

City of Springfield, Massachusetts

**SIGN APPLICATION**

Application for a Permit to Place or Maintain a Sign or other Advertising Device, or Marquee, that does not extend into or over a public way more than twelve (12) inches

PRINT LEGIBLY

(Payable By Check or Money Order ONLY- To: CITY OF SPRINGFIELD)

Date.....

- 1. Business Name.....
- 2. Street Address.....
- 3. Applicant's Name..... Address.....
- 4. Owner's Name..... Address.....
- 5. Sign Maker's Name..... Address.....
- 6. Erector's Name..... Address.....

- 7. Sign Will Be (Check One) Illuminated..... Non-Illuminated.....
- 8. Will Sign Obstruct A Fire Escape, Window Or Door?     No     Yes
- 9. Lower Edge Will Be.....Ft.....Ins. Above Public Way.
- 10. Upper Edge Will Be.....Ft.....Ins. Above Public Way.
- 11. Height.....Ft..... Ins.    Width.....Ft..... Ins.
- 12. Sign Will Be (Check One) Single-Sided..... Double-Sided.....
- 13. Total Face Area.....Sq.Ft.
- 14. Inner Edge Will Be.....Ins. From Building Or Pole.
- 15. Outer Edge Will Be.....Ins. From Building Or Pole
- 16. Face Of Building Or Pole Is.....Ins. Back From The Street Line.
- 17. Sign Will Project.....Ins. Beyond The Street Line.
- 18. Sign Will Extend.....Ft.....Ins. Above Building Or Pole.
- 19. Material Sign Will Construct?    Frame..... Face.....
- 20. Weight Of Sign.....Lbs.
- 21. Sign Conforms To The Massachusetts State Building Code?     No     Yes
- 22. Sign Conforms To The City Of Springfield Zoning Ordinance?     No     Yes

<b><u>ACTION</u></b>
Erect.....
Alteration.....
Repair.....
Removal.....
<b><u>KIND OF SIGN</u></b>
Wall .....
Ground .....
Temporary.....
Marquee.....
Roof.....
Projecting.....
Other.....
<b><u>FOR OFFICE USE ONLY</u></b>
FEE \$.....
CK # .....
TOTAL CK AMOUNT \$.....
.....

The Undersigned Certifies That The Above Statements Are True To The Best Of Their Knowledge And Belief.

.....  
 Printed Name of Applicant                      Signature of Applicant                      Contact Phone Number

**\*\*Attach a Print-Out of Potential Sign to Application\*\***