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Amendment #1
Contract 20190663

City of Springfield Contract Tracer Document

The purpose of this document is to provide continuous responsibility for the custody of **CONTRACTS** during the processing period.

INSTRUCTIONS: Upon receipt, please initial and write in the date of receipt. When your department has approved and signed the contract, please initial and date in the forwarding section and deliver to the next department.

DEPARTMENT	DATE RECEIVED		DATE FORWARDED TO NEXT DEPT.	
	Initials	Date	Initials	Date
Community Development			KB	11/1/19
City Comptroller	LK	11.4.19	LK	11.4.19
Law	JJK	11.5.19	JJK	11.5.19
CAFO	tmm	11.7.19	tmm	11.8.19
Mayor	CS	11/8/19	CS	11/8/19
City Comptroller			EM	11.12.19
Community Development				

Vendor No.: 19203 Contract No.: 20190663 Contract Date: 4/16/2019

Contract Amt.: \$4,399.40 Issue Date: 11/1/19 Renewal Date:
ENC.

Appropriation Code1: 26451815-530105-64516
 Appropriation Code2:
 Appropriation Code3:
 Appropriation Code4:

Description of Funding Source: CDBG-NDR

Bid No.: Requisition No.: 19014418 PO No.: 19013018

Vendor Name: Aida Sanchez/155 Florence St

Contract Type: Amendment #1/Healthy Homes Rehab

Contract Purpose: Increase in funding for additional costs

Originating Dept.: Nigel Greaves/Office of Housing

Expiration Date: *5/31/2024* Amendment Date: Extension Date:

TYPE OF DOCUMENT (Please select at least one):
 New Renewal Amendment #1 Extension

#1 AMENDMENT TO HEALTHY HOMES REHABILITATION PROGRAM AGREEMENT (CONTRACT #20190663)

AGREEMENT, made the 18th day of October, 2019 by and between Aida Sanchez with an address of 155 Florence Street, Springfield, Massachusetts (hereinafter referred to as the "Borrowers") and the City of Springfield, through its Office of Housing, with the approval of its Mayor (hereinafter referred to as the "City") regarding the rehabilitation of the property at 155 Florence Street, Springfield, Massachusetts.

WHEREAS, the City and the Borrowers wish to amend the rehabilitation amount within the existing Agreement;

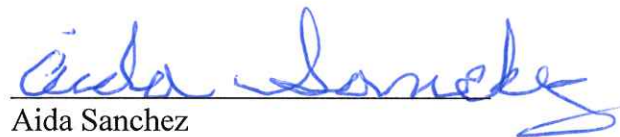
NOW, THEREFORE, the parties hereto agree that their Agreement shall be amended as follows:


1. Increasing the original contract amount of \$53,000.00 (Fifty-Three Thousand and 00/100 Dollars) to an amended total of \$57,399.40 (Fifty-Seven Thousand, Three Hundred Ninety-Nine and 40/100 Dollars).
2. All other terms and conditions remain the same.

IN WITNESS WHEREOF, the Borrower and the City have executed this Amendment on this 18th day of October, 2019.

BORROWERS:

CITY OF SPRINGFIELD


Aida Sanchez


Office of Housing

20451815-530105-44516 + 4,399.40 (line 1)

Approved as to Appropriation:

Approved as to Form:

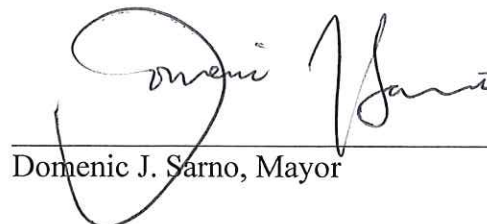
 11/4/19
Office of Comptroller


Law Department

APPROVED:

APPROVED:


deputy Chief Administrative & Financial Officer


Domenic J. Sarno, Mayor

Healthy Homes Rehab Amended Project Budget

Homeowner/Borrower: Aida Sanchez

Project Address: 155 Florence Street

Cost Description	Project Budget
General Rehab	\$ 42,500.00
Lead Abatement	\$ 9,500.00
Initial Rehab Contract	\$ 52,000.00
Legal Fees	\$ 700.00
PODS Storage	\$ 300.00
Initial Healthy Homes Total	\$ 53,000.00
Initial lead paint inspection	\$ 1,755.00
Lead paint re-inspection*	\$ 1,255.00*
Lead paint re-inspection (deducted from contractor retainage)*	\$ (585.60)*
Approved change order	\$ 1,400.00
Relocation support	\$ 800.00
PODS Storage (funds unused)	\$ (300.00)
Amended mortgage recording fee	\$ 75.00
Amended Contract Grand Total	\$ 57,399.40

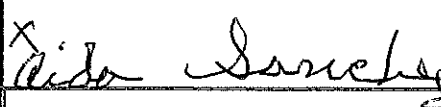

**Total amount due for 'Lead paint re-inspection' was \$1,255, of which \$585.60 is the contractor's responsibility and will be deducted from final retainage payment.*

Office of Housing CHANGE ORDER REQUEST

PROJECT NAME	155 Florence Street		
LOCATION OF WORK	Springfield, MA 01105		
PROJECT MANAGER	Robbin Jones	CLIENT	Aida Sanchez
REQUESTING PARTY	Construction Coop	DATE OF REQUEST	8/8/19

CHANGE REQUEST OVERVIEW	
DESCRIPTION OF CHANGES NEEDED	Replace existing electrical panel and meter socket.
REASON FOR CHANGE	Existing electrical panel was overloaded and could not handle an additional subpanel. One of the meter sockets was damaged and no longer operational.
SUPPORT & JUSTIFICATION DOCUMENTS	Letter from electrician and permit provided.
SPECIFICATIONS	Remove existing overloaded 12 slot electrical panel with existing breakers. Purchase and Install a new 20 slot panel with the re-installation of existing breakers and new breakers for new circuits. Removal of existing meter socket due to due nonoperational socket. Purchase and Install new meter socket and cable into new electrical panel
ADDITIONAL INFORMATION	

CHANGE IN CONTRACT PRICE		CHANGE IN CONTRACT SCHEDULE (if applicable)	
ORIGINAL PRICE	\$52,000	ORIGINAL TIMES	
NET CHANGES OF PREVIOUS CHANGE ORDERS	N/A	NET CHANGES OF PREVIOUS CHANGE ORDERS IN DAYS	N/A
NET INCREASE / DECREASE	\$1,400	NET INCREASE / DECREASE	
TOTAL CONTRACT PRICE WITH APPROVED CHANGES	\$53,400	TOTAL CONTRACT TIME WITH APPROVED CHANGES	

ACCEPTED BY SIGNATURE		APPROVED BY SIGNATURE	
NAME	Aida Sanchez	NAME & TITLE	Robbin D. Jones Rehab. Supervisor
DATE	8/10/19	DATE	8/13/19

MORTGAGE AMENDMENT #1
Contract # 20190663

AGREEMENT, made as of the 18th day of October, 2019 by and between **Aida Sanchez**, hereinafter referred to as "**Mortgagor**" of 155 Florence Street, Springfield, Hampden County, Massachusetts, and the **City of Springfield**, a municipal corporation within the County of Hampden, Commonwealth of Massachusetts, acting by and through its Deputy Director of Housing, with the approval of its Mayor, hereinafter referred to as the "**Mortgagee**".

WHEREAS an existing Mortgage, dated April 16, 2019, granting a security interest in the property known as 155 Florence Street, Springfield, Massachusetts, is recorded at the Hampden County Registry of Deeds in Book 22634 Page 184. Said Mortgage expressly states an indebtedness in the principal amount of \$53,000.00 (Fifty-Three Thousand Dollars and 00/100).

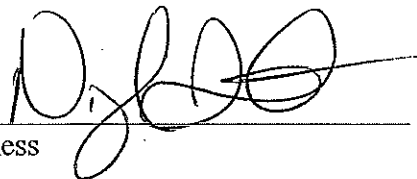
WHEREAS the Mortgagee and the Mortgagor have since amended the Promissory Note (See Schedule A) referred to above by increasing the amount borrowed to a total amount of \$57,399.40 (Fifty-Seven Thousand, Three Hundred Ninety-Nine Dollars and 40/100).

WHEREAS the Mortgagee seeks further security in the property to reflect total amount loaned to the Mortgagor,

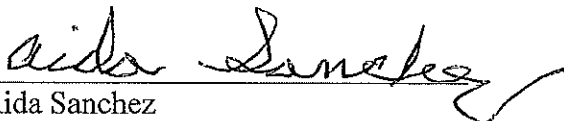
NOW THEREFORE, the Mortgagor hereto agree that the total indebtedness evidenced hereby is \$57,399.40 (Fifty-Seven Thousand, Three Hundred Ninety-Nine Dollars and 40/100).

All other terms and conditions contained in the Mortgage instrument dated April 16, 2019, recorded April 22, 2019 in the Hampden County Registry of Deeds in Book 22634, Page 184 remain the same and are incorporated herein by reference.

IN WITNESS WHEREOF, The Mortgagor and the Mortgagee have executed this Agreement on this 18th day of October, 2019.



Witness

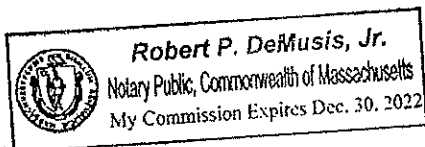


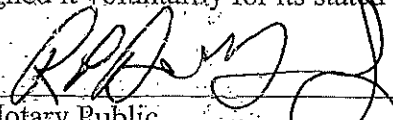
Aida Sanchez
Mortgagor

COMMONWEALTH OF MASSACHUSETTS

HAMPDEN, SS.

On this 18th day of OCTOBER, 2019, before me, the undersigned notary public, personally appeared **Aida Sanchez**, proved to me through satisfactory evidence of identification, which was MA DL, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he signed it voluntarily for its stated purpose.





Notary Public,
My Commission Expires: 12/30/22

SCHEDULE A – PROMISSORY NOTE
FIRST AMENDMENT TO PROMISSORY NOTE
(City)

THIS FIRST AMENDMENT TO PROMISSORY NOTE (this "Amendment") is executed as of the 18th day of September, 2019, by and between THE CITY OF SPRINGFIELD, (the "City"), and AIDA SANCHEZ, (the "Borrowers").

RECITALS

- A. The Borrowers executed a Promissory Note payable to the City as of April 16, 2019 (the "Note").
- B. The Borrowers' contractor incurred an unexpected change orders during the repair of the Borrower's home.
- C. The City supported additional expenses during the repair of the Borrower's home, including costs related to lead based paint inspections and temporary relocation of residents.

AMENDMENT

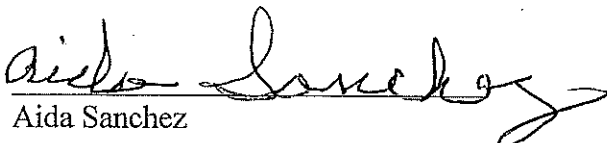
Now, therefore, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Borrowers and the City hereby agree as follows:

- 1. The April 16, 2019 Promissory Note had an original principal amount of **\$53,000.00 (Fifty-Three Thousand 00/100 Dollars)**.
- 2. Due to the extra costs incurred during the repairs at the Borrower's home (155 Florence Street), the parties agree to increase the original principal amount of the Note to **\$57,399.40 (Fifty-Seven Thousand, Three Hundred Ninety-Nine Dollars and 40/100)**.
- 3. This Note will continue to be secured by a Mortgage (and amendment) duly filed for record in the Hampden County Registry of Deeds.
- 4. All other terms and conditions contained in the original Promissory Note dated April 16, 2019 remain unchanged.

IN WITNESS WHEREOF, the parties hereto have caused this First Amendment to Promissory Note to be executed as of the date and year first above written.

BORROWER:

Aida Sanchez

By: 
Aida Sanchez

CHERYL A. COAKLEY-RIVERA, ESQ.
HAMPDEN COUNTY REGISTRY OF DEEDS

FIRST AMENDMENT TO PROMISSORY NOTE
(City)

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- C. The City supported additional expenses during the repair of the Borrower's home, including costs related to lead based paint inspections and temporary relocation of residents.

AMENDMENT

Now, therefore, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Borrowers and the City hereby agree as follows:

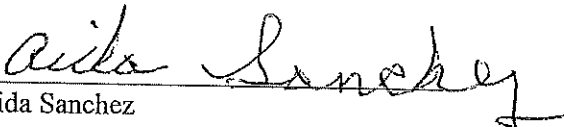
1. The April 16, 2019 Promissory Note had an original principal amount of **\$53,000.00 (Fifty-Three Thousand 00/100 Dollars)**.
2. Due to the extra costs incurred during the repairs at the Borrower's home (155 Florence Street), the parties agree to increase the original principal amount of the Note to **\$57,399.40 (Fifty-Seven Thousand, Three Hundred Ninety-Nine Dollars and 40/100)**.
3. This Note will continue to be secured by a Mortgage (and amendment) duly filed for record in the Hampden County Registry of Deeds.
4. All other terms and conditions contained in the original Promissory Note dated April 16, 2019 remain unchanged.

IN WITNESS WHEREOF, the parties hereto have caused this First Amendment to Promissory Note to be executed as of the date and year first above written.

BORROWER:

Aida Sanchez

By:


Aida Sanchez

cmentpst0727

11/12/2019 10:50 |CITY OF SPRINGFIELD
|P | 1
|CONTRACT CHANGE ORDER REPORT
1k1 |cmentpst

CONTRACT # VENDOR NAME ENTRY DT JOURNAL

20190663 19203 AIDA SANCHEZ 11/12/19

Enforcement Method: Not to Exceed

YEAR	AMOUNT
2020	4,399.40
TOTAL	4,399.40

** END OF REPORT - Generated by Leslie Labonte **

**City of Springfield – Office of Procurement
PO Change Request Form**

Date	11/1/19	Requestor(s)	Kathleen Bonneau
Department	Community Development	Phone / Email	X2242
Vendor Name	Aida Sanchez	Vendor #	19203
Contract #	20190663	Amendment #	2
PO #	19013018	Requisition	19014418

Justification Required: Increase in Funding Per Amendment #1

Change Unit Prices, Extensions, and/or Accounts to:

Identify Line # to be Changed _____ New Quantity _____ New Unit Price _____

Changes to Org, Obj & Proj Codes:

Specify Original Account: ORG _____ OBJ _____ PROJ _____

Specify New Account: ORG _____ OBJ _____ PROJ _____

Adding a new line item to the Purchase Order:

Specify New Account: ORG _____ OBJ _____ PROJ _____

Check here to Close/Cancel Purchase Order: _____


Please fill out this section for processing:

Original Amount of Purchase Order: 53,000.00

Increase \$ 4,399.40 (26451815-530105-64516)

Decrease \$ _____

New Purchase Order Total: \$57,399.40

Department Head's Signature:  _____

PLEASE NOTE: NO modification will be **ALLOWED** to the Vendor Field. The Purchase Order will need to be canceled and a new requisition generated.

FOR CITY CHANGE ORDERS: EMAIL FORM TO:

"PO Change Order" Group found in Outlook.

11/1/19 - Emailed KAS