us

Summary of Where to Obtain Important Contract Information

To obtain in depth contract information please go to the Comm-PASS website [Comm-PASS](#) click on "Contracts" then search by document number PRF48 to locate the following contract information:

- Contract User Guide "Forms & Terms" tab
- Rate Information "Forms & Terms" tab
- Purchase Order form "Forms & Terms" tab