



**Addendum No. 3, RFP/Q No. 19-116**

**Proposed Marijuana Establishment, City of Springfield, Phase I**

**Date of Addendum: April 23, 2019**

**RFP/Q Due Time : May 20, 2019 2:00 P.M.**

Ladies and Gentlemen:

This is an addendum to the above RFQ/P. Special attention should be given to this addendum to preserve the validity of any bid submitted in response to this request. Please note the Bid opening time is **May 20, 2019 at 2:00 P.M. EST.**

**Item No. 1:** What are the Mayor's criteria for individuals who sit on the selection committee?

**City Response:** The impacts of the operation of a marijuana establishment verse many different departments, so the selection committee is made up of individuals from several departments who each have expertise in the different areas.

**Item No. 2:** How many people will be on the committee?

**City Response:** There will be eleven people on the selection committee.

**Item No. 3:** Does the Mayor have veto power over committee selections?

**City Response:** There is no veto power involved in the selection of proposers who will be invited to negotiate and execute a host community agreement. However, the Mayor has the ultimate decision of which business entities will be selected.

**Item No. 4:** What are the defined geographic sub regions of Springfield?

**City Response:** There are no "defined geographic sub regions" of Springfield. This question is unclear.

**Item No. 5:** What would be considered negative fiscal impacts?

**City Response:** The City has requested Proposers to identify impacts, both negative and positive, of the operation of a marijuana establishment as they are new to the Commonwealth.

**Item No. 6:** What would be considered negative public health impacts?

**City Response:** See response to Item No. 5.

**Item No. 7:** Should DMC specifically address the impacts of using marijuana on health?

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**City Response:** The City is requesting information on the public health impacts based on operation of the facility within a municipality, not personal use effects.

**Item No. 8:** Are you looking for a full set of standard operating procedures, or is a summary sufficient?

**City Response:** The detail of what is submitted by proposers is up to the proposer. Proposers should submit what they feel would be the most advantageous submittal. The City will take into account that marijuana establishments are new to the Commonwealth.

**Item No. 9:** Would the public presentations scheduled for May 7th and 8th be considered a community outreach meeting?

**City Response:** No, the public presentation is not a community outreach meeting. There are specific requirements for a community outreach meeting that have been set by the Cannabis Control Commission. The public presentation is for the City of Springfield selection committee to become acquainted with proposers and gives proposers an opportunity to orally present proposals.

**Item No. 10:** Could the description of a program "designed to mitigate effects associated with the project", also serve as a plan to positively impact areas of disproportionate impact.

**City Response:** Yes, the description of a program may serve as a plan to positively impact areas of disproportionate impact as long as clearly indicated in the proposal submittal. However, the City is not advising for or against proposers following this method as the proposal is left up to the discretion of the proposer.

**Item No. 11:** Would a full traffic study be required to meet the traffic safety plan?

**City Response:** The requirement for a full traffic study is based on the proposed location of the establishment and is within the discretion of the proposer.

**Item No. 12:** Who should DMC contact with more questions in the future?

**City Response:** The period for submission of written questions has ended. An amended deadline of April 16, 2019 was set for the submission of questions in order for all proposers to have the benefit of viewing written questions and the City's written responses.

**Item No. 13:** Will the four Host Community Agreements per the RFP round be given to adult-use retail dispensaries exclusively, or are all potential license types included in the round? (i.e. cultivation, product manufacturing, lab testing, etc.)

**City Response:** The City will consider all marijuana establishment types for RFQ/P 19-116. Selection will not be limited to retail marijuana establishments.

Sincerely,

  
Theo Theocles, Esq.  
Deputy Procurement Officer

**END OF ADDENDUM NO. 3**