

City Ordinances

Title 12
Buildings And Construction
Chapter 12.04
Building Department (Repealed 09/25/1991)

Title 12
Buildings And Construction
Chapter 12.08
Building Permit Fees
12.08.010 Permit fees and certificates.

The permit for the erection, alteration, repair, demolition, or removal; or the addition to; a building or other structure; or a permit for the installation, alteration, repair, or removal of any equipment or appurtenances which are regulated by this chapter and the State Building Code; shall have been paid to the city collector; and any amendment to a permit which necessitates an appurtenance of the building or structure that is involved shall not be approved until the additional fee shall have been paid thereto. This section shall not apply to permits issued to the City of Springfield for city owned and/or occupied buildings. (as amended 02/24/2004)

Title 12
Buildings And Construction
Chapter 12.08
Building Permit Fees
12.08.020 Special fees.

The payment of any fee which is required by the above section 12.08.010 shall not relieve the applicant or holder of the permit from the payment of any other fee or assessment that may be prescribed by other privilege or requirement, both within and without the jurisdiction of the building department.

(as amended 02/24/2004)

Title 12
Buildings And Construction
Chapter 12.08
Building Permit Fees
12.08.030 New construction and additions to buildings other than one (1) and two (2) family dwellings.

A. The fee for a building permit for the erection of, or the addition to, a building, or other structure shall be based upon the square footage per R.S. Means costs (annual edition), including basement or cellar as determined by the following use groups which are classified and defined in the Massachusetts State Building Code:

1. A minimum of one hundred dollars (\$100) or ten dollars (\$10) per one thousand (1,000) per R.S. Means square foot costs, (per annual edition):

- a. Group A - Assembly
- b. Group B - Business
- c. Group E - Educational
- d. Group F - Factory and Industrial
- e. Group H - High Hazard
- f. Group I - Institutional
- g. Group M - Mercantile
- h. Group R - Residential
- i. Group S - Storage
- j. Group U - Utility and Miscellaneous

B. The minimum fee for a permit for the use and occupancy listed in this section shall be seventy-five dollars (\$75).

C. The minimum fee for a permit for a temporary use and occupancy listed in this section shall be fifty dollars (\$50).

D. A minimum fee for roofing commercial building shall be seventy-five dollars (\$75) and five cents (\$.05) per square foot.

E. A minimum fee for multi-residence repairs shall be seventy-five dollars (\$75) and forty-eight cents (\$.48) per square foot.

(as amended 02/24/2004)

Title 12
Buildings And Construction
Chapter 12.08
Building Permit Fees

12.08.040 Alterations and repairs for other than one (1) and two (2) family dwellings.

A. The fee for a building permit for the alteration or repair of a building other than a one (1) family or two (2) family dwelling shall be based on the square footage of the area of the building to be altered or repaired.

1. A minimum of sixty dollars (\$60) or forty-five cents (\$0.45) per square foot:

B. For other alterations and repairs which do not involve square footage, such as changing doors, replacing windows, etc. the minimum fee shall be sixty dollars (\$60) per floor.

(as amended 02/24/2004)

Title 12
Buildings And Construction
Chapter 12.08
Building Permit Fees

12.08.050 Other structures and temporary structures (see definition of structure as defined in the

Massachusetts State Building Code).

A. The minimum fee for a building permit for a temporary structure and for a retaining wall is seventy-five (\$75).

B. The minimum fee for a building permit for a radio antennas and towers is two hundred fifty dollars (\$250), plus ten dollars (\$10) per one thousand dollars (\$1,000) of value per R.S. Means square foot costs, (per annual edition).

C. A minimum fee for a building permit for adding an antenna to existing tower, per antenna shall be five hundred dollars (\$500). (as amended 02/24/2004)

Title 12
Buildings And Construction
Chapter 12.08
Building Permit Fees
12.08.060 Open buildings.

The fee for a building permit for an open shed, carport, open storage shed or building of similar character with large overhanging roofs or marquees, the square footage shall be measured to the outer edge of the roof or overhang. (as amended 02/24/2004)

Title 12
Buildings And Construction
Chapter 12.08
Building Permit Fees
12.08.070 Moving of building.

A. The fee for a building permit for the relocation of a building to a new location on the same lot shall be one hundred fifty dollars (\$150).

B. The fee for building permit for the relocation of a building to a new location on a different lot shall be two hundred fifty dollars (\$250).

C. The fee for building permit for moving a one (1) and two (2) car detached garages shall be fifty (\$50) dollars. The fee for building permit for moving a house from one lot to another shall be: one hundred (\$100.00) dollars demolition fee (old lot) and one hundred fifty (\$150.00) erection fee for new lot.

(as amended 02/24/2004)

Title 12
Buildings And Construction
Chapter 12.08
Building Permit Fees
12.08.080 Demolition of buildings and structures.

A. The fee for a permit for the demolition of a one to three family dwellings shall be a minimum fee of one hundred fifty dollars (\$150) plus five cents (\$.05) per square foot.

B. The fee for a building or structure permit other than a one to three family dwellings shall be one hundred fifty dollars (\$150) plus five cents (\$.05) per square feet of area or part thereof. (as amended 02/24/2004)

Title 12

Buildings And Construction

Chapter 12.08

Building Permit Fees

12.08.090 Permit fees for one (1) and two (2) family dwellings and mobile home--New, additions and alterations.

A. The fee for a building permit for the erection of, or addition to, a one (1) family or two (2) family dwelling including mobile homes shall be a minimum fee of two hundred fifty dollars (\$250) plus eight dollars (\$8) per square feet based upon the one thousand (1,000) square feet per R.S. Means costs, (annual edition).

B. Fee for re-inspection of unsatisfactory work, fifty dollars (\$50). (as amended 02/24/2004)

Title 12

Buildings And Construction

Chapter 12.08

Building Permit Fees

12.08.100 Permit fees for major alterations and repairs to one (1) and two (2) family dwellings and mobile homes.

The fee for a permit to alter or repair a one or two-family dwelling including mobile homes shall be a minimum of fifty dollars (\$50), plus twenty-five cents (\$.25) per square feet. (as amended 02/24/2004)

Title 12

Buildings And Construction

Chapter 12.08

Building Permit Fees

12.08.110 Accessory use structures and additions and alterations.

A. Permit fees for building structures, additions and alterations to accessory use buildings for one (1) or two (2) family dwellings, mobile homes shall be a minimum of one hundred fifty dollars (\$150), plus eight dollars (\$8) per one thousand (1,000) square feet of R.S. Means costs (annual edition).

B. Detached garages; one hundred dollars (\$100).

C. Permit fees for swimming pools:

1. In ground; one hundred twenty five dollars (\$125);
2. Above ground (with deck); one hundred dollars (\$100);
3. Above ground (without deck); sixty five dollars (\$65).

D. Demolition per floor; two hundred dollars (\$200).

E. Fireplaces (including wood, pellet or coal stoves); fifty dollars (\$50).

F. Roofing, siding and decks: fifty dollars (\$50).

G. Repairs and alterations; fifty dollars (\$50), plus twenty-five cents (\$.25). (as amended 02/24/2004)

Title 12

Buildings And Construction

Chapter 12.08

Building Permit Fees

12.08.120 Plumbing permit fees and gas piping permit fees.

A. Plumbing Permit fees for residential occupancies:

1. New, additions and alterations:

a. Fifty dollars (\$50) per unit, plus six dollars (\$6) for each fixture.

2. A "unit" shall consist of each living unit or apartment including but not limited to a single family (1 unit). Two (2) family or duplex (2 units), three (3) family or apartment complex (each is a separate unit).

3. Hotels, motels, lodging houses, dormitories and rooming house. A "unit" shall mean each room or space containing plumbing fixtures including public and private toilet rooms and/or kitchens.

B. Minor repairs and alterations (e.g., water test, and gas test):

1. Permit fee fifty dollars (\$50) (if no change of fixtures).

C. Gas permit fees shall be the same as plumbing permit fees when a "unit" contains one or more gas appliances.

1. New, additions, and alterations:

a. Fifty dollars (\$50) per permit plus six dollars (\$6) for each fixture.

2. Minor repairs and alterations:

a. Permit fee fifty dollars (\$50) (if no change of fixtures).

D. Nonresidential occupancies.

1. New and additions (or as stated on application as renovations):

a. Plumbing permit one hundred dollars (\$100) plus six dollars (\$6) for each fixture.

b. Gas permit one hundred dollars (\$100) plus six dollars (\$6) for each fixture.

2. Alterations and repairs (as stated on application as replacements):

a. Plumbing permit fifty dollars (\$50) plus six (\$6) dollars for each fixture.

b. Gas permit fifty dollars (\$50) plus six dollars (\$6) for each fixture.

3. Alterations and repairs of a minor nature (e.g., water test, and gas test):

a. Plumbing permit fifty dollars (\$50).

b. Gas permit fifty dollars (\$50).

4. Large installations of 250,000 BTU's or more; five one hundred percent (0.05%) of the total BTU's (0.05% x BTU).

E. Others

1. Residential hot water tank permits (includes plumbing/gas permits) fifty dollars (\$50).

2. Non-residential hot water tank permits (includes plumbing/gas permits) one hundred dollars (\$100).

3. Fee for re-inspection of unsatisfactory work, fifty dollars (\$50).

F. Buildings owned by the City of Springfield.

1. Any building owned and/or occupied by the city of Springfield shall be exempt from the requirement of this schedule.

(as amended 02/24/2004)

Title 12
Buildings And Construction
Chapter 12.08
Building Permit Fees
12.08.130 Electrical wiring fees.

All fees listed below (A thru L) excluding the cost of service/services, (Section A), permit fees are not transferable.

A. Electrical services.

1. Fee for all electrical service or devices shall be thirty cents (\$.30) per ampere with a thirty dollars (\$30) minimum.

2. Service panel board charges are as followings:

a. Sixty (60) ampere -- Thirty dollars (\$30).

b. One hundred (100) ampere -- Thirty dollars (\$30).

c. Two hundred (200) ampere -- Sixty dollars (\$60).

d. Four (400) hundred ampere -- One hundred twenty dollars (\$120).

e. Eight (800) hundred ampere -- Two hundred forty dollars (\$240).

B. Residential, new additions and alterations

1. One (1) family

2. Two (2) family

3. Multi-family

4. Garages

Seventy dollars (\$70) per dwelling unit, after three (3) inspections Forty dollars (\$40) each unit.

C. Miscellaneous residential

1. Hotels
2. Motels
3. Dormitories
4. Nursing Homes
5. Rooming Houses, etc.

Eighty dollars (\$80), plus ten cents (\$.10) per square foot

D. Change of use group

1. Change of any use group to Residential shall be treated the same as listed in Sections A, B and C.

E. Accessory work Items (Residential)

1. Accessory buildings -- Fifty dollars (\$50)
(e.g., separate garages, temporary trailers)
2. Any major appliance -- Thirty dollars (\$30)
(e.g., air conditioner)
3. Oil burner or gas burner -- Thirty dollars (\$30)
4. Above ground swimming pool -- Forty dollars (\$40)
5. In ground swimming pool -- Sixty dollars (\$60)
6. Smoke detectors (per detector) -- Ten dollars (\$10)
7. Pole lights -- Fifty dollars (\$50) plus Ten dollars (\$10) per pole
8. Wiring of signs -- Fifty dollars (\$50)
9. Grounding aluminum siding -- Ten dollars (\$10)

F. Wiring additions (residential) not involved with construction work and not listed in E.

1. Minimum fee Twenty-five dollars (\$25) plus Five dollars (\$5) per room.
2. Residential alarm systems fee shall be Forty dollars (\$40).

G. Commercial, new, additions and alterations with building permit:

1. Includes all buildings or structures not listed in Sections B, C, D and E -- eighty dollars (\$80) plus ten cents (\$.10) per square foot.
2. Except open canopies, open warehouses space and open parking garage space shall be eighty dollars (\$80) plus eight cents (\$0.08) per square foot.

H. Wiring addition (commercial), (no building permit required).

1. Major repairs or additions -- Fifty dollars (\$50)
2. Lighting retrofits -- Fifty dollars (\$50)
3. Comfort control systems -- Eighty dollars (\$80)
4. Communications systems, etc. -- Eighty dollars (\$80)
5. Fire alarm & security alarm systems -- Eighty dollars (\$80) 1st floor
 - a. each additional floor -- Thirty dollars (\$30)
6. Minor repairs or additions
 - a. Minor repairs, such as wiring or equipment replacement, etc. -- Fifty dollars (\$50).

I. Maintenance permits

1. Any business operation (commercial or industrial) which maintains an electrical maintenance force, shall pay a blanket fee of five hundred dollars (\$500) annually for on-premises work, subject to the following:
 - a. The permit application and fees are due the first day of January each year.
 - b. Any work done by outside contractors is subject to the appropriate section of this schedule.
 - c. A log of work completed shall be kept by the supervisors of electrical maintenance and arrangements shall be made for a wiring inspection semi-annually.
2. Permit re-issuance fee:
 - a. Forty dollars (\$40) or original permit fee if less than Forty dollars (\$40).

J. Temporary wiring.

1. Temporary wiring in conjunction with bazaars, outdoor shows, exhibitions, carnivals, etc., Seventy dollars (\$70).

K. Any fee not covered by the above.

1. The building commissioner shall determine all fees not covered.

L. Buildings owned by the city of Springfield.

1. Any building owned and occupied by the city of Springfield shall be exempt from the provisions of this schedule.

M. Permits issued and no work commenced within six (6) months of the issuance date will no longer be valid. A new application will have to be taken out.

(as amended 02/24/2004)

Title 12
Buildings And Construction
Chapter 12.08
Building Permit Fees
12.08.140 Fire extinguishing equipment fees.

Permit fees for fire equipment shall be as follows:

A. Sprinkler system.

1. One hundred dollars (\$100) for new installations, plus two dollars (\$2) for each sprinkler head.
2. Permit for additions, alterations, and repairs, fifty dollars (\$50) plus two dollars (\$2) for each sprinkler head.

B. Standpipes not connected to sprinkler systems.

1. New installations each story, seventy five dollars (\$75).

C. Additions, alterations and repair each story fifty dollars (\$50).

D. Re-inspection fee for unsatisfactory work fifty dollars (\$50).

(as amended 02/24/2004)

Title 12

Buildings And Construction

Chapter 12.08

Building Permit Fees

12.08.150 Sign permit fees.

Permit fees for sign permits shall be as follows:

A. Non-illuminated wall sign, thirty dollars (\$30) plus twenty five cents (\$.25) per square foot

B. Illuminated wall sign, sixty dollars (\$60) plus one dollar (\$1) per square foot.

C. Illuminated double-face projecting sign, sixty dollars (\$60) plus one dollar (\$1) per square foot.

D. Illuminated ground sign, sixty dollars (\$60) plus one dollar (\$1) per square foot of total face area of each side.

E. Illuminated roof sign, one hundred dollars (\$100) per square foot plus one dollar (\$1) per square foot of total face area of each side.

F. Illuminated directional signal such as exit, entrance, fifty dollars (\$50).

G. Non-illuminated double faced projecting signs, ground sign, roof signs and direction signs; such as exit, entrance thirty dollars (\$30) plus one dollar (\$1) per square foot of total face area of each size.

H. Sign Removal.

1. Un-bonded sign Twenty five dollars (\$25)

2. Bonded sign Forty dollars (\$40)

I. Sign alteration.

1. Twenty five dollars (\$25) plus one dollar (\$1) per square foot of the face area.

J. Sign repair.

1. Accessory Twenty dollars (\$20)
2. Non-accessory Forty dollars (\$40)

K. Outdoor Advertising Signs (Billboards) re-inspections.

1. The fee for outdoor advertising signs as required by General Laws Chapter 93, Sections 29 through 33; shall be forty dollars (\$40).

L. Outdoor Advertising Signs (Billboards).

1. New - Fifty dollars (\$50) plus one dollar (\$1) per square foot of total face area of each side, (if applicable).

(as amended 02/24/2004)

Title 12
Buildings And Construction
Chapter 12.08
Building Permit Fees
12.08.160 Other Permit Items.

A. The fee for removal of "stop work" orders shall be one hundred fifty dollars (\$150).

B. The fee for removal of "cease and desist" orders shall be one hundred fifty dollars (\$150).

C. No fees paid for the issuance of a permit under this chapter are returnable.

D. Any failure to obtain permits before the start of work defined by this chapter shall cause the applicable fees to be doubled.

E. Any fees for re-inspection trips are not set for defective work, but are for incomplete work or when access cannot be obtained at the appointed time of inspection. Said fees shall be paid prior to the re-inspection appointment and shall not be less than fifty dollars (\$50).

F. After hours inspection fees for any residential or commercial new, addition, repair or alteration permit shall be one hundred fifty dollars (\$150).

G. The fees for the certificates of inspection will be 150% of the indicated fees listed in Table 106 of the Massachusetts State Building Code rounded to the highest dollar value. A building or structure shall not be occupied or continue to be occupied without the posting of a valid certificate of inspection where required by said Table 106.

(as amended 02/24/2004)

Title 12
Buildings And Construction
Chapter 12.08
Building Permit Fees
12.08.170 Permit Fees Not Covered.

Fees which are not specifically covered or defined by this chapter shall be set as determined by the code enforcement/building commissioner. (as amended 02/24/2004)

Title 12
Buildings And Construction
Chapter 12.08
Building Permit Fees
12.08.180 Fees for the Board of Appeals.

- A. The fee for an appeal for a variance from the requirements of the State Building Code shall be one hundred seventy five dollars (\$175).
- B. The fee for an appeal for a variance from the requirements of the zoning ordinance for a commercial zone shall be five hundred dollars (\$500) and for a residential zone shall be four hundred dollars (\$400).
- C. The fee for an appeal for a variance from the requirements both State Building Code and the zoning ordinance shall be five hundred dollars (\$500).
- D. The fee for adding to a board of appeals filing for a variance from the requirements of the zoning ordinance for a commercial zone or residential zone shall be an additional one hundred fifty dollars (\$150) from the issuance of a cease and desist order.
- E. The fee for a certificate letter of zoning compliance shall be fifty dollars (\$50). (as amended 02/24/2004)
-

Title 12
Buildings And Construction
Chapter 12.08
Building Permit Fees
12.08.190 Accounting.

The commissioner shall keep a permanent accurate record of all fees which are covered under this chapter, the names of the persons upon whose accounts the same were paid, dates and amounts thereof, together with the locations of the structures of premises to which they relate. (as amended 02/24/2004)

Title 12
Buildings And Construction
Chapter 12.08
Building Permit Fees
12.08.200 Electrical wiring.

- A. General.
1. The commissioner shall have control of the supervision and inspection of electrical wiring; and shall appoint a senior inspector, who shall supervise, correlate and direct the enforcement of all law, ordinances, rules and regulations related thereto.
 2. All materials, fittings, devices and apparatus which are used in electrical wiring shall be so assembled as to be suitable both mechanically and electrically, for the purpose for which they are to be used. Such materials, fittings, and apparatus shall bear the label of a recognized testing laboratory, or may be approved by the commissioner as conforming to the standard of underwriters' laboratories.

3. Electrical wiring shall include the wires, raceways, apparatus, fittings, devices and fixtures within a building or structure, or relating thereto, for carrying or using electricity for light, heat or power purposes, except in county, state and federal buildings, and in stations, substations, vaults and primary supply equipment where such are under the sole control of the supply company.

4. Electrical wiring and electrical fixtures or devices used for light, heat or power in buildings and structures subject to the provisions of sections 8 to 60 inclusive, of Chapter 143, of the General Laws, as amended, shall be installed, repaired and maintained in accordance with the rules and regulations made in accordance with the provisions of Chapter 617 of the Acts of 1950 and Chapter 576 of the Acts of 1951 by the board of fire prevention regulation in the department of public safety, as amended. (See, G.L. Chapter 143, section 3L, as provided by Chapter 617 of the Acts of 1950), as amended.

5. These ordinances shall not apply to federal buildings and stations, substations, vaults, and primary supply equipment where such are under the sole control of public utility supply companies.

B. Permits.

1. No person, firm or corporation shall receive a permit to install, repair or remove any electrical wiring unless such person, firm, or corporation shall have received a license and certificate from the State Examiners of Electricians in accordance with the provisions of Chapter 141 of the General Laws, as amended and shall have said license registered with the department.

2. No person, firm or corporation shall install, alter, repair or remove any electrical wiring without first making application to the department and receiving a permit. Therefore, such an application shall be on a form approved by the commissioner and shall contain all information necessary to describe the work which is to be performed.

3. If it shall appear from said application that all applicable laws, ordinances, rules and regulations have been or will be complied with, a permit shall be granted authorizing such installation, alterations, repair or removal.

4. For the maintenance of the electrical wiring in an establishment, or in a power plant other than that of an electric utility, where a licensed master electrician is engaged or where a licensed electrician is employed regularly on the premises, a maintenance permit may be issued for a stated period, which shall not exceed one (1) year. For new work in such an establishment or power plant, paragraph A of this section shall also apply.

C. Inspections:

1. When work is completed or ready for inspection, the department shall be notified immediately; and a time shall be set for an inspection. Electrical wiring shall not be lathed in, covered nor concealed from view until approved by an inspector of wiring.

2. Upon receiving notice that any electrical wiring is completed or ready for inspections, the department shall act thereon with two (2) working days. The department may require the person who did the work to be present during inspection or to submit a detailed description of the work performed. If, upon inspection, the work is found to be defective, all defects shall be remedied within ten (10) days after notice from the department. If the work is found to comply with the requirements of this ordinance, a certificate of approval, upon request, shall be issued by the department.

3. The commissioner, or his duly authorized representative, may inspect electrical wiring at any reasonable hour; and, if he finds it unsafe in relation to life, fire or explosion, shall notify the owner, or any person having interest therein, to remedy all defects within ten (10) days; if said defects are not remedied with ten (10) days, the commissioner may order the service or any part thereof discontinued or otherwise render the system inoperative. Electrical wiring so discontinued shall be conspicuously tagged at the meter location. Such an installation, if disconnected, shall not be reconnected to the service, or have the current turned on, without the written approval of the commissioner, or until a meter permit has been

issued by the department.

4. Inspections of wiring installations will not be scheduled or made unless a permit has been issued by the department.

D. Meter and current.

1. A meter shall not be installed, nor a current of electricity be connected with an electrical wiring system, until a written permit has been obtained from the department.

2. The department may issue a permit for the temporary connection of a current of electricity to certain specified circuits or parts of an installation. A temporary permit may be also granted for wiring system before completion of same within or on a building or other structure. A temporary permit shall not be transferable; and may be renewed or cancelled at the discretion of the commissioner.

3. Where the use of service has been discontinued or a change of use of the electrical wiring has occurred, the electrical wiring system shall not be used again until a certificate or re-inspection has been issued, if in the opinion of the commissioner such a re-inspection is necessary.

4. If electrical work to be done under any electrical permit issued by the department has not received a final inspection within a reasonable time for completion, the commissioner shall notify the owner in writing that if the work has not been satisfactorily completed and inspected within thirty (30) days, the service to said building or structure shall be discontinued. If, at the end of the thirty (30) days period, the work has not been satisfactorily completed, the commissioner shall order the service discontinued.

5. A meter shall be located in a readily accessible place, but not in a bathroom, bedroom, living room, kitchen, private hall, pantry, closet, or a required means of egress.

6. Each switch, meter, device, or panel board, shall be permanently marked with the name plate or painted lettering to identify the load which it supplies and each branch circuit over current device shall be clearly identified with the branch circuit which it supplies.

7. Only one (1) meter shall be allowed for each legal space as determined by the department through appropriate codes, regulations and ordinances. Exception; separate meters for voltage or phase characteristics shall be allowed; except that for this purpose 120/208 volt three phase, four wire and 120/230 volt single phase, three wire system shall be considered as the same.

8. Residential one (1) and two (2) family dwellings shall be allowed an owner's meter/service only when all common areas and related common building wiring supplied by the owner's meter/service at the time of inspection and approval of the owner's meter/service.

9. Separate residential garages services must receive approval of the department and inspector of wires.

E. Damaged buildings.

1. Any wiring, electrical equipment or apparatus subjected to fire, water, heat or smoke damages shall be replaced.

2. Exception: Where an approved testing contractor cleans and test wiring, electrical equipment or apparatus to three (3) times its normal operating values or wiring, electrical equipment or apparatus meets the manufacture's original requirements and is certified by the contractor to the department in writing.

F. Existing buildings.

1. The department shall consider to be "new work" any wall, room or space which has been stripped to the structure or which will be re-covered with new building materials such as gypsum-board, plaster, wood, etc. etc. (For this purpose paint and wallpaper are not considered building materials).

(as amended 02/24/2004)

Title 12
Buildings And Construction
Chapter 12.08
Building Permit Fees

12.08.205 Buildings near former or active dump sites.

An application, specification and plan submitted for a building permit for the construction on or within two hundred (200) feet of a former or active dump site, refuse disposal site, sanitary landfill site, or land reclamation site containing organic matter shall be accompanied by a certificate from a competent professional engineer acceptable to the commissioner to attest that said application and specification conforms to safe and acceptable standards as may pertain to the elimination and/or control of any hazardous or unwholesome gaseous vapors.

It is the intent of this ordinance that all revenues generated by these fees shall be used by the department for salaries and general operating expenses of the code enforcement department as the city council may from time to time determine. (as amended 02/24/2004)

Title 12
Buildings And Construction
Chapter 12.08
Building Permit Fees

12.08.210 Existing structure of board of appeals to remain in effect.

The present existing structure of the board of appeals duly enacted by the city shall remain in effect:

A. Appointment. The board of appeals established under the provisions of Section 2 of Chapter 349 of the Acts of 1910, as amended by Chapter 243 of the Acts of 1945 shall consist of three (3) members to be appointed by the mayor. One (1) member shall be representative of the building trade unions or a builder; one (1) shall be either a registered architect or registered professional engineer; and one (1) shall be an attorney at law. There shall also be six (6) associate members to be appointed by the mayor. Two (2) associate members shall be representative of the building trade unions or builders; two (2) shall be either registered architects or registered professional engineers; and two (2) shall be attorneys at law. When a member is disqualified or absent, an associate member of like qualification to the disqualified or absent member shall serve. All members and associate members shall have had at least five (5) years experience in their respective vocations.

B. Term of Office. The appointment of members first made under Chapter 12.04 and this chapter shall be for the term of one (1), two (2) or three (3) years, respectively, so that the term of one (1) member shall expire each year. All subsequent appointments of members shall be for the term of three (3) years. The appointment of associate members first made under Chapter 12.04 and this chapter shall be for the term of one (1), two (2) or three (3) years, respectively, so that the term of one (1) associate member shall expire each year. All subsequent appointments of associate members shall be for the term of three (3) years. (Prior code §2-213)

Title 12
Buildings And Construction
Chapter 12.08
Building Permit Fees
12.08.220 Building and fire districts.

A. Building District. The entire territory comprised within the city limits as the same now are or may be established is designated as the building district under authority of Chapter 126 of the Acts of 1873.

B. Fire Districts. For the purposes of Chapter 12.04 and this chapter, there shall be established fire districts or zones which shall be known as the inner fire district and general fire districts.

1. Inner Fire District. This district comprises the area within the following boundaries:

Beginning at the intersection of the centerline of Union Street extended with the east bank of the Connecticut River, thence extending northerly along the east bank of said river to the centerline of Sergeant Street extended; thence continuing easterly on the centerline of Sergeant Street extended and the centerline of Sergeant Street to the centerline of Main Street; thence continuing easterly on the centerline of Carew Street to the centerline of Chestnut Street; thence continuing southerly on the centerline of Chestnut and Maple Streets to the centerline of Union Street, thence continuing westerly on the centerline of Union Street and the centerline of Union Street extended to the point of beginning.

2. General Fire District. Such districts shall comprise the entire areas of "business A," "business B," "business C" district not included in inner fire district, "commercial A," and "residence-office" districts or zones as the same now are, or may be established by zoning ordinance. (Prior code §2-214)

Title 12

Buildings And Construction

Chapter 12.08

Building Permit Fees

12.08.230 Projecting marquees and signs.

A. Restrictions.

1. A projecting marquee that extends into or over a public way more than twelve (12) inches shall be subject to the regulations provided in Section 12.08.240.

2. A projecting marquee may project beyond the street line within twelve (12) inches of the outside face of the curb, but no part shall be located less than ten (10) feet, nor more than eighteen (18) feet, above the curb.

B. Supports and Attachment. A projecting marquee shall be assembled and attached to a building or other structure in such a manner so as not to be or become dangerous to property or persons. It shall safely support its own weight plus a superimposed uniformly distributed live load of thirty (30) pounds per square foot in addition to any concentrated loads to which it may be subject.

C. Protection.

1. A projecting marquee shall not discharge water, snow, or ice into the street.

2. The roof, if glazed, shall be glazed with safely supported wire glass that is not less than one-quarter (1/4) of an inch in thickness. (Prior code §2-215)

Title 12

Buildings And Construction

Chapter 12.08

Building Permit Fees

12.08.240 Permits, bonds and licenses for projecting signs and marquees.

A. Application.

1. Except as otherwise provided, a person, firm or corporation shall not place or maintain a sign or marquee that projects into or over a public way more than twelve (12) inches without furnishing and signing a bond and securing a permit as provided in this section. This section, however, shall not apply to a sign or marquee that projects into or over a public way twelve (12) inches or less; nor to pole wires, conduits and appurtenances of railroad, railway, telegraph, water, gas, electric, heat and power companies.
2. The provisions of this section, except as to safety, shall not be so construed as to compel the alteration or removal of any sign or marquee that was legally erected prior to the passage of the ordinance codified in Chapter 12.04 and this chapter.

B. Permits.

1. A permit for the placing and maintaining of such a sign or marquee shall not be issued until the plans for same have been approved by the commissioner, nor until the applicant for such a permit has filed with the city treasurer a bond conforming to the provisions of this section.
2. An application for such a permit shall set forth the purposes for which such a sign or marquee is to be used and the manner in which it will project into or over the public way, and shall describe accurately in writing, and by drawings made to scale, the design and construction of the sign or marquee and the method of its attachment to a building or other structure.
 - a. Drawings shall be submitted in triplicate and, when approved by the commissioner, one (1) copy shall be retained by him, one (1) shall be returned to the applicant, and one (1) shall be filed with the city treasurer.

C. Bonds.

1. A bond required by provisions of this section for a sign or marquee shall be satisfactory to the city treasurer, and shall be duly executed by the applicant and a surety company that is qualified to do a surety company business in the Commonwealth of Massachusetts. The bond shall indemnify the city against any and all claims for personal injury or damage to property that in any way result from such a sign or marquee. It is further stipulated that the person, firm or corporation who owns such a sign or marquee shall also pay all judgments and damages that result from or arise out of the collision with or falling of such a sign or marquee.
2. The sum of the bond, or bonds, for each projecting sign or other advertising device shall be five thousand dollars (\$5,000) for each two hundred (200) square feet or fraction thereof of the combined face areas.
3. The sum of the bond for each projecting marquee shall be ten thousand dollars (\$10,000) for one (1) foot up to and including ten (10) feet in length, plus three thousand dollars (\$3,000) for each additional ten (10) feet in length or fraction thereof.
4. The clerk of a firm or corporation shall furnish, in addition to the required bond, a copy of the minutes of the meeting or certificate of vote which authorizes the signee to place his signature on the applications and bond.

D. License. The granting of a permit under the provisions of this section shall not relieve the applicant, owner, or agent of procuring from the director of the department of public works a license to occupy or use a portion of a public way in the city under the provisions of Chapter 369 of the Acts of 1911. A person, firm, or corporation who has procured a permit from the commissioner under the provisions of this section shall not erect a sign or marquee until and unless a license to occupy or use a portion of a public street in the city has been granted by the director of the department of public works and the fee for such licenses, as determined by said director, has been paid.

E. Permit not Transferable. A permit which was issued under this section shall not be transferable. If an owner of a projecting sign or marquee transfers ownership of such a sign or marquee to a new owner, the new owner shall within ten (10) days furnish and sign a bond and secure a permit as required in this section. Upon transfer of ownership, the former owner shall at once notify the commissioner in writing of such transfer, giving the name and address of the new owner and the date of the transfer; and the former owner and his surety shall remain liable after such transfer for maintenance of such sign or marquee until the new owner has obtained a new permit from the commissioner under this section. The city treasurer, after such new permit has been granted, shall obtain from the city solicitor a statement that no claims or suits are pending against the city arising out of the erection or maintenance of such sign or marquee; and, not earlier than three (3) days after the receipt of such statement may issue to the former permittee or his surety a statement that liability on the bond which was filed with the applicant for such former permit has ceased on a day subsequent to three (3) days after the filing of the city solicitor's statement to the city treasurer.

F. Permit for Removal. If a sign or marquee, erected or maintained under a permit issued under the provisions of this section, is to be removed, a permit to do so must first be obtained from the commissioner who, after an inspection of the premises and after the completion of such removal, shall notify the city treasurer in writing that the sign which was erected under the terms of a particular permit has been removed. The city treasurer, upon receipt of such notice from the commissioner, shall obtain from the city solicitor a statement that no claims or suits are pending against the city arising out of the erection, maintenance or removal of such sign or marquee, and may, not earlier than three (3) days after the receipt of such statement, issue to the former permittee or his surety a statement that liability on the bond which was filed with the application for such former permit has ceased on a day subsequent to three (3) days after the filing of the city solicitor's statement to the city treasurer.

(Prior code §2-216)

Title 12
Buildings And Construction
Chapter 12.12
Awnings, Canopies And Signs
I. AWNINGS OVER PUBLIC STREETS
12.12.010 License to engage in business of hanging awnings

--Required.

No person shall engage in the business of installing, hanging or repairing adjustable awnings which project over public streets or highways of the city unless licensed to do so as provided in this chapter.
(Prior code §4-1)

Title 12
Buildings And Construction
Chapter 12.12
Awnings, Canopies And Signs
I. AWNINGS OVER PUBLIC STREETS
12.12.020 License to engage in business of hanging awnings

--Application.

Application for the license required by Section 12.12.010 shall be made to the director of public works on forms furnished by it and shall set forth the name and place of business of the applicant and such other information as such he may require. (Prior code §4-2)

Title 12
Buildings And Construction
Chapter 12.12
Awnings, Canopies And Signs
I. AWNINGS OVER PUBLIC STREETS
12.12.030 License to engage in business of hanging awnings

-- Issuance--Bond required--Duration--Fee.

A. The license shall be signed by the director of public works and no such license shall be issued until the licensee has paid to the city collector the license fee provided in this chapter and has filed with the city treasurer a bond, with sureties satisfactory to him and in the sum of five thousand dollars (\$5,000) to indemnify the city against any and all claims for personal injury or damage to property in any way resulting from negligence of the licensee in the construction, installation or repairing of any such awning.

B. Every such license unless sooner revoked shall continue in effect until the first day of May, next succeeding the date thereof.

C. The fee for such license shall be one hundred dollars (\$100). (Prior code §4-3)

Title 12
Buildings And Construction
Chapter 12.12
Awnings, Canopies And Signs
I. AWNINGS OVER PUBLIC STREETS
12.12.040 License to engage in business of hanging awnings

--Revocation.

It shall be deemed sufficient ground for the revocation of the license required by Section 12.12.010 where it appears that any such licensee has violated any of the provisions of this article. (Prior code §4-4)

Title 12
Buildings And Construction
Chapter 12.12
Awnings, Canopies And Signs
I. AWNINGS OVER PUBLIC STREETS
12.12.050 Construction and location.

Every such awning shall be safely and securely attached to the building and so located and constructed as in nowise to incommode pedestrians, the lowest part thereof to be at least seven (7) feet above the sidewalk, and no part thereof to extend beyond the outer line of the sidewalk. (Prior code §4-5)

Title 12
Buildings And Construction
Chapter 12.12
Awnings, Canopies And Signs
I. AWNINGS OVER PUBLIC STREETS
12.12.060 Inspections by building commissioner.

It shall be the duty of the building commissioner to inspect all such awnings from time to time to determine whether they comply with the provisions of this article.

(Prior code §4-6)

Title 12
Buildings And Construction
Chapter 12.12
Awnings, Canopies And Signs
II. CANOPIES OVER PUBLIC STREETS
12.12.070 Permits.

The director of public works may grant permits for the placing and maintaining of canopies projecting into or over public ways of the city subject to the rules and regulations set forth in this article. (Prior code §4-7)

Title 12
Buildings And Construction
Chapter 12.12
Awnings, Canopies And Signs
II. CANOPIES OVER PUBLIC STREETS
12.12.080 Rules and regulations for construction and maintenance.

A. A canopy projecting into and over a public way shall be without posts or supports placed on the highway, except metal posts which must be kept at least one (1) foot back from the outside face of the street curbing and, when there is a tree belt, at least one (1) foot out from the outer edge of the sidewalk, the bases of which shall be set in metal sleeves embedded in Portland cement concrete; shall be attached securely to the building to which it is attached; shall, except for the covering which may be of canvas, be constructed entirely of metal or other incombustible material; shall be so constructed as not to become a source of danger to business, persons or property; shall not project into the public way further than to within six (6) inches of the outside face of the street curbing; shall have no part, except the supports, less than seven (7) feet six (6) inches above the sidewalk; shall be erected as a protection to an entrance only and shall be not more than six (6) feet wider than the width of the entrance which it serves; shall be without advertising except the name of the building to which it is attached in letters not more than five (5) inches high; and shall be constructed in accordance with the plans submitted to and approved by the building commissioner.

B. An application for such permit shall set forth:

1. The names and addresses of the owner and the erector of the canopy;
2. The purposes for which such canopy is to be used and the manner in which it will project into and over the public way; and
3. Shall describe accurately, in writing, and by drawings made to scale, the location, design and construction of the canopy and the methods of its support and attachment.

C. The application and drawings shall be submitted in triplicate and, when approved by the building commissioner one copy shall be retained by him, one (1) copy shall be filed with the city treasurer, and one (1) copy shall be filed with the superintendent of the department of streets and engineering. (Prior code §4-8)

Title 12
Buildings And Construction

Chapter 12.12
Awnings, Canopies And Signs
II. CANOPIES OVER PUBLIC STREETS
12.12.090 Bond required.

A. No permit for a canopy projecting into and over a public way shall be given until the city shall receive a bond in the sum of five thousand dollars (\$5,000), to be approved by the city treasurer. Such bond shall be duly executed by the applicant and a surety company that is qualified to do surety company business in the Commonwealth.

B. Such bond shall indemnify the city against any and all claims for personal injury or damage to property that in any way result from such canopy. It is further stipulated that the person who owns such a canopy shall also pay all judgments and damages that result from or arise out of the collision with or falling of such canopy. (Prior code §4-9)

Title 12
Buildings And Construction
Chapter 12.12
Awnings, Canopies And Signs
II. CANOPIES OVER PUBLIC STREETS
12.12.100 Suspension or revocation of permits.

Any permit for canopies projecting into or over public ways may be suspended or revoked for failure to comply with any of such rules or regulations or for any reason that the director of public works considers sufficient. (Prior code §4-10)

Title 12
Buildings And Construction
Chapter 12.12
Awnings, Canopies And Signs
III. SIGNS
12.12.110 Board established.

A board on signs, to consist of three (3) persons, is established. Such board shall consist of the chairman of the board of park commissioners, the building commissioner and a member of the city planning board to be designated by the chairman thereof. (Prior code §4-11)

Title 12
Buildings And Construction
Chapter 12.12
Awnings, Canopies And Signs
III. SIGNS
12.12.120 Duties of board.

The board on signs shall approve or disapprove each notice received by the city from the division of highways, department of public works, relative to an application for the location of a sign, and shall forthwith notify such division of highways of each such disapproval. (Prior code §4-12)

Title 12
Buildings And Construction

Chapter 12.12
Awnings, Canopies And Signs
III. SIGNS

12.12.130 Posting handbills and signs in public places.

A. No person shall paint, mark or write on, or post or otherwise affix, any handbill or sign to or upon any sidewalk, crosswalk, curb, curbstone, street lamp post, hydrant, public tree belt, public terrace, tree, shrub, tree stake or guard, railroad trestle, electric light or power or telephone or telegraph pole, or wire appurtenance thereof, or upon any fixture of the fire alarm or police telegraph system or upon any lighting system, public bridge, drinking fountain, street sign, traffic sign or parking sign.

B. Any handbill or sign found posted or otherwise affixed upon any public property contrary to the provisions of this section may be removed by the city or its duly appointed agents. The person responsible for any such illegal posting shall be liable for the cost incurred in the removal thereof. When the city has effected by itself or its duly authorized agent the removal of the handbill or sign or has paid for the removal of the same, a bill for the actual cost thereof shall be forwarded to the liable party by the city and such charge shall be due and payable within thirty (30) days.

C. Nothing in this section shall apply to the installation of a metal plaque or plate or individual letters or figures in a sidewalk commemorating any historical, cultural or artistic event, location or personality, or any temporary notice for which the director of public works has granted a written permit. (Ord. 1985 Ch. 5: prior code §4-13)

Title 12
Buildings And Construction
Chapter 12.16
Numbering Of Buildings
12.16.010 Assignment of numbers.

The director of public works shall assign numbers to all buildings on streets in the city in accordance with the provisions of this chapter, and shall keep a suitable record of all such numbering. Such numbers shall run continuously from end to end of the street, with the odd numbers on the southerly and easterly sides, and the even numbers on the northerly and westerly sides of all streets, so far as practicable. (Prior code §22-12)

Title 12
Buildings And Construction
Chapter 12.16
Numbering Of Buildings
12.16.020 Renumbering.

The director of public works shall not have authority to renumber a street unless such renumbering is ordered by the mayor and city council who may order a street renumbered whenever they deem it necessary. (Prior code §22-13)

Title 12
Buildings And Construction
Chapter 12.16
Numbering Of Buildings
12.16.030 Duty of owner.

The owner and occupant of every building and tenement situated within limits prescribed by the director of public works, shall cause to be placed and maintained such numbers as may be assigned thereto, under any of the provisions of this chapter, the size of such numbers or figures to be determined by the director of public works and to be so placed as to be easily observed from the street in front of the premises.

(Prior code §22-14)

Title 12
Buildings And Construction
Chapter 12.16
Numbering Of Buildings
12.16.040 Numbering at expense of owner.

If the owner or occupant of any tenement or building fails to number the same in accordance with the provisions of this chapter, it shall be the duty of the director of public works, or his authorized agent, to place the proper number thereon, and the cost thereof may be assessed by the mayor and council upon the owner or occupant. (Prior code §22-15)

Title 12
Buildings And Construction
Chapter 12.16
Numbering Of Buildings
12.16.050 Violation--Penalty.

Any owner or occupant of such tenement or building who refuses or neglects to comply with the provisions of this chapter for thirty (30) days after a notice in writing has been delivered to him shall for each and every offense forfeit and pay a penalty as prescribed in Section 1.16.010.

(Prior code §22-16)

TITLE 12
BUILDINGS AND CONSTRUCTION
Chapter 12.20
EXCAVATION AND TRENCH WORK
12.20.010 Adoption, Purpose, Authorization and Applicability.

A. The city of Springfield hereby adopts the Excavation and Trench Safety regulations promulgated pursuant to 520 Code of Massachusetts Regulations ("CMR") 14.00, 14.01 through 14.05, as subsequently amended, regarding trench excavation in any public way, public property, and privately owned land within the city of Springfield.

B. The purpose of this ordinance is to establish reasonable trench excavation standards to protect the safety of the citizens of Springfield from hazards inherent in trenches.

C. This ordinance is authorized by M.G.L. c. 82A §1 and 520 CMR 14.00, et seq as promulgated by the Department of Public Safety in conjunction with the Division of Occupational Safety and as amended from time to time. This chapter shall apply to all excavation and trench safety only insofar as it does not conflict with any prevailing state or federal statute or regulation applicable to the city.

D. Applicability Provision. 1. This ordinance shall apply to any excavator, as defined by 520 CMR 14.02, as subsequently amended. ("Excavator." Any entity including, but not limited to, a person, partnership, joint venture, trust, corporation, association, public utility, company or state or local government body or public agency which performs excavation operations including the excavation of trenches. 520 CMR 14.02). (added 02/05/2009)

TITLE 12
BUILDINGS AND CONSTRUCTION
Chapter 12.20
EXCAVATION AND TRENCH WORK

12.20.020 Permit Requirement and Permit Granting Authority -- Director of Department of Public Works.

A. No person shall, except in an emergency, make a trench excavation, in any public way, public property, or privately owned land until a permit is obtained from the appropriately designated permitting authority. The city of Springfield hereby designates the director of the department of public works to issue permits for the excavation of trenches on privately owned land or land owned by the city. See 520 CMR 14.03(2)(b).

B. When issuing a permit under this section, the permitting authority shall attach a summary of OSHA Regulation 1926 Subpart P-Excavations and a summary of any regulation promulgated by the Department of Public Safety in conjunction with the Division of Occupational Safety in accordance with M.G.L. c. 82A, including 520 CMR 14.00 et seq. (added 02/05/2009)

TITLE 12
BUILDINGS AND CONSTRUCTION
Chapter 12.20
EXCAVATION AND TRENCH WORK

12.20.030 Privately Owned Land -- Code Enforcement Approval.

In order to assure that this ordinance is read in conjunction with and shall not supersede, be construed or be enforced in a manner that contradicts 780 CMR, the Massachusetts State Building Code, no permit applications for a trench excavation on privately owned land shall approved until reviewed by the commissioner of code enforcement for the city of Springfield. (added 02/05/2009)

TITLE 12
BUILDINGS AND CONSTRUCTION
Chapter 12.20
EXCAVATION AND TRENCH WORK

12.20.040 Fees for Permits.

The fee for a permit granted under the provisions of this ordinance shall be fifty dollars (\$50.00). (added 02/05/2009)

TITLE 12
BUILDINGS AND CONSTRUCTION
Chapter 12.20
EXCAVATION AND TRENCH WORK

12.20.050 Regulatory Authority.

Massachusetts General Laws c. 82A, §sect1-5, as amended, and 520 Code of Massachusetts Regulations 14.00 et seq, as subsequently amended. (added 02/05/2009)

TITLE 12
BUILDINGS AND CONSTRUCTION
Chapter 12.20
EXCAVATION AND TRENCH WORK

12.20.060 Effective Date.

The enforcement of this Ordinance shall begin on January 1, 2009 in order to provide adequate time for

excavators and permitting authorities to train their employees and implement the provisions contained within these regulations. (added 02/05/2009)