

# Mayor Domenic J. Sarno's City of Springfield COVID-19 Situational Update



## Thursday, November 12, 2020

Mayor Domenic J. Sarno, in the best interests of our residents and business community, continues his daily morning meetings with his cabinet heads as they work 24/7 to facilitate and coordinate with all of our local, state, federal, and public and private partners in response to the COVID-19 situation.

Below are the most recent updates as reported from each City Departments.

### **Mayor's Office**

- Continues to coordinate the city's efforts with all stakeholders (state, federal, hospital and medical facilities, public and private partners, etc.) in response of services and relief and recovery measures
- Continuing to monitor the COVID-19 situation closely so that as the city continues with phased reopening aspects, the city does not ease prudent measures too early, which could potentially expose our residents to a second wave of the virus
- Continues to stress the need for additional target testing in order to build strong public, business, consumer, and hospital confidences to identify, isolate, contact trace, mitigate and heal potential hot spot areas
- City Hall and all municipal buildings have reopened, by appointment only and with additional restrictions, as part of the city's Phased reopening plans
  - Temperature checks and face coverings needed to enter city buildings to proactively protect and preserve our workforce
  - Continuing to encourage residents and businesses to conduct city related business by phone or through the city's website
- Continues to coordinate with cabinet and department heads on reopening aspects of all municipal buildings
- Heartfelt thank you to our Springfield Community for stepping up with PPE donations, allowing the city to outfit our dedicated police, fire and frontline workers with the appropriate safety equipment
- Governor Baker announced new initiatives to mitigate the spread of COVID-19
  - Issued Travel Order for all travelers entering Massachusetts that took effect on August 1<sup>st</sup>
  - Current list of lower-risk states include:
    - California, District of Columbia, Hawaii, Maine, New Hampshire, New York, Vermont, and Washington

- Stop the Spread initiative extended until December 31, 2020
- Baker-Polito Administration announce new COVID-19 public health measures and protocols
  - Announced new risk measurement system for designating at risk communities
  - Identified certain sports and activities that can participate – with restrictions
- City Hall was closed on Wednesday, November 11, 2020 in observance of Veterans' Day.
- On Wednesday, Mayor Sarno joined with Governor Baker's Western Massachusetts Regional Office Director Patrick Carnevale, Veterans' Services Department Director Tom Belton, Veterans' Services Deputy Director Joseph DeCaro, Health and Human Services Commissioner Helen Caulton-Harris, and AMR Regional Director Patrick Pickering to commemorate Veterans Day yesterday at the City's Veterans' Monuments at Court Square. Mayor Sarno also joined with representatives from the Italian Cultural Center of Western Mass Inc. and the South End Citizens Council for a small ceremony to honor our brave and dedicated Veterans at the Italian-American Veterans Memorial Monument.
- Today, Mayor Sarno joined Rep. Bud Williams, City Councilor Malo Brown, Director of Disaster Recovery Tina Quagliato Sullivan, CAFO TJ Plante, Building Commissioner Steve Desilets for the first stage of demolition at the former MCDI building
- Mayor Sarno joined with the Spirit of Springfield for an announcement for Bright Nights under COVID-19 restrictions

## Health

- Announced 149 total new cases of Springfield residents testing positive for COVID-19 (Coronavirus)
  - 34 cases Tuesday, November 10, 2020
  - 115 cases Wednesday, November 11, 2020
- Total positive cases: 4,871
  - State has begun reporting probable new cases in addition to confirmed cases
  - 133 deaths of Springfield residents related to COVID-19
    - State has reclassified the 'causes of death' for prior deaths which may not have been attributed to COVID-19 related conditions and underlying health symptoms
    - 57 deaths reported from long term care facilities
    - 76 residential deaths
    - Ethnic breakdown of deaths:
      - 57 White – 43%
      - 31 Black – 23.3%
      - 43 Hispanic – 32.3%
      - 2 Asian – 1.5%
  - Average age of positives cases – 51 years old
  - Average age of hospitalizations – 68 years old
  - Average age of deaths – 81
  - 98.5% of deaths had underlining health conditions
- Recent health data suggest that second wave is starting with the younger population (as of October 18, 2020)
  - 76% are under the age of 50
    - 39% are under the age of 30
    - 37% are between the age of 31-50
- Massachusetts Department of Public Health (MDPH) has listed Springfield as high-risk (Red) for COVID-19 cases: 8+ cases per 100,000 for a 14 day period

- Continues to monitor potential COVID-19 cluster locations across the city
- Continues to monitor stores and locations, and reviewing compliance with the Governor's public health order for face coverings and reopening aspects. Commissioner Caulton-Harris continues to personally visit a number of stores and locations
  - Health Department will focus outreach in zip codes with significant high positive COVID-19 cases
- Commissioner Caulton-Harris through the City of Springfield Board of Health issued Regulation on Face Coverings
  - Mandating face coverings for all persons (with exceptions) to wear a face covering while out in public and where social distancing is not possible
  - Requirements for businesses to adhere to the regulation
  - Law enforcement and public health officials will enforce regulation
- Mayor Sarno and HHS Commissioner Caulton-Harris continue to push and work with the state, local hospitals and healthcare facilities with community health outreach aspects to do much more symptomatic and asymptomatic testing, not only for homeless population, but for all targets
- Continuing with contact tracing aspects
- Announced the continued need and importance of adhering to all public health, personal hygiene and social distancing procedures. Still very important, even though hospitalization numbers are stable, public health is population based and community spread of the virus is still prevalent
- Homeless Triage facilities and operations – results showed tactical strategy worked
  - Total population tested - 189 individuals
    - 12 positives / 6.34%
  - Partnership with Baystate Health for testing at city's Homeless Triage Facility
  - Partnership with Mercy Medical for testing at the Salvation Army and Springfield Rescue Mission – Taylor Street and Mill Street site
- Last day of service for homeless triage facility was Saturday, June 13, 2020
- Homeless triage tenting facility was taken down July 30, 2020
  - Friends of the Homeless have worked with the city to establish a plan for the transition
- Friends of the Homeless and the City have tested 36 individuals at the shelter with only 1 positive – as of November 2, 2020
- City of Springfield team collaborated with Mercy Hospital for testing of the homeless population in the Western Massachusetts region in the City of Northampton and the Town of Amherst – 172 individuals tested
- Continuing to review city's phased reopening plan
- City of Springfield COVID-19 hotline - (413) 750-3250
- As part of the Commonwealth's Stop the Spread initiative the City of Springfield and the state Department of Public Health, in partnership with AFC Urgent Care, Tapestry Health, Baystate Health, AMR, and Fallon EMS held additional free testing sites across the city
  - America Medical Response joined the Commonwealth's Stop the Spread initiative by offering additional free COVID-19 testing in Springfield at the Eastfield Mall.
  - As of 11/9/20, AMR has tested 14,903 Springfield residents and has administered tests to 36,000 total individuals.
- Stop the Spread initiative extended until December 31, 2020 with AMR
- HHS is reminding residents that it is Flu season and to take the proper precautions and get your flu shot

- The Massachusetts Department of Public Health (MDPH) has issued a Stay at Home Advisory, which will take effect on Friday November 6, 2020. Per the advisory, beginning on Friday, November 6, 2020, all residents of Massachusetts are advised to stay home between the hours of 10pm and 5am.
  - In order to comply with this advisory, between the hours of 10pm and 5am you should:
    - Only leave home to go to work or school, or for essential needs such as seeking emergency medical care, going to the grocery store or pharmacy, picking up take-out food, or receiving deliveries. If you do leave home, practice social distancing by staying 6 feet away from others and wearing a face covering.
    - Not have gatherings in your home with anybody outside of your household.
    - Comply with all Governor's Orders, including orders requiring face coverings, limiting gatherings, and mandating early closure of businesses.
    - Practice social distancing and avoid touching surfaces frequently touched by others if you go outside to get fresh air.

### **Elder Affairs**

- Continues to do wellness checks on a daily basis with people in senior housing complexes and associated with senior centers.
- Continues to deliver meals to seniors in need, including over the weekend.
- Senior Centers will currently remain closed during Phased reopening
  - Will continue to provide meals, outreach and wellness checks
  - Over 14,000 meals have so far been delivered to seniors in need
- 1,500 cloth face coverings were made and will be distributed to seniors in need
- 5,000 masks to be delivered to Senior Centers for seniors
- Offering Zoom classes for seniors
- Reviewing future events for seniors
  - Drive-by Bingo
  - Trunk-or-Treat
  - Zoom classes and activities

### **DPW**

- 2 employees out due to COVID-19
- Trash and recycling continue to be picked up
- Yard waste collection continues
- Streets and Engineering continue to provide services
- Street sweeping continues
- Construction projects continue to pick up
  - Street line painting
  - Street paving
  - Milling work
  - Pot holes
  - Sidewalks
- Weekly Construction projects for the week of November 2, 2020
  - Florida Street – paving tentative
  - Pelham Street – paving tentative
- Continues to assist at Central High School Oasis Foodbank aspects on Fridays

## Eco Dev

- 1 employee out due to COVID-19
- Continues to review and secure additional funding for restaurant and small business assistance grants.
  - Between First and Second Round of the “Prime the Pump” grant program, city has now awarded over \$725,000 in grants to Springfield businesses
    - 45% of grants from the “Prime the Pump” were to minority businesses
    - 58% of the first round of ‘Prime the Pump’ grants for restaurants were awarded and contracted to minority and women owned businesses
      - 21% minority owned
      - 8% women owned
      - 29% minority-women owned
  - 3<sup>rd</sup> Round of Prime the Pump awarded 84 grants totaling over \$500,000 for local small businesses
  - 4<sup>th</sup> Round of Prime the Pump awarded 14 grants to local non-profits totaling \$240,000.
    - The City of Springfield has now offered over \$1,500,000 between the four rounds of Prime the Pump to our local businesses
- \$2 million allocated for mortgage, rent and utility assistance and relief through Way Finders
  - \$890,000 has already been utilized for relief for Springfield residents
    - 311 families assisted
- \$3.5 million announced for homeless services as part of the CARES Act
- Mayor Sarno and CDO Tim Sheehan sent letter to local small businesses informing them that the Commonwealth has released a program of over \$50 million in grants for small businesses that have been adversely impacted by the COVID-19 Coronavirus pandemic
- RFP for direct technical assistance for businesses and workforce training – tech jobs
- Continues to review and identify Federal stimulus funding to focus on local efforts for relief and recovery for our residents and small businesses
- Continues to work with HUD for spending of CDBG funds through the C.A.R.E. Act
- Continues to review costs associated with COVID-19 response for relief and recovery reimbursements.
- Tracking local, state and national unemployment trends and numbers
  - City of Springfield unemployment rate (2020)
    - 4.4% - March
    - 20.8% - April
    - 22.5% - May
    - 25.3% - June
    - 25.2% - July
    - 18.6% - August
    - 16.2% - September
  - Commonwealth of Massachusetts unemployment rate (2020)
    - 2.8% - March
    - 16.2% - April
    - 16.6% - May
    - 17.7% - June
    - 16.1% - July
    - 11.3% - August
    - 9.6% - September

- National unemployment rate (2020)
  - 4.4% - March
  - 14.7% - April
  - 13.3% - May
  - 11.1% - June
  - 10.2% - July
  - 8.4% - August
  - 7.9% - September
  - 6.9% - October
- Continues to review and work on economic development projects across the city.
- Continuing to review funding program for workforce training development
- Reviewing measures to keep restaurants open into the winter season

### **Elections**

- Installed new ballot drop box at City Hall where voters can now safely return their Vote by Mail ballots. Ballot drop box is secure and under 24 hour video surveillance
- Conducted State Primary election on Tuesday, September 1, 2020
- Conducted State General election on Tuesday, November 3, 2020

### **Finance**

- Provided an update to Mayor and cabinet heads on the projected revenue shortfalls on the federal, state and municipal levels. Reviewed the expected budgetary constraints for the city's FY 20 and FY21 budgets
  - Potentially looking at a loss of \$11.4 million in state local aid
- Continues to explore all public and private means in which to secure additional PPE's for our Police and Fire Departments and our first responders and frontline personnel
- Continues to monitor all federal and state relief and recovery funding and reimbursement mechanisms
  - Springfield eligible for \$13.6 million from the state as part of the Coronavirus Aid, Relief and Recovery Security (CARES) Act's Coronavirus Relief Fund for states and municipalities
- Continues to review costs associated with COVID-19 response for relief and recovery reimbursements.
- Implementing strategic spending measures to identify areas of need, relief and recovery while also trying to maintain city services for residents and business community.
- Continuing to review and monitor with the Assessor's Department how the COVID-19 pandemic will affect local real estate sales as recorded with the Hampden County Registry of Deeds and the city's own local assessments of real estate.
  - Real estate sales for residential and commercial properties could potentially be affected due to the coronavirus outbreak, which would in turn, could have potentially negative results for the city's local assessment of property values potentially as soon as the FY21 budget
- Continues to monitor lost revenue and deficit spending – city
  - Over \$6 million in lost revenue due to COVID-19
    - \$884,000 million in lost revenue FY21
  - \$10.7 million in total deficit spending related to COVID-19 response
    - \$6.2 million of deficit spending has been eligible for COVID-19 related grants and reimbursement aspects

- \$4.5 million of deficit spending still being reviewed for relief and reimbursement aspects from state and federal funding sources
- Continues proactive meetings with Josh Norman of GP Strategies to track, identify, and implement relief and recovery reimbursement aspects.
- Continuing to review and monitor all city capital projects to keep them on track to the best of our ability and to extend deadlines if needed
  - 31 Elm St / Court Square Project
  - Civic Center Parking Garage
  - Police HQ
  - Pynchon Plaza
  - Watershops Dam/Pond
  - Ruth Elizabeth Park
- The fiscal year 2021 budget was submitted by Mayor Sarno and CAFO TJ Plante on Friday June 12<sup>th</sup> with no layoffs and no cuts to service. The recommended FY21 budget totals \$728.6 million, a \$36.9 million or 5.3% increase over the FY20 adopted budget.
  - Excluding key non-discretionary obligation items, the city budget (minus School Department) shrunk by \$1.2 million or -0.7%
- City's A&F Division recognized with two prestigious awards by the Government Finance Officers Association of the United States and Canada (GFOA). The City's Finance Department was awarded the prestigious Distinguished Budget Presentation Award for FY20 and the Certificate of Achievement for Excellence in Financial Reporting for FY19
- City's A&F Division successfully completes bid for municipal bond sale for \$39,475,000 20-year general obligation bond. Fidelity Capital Markets was the winning bidder on the Bonds with an average interest rate of 2.0710%.
  - Bond proceeds will be used to fund various school and municipal projects.

### **Libraries**

- Open for curbside pickup only and by appointment
  - As of June, 2020 – over 1,000 curbside appointments fulfilled
- Beginning printing of PPE masks on 3D printers
- Continuing to answer reference questions by phone and email
- Continuing to offer story times on social media sites
- Continuing to help residents access e-books and streaming movies and music on their devices
- Continuing to help residents learn, research, and explore, using our digital subscriptions and apps (language learning, grant searches, business research, children's homework help, etc.)

### **Parks and Facilities**

- 8 out due to Coronavirus
- Consulting with Bob Kirchherr, CSP, Principal and Indoor Air Quality and Industrial Hygienist for O'Reilly, Talbot & Okun Engineering Associate to review the city's air systems at all municipal buildings – police and fire HQ, City Hall, Schools, etc.
- Continuing the deep cleaning of all city buildings and facilities
- Continuing to monitor city parks on social distancing aspects
- Installing signs at city parks and facilities reminding residents to wear face coverings when social distancing is not possible
- Reviewing and implementing plans and procedures for cleaning measures and maintenance of city parks and facilities during the reopening phases

- Continuing to review potential alternate site locations for homeless triage tenting facility and population surge facility for short-term and long-term aspects pending the duration of pandemic, if needed
  - Homeless triage tenting facility was taken down July 30, 2020
- Continuing to review the city's phased reopening plan based on the Governors guidance and recommendations
  - Reviewing all protocols and procedures for short and long term reopening aspects
    - Phase I
      - Parks continue to be open for passive recreation
      - Golf courses are open with restrictions
      - Tennis courts open with restrictions
      - Park toll booths will reopen
      - Farmers markets with restrictions
      - Forest Park Zoo
      - Park picnics will be allowed with restrictions
      - Riverfront boating and kayak rents with restrictions
    - Phase II
      - No summer camps
      - Pools and beaches to remain closed
      - Playgrounds to reopen
      - Splash pads to reopen
    - Phase III
      - Outdoor performance venues – with restrictions;
      - Museums, cultural and historical sites;
      - Certain indoor recreational activities with low potential for contact – with restrictions;
      - Certain sports may hold games and practices – with restrictions
      - King Philip's Stockade, Carriage House and Emma's Place are open for renting for private functions, with restrictions
      - Tag sale permits may be issued by the City Clerk's Office, with restrictions
      - Cyr Arena open for events and practices – with restrictions
- Continues to review the health measures and facility needs for municipal buildings during city's phased reopening - will adhere to state guidance and recommendations
  - Utilizing thermal infrared thermometers to proactively protect and preserve our workforce
    - Temperature check for employees and visitors before entering municipal buildings
  - Hand sanitizer at each entrance and exit
  - Limiting entrances and exits to a minimum within building and fire code
  - Install protective health and safety measures at locations where the public gathers and interacts with city staff
  - Reviewing air flow and ventilation systems in public buildings
  - Installing pedestrian traffic flow signs and 6 feet distancing floor decals in municipal buildings
  - Providing city employees with proper PPE's to preserve workforce
  - Coordinating with each city department to identify the needs for Phased reopening
- Splash pads have been shutoff – seasonal closure



- Reviewing winter protocol plans for all buildings
- School improvement and repairs continue
  - \$4 million in school repairs
  - \$1.5 million in lighting improvements and upgrades with Eversource
- Cyr Arena temporarily closed for deep cleaning aspects after potential COVID-19 exposure
- Bright Nights at Forest Park Opening Night – November 25<sup>th</sup> 4:45-8:45pm.

## **Public Safety**

### **Fire**

- 2 out due to coronavirus
- 3 have been called up and activated by Massachusetts National Guard
- Smoke detector inspections began Monday, June 15, 2020 for homes and daycares
- Announced Food Drive to help residents in need. Non-perishable food items can be donated and dropped off at city fire stations. Residents are encouraged to call ahead or ring the doorbell and to leave items at the door for social distancing aspects.
- Continues with proactive sanitizing and disinfecting measures
- Utilizing thermal infrared thermometers to proactively protect and preserve our workforce
- Continues to respond to fires and calls for service
  - SFD reminds residents to be mindful and careful with smoking materials and other flammable items and with kitchen fires
- SFD responded to fire at Bondi's Island – DEP and State Fire Marshall investigating

### **Police**

- Personnel Status
  - 8 out due to coronavirus
  - 4 called up and activated by Massachusetts National Guard
  - Focusing on department's mental health and stress relief aspects for officers
  - Academy class began after a delay due to COVID-19 precautions
    - 34 cadets – Springfield
    - 4 cadets – West Springfield
    - 2 cadets – Springfield College
- Continues to provide anti-crime activity
  - Commissioner Clapprood has established a special fireworks detail to respond to the increase in calls of fireworks throughout the city
    - Numerous fireworks have been seized and citations have been issued
  - Heightened patrols with Sheriff's Department in city parks
  - Increase traffic enforcement – including special details with State Police to deter dirt bikes and drag racing activities
    - Numerous vehicles seized and citations issued
  - Increase enforcement on excessive noise from aftermarket/modified exhaust systems
    - 11 citations issued
    - 2 criminal complaints
  - Increase attention on breaking and entering crimes – residential and commercial properties
  - Increase in domestic calls and restraining orders
  - Increase in mental health related calls for service – more Behavioral Health Network (BHN) staff added
  - Continues with positive community outreach activities where possible

- Narcotics Unit continues to take drugs and guns off the streets
  - 30,000 bags of heroin seized and six arrested
  - Over 150 illegally possessed firearms have been seized
- Working with the Health Department on local enforcement aspects of Governor's face covering order which took effect on Wednesday, May 6, 2020
- Continues to review and implement the city's phased reopening plans for the Police Department facilities for access for the public for LTC applications and renewals, traffic accident reports and other license/permit needs by appointment
- SPD utilizing body-worn cameras. Training for the body-worn cameras had begun for officers on May 20, 2020 and the first phase of cameras were active, tested and in use on May 26, 2020
- The National Guard and State Police continue to work alongside SPD when needed and where appropriate
- Continues with proactive sanitizing and disinfecting measures
- Utilizing thermal infrared thermometers to proactively protect and preserve our workforce
- Continues to assist at Central High School Oasis Foodbank aspects on Fridays
- FBI annual Uniform Crime Report (UCR) lists that overall and violent crimes continue to decrease in Springfield
  - 44% decrease in overall crime in the past 10 years
  - 27% decrease in violent crime in the past 10 years
  - 4% decrease in overall crime from 2018-2019
  - 9% decrease in violent crime from 2018-2019
- Commissioner Clapprood attended Gun Violence Conference in Boston to discuss the increase in gun violence across the country that is attributed in part to violent repeat offenders being released before their trials after being arrested with a firearm
  - To date over 135 illegally possessed firearms have been seized
- Officers volunteered at the Oasis Food Pantry to help distribute food for those in need

## **Schools**

- To date, Sodexo has served 4,118,910 meals to Springfield Public Schools students since the program began on March 12<sup>th</sup> (meals included breakfast, lunch, dinner and snacks)
  - 17 school sites
  - Additional site at Smead Arena / Central High School added to complement the Oasis Food Bank on Fridays
- New Fall Grab-n-Go services
  - Starting September 14, 2020 pickup times will be:
    - Monday, Wednesdays and Fridays from 2:00 - 6:00 p.m.
- Over 20,000 laptops have been distributed to students for remote learning
  - 10,000 laptops were given out over the summer, including to our homeless students
  - 7,000 laptops were already distributed to our students before the pandemic
- iPads being distributed to Pre-K students
- Comcast to offer Internet Essentials Program for eligible and low-income students
- Following new Department of Elementary and Secondary Education guidelines for remote learning and enrichment
- Continuing to review, along with state officials and other School Superintendents, a phased reopening plan for the academic year

- Commonwealth announced that school districts are to prepare three plans for reopening of schools: Continued remote learning, full reopening, and a hybrid version of both. The local school districts will determine which model to follow based on the public health data.
- Springfield School Committee voted on Thursday, August 6, 2020 to open fully remote for the first marking period, with a plan to reassess the school model at that time.
  - School Committee had previously voted to push the start date for the 2020-2021 school year back two weeks
    - The original start to the school year had students in grades 1 - 12 scheduled to return August 31, 2020 and students in kindergarten to start one week after that and pre-kindergarteners the week after kindergarten. The new start dates for grades 1 - 12 will be September 15, 2020. Kindergarten will start September 21, 2020 and pre-kindergarteners on September 28, 2020.
  - School Committee voted on allowing certain fall sports
- Industrial Hygienist presented report to School Committee on all school buildings for air quality, air flow, protection, and appropriate measures to help mitigate any potential spread of the virus for the safety of employees and students
- DESE announced major changes for the 2020-2021 school year
  - School year will start two weeks later and no later than Sept. 16, 2020
  - School busing will be changed by reducing the capacity of riders to accommodate social distancing protocols
  - Protocols in place for addressing any potential coronavirus-like symptoms in school for staff and students
- DESE issued “expected recommendation guidelines” for teachers who begin the school year remotely, to do so in their classrooms
  - The SPS, the Springfield School Committee and Springfield Teachers Union have agreed to begin the school year remotely for the first marking period. Springfield teachers will begin the school year teaching remotely and not in their classrooms.
- MDPH is mandating new immunization requirements for influenza vaccine for attending childcare/preschool, grades kindergarten – 12 and postsecondary institutions (with certain exceptions)
- No snow days – this school year only
- Student attendance
  - 91.7% student attendance for remote learning in first week
  - 92% student attendance for September
  - 92% student attendance for October
- School IT Department continues to work on restoring data from network incident
  - Incident temporarily compromised the School Department’s IT network.
  - Due to the increase in potential technology threats to school departments across the country as a result of districts moving towards remote learning in the midst of the COVID-19 Coronavirus pandemic, the SPS is cooperating with all authorities, including the FBI
- SPS pauses all athletic events and practices for Fall sports for two weeks after student athlete tests positive for COVID-19

### **Law/HR/Labor**

- Continues to assist and advise all departments on pertinent city business
- Continues to review and monitor all federal and state legislation pertaining to COVID-19
- Reviewing potential guidelines, protocols and procedures for city employees to return to work in phases as the city begins to reopen under controlled safety and health measures

- To protect and preserve our workforce – health and safety measures and protocols, and work place safety standards have been drafted for reopening phase for city employees and the public at all municipal facilities
- Continue to review Governor Baker’s Four-Phased reopening plan
- Reviewing with cabinet and department heads for reopening aspects
  - Provided training material for city employees to adjust to modified workplace standards as part of the city’s phased reopening plan based on CDC and health guidelines
- Utilizing thermal infrared thermometers to proactively protect and preserve our workforce
- Licensing Department accepting applications from establishments to offer outside table service for food and alcohol as part of the Governor’s Phase II reopening plans
- Issued updated temporary vacation policy to city employees regarding out of state and out of country travel to protect and preserve our workforce
- Continues to advise city employees of Governor Baker’s Travel Order which took effect August 1, 2020 and any changes made to the order
- Mayor Sarno offers support and relief to city restaurants and pouring establishments by asking the city’s License Commission to waive the liquor license renewal fees for 2021

**Misc.**

**Food Bank**

- Continue Oasis Food Pantry operations on Friday’s 10-2pm through John Foley, Sodexo, School Department, Mayor’s Office, DPW, SPD and Food Bank of Western Mass – serving over 3,500 families with food and milk distribution at Central High School and Smead Arena parking lot