



City of Springfield, Massachusetts  
**TRASH SERVICE OPT-IN FORM**

Date Received:

Instructions:

- Fill out completely, date and return to the Trash Fee, City Collector's Office, 36 Court Street, Room 112, Springfield, MA 01103. Although the trash fee account must be maintained in the property owner's name and the owner is responsible for the trash removal at the property, if you are a resident who does not own the property at the requested service address, you can still pay for the city's trash service in the following circumstances: (1) you rent a single family house; (2) you rent a unit in a multiple dwelling building, where the owner pays for at least one city-provided trash bin and you want your own separate bin as a convenience; or (3) you are a commercial tenant who is responsible for trash service. For more information, call **(413) 787-6000**.
- **ONLY USE THIS FORM IF YOU WISH TO PARTICIPATE IN THE CITY'S TRASH SERVICE AS A NEW CUSTOMER.** The city reserves the right to refuse solid waste collection services to any commercial unit, government property or multi-family buildings or complexes with more than three (3) dwelling units, seeking to receive such services after the effective date of the trash fee, upon such property's transfer to a new owner, or after such property previously opted out of the city's trash service.

Parcel ID (if already assigned): ▶		Number of Dwellings / Units: ▶	
Type of Property: ▶	<input type="checkbox"/> Residential Single Family	<input type="checkbox"/> Residential Multiple Dwelling	<input type="checkbox"/> Commercial
Who will pay the trash fee? ▶	<input type="checkbox"/> Property Owner	<input type="checkbox"/> Residential Tenant	<input type="checkbox"/> Commercial Tenant
Name of Owner(s): ▶			
Service Location: ▶			
Mailing Address (if different): ▶			
Daytime Phone Number: ▶		How many bins are present? ▶	
If no bins are present at the existing construction with the record of continued trash service and no prior bin reclamation for non-payment of the trash fee, you must file a police report to obtain new primary bin(s) at no additional charge. Additional bins, if needed, must be purchased.			
List existing bins serial numbers. ▶			
Is this a new construction? ▶		If new, list the occupancy date:	
Number of Trash Bins Requested:		Requested Service Start Date:	

The property owner or resident is signing this form under the penalties of perjury as to the truthfulness of the information contained herein. Incomplete forms will not be processed. By signing this form, the owner or resident understands that, if the city approves the request, the city will start providing trash service to the owner's or resident's property. Such service is currently [as of 10/01/2008] subject to **\$90.00** annual trash fee per each city-issued bin. **ANY TRASH FEE PAID IN FISCAL YEAR 2008 OR 2009 IS NON-REFUNDABLE AND WILL NOT BE PRO-RATED.** 25% discounts are only available to seniors, veterans, blind and indigent individuals who are property owners, for the first billable bin at the property, which is an occupied primary residence, upon approved application to the city.

The owner or resident who chooses not to participate in the city's trash service certifies that the owner is and will be complying with all applicable laws, statutes and ordinances pertaining to trash hauling and disposal. Until further notice, the city will not require that the private hauler used by the owner or resident be licensed by the city, as defined in city ordinance 7.17.020 or its most current amendment. Whether or not the city's trash service is utilized by the owner or resident, the recycling, i.e. separation of all designated recyclable materials from other refuse, is mandatory, as defined in city ordinance 7.16.046 or its most current amendment. As provided in city ordinance 7.16.210 or its most current amendment, proper disposal of trash shall be enforced by the police department of the city, the commissioner of health and human services and the commissioner of housing or their duly authorized agents.

Signature of Owner or Resident: ▶		Date Signed: ▶	
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**CITY OFFICE USE ONLY – DO NOT WRITE BELOW THIS LINE**

<input type="checkbox"/> Record added.	Date added: ▶		Initials: ▶		Comments, if any: ▼
<input type="checkbox"/> Bins delivered by DPW.	Date delivered: ▶		Initials: ▶		
Trash Bin Serial Numbers:					
Number of Recycle Bins:					
<input type="checkbox"/> No action required.	Reason: ▶				