

CITY OF SPRINGFIELD MOTOR VEHICLE EXCISE ABATEMENT FORM

INSTRUCTIONS: To apply for an abatement (or refund if excise has been paid), complete this form and provide all the specified documentation.

Abatement application **MUST** be filed with the Assessors on or before December 31 of the calendar year following the excise year (or 30 days after the bill is issued if that date is later). **By law the Assessors cannot act on late applications.**

Filing an application does not stay the collection of your excise bill. To avoid interest, charges and collection action, including non-renewal of your registration, you must pay the bill in full within 30 days of its issue date. You will receive a refund if an abatement is granted.

NOTE: You are **NOT** entitled to an abatement if you (1) cancel your registration and retain ownership of the vehicle, or (2) move to another Mass. Community during the calendar year. NO EXCISE MAY BE REDUCED TO LESS THAN \$5.00. NO ABATEMENT OR REFUND OF LESS THAN \$5.00 MAY BE MADE.

-----DO NOT WRITE BELOW THIS LINE-----

Valuation	Months Assessed
_____	_____
Original Excise	\$ _____
Abatement Allowed	\$ _____
Adjusted Excise	\$ _____
Certificate # _____	Date ____/____/____

**FAILURE TO PROVIDE THE REQUIRED DOCUMENTATION WILL RESULT IN THIS OFFICE RETURNING YOUR APPEAL AND NO ABATE-
ABATEMENT WILL BE PROCESSED. YOU MUST INCLUDE A SASE FOR US TO INSURE PROPER RETURN TO YOU.**

TAX YEAR _____ ISSUE DATE ____/____/____ BILL NUMBER _____

PLATE REGISTRATION NUMBER: _____ MAKE/MODEL _____

NAME (as shown on bill) _____

ADDRESS (as shown on bill) _____

City/Town State Zip

CORRECT MAILING ADDRESS: _____

City/Town State Zip

TELEPHONE: Home (____) ____-____ Work (____) ____-____

THE MOTOR VEHICLE WHICH THE ENCLOSED BILL REPRESENTS HAS BEEN:

PROVIDE A COPY OF THE FOLLOWING DOCUMENTATION FOR THE BILL TO BE ABATED

Check Applicable:

SOLD/TRADED

Bill of Sale **AND** Plate Return Receipt from RMV **OR** Bill of Sale **AND** New Registration Form if transferred to another vehicle.

STOLEN OR
TOTAL LOSS

Form C-19 (Affidavit of Lost or Stolen Plate) from RMV **AND** insurance company settlement letter **OR** police report.

VEHICLE
REPOSSESSED

Notice from Lien Holder **AND** plate return receipt, C-19 Form **OR** New Registration Form.

MOVED FROM
SPFLD BEFORE
JANUARY 1

Date of Move: ____/____/____
Proof of garaging before January 1 of the Billing Year **AND** a copy of your Insurance Policy (Coverage Section Page) BEFORE JANUARY 1 of the Tax Year.

NOTE: You must notify the RMV within 30 days of moving before January 1 to be billed to your new city.

MOVED FROM
MASSACHUSETTS

Before January 1, of the Tax Year (Registration Form from the New State or Country of Registration **AND** Plate Return Receipt.

EXEMPT

Proof of statutory entitlement must be provided.

OTHER

Plate return from RMV or new registration **AND** a letter from donation organization or junk yard.

SUBSCRIBED THIS _____ DAY OF _____, 2____ UNDER THE PENALTIES OF PERJURY.

SIGNATURE OF ASSESSED PERSON: _____

**RETURN TO:
ASSESSORS OFFICE/EXCISE DIV.
36 COURT ST. SPRINGFIELD, MA 01103
ENCLOSE A SELF-ADDRESSED STAMPED
ENVELOPE FOR CERTIFICATE RETURN**