



20101191 A  
Blanket Contract

**City of Springfield Blanket Contract Tracer Document**

The purpose of this document is to provide continuous responsibility for the custody of **BLANKET CONTRACTS** during the processing period.

**INSTRUCTIONS:** Upon receipt, please initial and write in the date of receipt. When your department has approved and signed the blanket contract, please initial and date in the forwarding section and deliver to the next department.

DEPARTMENT	DATE RECEIVED		DATE FORWARDED TO NEXT DEPT.	
	Initials	Date	Initials	Date
Office of Procurement			tdm	4/28/14
Internal Audit	CB	4/28/14	CB	4/30/14
City Comptroller	ll	4/30/14	ll	5/2/14
Law	PF	5/1/14	PF	5-11-14
CAFO	ll	5/13/14	ll	5/14/14
Mayor	ll	5/14/14	ll	5/14/14
Office of Procurement				

Vendor No.: 72755    Blanket Contract No.: 20101191A    Blanket Contract Date: 7/1/10

Blanket Contract Amt.: \$180,000.00    Issue Date: 7/1/2010    Renewal Date:

Appropriation Code1:

Appropriation Code2:

Appropriation Code3:

Appropriation Code4:

Description of Funding Source:

Bid No.: 10-320

Requisition No.:

PO No.:

Vendor Name: POWERS & SULLIVAN, CPA

Blanket Contract Type: RENEWAL 5<sup>TH</sup> AND FINAL

Blanket Contract Purpose: PROFESSIONAL AUDIT SERVICES

Originating Dept.: INTERNAL AUDIT DEPT.

Expiration Date: 6/30/2015

Amendment Date:

Extension Date:

TYPE OF DOCUMENT (Please select at least one):

New

Renewal

Amendment

Extension



April 16, 2014

Powers & Sullivan Certified Public Accountants  
100 Quannapowitt Parkway, Suite 101  
Wakefield, MA 01880

ATTENTION: James E. Powers:

SUBJECT: Renewal of BC# 20101191A- Services: Independent Financial Audit Services  
for the City of Springfield- Internal Audit Department- \$180,000.00.

The City of Springfield – Office of Procurement, on behalf of the Internal Audit  
Department is hereby exercising its option to renew the Fifth and final year of a Five year  
agreement for the above referenced contract for the period of July 1, 2014- June 30,  
2015.

Please sign all copies of this renewal letter and return to the Office of Procurement along  
with the enclosed Tax Affidavit Certificate. Copies of all documents will be forwarded  
to you after securing all the required signatures.

Sincerely,

Lauren Stabilo  
Chief Procurement Officer

*James E. Bowen*

POWERS & SULLIVAN CERTIFIED PUBLIC ACCOUNTANTS

SIGNED THIS 23<sup>rd</sup> DAY OF April 2014

*Robert F. Fanta*

LAW DEPARTMENT

SIGNED THIS 1<sup>st</sup> DAY OF May 2014

*W* APPROVED AS TO APPROPRIATION: *N/A*

*Joan Raleigh*

OFFICE OF THE COMPTROLLER

SIGNED THIS 1 DAY OF May 2014

APPROVED BY:

*Carl Best*

OFFICE OF INTERNAL AUDIT-DIRECTOR

SIGNED THIS 29<sup>TH</sup> DAY OF April 2014

APPROVED BY:

*Domenic J. Sarno*

DOMENIC J. SARNO, MAYOR

SIGNED THIS 14<sup>TH</sup> DAY OF May 2014

REVIEWED BY:

*Thomas D. Price*

CAFO

SIGNED THIS 14<sup>TH</sup> DAY OF May 2014

*Active*

TAX CERTIFICATION AFFIDAVIT FOR CONTRACTS

Individual Social Security Number

State Identification Number

27-3857113  
Federal Identification Number

Company: Powers + Sullivan, LLC

P.O. Box (if any): Street Address Only: 100 Quannapowitt Parkway Suite 101

City/State/Zip Code: Wakefield MA 01880

Telephone Number: 781-914-1700 Fax Number: 781-914-1700

List address(es) of all other property owned by company in Springfield: N/A

Please Identify if the bidder/proposer is a:

Corporation

Individual

Name of Individual:

Partnership

Names of all Partners:

Limited Liability Company

Names of all Managers: James Powers Richard Sullivan

Limited Liability Partnership

Names of Partners:

Limited Partnership

Names of all General Partners:

You must complete the following certifications and have the signature(s) notarized on the lines below. Any certification that does not apply to you, write N/A in the blanks provided.

FEDERAL TAX CERTIFICATION

I, James Powers (authorized agent) certify under the pains and penalties of perjury that Powers + Sullivan, LLC (Bidder/Proposer) to my best knowledge and belief, has/have complied with all United States Federal taxes required by law.

Powers + Sullivan, LLC Bidder/Proposer/Contracting Entity James Powers Authorized Person's Signature Date: 4/23/14

CITY OF SPRINGFIELD TAX CERTIFICATION

I, James Powers (authorized agent) certify under the pains and penalties of perjury that Powers + Sullivan, LLC (Bidder/Proposer) to my best knowledge and belief, has/have complied with all City of Springfield taxes required by law (has/have entered into a Payment Agreement with the City).

Powers + Sullivan, LLC Bidder/Proposer/Contracting Entity James Powers Authorized Person's Signature Date: 4/23/14

COMMONWEALTH OF MASSACHUSETTS TAX CERTIFICATION

Pursuant to M.G.L. c. 62C §49A, I, James Powers (authorized agent) certify under the pains and penalties of perjury that Powers + Sullivan, LLC (Bidder/Proposer) to my best knowledge and belief, has/have complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

Powers + Sullivan, LLC Bidder/Proposer/Contracting Entity James Powers Authorized Person's Signature Date: 4/23/14

Notary Public

STATE OF Massachusetts

4/23/14, 2014

County of Middlesex, ss.

Then personally appeared before me [name] James Powers [title] Manager of [company] name Powers + Sullivan, LLC, being duly sworn, and made oath that he/she has read the foregoing document, and knows the contents thereof, and that the facts stated therein are true of his/her own knowledge, and stated the foregoing to be his/her free act and deed and the free act and deed of [company name] Powers + Sullivan, LLC.

Guiney Guillard Notary Public

My commission expires: 11/7/2014

YOU MUST FILL THIS FORM OUT COMPLETELY AND, SIGNATURES MUST BE NOTARIZED ON THIS FORM AND YOU MUST FILE THIS FORM WITH YOUR BID/CONTRACT. TAX AFFIDAVITS THAT ARE NOT SIGNED AND NOTARIZED WILL BE REJECTED.

**TO BE INCLUDED IN ALL SPECIFICATIONS**

**COMPLIANCE WITH FEDERAL, COMMONWEALTH OF MASSACHUSETTS, AND CITY OF SPRINGFIELD TAX LAWS.**

**A. COMPLIANCE WITH TAX LAWS**

The contractor must be in compliance at the time it submits its bid and afterwards if selected as the contractor, with all Federal, Commonwealth of Massachusetts and City of Springfield tax laws, the contractor will be disqualified from the bidding procedure.

**B. TAX CERTIFICATION AFFIDAVIT.**

The contractor **must** complete and return the Tax Certification Affidavit with the contractor's bid/proposal. Failure to complete and return the Tax Certification Affidavit will disqualify the contractor from the bidding procedure.

**C. VERIFICATION OF COMPLIANCE WITH FEDERAL AND MASSACHUSETTS TAX LAWS.**

If the City of Springfield discovers that the contractor is not in compliance with Federal or Massachusetts tax laws, the contractor shall be excluded from the bidding procedure.

**D. COMPLIANCE WITH THE CITY OF SPRINGFIELD TAXES.**

If the City of Springfield discovers that the contractor owes the City of Springfield any assessments, excise, property or other taxes, including any penalties and interest thereon, the contractor shall be excluded from the bidding procedure.

The contractor at all times during the term of an awarded contract shall observe and abide by all Federal, Commonwealth of Massachusetts and City of Springfield tax laws and remain in compliance with such laws, all as amended.

**FAILURE TO SUBMIT THE FOLLOWING FORM IS CAUSE FOR IMMEDIATE REJECTION.**