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Amendment #6  
Contract 20180082

### City of Springfield Contract Tracer Document

The purpose of this document is to provide continuous responsibility for the custody of **CONTRACTS** during the processing period.

**INSTRUCTIONS:** Upon receipt, please initial and write in the date of receipt. When your department has approved and signed the contract, please initial and date in the forwarding section and deliver to the next department.

DEPARTMENT	DATE RECEIVED		DATE FORWARDED TO NEXT DEPT.	
	Initials	Date	Initials	Date
Community Development	<i>[initials]</i>	9/30/19	<i>[initials]</i>	9/30/19
City Comptroller	<i>[initials]</i>	10.4.19	<i>[initials]</i>	10.4.19
Law	<i>[initials]</i>	10-2-19	<i>[initials]</i>	10-2-19
CAFO	<i>[initials]</i>	10.10.19	<i>[initials]</i>	10.11.19
Mayor	<i>[initials]</i>	10-11-19	<i>[initials]</i>	10-11-19
City Comptroller	<i>[initials]</i>		<i>[initials]</i>	10.17.19
Community Development				

10/3/19  
KAB

Vendor No.: 74891    Contract No.: 20180082    Contract Date: 8/25/2017

Contract Amt.: \$0.00    Issue Date: 9/30/2019    Renewal Date:

*3000.00 (Incl)*

Appropriation Code1: 26451817-530105-64516  
 Appropriation Code2:  
 Appropriation Code3:  
 Appropriation Code4:

Description of Funding Source: CDBG-NDR

Bid No.:                      Requisition No.: 18002015    PO No.: 18003054

Vendor Name: MASSHIRE HAMPDEN COUNTY WORKFORCE BOARD, INC.

Contract Type: AMENDMENT #6

Contract Purpose: Budget increase of \$3,000 to the overall budget including line item readjustments and Scope of Services

Originating Dept.: Office of Disaster Recovery & Compliance

Expiration Date: 6/30/20    Amendment Date:                      Extension Date:

TYPE OF DOCUMENT (Please select at least one):  
 New     Renewal     Amendment     Extension

AMENDMENT #6 to CITY CONTRACT #20180082

SUBRECIPIENT PARTNERSHIP AGREEMENT WITH MASSHIRE HAMPDEN COUNTY WORKFORCE BOARD, INC. FOR CONSTRUCTION SKILLS TRAINING PROGRAM.

WHEREAS, on or about August 1, 2017, the City of Springfield, Massachusetts, acting by and through its Office of Community Development and Disaster Recovery & Compliance, with the approval of its Mayor (hereinafter referred to as the "City"), entered into an Agreement referred to as City Contract No. 20180082 ("Agreement") with the MASSHIRE HAMPDEN COUNTY WORKFORCE BOARD, INC., with an address of 1441 Main Street, #136, Springfield, Massachusetts (hereinafter referred to as the "Sub recipient"), to offer a Construction Skills Training Program ("Program"); and

WHEREAS, Amendment #5 to the Agreement extended the term from April 1, 2019 to June 30, 2020;

NOW, THEREFORE, the parties hereto agree to amend the Agreement on the following terms and conditions:

- 1) The parties are entering into this Amendment #6 pursuant to Article IV, Section (G) of the Agreement. The terms of Amendment #6 shall be effective upon execution hereof by all parties.
- 2) Article I, Section (D)(2) - Budget, shall be amended by increasing the total contract amount in Exhibit A -Budget, from \$191,716.00 (per Amendment #5), to \$194,716 . See revised Exhibit A attached hereto.
- 3) Article I, Section A - Scope of Services, Appendix B - Scope of Services (as amended by Amendment #5) shall be further amended as follows:
  - a) By adding the following language to Subsection d):

"d) The Subrecipient shall conduct a 190-hour Construction Skills Training Program for 14 eligible unemployed/underemployed City of Springfield residents beginning on or about September 17, 2019 and finishing no later than March 1, 2020. This training schedule takes into account the 2019 holiday period, unanticipated weather related events causing school cancellations, and school vacation week in February 2020 when MHHCWB will have no access to the training services at Putnam. This 190-hour program includes 150 hours of Construction Skills Training and OSHA 10 certification to be held at Putnam Academy, and 40 hours of training in the following areas to be provided by and at ATC Group Services:

1. Lead Worker (24 hours) ATC Certification; Qualifies for EPA/MA Lead Worker License upon medical approval
2. EPA/Mass Lead Renovation, Repair and Painting (8 hours) ATC Certification and Continuing Education credits towards MA Construction Supervisor License
3. Mold Abatement (8 hours) ATC Certification”

b) And by adding the following new Subsection e):

“(e) MHHCWB will contact all completers of the previous Construction Skills Training Program cohorts and offer them the opportunity to attend the one day, 8 hours EPA/Mass Lead Renovation, Repair and Painting training program on the same day that will be reserved for the new Construction Skills Training Program cohort scheduled to begin on or about September 17, 2019.”

4) All other terms and conditions of the Agreement as previously amended, which are not addressed herein, shall remain the same.

IN WITNESS WHEREOF, the Subrecipient and the City have executed this Amendment on this \_\_\_\_\_ day of \_\_\_\_\_, 2019

**SUBRECIPIENT**

By: Jacob M. Bruce  
 Its: President @ CEO  
 Date: September 26, 2019

**CITY OF SPRINGFIELD**

By: Timothy Sheehan  
 Timothy Sheehan  
 Chief Development Officer

Tina Quagliato Sullivan  
 Tina Quagliato Sullivan  
 Office of Disaster Recovery

*HW* 26451817-530105-64516 \$3,000,000 Iner

APPROVED AS TO APPROPRIATION:

J. Rahiph 10/4/19  
 City Comptroller

APPROVED AS TO FORM:

Bob Fender  
 City Solicitor

Law Department

Reviewed:

*deputy* *J B Lauck*  
Chief Administrative and Financial Officer

APPROVED:

*Domenic J. Sarno*  
Domenic J. Sarno  
Mayor  
Date Signed *12/11/13*

## Exhibit A

REB Masshire Budget	Current Budget	Amended Budget
I.a. Staff	44,136.67	43,424.92
I.a. Part Time	67,640.63	66,405.42
I.b. Fringe Staff	8,153.32	7,806.07
I.b. Fringe Part Time	6,936.66	6,866.76
II. General/Admin	4,597.00	4,306.64
III. Subcontractors/Consultants - Futureworks	2,600.00	2,800.00
III. Subcontractors/Consultants - ATC Group	36,000.00	39,000.00
IV. Direct Materials	6,436.06	4,411.06
V. Other Direct Costs	9,326.44	11,636.43
VI. Indirect Costs	5,889.22	8,058.70
Total Budget:	191,716.00	194,716.00

**City of Springfield – Office of Procurement**  
**PO Change Request Form**

<b>Date</b>	9/30/2019	<b>Requestor(s)</b>	Nolan Clark
<b>Department</b>	Disaster Recovery	<b>Phone / Email</b>	NClark@springfieldcityhall.com
<b>Vendor Name</b>	MASSHIRE HAMPDEN COUNTY WORKFORCE BOARD, INC.	<b>Vendor #</b>	74891
<b>Contract #</b>	20180082	<b>Amendment #</b>	AMENDMENT #6
<b>PO #</b>	18003054	<b>Requisition #</b>	18002015

**Justification Required:** Increase in Budget per attached amendment #6

Change Unit Prices, Extensions, and/or Accounts to:

Identify Line # to be Changed \_\_\_\_\_ New Quantity \_\_\_\_\_ New Unit Price \_\_\_\_\_

**Changes to Org, Obj & Proj Codes:**

**Specify Original Account:**      ORG 26451817 OBJ 530105 PROJ 64516

**Specify New Account:**      ORG \_\_\_\_\_ OBJ \_\_\_\_\_ PROJ \_\_\_\_\_

**Adding a new line item to the Purchase Order:**

Specify New Account:      ORG \_\_\_\_\_ OBJ \_\_\_\_\_ PROJ \_\_\_\_\_

Check here to Close/Cancel Purchase Order: \_\_\_\_\_

**Please fill out this section for processing:**

**Original Amount of Purchase Order:** \$ 191,716.00

**Increase** \$ 3,000.00

**Decrease** \$ \_\_\_\_\_

**New Purchase Order Total:** \$ 194,716.00

**Department Head's Signature:**  \_\_\_\_\_

**PLEASE NOTE:** NO modification will be **ALLOWED** to the Vendor Field. The Purchase Order will need to be canceled and a new requisition generated.

**FOR CITY CHANGE ORDERS: EMAIL FORM TO:**

"PO Change Order" Group found in Outlook.

cmentpst0534

10/17/2019 11:31 |CITY OF SPRINGFIELD  
1k1 |CONTRACT CHANGE ORDER REPORT  
|P 1  
|cmentpst

CONTRACT #	VENDOR	NAME	ENTRY DT	JOURNAL
20180082	74891	MASSHIRE HAMPDEN COUNTY WORKFORCE B	10/17/19	

Enforcement Method: Not to Exceed

YEAR	AMOUNT
2020	3,000.00
TOTAL	3,000.00

INC.  
KCL

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\*\* END OF REPORT - Generated by Leslie